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# **OFFICIAL MINUTES**

of the **REGULAR MEETING** of the Greenwich Township Board of Education held *Tuesday, August 9, 2022* in the Nehaunsey Middle School library.

The meeting was called to order by President Susan Vernacchio at 6:30 p.m.

#### Roll Call:

	CHAIRPERSON: Negotiations Budget & Finance Public Relations & Health and Safety Gloucester County/State Board Association-Alternate
	CHAIRPERSON: Policy Curriculum & Technology Negotiations Strategic Planning
	CHAIRPERSON: Budget & Finance Buildings & Grounds Policy
	CHAIRPERSON: Strategic Planning Budget & Finance Buildings & Grounds
	Gloucester County/State Board Association Representative Paulsboro Board of Education Representative Curriculum & Technology Policy
☐ Mrs. Meghann Myers Absent	CHAIRPERSON: Buildings & Grounds CHAIRPERSON: Public Relations & Health and Safety
	CHAIRPERSON: Curriculum & Technology Public Relations & Health and Safety Strategic Planning

Quorum YES

Also present were Dr. Jennifer Foley-Hindman, Chief School Administrator and Mr. Scott A. Campbell, School Business Administrator/Board Secretary

As required under the guidelines of the Open Public Meeting Law, notice of this meeting was sent to *The Courier Post*, and *The Township Clerk*. It was also posted in the Greenwich Township School Buildings. (Optional: Videotaping Regulations – "The proceedings of this meeting are being videotaped and anyone wishing to discuss an individual child should so note.")

### **FLAG SALUTE**

#### 1. MINUTES

Motion: (Herzberg/Chapkowski) to approve the following minutes:

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June 14, 2022 – Regular Meeting June 14, 2022 – Executive Session

Motion carried by unanimous voice vote with John Goetaski abstaining.

# 2. ADMINISTRATIVE/PRINCIPAL REPORTS

Motion: (Chapkowski/Paterna) to approve the following as one, A-C:

### A. <u>School Health Services</u>

- 1. School Health Services report as of **June 14, 2022** for Broad Street School. (Attachment)
- 2. School Health Services report as of **June 14, 2022** for Nehaunsey Middle School. (Attachment)
- B. Monthly Attendance, Enrollment, Drills and Monthly Overview:

MONTHLY ATTENDANCE – JUNE 2022		
Broad Street School	93.7 %	
Nehaunsey Middle School	95.3 %	

**BROAD STREET SCHOOL ENROLMENT - JUNE 2022** Grade Pre-K Total: 39 Grade K Total: 40 Grade 1 Total: 28 Grade 2 Total: 42 Grade 3 Total: 41 Grade 4 Total: 42 Grade 5 Total: 51 **TOTAL ENROLLMENT: 283** 

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NEHAUNSEY MIDDLE SCHOOL ENROLLMENT - JUNE 2022			
Grade 6	Total: 40		
Grade 7	Total: 52		
Grade 8	<u>Total: 55</u>		
TOTAL ENROLLMENT: 147			

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Date	Time/Location*	Duration	Action/Drill	Weather
6/1/22	9:05 a.m./BSS	2 minutes	Routine Fire Drill	Sunny
6/3/22	1:40 p.m./NMS	2 minutes	Non-Fire Evacuation Drill	Warm, Sunny
6/6/22	2:04 p.m./BSS	3 minutes	Non-Fire Evacuation Drill	Sunny
6/10/22	2:30 p.m./NMS	2 minutes	Routine Fire Drill	Warm, Sunny
*BSS – Broad Street School NMS – Nehaunsey Middle School				

#### Student Discipline, Violence/Vandalism and HIB C.

1. The approval of the Student Discipline, Violence/Vandalism and HIB as of June 14, 2022:

Infractions Referrals Reports	Number of Incidents June 2022		2021-2022 Total-to-Date	
	BSS	NMS	BSS	NMS
Dating Violence	0	0	0	0
Detention After School	0	0	0	0
Harassment, Intimidation or Bullying	0	0	10	6
Lunch Detention	3	1	103	75
Out-School-Suspension (OSS)	1	2	78	15
Restricted Study	3	0	24	25
Violence, Vandalism, Substance Abuse	0	0	0	3

2. The approval of the completed investigation reports as of June 14, 2022:

Case Number	Date of Initial Report	Date Reported to Superintendent	Result of Investigation

Motion carried by unanimous voice vote.

