



**OWOSSO PUBLIC SCHOOLS**  
Ready for the World

**Board of Education Agenda**  
**February 26, 2025**  
**5:30 pm**  
**STUDENT HEARING TO IMMEDIATELY FOLLOW**

Washington Campus Gymnasium  
645 Alger St  
Owosso, Michigan 48867

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Building Reports**

Celebrate Kids! – Bryant Elementary School  
Presentation- Venture Inc.  
Student Representative Report - Paige Davis

**4. Board Correspondence:**

Superintendent’s Report  
Curriculum Director’s Report

**5. Public Participation**

**6. For Action**

<b>Consent Agenda:</b>		
January 22, 2025 Board of Education Regular Meeting Minutes-----	Report 24-94	Page 3
February 12, 2025 Board of Education Committee Meeting Minutes-----	Report 24-95	Page 19
February 12, 2025 Board of Education Closed Session Minutes-----	Report 24-96	At Place
Current Bills-----	Report 24-97	Page 29
Financials-----	Report 24-98	Page 40
Declaration of Obsolete Material-----	Report 24-99	Page 45
Facility Needs Study-----	Report 24-100	Page 48
Personnel New Hire-----	Report 24-101	Page 51

**7. For Future Action**

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**8. For Information**

▪ Personnel Update-----	Report 24-102	Page 55
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**9. Public Participation**

**10. Board Comments:** Board Member Comments/ Updates

**11. Upcoming Board Meeting Dates:**

March 12: Board of Education Committee of the Whole Meeting, 5:30PM, Washington Campus Conference Room 112  
 March 26: Board of Education Regular Meeting, 5:30PM, Washington Campus Gymnasium  
 April 9: Board of Education Committee of the Whole Meeting, 5:30PM, Washington Campus Conference Room 112

**Important Upcoming Dates:**

March 7: MSBOA District 5 Band and Orchestra Festival, 7<sup>th</sup> grade 3:35PM, 8<sup>th</sup> grade 6:35PM, 9<sup>th</sup> grade 7:35PM, PAC  
 March 8: MSBOA District 5 Band and Orchestra Festival, Concert Band 2:25PM, Symphony Band 4:30PM, PAC  
 March 14: End of Marking Period  
 March 17: NHS Night, 6:30PM, PAC  
 March 18: OHS Cornhole, 7:00PM, OHS Gym  
 March 28: Half Day for All Students: Teacher Work Day  
 March 31-April 4: No School: Spring Recess

**12. Closed Session:** Student Hearing

**13. Adjournment**

# **BOARD GUARANTEE**

## **(Adopted May 2006)**

We have been elected by the members of our community and choose to serve our fellow citizens to deliver the best possible programs and services to our children.

**Therefore**, we guarantee that:

We will serve with pride. We have been given the opportunity to make a difference in the lives of children and the quality of life in our community, and we are proud to accept that challenge.

We will treat students, parents, citizens, staff and fellow board members with dignity and respect.

We will be informed, knowledgeable and prepared before making decisions that affect the education of students. We will stay up-to-date so that our decisions will be based on the most recent information. We will model our belief that learning is a lifelong process.

We will do our part to work as a team with administrators, teachers, support staff, parents, students and citizens so that the entire learning atmosphere of our school will be one of warmth and caring. We will do this by becoming a part of district committees such as cross-functional, professional governance council (PGC) and many more.

We will maintain the policy making role of the Board and represent this to the constituents of the district by informal communications and referral to the proper channels for consideration of concerns and suggestions.

We will be enthusiastic and energetic in our support of the work in our schools by students, staff and volunteers. We will model this behavior by attending school sponsored events and working toward board certification through class work.

We will represent and reflect all segments of the community and base our decisions on sound policy and ethical principle that is in the best interest of all students. We will do this by basing our decisions on data and survey work on an annual basis. We will also take the time to have formal and informal conversations with our community.

Marlene Webster  
President \_\_\_\_\_

Shelly Ochodnicky  
Vice President \_\_\_\_\_

Olga Quick  
Treasurer \_\_\_\_\_

Nick Henne  
Secretary \_\_\_\_\_

Rick Mowen  
Trustee \_\_\_\_\_

Adam Easlick  
Trustee \_\_\_\_\_

John Pappas  
Trustee \_\_\_\_\_

Board Guarantee check points will run in conjunction with the Superintendent dialogue sessions.



OWOSSO PUBLIC SCHOOLS

*Ready for the World*

# BOARD OF EDUCATION NORMS

- Open, Honest, and Timely Communication
- Prepared
- Committed
- Unified
- Disagree Without Conflict
- Punctual (notify if absent)
- Responsive (48 hour rule)
- Students First
- No Surprises



OWOSSO PUBLIC SCHOOLS

*Ready for the World*

## **Public Participation at Board Meetings Statement**

The Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience are reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

# For Action

# **January 22, 2025 Board of Education Regular Meeting Minutes**

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Minutes**  
**Regular Board Meeting Minutes**  
**January 22, 2025**  
**Report 24-94**

Present: Adam Easlick, Nick Henne, Rick Mowen, Shelly Ochodnicky, John Pappas, Olga Quick, Marlene Webster

Absent:

President Mowen called the Board of Education Meeting to order at 5:30 p.m. The meeting was held at the Washington Campus Administration Building, 645 Alger St, Owosso, MI 48867.

