



Regular Board Meeting

10/12/2022 - 06:00 PM

Shonto Preparatory District, East Hwy 160 & Route 98 Shonto, Arizona

ZOOM

MEETING MINUTES

Pursuant to A.R.S. §38-431.01 and N.N.C. Title 10, Section 106(C), notice is hereby given to the members of the Shonto Governing Board and to the general public that the Board will hold a Regular Board Meeting open to the public on October **12, 2022 at 6:00 PM DST** using the ZOOM Online System to be conducted in Shonto, Arizona. The ZOOM Online System will be utilized to prevent the spread of the COVID-19 virus and to maintain the health guidelines identified in CDC.gov website. As indicated on the Agenda, the Board may vote to go into Executive Session with regard to any matter listed on the Agenda pursuant A.R.S. §38-431 .03A.3 for legal advice.. Legal advice may be obtained by telephone or video conference.. If a disabled person needs any type of accommodation, please notify SPS administration at (928) 672-3526 at least 24 hours prior to scheduled time. The general public are welcome to call in and listen to this regular scheduled meeting utilizing the ZOOM Online System. Names, dates and documents relevant to the agenda items are available at the Superintendent's office during normal business hours.

Join Zoom Meeting <https://shontoprep-org.zoom.us/j/81914589820?pwd=SzZSZUFwaG5lYkFKZ2lUQklqUGMwUT09>
Meeting ID: 819 1458 9820 Passcode: ShontoBear

Dial into ZOOM: 1-720-707-2699 Meeting ID: 819 1458 9820 Passcode: 8768619410

Attendees

Voting Members

Mr. Tom Franklin Jr., Board President
Ms. Martha Tate-Chee, Board Secretary/Treasurer
Matthew Tso, Appointed Governing Board Chair

Non-Voting Members

Mrs. Melanie Dewakuku, Superintendent
Marlita Haviland, Interim K8 Principal
Ms. Cheryl Grass, High School Principal
Mr. Jason Secakuku, Director of Support Services
Mr Justice Beard, Residential Manager
Mr. Elroy Watson, Human Resource Technician
Ms. Esther Bedoni, Business Technician
Leah Curley, Administrative Assistant

Shirene Nez, Claire DeChambre, Evelyn Dayzie

A. Call to Order

Meeting called to order by Mr. Matthew Tso at 6:07 P.M.

B. SPS Vision/Mission Statement

SPS Vision/Mission Statement read aloud by Mrs. Martha Tate.

C. Roll Call

Roll Call completed by Mr. Matthew Tso.

Mr. Tom Franklin - Present
Mrs. Marth Tate - Present
Mr. Matthew Tso - Present

D. Adoption of Agenda

A motion was made to Adopt the Agenda by Mrs. Tate.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Tom Franklin Jr.

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

E. Public Input

1. The Shonto Governing Board will take into consideration of comments and concerns from the public with a time limit of three (3) minutes per person. Those wishing to address the Board must: 1) Email their request for public input to mdewakuku@shontoprep.org 1 hour before the meeting is called to order OR 2) Text your public input request to 928-206-6050 before the meeting is call to order. Actions taken as a result of public comments are limited to directing staff to study matter, and/or reschedule the matter for further consideration and decision.

No Public Comment.

F. Administrative Reports

A motion was made to approve all administrative reports by Mr. Franklin under item F. #1-#9 with a request for report highlights from supervisors by Mrs. Tate.

All the administrators provided a report.

All administrative reports are submitted electronically.

Motion made by: Mr. Tom Franklin Jr.

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

Motion carried by a vote of 3-0-0.

1. Superintendent's Report of Current Events and Activities-Mrs. Dewakuku

2. K8 Principal Report-Mrs. Haviland

3. High School Principal/Charter Report-Ms. Grass

4. Human Resources Report-Mr. Watson

5. Business Office Report-Ms. Esther Bedoni
6. Director of Support Services Report-Mr. Secakuku
7. Director of Instructional Technology Report-Ms. Johnson
8. Curriculum, Assessment, PD Coordinator's Report-Ms. Thinn
9. Residential Report-Mr. Beard

G. Minutes

A motion was made to approve Meeting Minutes for August 30, 2022 Special Board Meeting and for September 2, 2022 Regular Board Meeting by Mr. Franklin.