#### SUPERINTENDENT RECOMMENDATIONS <u>3.</u>

Motion: (Herzberg/Goetaski) to approve the following:

Α. The retroactive acceptance of resignation, with much appreciation, from Catrina Collier-Laster, effective June 27, 2022. (Attachment)

Motion carried by unanimous roll call vote.

Motion: (Chapkowski/Lombardo) to approve the following:

 B. The *retroactive* acceptance of resignation, with much appreciation, from Katie McLaughlin, received and effective June 30, 2022. (Attachment)

Motion carried by unanimous roll call vote.

Motion: (Vernacchio/Goetaski) to approve the following:

C. The *retroactive* approval of resignation, with much appreciation, from Bethanne Barousse, effective July 21, 2022. (Attachment)

Motion carried by unanimous roll call vote.

Motion: (Chapkowski/Herzberg) to approve the following:

D. The approval to hire Matthew Pluta as Guidance Counselor at Broad Street School for the 2022-2023 school year, at a salary of \$54,950.00, Step B-MA, pending completion of negotiations and upon receipt of all required new hire documents, including Criminal History Review, in accordance with G.T.E.A. and Greenwich Township School District policies/regulations.

Motion carried by unanimous roll call vote.

Motion: (Paterna/Chapkowski) to approve the following:

E. The approval to hire Michelle Neigut as Nehaunsey Middle School English Teacher for the 2022-2023 school year, at a salary of \$52,700.00, Step B-BA, pending completion of negotiations and upon receipt of all required new hire documents, including Criminal History Review, in accordance with G.T.E.A. and Greenwich Township School District policies/regulations.

Motion carried by unanimous roll call vote.

Motion: (Lombardo/Herzberg) to approve the following:

F. The approval to hire Frederick Buri, Jr., as full-time Custodian for the 2022-2023 school year, at a salary of \$38,201.00, Step 6, prorated, pending completion of negotiations and upon receipt of all required new hire documents, including Criminal History Review, in accordance with G.T.E.A. and Greenwich Township School District policies/regulations.

Motion carried by unanimous roll call vote.

Motion: (Vernacchio/Goetaski) to approve the following:

G. The approval to hire Judy Gentile as a long-term substitute teacher at an annual salary of \$52,700.00 for the 2022-2023 school year, pending receipt of all new hire documents including Criminal History Review, as per Greenwich Township School District policies and regulations.

**Andrew Chapkowski** asked if the long-term substitute receives benefits? **Dr. Jennifer Foley-Hindman** responded that we have to offer them especially since she is full-time.

Motion carried by unanimous roll call vote.

Motion: (Paterna/Herzberg) to approve the following:

H. The approval to hire Colleen Moran as School Psychologist for the 2022-2023 school year at an annual salary of \$92,044.00, Step P-Ma +30, pending completion of negotiations and upon receipt of all new hire documents including Criminal History Review, as per G.T.E.A. and Greenwich Township Board of Education agreement.

Motion carried by unanimous roll call vote.