**Pledge of Allegiance**

**Election of Officers**

Superintendent Brooks shared the process that the Board of Education uses for the annual election of officers. He explained that he would open the nominations for Board President by taking the first nominations. The newly elected President would use the same process for Vice President, Secretary, and Treasurer offices. When the elections are completed, the meeting will continue with the new officers in place.

Superintendent Brooks opened the nominations for the office of Board President. Mr. Pappas nominated Mrs. Ochodnicky for the office of Board President, and Mrs. Ochodnicky accepted the nomination. Mr. Henne nominated Mrs. Webster for the office of Board President, and Mrs. Webster accepted the nomination. Mr. Mowen nominated himself for the office of Board President and accepted the nomination. There were no other nominations for Board President. Mrs. Quick moved to close the nominations for Board President, and Mr. Henne supported the motion. Motion carried unanimously. Mr. Henne, Mrs. Quick, Mr. Easlick, and Mrs. Webster voted to elect Mrs. Webster as Board President. Mrs. Ochodnicky and Mr. Pappas voted for Mrs. Ochodnicky as Board President. Mr. Mowen voted for himself as Board President. With a four-vote majority, Mrs. Webster was elected Board President effective immediately through January 1, 2026.

President Webster opened the nominations for the office of Board Vice President. President Webster nominated Mr. Mowen for the office of Board Vice President, and Mr. Mowen accepted the nomination. Mr. Pappas nominated Mrs. Ochodnicky for the office of Board Vice President, and Mrs. Ochodnicky accepted the nomination. There were no other nominations for Vice President. Mr. Mowen moved to close the nominations for Vice President, and Mrs. Quick supported the motion. Motion carried unanimously. Mrs. Ochodnicky, Mr. Henne, Mr. Pappas, and Mr. Easlick voted to elect Mrs. Ochodnicky as Board Vice President. Mr. Mowen, Mrs. Quick, and President Webster voted to elect Mr. Mowen as Board Vice President. With a four-vote majority, Mrs. Ochodnicky was elected Board Vice President effective immediately through January 1, 2026.

President Webster opened the nominations for the office of Board Secretary. President Webster nominated Mr. Henne for the office of Board Secretary, and Mr. Henne accepted the nomination. Mr. Pappas nominated Mrs. Quick for the office of Board Secretary, and Mrs. Quick accepted the nomination. There were no other nominations for Secretary. Mrs. Quick moved to close the nominations for Secretary, and Mr. Mowen supported the motion. Motion carried unanimously. Mr. Henne, Mr. Easlick, Vice President Ochodnicky, Mr. Mowen, President Webster, and Mrs. Quick voted to elect Mr. Henne as Board Secretary. Mr. Pappas voted to elect Mrs. Quick as Board Secretary. With a six-vote majority, Mr. Henne was elected Board Secretary effective immediately through January 1, 2026.

President Webster opened the nominations for the office of Board Treasurer. Vice President Ochodnicky nominated Mrs. Quick for the office of Board Treasurer, and Mrs. Quick accepted the nomination. There were no other nominations for Treasurer. Mr. Mowen moved to close the nominations for Treasurer, and Vice President Ochodnicky supported the motion. Motion carried unanimously. Secretary Henne, Mr. Easlick, Vice President Ochodnicky, Mr. Mowen, President Webster, Mrs. Quick, and Mr. Pappas voted to elect Mrs. Quick as Board Treasurer. With a unanimous vote, Mrs. Quick was elected Board Treasurer effective immediately through January 1, 2026.

### **Building Reports**

Superintendent Brooks began the evening by honoring teacher Michele Betts, whom he has had the privilege of working with for a long time. He introduced Owosso Middle School Principal Richie Collins to celebrate Michele's retirement.

Principal Collins highlighted Michele's 31 years of dedicated service at Owosso Middle School, where she taught PE, science, and math. Beyond her teaching roles, Michele ran the after-school tutoring program for many years, provided home-based instruction, and served as the building AR for several years. Her involvement extended to extracurricular activities, coaching powderpuff teams (which she often led to victory), and supporting students in numerous ways. Collins emphasized Michele's passion for working with ATL students, describing it as a tremendous asset to the school. He concluded that Michele plans to spend her retirement enjoying time with friends and family, traveling, volunteering at the hospital, and attending MSU events and tailgates.

Michele introduced her family and thanked them before sharing a few heartfelt words. Superintendent Brooks gave her a gift from the Board of Education for her years of service. Vice President Ochodnicky thanked Michele, mentioning that several of her children had been Michele's students. Secretary Henne congratulated and thanked Michele, reminiscing about his time as her student and noting that she had been one of his favorite teachers.

President Webster shared a meaningful story about getting to know Michele during the COVID-19 pandemic. She recalled Michele's unwavering dedication to her students as she delivered daily lunches to hundreds of kids. Michele arrived daily to ensure her students were cared for despite everyone being sent home. "It really showed how much you cared about your kids," Webster said, "and I will always remember that time of working with you."



Superintendent Brooks welcomed Coach Tyner and Coach Irelan to recognize the district's All-State athletes. Coach Irelan introduced Lillian Pumford, a junior at Owosso High School and an exceptionally talented swimmer. Lillian specializes in sprint strokes and long-distance events. At this year's league meet, she swam the 200 freestyle, contributed to several relay victories, and claimed first place in the 100 backstroke at the Flip Metro League. Lillian also took the opportunity to introduce her family.