Motion made by: Mr. Tom Franklin Jr.

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

1. Approval of the Meeting Minutes for August 30 , 2022 Special Board Meeting

A motion was made to approve Meeting Minutes for August 30, 2022 Special Board Meeting and for September 2, 2022 Regular Board Meeting by Mr. Franklin.

Motion made by: Mr. Tom Franklin Jr.

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

2. Approval of the Meeting Minutes for September 2, 2022 Regular Board Meeting.

A motion was made to approve Meeting Minutes for August 30, 2022 Special Board Meeting and for September 2, 2022 Regular Board Meeting by Mr. Franklin.

Motion made by: Mr. Tom Franklin Jr.

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

H. Financial

A motion was made to approve Financial Reports under item H. #1, #2, #3, #4, and #5 as presented by Mrs. Tate.

Motion made by: Ms. Martha Tate-Chee
Motion seconded by: Mr. Tom Franklin Jr.
Voting:
Mr. Tom Franklin Jr. - Yes
Ms. Martha Tate-Chee - Yes
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

- 1. Ratification of the September 2022 Payroll Vouchers**
- 2. Ratification of the September 2022 Accounts Payable Vouchers**
- 3. Ratification of the September 2022 Monthly Expenditure Report**
- 4. Ratification of the September 2022 Board Expenditure Report**
- 5. Ratification of the September 2022 Student Activities Fund 850 Report**

I. New Business

- 1. Discussion, consideration and possible action regarding settlement parameters in Smith v. SPS. [Possible Executive Session pursuant to A.R.S. § 38-431.03(A)(3) (advice from legal counsel)), and 10 N.N.C. § 200(E) (discussion of litigation and the need for privacy clearly outweighs the public's right to know)].**

A motion was made to approve the move into an Executive Session for item I. - #1 by Mr. Franklin.

Motion made by: Mr. Tom Franklin Jr.
Motion seconded by: Ms. Martha Tate-Chee
Voting:
Mr. Tom Franklin Jr. - Yes
Ms. Martha Tate-Chee - Yes
Matthew Tso - Yes

The board moved into Executive Session at 7:18 P.M.

The Board moved back into Open Session at 7:52 P.M.

A motion was made to approve the settlement parameters as discussed in the Executive Session by Mr. Franklin.

Motion seconded by Mr. Tso.
Mr. Franklin - Approved
Mrs. Tate - Abstained
Mr. Tso - Approved
The motion carried by a vote of 2-0-1.

- 2. Discussion and possible action to approve a stipend for the K8 Leadership Team for SY 22-23.**

A motion was made to approve a stipend for the K8 Leadership Team for SY 22-23 by Mr. Franklin.

A brief description provided by Mrs. Haviland.

Motion made by: Mr. Tom Franklin Jr.
Motion seconded by: Ms. Martha Tate-Chee
Voting:

Mr. Tom Franklin Jr. - Yes
Ms. Martha Tate-Chee - Yes
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

3. Discussion and possible action to approve the establishment of the sport Soccer for the K8 School.

A motion was made to approve item I. - #3 as read with a request to have soccer in lieu of football by Mrs. Tate.

A brief description was provided by Mrs. Haviland.

Motion made by: Ms. Martha Tate-Chee
Motion seconded by: Mr. Tom Franklin Jr.

Voting:

Mr. Tom Franklin Jr. - Yes
Ms. Martha Tate-Chee - Yes
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

4. Discussion and possible action to approve Shonto Preparatory K8 School Soccer stipend for SY 22-23.

A motion was made to approve Shonto Preparatory K8 School Soccer stipend for SY 22-23 with a request to have a soccer stipend in lieu of football by Mr. Franklin.

A brief description provided by Mrs. Haviland.

Motion made by: Mr. Tom Franklin Jr.
Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes
Ms. Martha Tate-Chee - Yes
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

5. Discussion and possible action to approve FY2022-2023 October Compliance Statement of Assurances for Shonto Preparatory Technology High School

A motion was made to combine and approve item I. - #5 and #6 as they relate to one another as read by Mrs. Tate.

A brief description provided by Ms. Grass.

Motion made by: Ms. Martha Tate-Chee
Motion seconded by: Mr. Tom Franklin Jr.