Motion: (Lombardo/Goetaski) to approve the following as one, I-N:

- I. The approval to switch 4th Grade Chairperson from Annelise Walker to Alexa Wright, for the 2022-2023 school year at a stipend of \$300.00 for the year, as per the G.T.E.A. agreement.
- J. The approval for Donald Haney, Music Teacher, to mentor Rowan University student, Hope Friddell, full-year Clinical and Practicum I and II for the 2022-2023 school year.
- K. The approval of the updated Job Descriptions, #4014 Custodian and #4022 - Custodial Maintenance, to reflect the appropriate description of the separate job duties. (Attachment)
- L. The approval of request for Course Reimbursement from Miranda Coughlan, Teacher at Nehaunsey Middle School, as part of a Masters Program at Rowan University for Educational Technology. Course title, "#CRN42297 - Internet in the Classroom" is to be taken in the Fall of 2022, as per the G.T.E.A. and Greenwich Township agreement and policies.

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- M. The approval of the attached 2022 preliminary NJSLA Scores.
- N. The approval for the following internal transfers for the 2022-2023 school year:

Kate Caruso to Broad Street School Jennifer Spera to Nehaunsey Middle School Linda DiPietro to Broad Street School

Motion carried by unanimous voice vote.

\*\*Dr. Jennifer Foley-Hindman reviewed the initial results of the NJSLA scores with an overview.\*\*

# 4. POLICY/REGULATIONS

Motion: (Vernacchio/Lombardo) to approve the following policies/regulations on first and second readings:

Number	Type	Section	Title	1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading
P0163	R	ByLaws	Quorum	X	
P1511	M, R	Administration	Board of Education Website Accessibility	X	
P2415	M, R	Program	Every Student Succeeds Act	X	
P & R3270	R	Teaching Staff Members	Professional Responsibilities	X	
P & R5513	M, R	Students	Care of School Property	X	
P5517	М	Students	School District Issued Student Identification Cards	Х	
P5755	N, M	Students	Student Journalism	X	

Number	Type	Section	Title	1st Reading	2nd Reading
P1648.15	M, N	Administration	Recordkeeping for Healthcare Settings in School Buildings - COVID19		Х
P2415.04	M, R	Program	Title I - District-Wide Parent & Family Engagement		X
P2415.50	M, N	Program	Title I - School Parent & Family Engagement		X
P2417	M, R	Program	Student Intervention & Referral Services		X
P3161	R	Teaching Staff Members	Examination for Cause		Χ
P4161	R	Support Staff Members	Examination for Cause		Χ
P5512	M, R	Students	Harassment, Intimidation, Bullying		Χ
P & R7410	M, R	Property	Maintenance & Repair		Χ
R7410.01	M, R	Property	Facilities, Maintenance, Repair,		X

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			Scheduling & Accounting	
P8420	M, R	Operations	Emergency & Crisis Situations	Х
P & R9320	M, R	Community	Cooperation with Law Enforcement Agencies	X

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A. The motion to abolish the following Policy and/or Regulations:

Number Title		Reason	
P & R2432	School Sponsored Publications	Is now covered by new Policy #P5722	

Motion carried by unanimous voice vote.

Motion carried by unanimous voice vote.

#### **CURRICULUM & INSTRUCTION** <u>5.</u>

Motion: (Paterna/Vernacchio) to approve the following:

Name/Position	Workshop/Location/Time	Date	Cost
Roseanne Lombardo, Board Member	NJ School Boards Association Conference Atlantic City, NJ	October 24, 25, 26, 2022	\$788.00 - registration for all 3 days and 2 nights stay
Scott Campbell, SBA/BA	NJ School Boards Association Conference Atlantic City, NJ	October 24, 25, 26, 2022	\$755.00 - registration for all 3 days and 1 night stay

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#### **BUDGET & FINANCE** <u>6.</u>

Motion:

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A. The retroactive approval of the agreement between Gloucester County Special Services School District and the Greenwich Township Board of Education to provide tuition for the Extended School Year Program for three students, effective July 11, 2022 - August 11, 2022, at a rate of \$4,590.00 per pupil.