Coach Irelan expressed great pride in Lillian's accomplishments, emphasizing her All-State fourth-place finish in the 100 butterfly. Lillian's impressive time of 59.8 seconds earned her recognition and broke the long-standing record held by Coach Irelan's sister, Macy. Coach Irelan added humorously, "No hard feelings there—records are meant to be broken." She praised Lillian's outstanding work ethic, character, and dedication, noting that these qualities have contributed to her success. Reflecting on the team's achievements, Coach Irelan shared how proud she felt during her first year of coaching and expressed excitement for Lillian's upcoming senior season.

Vice President Ochodnický congratulated Lillian and shared a heartfelt memory of sitting with Lillian's parents, the Irelans, and Erica during swim meets in earlier years. "We broke some records back then with the girls on the relay team," she recalled. "It's exciting to see you up here now. I'm sure your sister is proud of you, too."

Coach Tyner, head football coach at Owosso, expressed his excitement over the football program's remarkable year. He highlighted the team's recognition as Academic All-State, making it one of the top-performing academic programs in Division IV statewide. The team achieved its first winning season since 2012. Coach Tyner introduced two standout players who played a pivotal role in this success: Carter Miculka and Hoyt Patrick.

Starting with Hoyt Patrick, a senior, Coach Tyner described him as a four-year starter and one of the best players he has ever coached. Hoyt holds multiple school records, including all-time leader in rushing yards, touchdowns, and tackles. His work ethic, talent, and leadership have inspired teammates and younger players. This year, Hoyt earned First Team All-State honors as an athlete and Second Team All-State recognition as both a running back and linebacker—a rare achievement to receive all three awards in one season.

Coach Tyner introduced Carter Miculka, a junior offensive lineman, describing him as the best he has ever coached. Carter, a four-year starter next year, earned All-State honors as a junior. Coach Tyner praised Carter's exceptional talent, character, and contributions to the team, emphasizing how fortunate he feels to work with such remarkable young men. Both Hoyt and Carter introduced their families.

Trustee Mowen expressed pride in the team's success, remarking on the players' dedication and Coach Tyner's leadership. "It's a win-win when we have young men like this and a coach like Ron," Mowen said, thanking them for their hard work and commitment. Vice President Ochodnický added her congratulations, noting how the boys are looked up to by their peers and serve as role models in the school. "Everybody is very proud of you," she said, encouraging them to continue their great work.

Secretary Henne also congratulated, highlighting the significance of earning All-State honors. “That’s a serious accomplishment,” he said. Addressing Carter directly, he added, “We’ll see you next year. Nice job.”

Superintendent Brooks introduced Owosso High School Principal Dr. Dallas Lintner to recognize the achievements of two outstanding coaches, Mallory Irelan and Kevin Moore. Dr. Lintner began by emphasizing the strong connection between student success in athletics and academics and the professional excellence of their coaches. He noted that the dedication of students and their mentors consistently leads to remarkable accomplishments.

Dr. Lintner first highlighted Coach Mallory Irelan, who was honored as the Zone 8 Coach of the Year in her first year as a coach by the Michigan Interscholastic Swim Coaches Association (MISCA). This award, which spans approximately 38 schools in the Metro League and Saginaw Valley League, is a prestigious recognition of her leadership and impact. Notably, she was nominated by Brad Jones, a seasoned coach from Fenton High School with decades of experience and numerous championships. Dr. Lintner praised Coach Irelan’s unique blend of youthful energy, poise, and maturity, which set her apart even in her first year.

Next, Dr. Lintner introduced Coach Kevin Moore, who was recently named Assistant Coach of the Year by the Michigan High School Football Coaches Association (MHSFCA). This recognition reflects his dedication to both athletics and academics. Dr. Lintner highlighted Coach Moore’s history of excellence, noting that he was previously named Regional Baseball Coach of the Year in 2012, underscoring his commitment to multi-sport participation. Coach Moore also supported the varsity football team’s designation as Academic All-State, a rare and commendable achievement. At the team’s banquet, Coach Moore and Coach Derek Woltjer received certificates recognizing their after-school efforts in tutoring, study halls, and academic follow-ups, all of which emphasized the importance of academics and athletics.

Coach Irelan expressed her gratitude, sharing her journey as a first-year coach while managing personal milestones, and acknowledged the incredible support from her team and family. Coach Moore thanked Superintendent Brooks and Dr. Lintner for their recognition and introduced his wife, Erin, who, he joked, has allowed him to coach for the past 20 years. He also praised Coach Tyner, describing his hiring three years ago as a “home run,” and expressed gratitude for the collective support from fellow coaches, administrators, and the community. He concluded by stating that coaching is always about the kids, and while recognition is appreciated, it is a shared accomplishment.

Vice President Ochodnicky thanked both coaches for prioritizing academics and supporting students’ success. President Webster took a moment to extend heartfelt congratulations to Vice President Ochodnicky, Secretary Henne, and Treasurer Quick on their appointments. She also thanked former President Mowen for his many years of dedicated service to the board and the community.

Reflecting on the board's dynamics, President Webster acknowledged the diversity of opinions among its members. She stated, “There’s one thing I know: all of us on this board have different opinions. None of us are shy about sharing our thoughts, but all of us are here because we care

about kids.” She stated that even when ideological differences arise, board members share a common commitment to supporting students.