Voting:

Mr. Tom Franklin Jr. - Yes
Ms. Martha Tate-Chee - Yes
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

6. Discussion and possible action to approve the Instructional Time Model for Shonto Preparatory Technology High School for SY 2022-2023.

A motion was made to combine and approve item I. - #5 and #6 as they relate to one another as read by Mrs. Tate.

A brief description provided by Ms. Grass.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Tom Franklin Jr.

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

7. Discussion and possible action to approve the revision of Shonto Preparatory Technology High School student handbook for SY 2022-2023.

A motion was made to combine and approve items I. - #7, #8, #9, #10, and #11 as presented by Mrs. Tate.

A brief description was provided by Ms. Grass.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Matthew Tso

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

8. Discussion and possible action to approve and certify the 2022 Annual Financial Report for Shonto Governing Board of Education, Inc., specifically for Shonto Preparatory Technology High School

A motion was made to combine and approve items I. - #7, #8, #9, #10, and #11 as presented by Mrs. Tate.

A brief description was provided by Mrs. Dewakuku.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Matthew Tso

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

9. Discussion and possible action to approve the 2022 Classroom Site Fund Narrative Report for Shonto Governing Board of Education, Inc., specifically for Shonto Preparatory Technology High School

A motion was made to combine and approve items I. - #7, #8, #9, #10, and #11 as presented by Mrs. Tate.

A brief description was provided by Mrs. Dewakuku.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Matthew Tso

Voting:

Mr. Tom Franklin Jr. - Yes
Ms. Martha Tate-Chee - Yes
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

10. Discussion and possible action to approve the 2022 COVID 19 Report for Shonto Governing Board of Education, Inc., specifically for Shonto Preparatory Technology High School

A motion was made to combine and approve items I. - #7, #8, #9, #10, and #11 as presented by Mrs. Tate.

A brief description was provided by Mrs. Dewakuku.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Matthew Tso

Voting:

Mr. Tom Franklin Jr. - Yes
Ms. Martha Tate-Chee - Yes
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

11. Discussion and possible action to approve the 2022 School by School Annual Financial Report for Shonto Governing Board of Education, Inc., specifically for Shonto Preparatory Technology High School

A motion was made to combine and approve items I. - #7, #8, #9, #10, and #11 as presented by Mrs. Tate.

A brief description was provided by Mrs. Dewakuku.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Matthew Tso

Voting:

Mr. Tom Franklin Jr. - Yes
Ms. Martha Tate-Chee - Yes
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

12. Discussion and possible action to approve the revision of the SY 2022-2023 Residential Program Student Handbook.

A motion was made to approve item I. - #12 as presented by Mr. Franklin.

A brief description was provided by Mr. Beard.

Motion made by: Mr. Tom Franklin Jr.

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes
Ms. Martha Tate-Chee - Yes
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

13. Discussion and possible action to approve the disposal of furniture and athletic equipment from the Residential Program.

A motion was made to approve the disposal of furniture and athletic equipment from the Residential Program by Mr. Franklin.

A brief description was provided by Mrs. Dewakuku.

Motion made by: Mr. Tom Franklin Jr.

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

14. Discussion and possible action to approve Certified Adjudicators for Shonto Preparatory Schools.

A motion was made to approve Certified Adjudicators for Shonto Preparatory Schools by Mr. Franklin.

A brief description was provided by Mrs. Dewakuku.

Motion made by: Mr. Tom Franklin Jr.

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

15. Discussion and possible action to approve Certified Staff as Qualified Evaluators for SY 2022-2023.

A motion was made to approve Certified Staff as Qualified Evaluators for SY 2022-2023 by Mr. Franklin.

A brief description provided by Mrs. Dewakuku.

Motion made by: Mr. Tom Franklin Jr.

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

16. Discussion and possible action to approve the 1st reading of the Shonto Preparatory Schools Foster Care policy.

A motion was made to combine and approve item I. - #16 and #17 as presented by Mr. Franklin.

A brief description provided by Mrs. Dewakuku.

Motion made by: Mr. Tom Franklin Jr.

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes
Ms. Martha Tate-Chee - Yes
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

17. Discussion and possible action to approve the 1st reading of the Shonto Preparatory Schools Parent & Family Engagement Policy.