(Vernacchio/Lombardo) to approve the following as one, A-G:

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B. The retroactive approval of tuition contract between LARC School and Greenwich Township Board of Education for student# 6710607271 for the 2022-2023 school year (including Extended School Year), 7/6/22 -6/30/23, in the amount of \$59,459.40.

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C. The retroactive approval of tuition contract between Archbishop Damiano School and Greenwich Township School District for student# 9320213829 for the 2022-2023 school year (including Extended School Year), 7/1/22 -

- 6/30/23, in the amount of \$57,107.40. *IDEA Basic Funds will be used for this tuition expense.*
- D. The *retroactive* approval of tuition contract between Archbishop Damiano School and Greenwich Township School District for student# 7571319900 for the 2022-2023 school year (including Extended School Year), 7/1/22 6/30/23, in the amount of \$57,107.40. *IDEA Basic Funds will be used for this tuition expense.*
- E. The approval of the tuition contract between Pineland Learning Center and Greenwich Township School District for student# 9855001988 for the 2022-2023 school year (including Extended School Year) in the amount of \$69,300.00.
- F. The approval of the tuition contract between Greenwich Township Board of Education (sending district) and the Paulsboro Board of Education (receiving district) for the 2022-2023 school year. (Attachment)
- G. The approval of the contract between Greenwich Township Board of Education and Brookfield Educational Services Program for the 2022-2023 school year, at a rate of \$40.00 per hour.

**Susan Vernacchio** said our out-of-district tuition has gone up and these numbers do not include transportation. **Scott Campbell** said they do not include transportation. **Mrs. Vernacchio** asked if maybe it will be another half the amount of the tuition for the transportation services? **Dr. Foley-Hindman** said it depends on the additional services that are needed for a student. **Mr. Campbell** said he can get those numbers to the Board after the start of the school.

Motion carried by unanimous voice vote.

Motion: (Vernacchio/Herzberg) to approve the following as one, H-P:

- H. The *retroactive* approval of the 2022-2023 Agreement to Provide Additional Remedial Services for Non-Public I.D.E.A. students between Gloucester County Special Services School District and Greenwich Township School District, effective July 1, 2022 June 30, 2023. (Attachment)
- I. The *retroactive* approval of the 2022-2023 Agreement to Provide Chapter 226 Non-Public Nursing Services between Gloucester County Special Services School District and Greenwich Township School District, effective July 1, 2022 June 30, 2023. (Attachment)

1 2 3 4		J.	The <i>retroactive</i> approval of the agreement for Professional Services (CRESS) between Gloucester County Special Services School District and Greenwich Township School District, for the 2022-2023 school year, effective July 1, 2022 - June 30, 2023.			
5 6 7 8 9		K.	The approval of the 2022-2023 school year contract between the State of NJ Commission for the Blind and Visually Impaired and Greenwich Township School District for student# 4712839826, effective 9/1/22 - 6/30/23, at the cost of \$2,200.00. (Attachment)			
11 12 13 14		L.	The <i>retroactive</i> approval of the 2022-2023 Non-Public Services Agreement for Chapter192/193, effective 7/1/22 - 6/30/23 as attached. <i>This will be done by Resolution</i> . (Attachment)			
15 16 17 18		M.	The approval of the 2022-2023 Shared Services Contract for Librarian Consultant between Logan Township Board of Education and the Greenwich Township Board of Education, in the amount not to exceed \$6,000.00. (Attachment)			
19 20 21 22 23		N.	The <i>retroactive</i> approval of the 2022-2023 contract between The Southwest Council Inc. and Greenwich Township School District, to provide Annual Employee Assistance Program, effective 7/1/22 - 6/30/23 in the amount of \$2,500.00. (Attachment)			
<ul><li>24</li><li>25</li><li>26</li><li>27</li><li>28</li></ul>		O.	The <i>retroactive</i> approval of Professional Medical Staffing, LLC contract, effective 7/1/22 - 6/30/23 for substitute school nurse services at a rate of \$54.00 per hour for an RN. (Attachment)			
29 30 31 32 33		P.	The approval of the Shared Services Agreement between Logan Township Board of Education and Greenwich Township Board of Education for Spanish Teacher, effective 9/1/22 - 6/30/23, in the amount of \$23,000.00. (Attachment)			
34 35 36 37		<b>Susan Vernacchio</b> asked with all these agreements together, will we be able to utilize these services this year? <b>Dr. Foley-Hindman</b> answered that we will be using them.				
38 39		Motion carried by unanimous voice vote.				
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42 43		Motio	n: (Lombardo/Vernacchio) to approve the following as one, A-H:			
44 45		A.	The bills as presented by the Business Administrator in the following amounts are ordered paid. (Attachment)			