President Webster concluded with an optimistic outlook: "I'm looking forward to all of us continuing to work together for kids. It doesn't matter what title is before us; we're all on the same team." She thanked those elected and those who were not, reaffirming the board's dedication to collaborating to benefit the students and the community.

Superintendent Brooks began by highlighting the importance of January as School Board Member Recognition Month, a time to celebrate and honor the dedication and service of the Owosso Board of Education. He commended board members Rick Mowen, Marlene Webster, Olga Quick, Shelly Ochodnicki, Adam Easlick, Nick Henne, and John Pappas for their exemplary leadership, integrity, and shared commitment to educational excellence.

Brooks acknowledged their tireless efforts to enhance student achievement, maintain a safe and supportive environment, ensure fiscal responsibility, and support innovative programs. He also praised their ability to build strong partnerships with families and the community, noting that their unwavering commitment to every student's success reflects the highest ideals of public service. "I encourage everyone here and in the Owosso community to join me in expressing our gratitude to our exceptional board members, not just this month, but throughout the year," he said. Brooks concluded by thanking the board for inspiring leadership and guiding the district toward success. He also pointed out a small token of appreciation at each board member's seat, encouraging them to take it before leaving.

Vice President Shelly Ochodnicki thanked Superintendent Brooks, adding her thoughts about the board's longevity. "Some of us have been on this board for over a decade, and we have one of the most tenured boards in Shiawassee County. I think that speaks volumes about our ability to work through challenges and always prioritize what is best for kids," she said.

President Marlene Webster expressed her appreciation for the gifts and the support from her fellow board members and the administration. "It's a great team to be a part of, and I truly appreciate all the support," she said.

Paige Davis presented this month's student representative report, highlighting various exciting activities and accomplishments across Owosso High School. She began by sharing news from FFA, which announced plans to start a livestock facility to provide new in-class experiences and support contest participation. The girls' wrestling team hosted a successful home tournament last Sunday, showcasing their dedication and skill.

At last Friday's basketball game against Corunna, a Lion's Gear raffle was held for the student section, adding to the excitement. Paige proudly noted that the boys' basketball team secured a victory against Corunna, which, combined with the energetic pep band and enthusiastic school spirit, made it a memorable game.

The Class of 2026 Student Council has launched a candy gram sale to raise funds for their senior year. Looking ahead, several upcoming events were highlighted: FFA will host districts on

January 29, and eighth-grade parents' night is scheduled for January 28. The National Honor Society (NHS) is organizing the OHS Oscars on February 3.

Theater students are preparing for MIFA districts this Saturday, where Mr. Ciarlino will direct the comedy *Ride the Cyclone*, and Mrs. Lounds will direct the tragedy *A Doll's House*. The band department will showcase their talent in several events, including the solo and ensemble performance on February 8, which features five soloists and four ensemble presentations, and the pre-festival band concert on February 19. The Jazz Band Dinner Dance with the middle school is set for February 22.

Paige also shared that Owosso High School will host the Flint Metro League Student Council meeting on February 13, and NHS will organize a blood drive on February 25. Other notable events include the CTE Awards Banquet at Baker on February 5 and the SkillsUSA regional competition at Delta College on February 7.

### **Board Correspondence**

Superintendent Brooks began his report by reflecting on last Friday's varsity basketball games against Corunna. He noted the vibrant school spirit, enhanced by the pep band and the lively interaction between the elementary safety patrols and the student section. Their friendly competition and enthusiasm created a dynamic atmosphere.

He shared a recent project involving the OHS art classes, which Mr. Mike Constine commissioned to customize cornhole boards for Campgrounds R Us. Mr. Constine built the boards and invited the art department to design and hand-paint them, creating opportunities for after-school involvement. The designs featured Lions, Red Wings, Pistons, Tigers, and school logos. Mr. Constine also donated to the art club, benefiting the students and the community. The boards will be used at the campgrounds next summer, marking a successful collaboration.

Superintendent Brooks highlighted the outstanding performance of the OHS boys' swim team, noting their exceptional season and encouraging attendance at their upcoming home meet against Ovid-Elsie. He also thanked Mr. Pappas, Mr. Mowen, and Mrs. Quick for participating in Monday's State of the District and Professional Development Day. Mrs. Kim Klapko was honored as Support Staff Member of the Year during the event, and Mr. Lance Little was recognized as Teacher of the Year. A special reception is planned for later this spring to celebrate their achievements.

At Bentley Bright Beginnings, a Lego Club has been introduced, and a PTO has been established to engage parents.

At Bryant Elementary, staff are prioritizing behavior expectations and positive reinforcement by teaching weekly behavior standards, hosting weekly assemblies, and organizing Golden Ticket drawings every Friday. To further support students, a dedicated team is developing a mentorship program, and enhancing sensory areas to better serve students who need sensory regulation tools.

At Central Elementary, the first Peer-to-Peer session of the year took place last Friday, and students thoroughly enjoyed the experience. Preparations are underway for the Boost-a-Thon and the annual Glow Run, the school's largest fundraiser.

At Emerson Elementary, the recent snowfall brought joy to students as they built snowmen during recess. Emmy, the beloved therapy dog, also joined the fun, delighting students with her snowy antics. Through the PBIS "Trojan Store," students earned opportunities to walk Emmy and enjoy her playful energy. Generous winter gear donations from Grace Pointe Church and community members have ensured that all students stay warm while enjoying outdoor play.

