**ST. EDWARD EDUCATION COMMITTEE MEETING**

**AGENDA**

**Tuesday, February 15, 2022**

**6:00 - 8:00 pm**

I. Opening Prayer-Fr. Todd Petersen

II. Roll Call –Shannon Gossen, Teresa Myhre, Jaci Garvey, Brian Timmerman, Tina Myhre, Fr. Todd Petersen, Erika Gorecki

III. Acceptance of Agenda-addition of item to Principal report for March date

IV. Approval of Minutes from Last Meeting-minutes approved

V. Comments from Audience/Open Forum-Shannon requested that there was a discussion on the committee vacancy-will continue to ensure that this position is filled, Brian discussed the Emmaus retreat and how to get more people invited and creating a stronger male leadership role in the church, discussion about other faith outreach opportunities such as That Man is You, Sunday FIRE (and to include St. Eloi in the future)

VI. Review of Budget-no update

VII. Unfinished Business

1. None to discuss at this time

VIII. Reports

1. Principal and Staff Report-Jaci
   1. Summer Program-no one hired at this time, but school will move forward with staffing, Jaci will look at budget and costs before marketing of program
   2. Staff update-teachers are off on Monday February 21st for a mental health day, overall staff are doing well and feeling of relief with completion of Catholic Schools week, discussion on March 14th date-St. Edwards will follow public school with early dismissal 1 p.m.; letters of intent will be shared with staff in the coming next two weeks
2. Religious Education and Adult Formation/RCIA-Tina
   1. Religious education-sisters are coming to visit students, adoration on Sunday for confirmation students in Ghent this Sunday at 7 pm, First Communion dates have been shared with religious education students; First Communion is scheduled for April 24th, practice will be April 20th at 6 p.m. (all students), St. Eloi religious education fundraiser is April 3rd (chili feed)
   2. Sunday FIRE-this continues to go well, people are enjoying the videos & conversation
3. PEACE Report-Prime Time has been scheduled for February 25th grades 3-6
4. Scrip Report - Julie-no update
5. Marketing Report
   1. Enrollment Plan
      1. Prospective Family-tours have been given and Jaci continues to work with some interested families from Marshall and Dawson
      2. Prospective Family List – invites should be sent out on Thursday and people should receive them by Monday and phone calls will be made on Monday by Jaci, Tina will also share the invite in her religious education email next week
   2. Community Events:
      1. Catholic School’s Week-Jaci thought it went really well, kids had a blast, question about the Open House and other activities throughout the week, idea to send out parent survey to get feedback from families for all of catholic schools week-feel free to share questions with Jaci so she can email a survey to families
   3. Round Table Discussion
      1. January – Catholic School’s Week Open House Evening Vs. Morning was discussed and would be a good question to have on the survey
      2. February – Round Table Feb. 27- Jaci met with Caroline Hennen and Nicole Longtin last night-idea for outline of roundtable discussion, Jaci wrote an article for the newspaper on Montessori education which hopefully will go in the newspaper during the week of February 21st which is Montessori education week
      3. March – Kindergarten Round Up discussion on ideas/times: March 29th from 5-7 p.m.
      4. April-none at this time
      5. May – Family Picnic
   4. Fundraising
      1. Challenge Grant – Updates
         1. Thank Yous- working on finalizing these and getting them out
      2. Flurry of Fun-no updates
      3. Catholic United Financial-about ½ way to the school goal
   5. Promotional Items-none
   6. Signage-none
6. Technology Report
   1. 25 New Chromebooks are getting ready by Scott and they will be used beginning of next year
   2. Ms. Novotny’s Projector now needs to be replaced so group discussed some options
7. Accreditation SY22-23
   1. Standard 6 was discussed by the group and provided feedback and insight
8. Grants-no updates
9. Building Updates-no updates
   1. Painting
   2. Bathroom Project
   3. Help Days
   4. Electronic Entry System

IX. New Business-none

X. Prayer-led by Teresa Myhre

Next Meeting – March 15th, 2022