Number	Amount
#79-2022	\$3,517.62
#80-2022	\$22,180.02
#81-2022	\$7,305.55
#82-2022	\$168,583.79
#83-2022	\$15,289.76
#84-2022	\$10.40
#85-2022	\$125,551.30
#86-2022	\$1.00
#87-2022	\$32,131.93
#88-2022	\$34,498.36
#1-2023	\$4,938.35
#2-2023	\$133,137.38
#3-2023	\$107,079.55
#4-2023	\$5,760.20
#5-2023	\$49,743.19
#6-2023	\$129,668.58
#7-2023	\$27,347.33
	TOTAL \$865,744.31

#### B. Student Activities Account

1. The approval of the Student Activities Account monthly bank reconciliation for the month of **June**, **2022**. (Attachment)

### D. Board Secretary's Report

1. The acceptance of the Board Secretary's Report for the month of May 2022. The Board Secretary certifies that no line item account has been over expended in violation of *N.J.A.C.* 6A:23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment)

### E. Treasurer's Report

1. The approval of the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of **May 2022**. The Treasurer's Report and the Secretary's Report are in agreement for the month of **May 2022**. (Attachment)

#### F. Revenue Certification

1. The Board Secretary in accordance with *N.J.A.C.* 6A:23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

#### G. Board of Education Certification

1. The approval of the Board of Education certification for the month of **May 2022**, that after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, that to the best of its knowledge no major accounts or funds have been over expended in violation of *N.J.A.C. 6A:23A-16.10(c)4* and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

#### H. Transfer List

 The ratification of transfers, authorized by the Superintendent, for the month of May 2022, to give balances to new accounts and to balance existing accounts. (Attachment)

Motion carried by unanimous voice vote.

### 8. BUILDINGS & GROUNDS

Motion: (Vernacchio/Herzberg) to approve the following as one, A-C:

- A. The approval for the Use of Facilities from Gibbstown Basketball to use either the Broad Street School or Nehaunsey Middle School gymnasiums, whichever is available, for basketball camp the week of 8/15/22 8/19/22 from 9:00 a.m. 2:30 p.m.
- B. The approval for the Use of Facilities from Gibbstown Basketball to use either the Broad Street School or Nehaunsey Middle School gymnasiums, whichever is available, for basketball games from 11/14/22 4/27/23 from 4:00 p.m. 8:45 p.m.
- C. The approval for the Use of Facilities from Gibbstown Football to use the Broad Street School playground for football practice Monday through Friday from 5:30 p.m. 8:30 p.m. on the dates of 8/10/22 12/1/22,

Motion carried by unanimous voice vote.

## 9. OLD BUSINESS

**Andrew Chapkowski** asked if we have heard from School Boards about setting up our strategic planning session? **Susan Vernacchio** said with everything going on with negotiations, she was hoping to wait until everyone is comfortable getting back to school since the teachers are a big part of the planning. **Erin Herzberg** would like to work with the teachers' association.