At Owosso Middle School (OMS), the All-A Lunch for 164 students is scheduled for January 31. Boys' basketball and swimming are in full swing, and the drama production of *Beetlejuice* has been rescheduled to next weekend due to weather-related delays.

At Owosso High School (OHS), Varsity Basketball had a fantastic night against Corunna, with great crowds, band performances, and a BIG win for the boys' team. Junior Danica Dwyer set a school record with 64 career 3-pointers—and counting!

Lincoln students of the month are Carter Warner and Matthew Hathon. The Knights' basketball team celebrated a victory in their first game against Kensington. Lincoln continues its Bryant Buddies program and service-learning projects, focusing on a Green School initiative this quarter. Notably, five Lincoln students will graduate this Friday, marking a significant milestone.

In food service, the district unveiled new designs for its box trucks, featuring "Trojan Nation" branding. The homemade pizza station has been a hit with students. Maintenance updates included completing the door project at the Washington campus for safety and security, installing sinks at Bentley Bright Beginnings, and repairing the Performing Arts Center dampers. The OMS and LHS gym floors were finished and waxed over the holiday break.

Superintendent Brooks concluded his report with an update on transportation. Bus drivers continue professional development on the Tyler Drive system, which will launch in the 2025–26 school year. The drivers have embraced the training and are eager to implement the new system.

Curriculum Director Dr. Dwyer provided updates from the recent CTE Advisory Board meeting. She shared that SkillsUSA regional contests are scheduled for February 2025, with the state competition set for April and nationals in June. The district will host an FFA regional competition on January 29 at 4:00 PM. In BPA, 10 students have qualified for the state competition, with four alternates also eligible to compete. The culinary team will showcase their talents in the ProStart Pasta Competition on March 10. Dr. Dwyer also announced the successful acceptance of the Cosmetology CTE application.

This fall, perception surveys were distributed to parents, staff, and students to gather feedback about the district. Parents were invited to participate during parent-teacher conferences, with reminders sent through School Messenger and access provided on the district website. The surveys saw strong participation from all three groups. Last week, principals and teacher leaders reviewed their building-level data to identify insights, with plans to incorporate the findings into

school improvement meetings. These results, which show consistent trends, will be used to guide improvements. Dr. Dwyer plans to provide more detailed updates in future board communications.

The district conducts winter benchmark assessments to measure academic progress and social-emotional well-being. These include the NWEA assessments in math and reading, the Developmental Reading Assessment (DRA), the Core Phonics Survey (K-2), and the SAEBRS/MySAEBRS assessments. These results will provide critical insights into student growth, celebrate achievements, and identify areas for additional support. The data will guide instructional decisions to ensure students thrive academically and emotionally.

On January 20, the district held a successful professional development day, offering a variety of sessions tailored to staff needs. This week, Dr. Jan Richardson works directly with elementary staff, conducting learning labs to provide hands-on training for K-5 teachers. This initiative was made possible through Mandi Cicalo, the Title I team, and elementary principals, who adapted schedules to accommodate staff participation despite cold weather challenges.

Dr. Dwyer concluded her report by highlighting the progress of the literacy pilot. Pilot teachers recently observed the materials at a neighboring district and explored the program's digital platform during the January 20 professional development day. All K-5 teachers also participated in a virtual meeting with the program's representative to better understand its features. Tomorrow, pilot teachers will attend an implementation session to prepare for the next phase of the pilot. Families of students in pilot classrooms will receive letters about the initiative, ensuring transparency and awareness. Teachers have thoughtfully selected modules that align with the current curriculum, finding the materials well-suited to their instructional goals. This pilot offers significant potential for enhancing literacy instruction across the district.

### **Public Participation**

President Webster stated that the Board of Education is a public body and recognizes the value of public comment on education issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

The following participants addressed the Board:

Chris Eveleth  
Tom Manke

### **For Action**

- Moved by Mowen, supported by Henne, to approve the December 11, 2024, Regular Meeting Minutes, December 11, 2024, Closed Session Minutes, January 8, 2025 Committee Meeting Minutes, January 8, 2025, Closed Session Minutes, Current Bills,

and Financials as presented. Secretary Henne conducted a roll call vote. Ayes: Easlick, Quick, Mowen, Webster, Ochodnick, and Henne Nays: None. Pappas abstained. Motion carried.

- Moved by Mowen, supported by Quick, to Adopt the Bylaws for Owosso Public Schools as presented. This is an annual agenda item. Motion carried unanimously.
- Moved by Mowen, supported by Ochodnick, to authorize the Superintendent of Schools or his/her designee to conduct and manage any school elections for the calendar year 2025. This is an annual agenda item. Motion carried unanimously.
- Moved by Mowen, supported by Henne, to retain Thrun Law Firm, P.C., as the District's attorneys. This is an annual agenda item. Motion carried unanimously.
- Moved by Quick, supported by Mowen, to authorize the superintendent or a Board designee to accept professional staff resignations on behalf of the Board. This is an annual agenda item. Motion carried unanimously.
- Moved by Mowen, supported by Quick, to resolve that the depository and withdrawal authorized signers for the Owosso Public Schools' financial and banking transactions for the 2025 calendar year be approved as presented, including authorization for necessary ACH transactions and/or bank transfers. This is an annual agenda item. Motion carried unanimously.
- Moved by Quick, supported by Ochodnick, to appoint Trustee Rick Mowen as a representative of the Shiawassee County School Board Executive Board and the SRESB Budget Review and Election. This is an annual agenda item. Motion carried unanimously.
- Moved by Henne, supported by Mowen, to approve the Michigan Merit Curriculum Waivers for CTE programs for the 2024-25 school year. Motion carried unanimously.
- Moved by Mowen, supported by Pappas, to adopt the resolutions that revise the appropriations for the General and School Service for the 2024-25 fiscal year. Secretary Henne conducted a roll call vote. Ayes: Easlick, Quick, Pappas, Mowen, Webster, Ochodnick, and Henne. Nays: None. Motion carried unanimously.
- Moved by Mowen, supported by Ochodnick, to approve the addition of an Amazon Credit Card for District use. Motion carried unanimously.
- Moved by Ochodnick, supported by Mowen, to approve the use of the Huntington Bank Liquidity Portal to manage excess cash in our organizational accounts. This initiative will ensure that we effectively optimize cash management and liquidity and maximize returns on idle funds. Utilizing this tool can streamline our cash management process, enhance financial flexibility, and ensure we are making the most of available resources. Motion carried unanimously.

