

**Sterling Board of Education**  
**Minutes of the Regular Meeting**  
**May 17, 2023**  
**Community Room - 6:00 pm**  
**“EXCELLENCE WITH KINDNESS”**

**I. Call to Order**

Meeting was called to order by M. Rouillard Board Chair at 6:00 pm

Present at the meeting were: M. Rouillard, L. Shippee, C. Langlois, V. Robinson-Lewis,  
D. Capobianco, J. Mossner, T. Friend

Also present were: H. Nickerson, L. Smith, M. Pearson, C. Brannon, C. Chandler

**II. Pledge of Allegiance**

**III. Public Comment**

Ashley Cerreto asked if homework was a Board of Ed issue. M. Rouillard and T. Friend suggested that she contact the Principal.

**IV. Reports and Communications**

**A. Correspondence**

- CABE information
- Donation

**B. Consent Agenda**

1. Minutes of Meeting April 19,2023
2. Superintendent’s Report
3. Special Education Director’s Report
4. Principal’s Report
5. Clinical Supervisor’s Report
6. Monthly Check Register

- Motion was made by V. Robinson-Lewis and seconded by J. Mossner to accept the Consent Agenda as presented. Vote: All in favor

**C. Budget and Expense Report**

C. Brannon gave an update on the Budget and Expense Report. She also spoke about grants and the Capital Projects.

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- Motion was made by D. Capobianco and seconded by L. Shippee to accept the Budget and Expense Report as presented. Vote: All in favor

### **D. Plainfield Board of Education Liaison**

D. Capobianco gave an update on Plainfield's Board of Education Meeting. They presented the student CAFE award recipients. The girls softball team is in 3rd place in ECC and the boys baseball team is currently in 1st place in the ECC. Plainfield's new Student Information System (Infinite Campus) will go live in July for the staff and will go live to parents in August.

### **V. Unfinished Business**

### **VI. New Business**

#### **A. SEL Team Presentation**

L. Smith (Clinical Supervisor), Dr. K. Lanzillo (Psychologist), Traci Jamieson (BCBA), and C. Graham (Wellness Transition Room Coordinator) gave a presentation on the work that is being done to foster a safe and engaging learning community. They shared the behavioral and the social emotional supports that are provided at the school.

#### **B. Update from Cory Luba, Technology Director**

C. Luba gave a presentation focused on all of the technology that is offered at the school and showed what the department is responsible for.

#### **C. Line Item Transfers**

C. Brannon presented the line item transfers.

- Motion was made by L. Shippee and seconded by D. Capobianco to approve the Line Item Transfers as presented.. Vote: All in favor

#### **D. Donation**

C. Brannon let the Board know that a donation of \$150.00 from the Sterling Garden Club had been received and that it was meant to help students going on the DC trip.

- Motion was made by V. Robinson-Lewis and seconded by J. Mossner to accept the donation from the Sterling Garden Club. Vote: All in favor

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- E. New Hire
  - Kevin Kerrigan - Facilities Director

T. Friend introduced Kevin Kerrigan as our new Facilities Director and stated that he would be starting June 1, 2023 and that he would be training with Russell for the month.

- F. Review, Discussion, and Possible Approval Policies-1st Reading
  - Policy # 6141.321 Form #2 - 1:1 Student Chromebook Agreement Rules, Guidelines, and Procedures
  - Policy #5125 - Students - Student Records; Confidentiality
  - Motion was made by C. Langlois and seconded by V. Robinson-Lewis to accept Policy #6141.321 and Policy #5125 as written. Vote: All in favor

**VII. Committee Updates**

- A. Policy
- B. Budget

**VIII. Recommendations, Questions and/or Comments**

**IX. Public Comment**

None

**X. Executive Session**

- A. Unaffiliated Contracts
- B. Superintendent Evaluation/Contract
  - Motion was made by V. Robinson-Lewis and seconded by J. Mossner to enter into Executive Session to discuss unaffiliated contracts and the Superintendent's evaluation/contract
  - Vote: All in favor

Entered into Executive Session at: 6:51 pm

Exited Executive Session at: 7:25 pm

- Motion was made by V. Robinson-Lewis and seconded by C. Langlois to accept all contracts presented in Executive Session.

**XI. Adjournment**

- Motion was made by V. Robinson-Lewis and seconded by C. Langlois to adjourn the meeting.  
Vote: All in favor

Meeting adjourned at: 7:30 pm