## 10. NEW BUSINESS

**Susan Vernacchio** said she is going to report out on the Negotiation Committee. "I am pleased to report that the Board and the G.T.E.A. reached a tentative agreement last night regarding the successor collective bargaining agreement. The tentative agreement is subject to ratification by both the Board and the G.T.E.A. It is a temporary resolution subject to both sides addressing several additional matters. The New Jersey Public Employment Relations Commission mediator, now in charge of these negotiations, has directed an informal blackout until both parties ratify all terms and conditions for a complete settlement. Until that complete settlement occurs, confidentiality of the process remains in full force and effect. Under current state law, I am not at liberty to provide any further information regarding these negotiations nor can I answer any questions regarding these negotiations. However, I can say that this is a positive development between the Board and the G.T.E.A."

**Roseanne Lombardo** stated that Paulsboro Board of Education now has a full board.

## 11. PUBLIC – AGENDA/NON-AGENDA ITEMS

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address and phone number. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter or telephone of any action that the Board does take.

In accordance with Board policy and procedures, speakers are not permitted to publicly speak of personal issues involving school personnel, or against any person connected to the school system. Any such concern should be presented to the school or district-level administration so that a proper response may be given.

Jessica Folker DelTufo, 907 Mullen Avenue, Gibbstown, NJ asked what we are doing with our aides and in-classroom support? Because of the substitute shortage last year, there would be a different substitute for almost every period or the classroom aide would have to be the teacher. Are we hiring more aides to

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cover these classrooms and to make sure the students who need in-class support are receiving the services they are entitled to? Dr. Foley-Hindman responded that we are not hiring any additional aides but is optimistic that we would be better able to provide substitutes. Mrs. DelTufo asked if we are going to become more competitive with the substitutes with incentives and salaries? Dr. Foley-Hindman said across the state, there was difficulty staffing substitute positions. I don't know that our budget could afford increasing those things because we have to be aware of our taxpayers and not place the burden on them. Susan Vernacchio responded by saying that we are hit every year with having too many aides in the district. A lot of times, these aides wouldn't even be in the classrooms if we met the education need of that classroom. We, as a school board, added additional aides to the classrooms to try and help the students that needed it. Unfortunately, we can't always fill that position. We, as a board, are doing our part by having aides in the younger classrooms. Our fulltime aides are also one of the highest paid in Gloucester County; we pay for aualitv.

Melissa Baxter, 264 Memorial Avenue, Gibbstown, NJ asked if we will be returning to normal middle school activities such as "daddy-daughter dance" or "mother-son night" and school dances? **Dr. Foley-Hindman** said we do have all of our after-school clubs available. Mrs. Baxter asked if there will be school dances? Dr. Foley-Hindman said there hasn't been dances here in the district since before she was hired and she doesn't anticipate them starting up again. Mrs. Baxter then asked about having advanced ELA classes and why we don't have more of them besides advanced math? Dr. Foley-Hindman said we will be doing the "gifted and talented" program that will be implemented by Mr. Dan Giorgianni and he would be able to give you more information on it. Mrs. Baxter asked about the teachers resigning instead of retiring and wanted to know if it is a "climate" issue? Dr. Foley-Hindman said with the resignations that we've had, a portion of them were retirements, some have chosen to leave the profession, some chose to teach closer to their own district, some have left for more money and some have chosen to advance themselves and move into an administrative role. Mrs. Baxter then asked about the class size here at Nehaunsey? Dr. Foley-Hindman knows that Gibbstown is used to smaller class sizes and it depends on the amount of kids in that grade. Mrs. Vernacchio said is does help the student to be in a bigger class size here at the middle school because they are getting ready for high school and high school will have any number of people in a high school class.

# 12. ADJOURNMENT

Motion: (Lombardo/Vernacchio) to adjourn the meeting at 7:25 p.m.

Motion carried by unanimous voice vote.

1	Respectfully Submitted,
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5	Scott A. Campbell, Board Secretary
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9	**Next Board of Education Regular Meeting is scheduled for Tuesday,
10	September 13, 2022 at 6:30 p.m.**
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