- Moved by Henne, supported by Pappas, to approve the Jerome Street and Willman Field parking proposal as presented, including the allocation of \$20,000 for 12 additional parking spaces. Secretary Henne conducted a roll call vote. Ayes: Quick, Pappas, Mowen, Webster, Ochodnicki, and Henne. Nays: Easlick. Motion carried 5 to 1.
- Moved by Mowen, supported by Henne, that the Board of Education approve the hiring of the following certified staff:

Name	Building/Grade	Recommending Administrator	Salary Schedule Step
Christopher Poyner	OHS/CTE-Culinary	Superintendent Steve Brooks	BA Step 5 \$52,486
Page Brousseau IV	LHS/Social Studies	Superintendent Steve Brooks	MA Step 1 \$47,413

Motion carried unanimously.

### **For Future Action**

- The Board will be asked to authorize the Owosso Public School's Construction Trades Department to dispose of older tools that they no longer use. Moved by Mowen, supported by Pappas, to move to For Action at the February 26, 2025, Regular Board Meeting. Motion carried unanimously.

### **For Information**

Superintendent Brooks announced the following personnel changes:

#### **Accepted Positions**

Deric Matrau has accepted the Grounds/Maintenance position.

Loren Welsheimer has accepted the Food Service Driver position.

Adam Voss has accepted the Paraprofessional position at LHS.

#### **Resignations**

Janna Guyski, Food Service worker has resigned effective January 10, 2025.

Steve Irelan, Athletic Director has resigned effective January 10, 2025.



Isaac Williams, Paraprofessional at Central has resigned effective January 6, 2025.

Mandi Hallett, Custodian at Bryant has resigned effective January 16, 2025.

### **Retirements**

Michele Betts, Teacher at Owosso Middle School retired effective December 20, 2024 after 30 years of service.

### **Public Participation**

President Webster stated that the Board of Education is a public body and recognizes the value of public comment on education issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

The following participants addressed the Board:

None

### **Board Comments**

Trustee Easlick congratulated the newly elected officers and Michele on her retirement. He also recognized the accomplishments of all the student-athletes, offering a special congratulations to Lilly Pumford. He noted how meaningful it was to hear Coach Irelan commend Lilly's outstanding character and conduct both in and out of the pool. He expressed his gratitude to Paige for keeping everyone updated on the various activities and achievements.

Treasurer Quick congratulated the student-athletes and coaches of the year, acknowledging their contributions and the leadership they provide. She also praised Mrs. Klapko and Mr. Little for receiving their respective awards. Reflecting on her long-standing history with Mr. Little, she expressed deep admiration and respect for his dedication, contributions, and the many lives he has positively impacted.

Treasurer Quick shared her excitement about the upcoming FFA leadership contests, where she has been invited to serve as a judge and is looking forward to participating. She informed the board that the band will host a concert festival in the first week of March. She also mentioned the upcoming Jazz Dinner, noting that ticket details would be shared soon. Concluding her remarks, she expressed her enthusiasm for continuing to work with everyone.

Trustee Pappas began by expressing his gratitude and excitement to serve on the board again. Reflecting on his prior tenure 25 years ago, he shared that his own children, now in their late 30s and 40s, are thriving—a testament to the importance of strong educational foundations. He acknowledged the conversations in the community about his return to the board and emphasized that his primary goal is to ensure that children always come first.

He spoke about his vision for the district, aiming to sustain its success for the next 50 years and beyond, ensuring that future generations have the same opportunities to thrive. Trustee Pappas stressed the importance of financial stability and providing an education that equips every student to succeed, contribute to society, and become responsible citizens.

Acknowledging his straightforward communication style, he humorously apologized in advance for moments when he might not be politically correct, promising always to speak from the heart. While differences of opinion are inevitable, he emphasized his willingness to compromise when it aligns with putting students first.

Trustee Pappas expressed enthusiasm for the district's initiatives, particularly the active participation of students in various programs and activities. He underscored the importance of understanding and addressing the community's vision for the district over the next 15 years while preparing the next generation for leadership roles. In closing, he thanked the community members who supported him and reiterated his commitment to prioritizing the students' needs.