A motion was made to combine and approve item I. - #16 and #17 as presented by Mr. Franklin.

A brief description provided by Mrs. Dewakuku.

Motion made by: Mr. Tom Franklin Jr.
Motion seconded by: Ms. Martha Tate-Chee
Voting:
Mr. Tom Franklin Jr. - Yes
Ms. Martha Tate-Chee - Yes
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

18. Discussion and possible action to approve the MOA with Arizona Navajo North Office of Facility Management MOA's for FY 2022-2023

A motion was made to approve the MOA with Arizona Navajo North Office of Facility Management MOA's for FY 2022-2023 by Mr. Franklin.

A brief description provided by Mr. Secakuku.

Motion made by: Mr. Tom Franklin Jr.
Motion seconded by: Ms. Martha Tate-Chee
Voting:
Mr. Tom Franklin Jr. - Yes
Ms. Martha Tate-Chee - Yes
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

19. Discussion and possible action to approve RFP award to Millennium Construction for concrete work.

A motion was made to approve RFP award to Millennium Construction for concrete work by Mr. Franklin.

A brief description provided by Mr. Secakuku.

Motion made by: Mr. Tom Franklin Jr.
Motion seconded by: Ms. Martha Tate-Chee
Voting:
Mr. Tom Franklin Jr. - Yes
Ms. Martha Tate-Chee - Yes
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

20. Discussion and possible action to approve RFP award to Etsitty Psychoeducational Services, LLC for Shonto Preparatory Schools ESS Psychological services.

A motion was made to approve RFP award to Etsitty Psychoeducational Services, LLC for Shonto Preparatory Schools ESS Psychological services by Mrs. Tate.

A brief description provided by Mrs. Dewakuku.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Tom Franklin Jr.

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

J. Personnel

1. Certified

a. Discussion and possible action to approve Regina Burbank for Shonto Preparatory Technology High School Addendum for SY 2022-2023.

A motion was made to approve Regina Burbank for Shonto Preparatory Technology High School Addendum for SY 2022-2023 by Mr. Franklin.

A brief description provided by Mrs. Dewakuku.

Motion made by: Mr. Tom Franklin Jr.

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

b. Discussion and possible action to approve Harrison Miles for the K8 Middle School Varsity Head Volleyball coach.

A motion was made to approve item J. - #1. - b. as read by Mrs. Tate.

A brief description provided by Mrs. Haviland.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Tom Franklin Jr.

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

2. Classified

a. Discussion and possible action to approve SY 2022-2023 contract amendment for Phyllis Black for the Food Service cook.

A motion was made to combine and approve item J. - #2 - a. and b. as read by Mrs. Tate.

A brief description provided by Mrs. Dewakuku.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Tom Franklin Jr.

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

b. Discussion and possible action to approve Retroactive payment for SY 2021-2022 contract for Phyllis Black for the Food Service cook.

A motion was made to combine and approve item J. - #2 - a. and b. as read by Mrs. Tate.

A brief description provided by Mrs. Dewakuku.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Tom Franklin Jr.

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

c. Discussion and possible action to approve Nicole Laughter for K8 Middle School Junior Varsity Volleyball Head Coach.

A motion was made to approve Nicole Laughter for K8 Middle School Junior Varsity Volleyball Head Coach by Mr. Franklin.

A brief description provided by Mrs. Haviland.

Motion made by: Mr. Tom Franklin Jr.

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

d. Discussion and possible action to approve Corilee Bearshield-Yazzie for K8 Middle School Varsity Girls Head Basketball Coach.

A motion was made to approve Corilee Bearshield-Yazzie for K8 Middle School Varsity Girls Head Basketball Coach by Mr. Franklin.

A brief description provided by Mrs. Haviland.

Motion made by: Mr. Tom Franklin Jr.

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

K. Upcoming Board Meetings

1. Board Work Session October 22, 2022 at 8:30 AM at Shonto Governing Boardroom.

2. Regular Board Meeting November 4, 2022 at 5:30 PM

L. Adjournment

A motion was made to adjourn meeting by Mr. Franklin.

Motion made by: Mr. Tom Franklin Jr.

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

Motion carried by a vote of 3-0-0.

The meeting was adjourned at 9:07 P.M.

Tom Franklin Jr., Board President

Ms. Leah Curley - Administrative Assistant