

Minutes
Andalusia City Board of Education
Regularly Scheduled Meeting
February 2, 2026

Present: Parrish King, President, Charles Eldridge, Billy Bergfeld, Deirdra Belton and Daniel Shakespeare, Superintendent. John Wells was absent.

President Parrish King called the meeting to order. The Pledge of Allegiance was led by Superintendent Dr. Daniel Shakespeare.

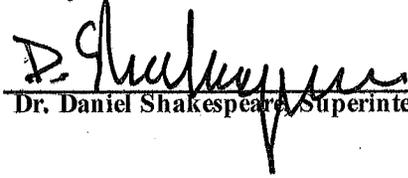
William Alverson was present to swear in board member Deirdra Belton.

- Approval of Agenda** Superintendent Dr. Daniel Shakespeare recommended the approval of the February 2, 2026 Agenda. Upon a motion by Billy Bergfeld and seconded by Charles Eldridge, this was approved.
- Minutes** Superintendent Dr. Daniel Shakespeare recommended approval of the minutes for the Board Meeting held on January 5, 2026. Upon a motion by Charles Eldridge and seconded by Billy Bergfeld, this was approved.
- Financial Statements & Cash Balance/ Bank Reconcilements** Katie Odom, CSFO, presented the Financial Statements/Cash Balance, Bank Reconcilements for December, 2025. Upon a motion by Charles Eldridge and seconded by Deirdra Belton, this was approved.
- Personnel**
Retirement
Lynn Brown, Custodian at AJHS, effective 3/01/26.
Upon a motion by Billy Bergfeld and seconded by Charles Eldridge, this was approved.
- EdTech Consortium** Superintendent Dr. Daniel Shakespeare recommended approval of the EdTech Consortium that would allow us to vet educational applications and build an approved list of applications for internal use and for sharing. Upon a motion by Deirdra Belton and seconded by Charles Eldridge, this was approved.
- Library Media Policy and Procedure Manual** Superintendent Dr. Daniel Shakespeare recommended approval of the Library Media Policy and Procedure Manual. Upon a motion by Billy Bergfeld and seconded by Deirdra Belton, this was approved.
- CNP Procurement Plan Revision** Superintendent Dr. Daniel Shakespeare recommended approval of the CNP Procurement Plan Revision to reflect current changes from recommendations by USDA and ALSDE. The Federal micro purchase threshold increased from \$10,000 to \$15,000 and this applies to all child nutrition programs. Upon a motion by Charles Eldridge and seconded by Billy Bergfeld, this was approved.
- Addition of Emergency CNP Procurement Requirements** Superintendent Dr. Daniel Shakespeare recommended approval of the addition of Emergency Procurement Requirements to the CNP Procurement Plan. Federal regulations require all CNP sponsors have emergency procurement requirements in place in case of special circumstances that disrupt the NSLP requirement to serve milk in the event of natural disaster, pandemics, strikes, etc. Upon a motion by Charles Eldridge and seconded by Billy Bergfeld, this was approved.
- CNP - Buy American Statement** Superintendent Dr. Daniel Shakespeare recommended approval to add the USDA's Buy American Statement to the procedures for ACS CNP. Upon a motion by Charles Eldridge and seconded by Billy Bergfeld, this was approved.
- CNP - Communication Assistance Policy** Superintendent Dr. Daniel Shakespeare recommended approval to add the Communication Assistance Policy to the CNP at Andalusia City Schools. Upon a motion by Charles Eldridge and seconded by Billy Bergfeld, this was approved.
- Next Meeting** The next regularly scheduled Board Meeting will be held on Tuesday, February 24, 2026, at 6:00 p.m., in the Board Room at Central Office.

Adjournment

As there was no further business to conduct, the meeting was adjourned.


Parrish King, President


Dr. Daniel Shakespeare, Superintendent