Trustee Mowen began by officially welcoming Mr. Pappas to the board, expressing confidence in the value he will bring. He commended Mr. Pappas for his "Kids First" philosophy, noting that it aligns with the board's longstanding commitment to prioritizing students. Trustee Mowen also congratulated the newly elected board officers, emphasizing the leadership and dedication of all board members, whether in an official role or not, in putting students, staff, and the community first.

Reflecting on retirements, Trustee Mowen acknowledged the bittersweet nature of these moments. He recognized Michelle's incredible 31 years of service and extended gratitude to the Support Staff Member of the Year, Kim Klapko, who devoted 30 years as the administrative secretary at Central. He also praised Teacher of the Year, Lance Little, highlighting his leadership, particularly his instrumental role in introducing and sustaining Owosso's International Baccalaureate (IB) program.

Trustee Mowen shared his impressions of the State of the District meeting, where attendees were greeted with seven short promotional videos showcasing different aspects of the district. He applauded the quality of the videos and noted their potential to positively promote the district.

Turning to sports, Trustee Mowen emphasized the importance of balancing academics and athletics. He celebrated the achievements of student-athletes like Lillian, whose swimming records are remarkable, and Hoyt and Carter, who were recognized as All-State athletes. He highlighted their dedication and the example they set. He also commended Coaches Tyner and Moore for fostering athletic and academic excellence among their players. Speaking specifically about his grandson Carter, Trustee Mowen praised his forward-thinking mindset, as Carter places his educational goals above his aspirations in sports—a perspective he hopes all students emulate.

Finally, Trustee Mowen congratulated Coach Irelan on an extraordinary first year, culminating in being named Coach of the Year. He concluded by expressing pride in the accomplishments of students, staff, and coaches, whose hard work and dedication continue to inspire.

Secretary Henne welcomed John to the board and expressed his happiness to have him on the team. He emphasized the shared commitment of all board members to putting kids first, which he noted is the core reason they serve.

Henne congratulated the coaches and student-athletes for their achievements and recognized Mr. Little and Mrs. Klapko for their well-deserved honors. He then took a moment to reflect on the lasting influence of coaches in student-athlete's lives. Sharing a personal anecdote, he recalled the impactful words of her former coach, who taught him the value of punctuality by saying, "If you're not 10 minutes early, you're late." He noted how lessons like these stick with students long after their athletic careers, underscoring coaches' significant role in shaping character.

Vice President Ochodnicky briefly echoed the sentiments shared by other board members before sharing a heartwarming story from her work. She highlighted a recent milestone for a family in the shelter—a new baby who had just come home from the hospital. The baby's mother, a woman in recovery, has shown remarkable progress during her three months in the program, and Ochodnicky expressed her pride in the mother's journey. She also shared a touching account of the baby's older sibling, a little boy who had just turned three, whose birthday they celebrated earlier in the week before his sibling's arrival.

The boy came to the shelter with several challenges: he was nonverbal, walked on his toes, refused to wear socks and shoes, and disliked wearing clothes. Having never received prior services, the shelter team immediately acted, making phone calls to connect him with resources. Thanks to the support of the RESD, which has visited the shelter multiple times, the boy has now received a diagnosis of autism.

Beyond the diagnosis, the team worked with Bentley Bright Beginnings to arrange daily transportation for him to attend their program, providing much-needed respite for his mother. Although he is still adjusting to his new sibling—often observing and then walking away—they are progressing as a family.

Ochodnicky emphasized the collective effort required to support families like this one. She expressed gratitude for the incredible staff at the shelter, who work tirelessly to assist families, make connections with schools and administrators, and ensure that everyone is safe and supported. She thanked everyone involved in these efforts for their dedication and compassion.

President Webster warmly welcomed John, emphasizing her appreciation for the diversity of viewpoints and opinions on the board. She shared her excitement about working collaboratively with the team and humorously noted her eagerness for schools to reopen as a foster parent of four children. Her husband jokingly remarked that they would drop the children off at school the next day regardless of whether it was in session, reflecting the sentiment of many parents looking forward to the return to routine. She also thanked everyone for ensuring safety during the bitterly cold weather.

President Webster acknowledged Mr. Eveleth's attendance, noting the importance of having representation from Shiawassee Health and Wellness at the meeting. She reiterated the board's focus on students' mental health and expressed enthusiasm for future collaborations to strengthen the relationship between the board and the organization and ensure enhanced support for students.

Lastly, she addressed a question raised by Mr. Manke regarding board policies. She explained that the board collaborates with the Thrun Law Firm, which monitors new legislation and drafts policies accordingly. These policies are then reviewed and voted on by the board. President Webster clarified that they are awaiting guidance on how the President's executive order will translate into actionable policies for school districts. Once recommendations are provided by their attorneys in alignment with the law, the board will review and discuss them in future meetings.

### **Meeting Updates:**

- February 12: Board of Education Committee of the Whole Meeting, 5:30 PM, Washington Campus Conference Room 112
- February 26: Board of Education Regular Meeting, 5:30 PM, Washington Campus Gymnasium
- March 12: Board of Education Committee of the Whole Meeting, 5:30 PM, Washington Campus Conference Room 112

### **Important Upcoming Dates:**

January 24: OMS Drama Club Performance, 6:00 PM, PAC  
 January 29: FFA District Competition, 4:00 PM, OHS  
 February 14: Half Day for All Students: Teacher Work Day  
 February 17: No School, President's Day  
 February 19: OHS Band Concert, 7:00 PM, PAC  
 February 20: OMS Band Concert, 7:00 PM, PAC  
 February 25: NHS Blood Drive, 7:00 AM-3:00 PM, PAC  
 February 25: OMS Choir Concert, 7:00 PM, PAC  
 February 26: OHS Choir Concert, 7:00 PM, PAC  
 February 28: LHS 2nd Trimester Ends

### **Adjournment**

Moved by Mowen, supported by Ochodnicky, to adjourn at 7:02 p.m. Motion carried unanimously.

Minutes recorded by Stephanie Goetzinger

Respectfully submitted,

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Nick Henne, Secretary

# **February 12, 2025 Board of Education Committee Meeting Minutes**

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Minutes**  
**Committee of the Whole Meeting**  
**February 12, 2025**  
**Report 24-95**

Present: Nick Henne, Shelly Ochodnicky, John Pappas, Marlene Webster

Absent: Adam Easlick, Rick Mowen, Olga Quick

President Webster called the Board of Education Meeting to order at 5:30 p.m. The meeting was held at the Washington Campus Administration Building, 645 Alger St, Owosso, MI 48867.

**Pledge of Allegiance**

**Amend Agenda**

President Webster informed the Board of a requested agenda amendment, moving Agenda Item #2, Board Unpaid Leave Request, to follow Item #3, Public Participation. Moved by Ochodnicky, supported by Henne, to approve the agenda as amended. Motion carried unanimously.

**Public Participation**

President Webster stated that the Board of Education is a public body and recognizes the value of public comment on education issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

The following participants addressed the Board:

None

**Board Unpaid Leave Request**

The Board reviewed a request for an unpaid leave of absence from an educational staff member, as outlined in the letter dated February 6, 2025. This request aligns with Board Policy 3430.01, which pertains to FMLA leave and its exhaustion, and Article 11, Section C2(e) of the OEA contract. After consulting with legal counsel, it was recommended that the Board approve the leave request for the remainder of the semester. Reinstatement or continuation beyond this period would require a subsequent meeting.

During the discussion, it was noted that the Board had three options: approve the request, deny it, or request a second opinion. Questions arose regarding the maximum duration of such leave. Under the OEA contract, the current approval would extend through the end of the school year,

with the possibility of requesting an additional semester, meaning the most extended allowable extension would be through the end of the first semester of the following school year.

Concerns were raised regarding the impact on students, particularly given the critical nature of the mathematics course affected by the leave. It was confirmed that a long-term substitute teacher is in place to provide consistency, and the math department has taken on additional responsibilities, including lesson planning, grading, and parent communication. Staff members supporting this effort are receiving compensation for their additional workload.

Superintendent Brooks recommended that the Board vote on and approve the unpaid leave of absence for the educational staff member. Moved by Ochodnický, supported by Pappas, to approve the unpaid leave request. Secretary Henne conducted a roll call vote. Ayes: Pappas, Henne, Webster, and Ochodnický Nays: None. Quick, Easlick, and Mowen are absent. Motion carried unanimously.

Moved by Ochodnický, supported by Pappas, to move into closed session at 5:38 p.m. to address matters protected by attorney-client privilege. Secretary Henne conducted a roll call vote. Ayes: Pappas, Henne, Webster, and Ochodnický Nays: None. Quick, Easlick, and Mowen are absent. Motion carried unanimously.

Moved by Ochodnický, supported by Pappas, to move back into open session at 6:09 p.m. Motion carried unanimously.

### **March 26<sup>th</sup> Board Meeting**

Superintendent Brooks acknowledged an oversight in scheduling, as he inadvertently booked a vacation on the same night as the March 26<sup>th</sup> Board meeting. He apologized for the mistake and presented the Board with options: rescheduling to March 19<sup>th</sup>, March 24<sup>th</sup>, or March 25<sup>th</sup>, or keeping the meeting as scheduled. Dr. Dwyer offered to lead the meeting if it remains on the 26<sup>th</sup>. After discussion, the Board agreed to proceed with the originally scheduled date, with Dr. Dwyer stepping in.

### **Kindergarten Registration**

Superintendent Brooks provided an update on kindergarten registration, highlighting the district's strong marketing efforts. He commended Jessica Thompson, elementary principals, and Title I teachers for their creativity and dedication. The team finds a fresh theme each year despite considering recycling past ones. This year's campaign aligns with the district's *This is Our Story* theme and incorporates a movie-inspired concept.

The registration materials included in Board packets provide kindergarten-specific information and showcase the district as a whole, emphasizing long-term enrollment. To reach families, the district has launched three commercials on cable and streaming platforms throughout the month, placed newspaper ads, and implemented a robust social media campaign. A registration postcard will be mailed to every household in Owosso and Henderson on Friday, encouraging families to



schedule an appointment. These postcards should arrive by the weekend or early next week. The district is fully prepared and excited to welcome new students.

### **Barn Update (Bids)**

Superintendent Brooks provided an update on the barn project, noting that bid requests have been issued and are due by 3 p.m. on February 26, 2025. The project qualifies as a capital improvement; funding could come from existing capital improvement funds. The district earns approximately \$15,000 monthly in interest on its \$4 million balance, generating around \$60,000 in the past four months—revenue that could help cover site preparation costs.

Approximately \$250,000 in grants has been secured for raising and constructing the barn. The site preparation, separate from the barn's construction, is estimated to cost between \$75,000 and \$100,000 based on initial estimates from Spicer. If the Board reviews the bids in February, the project could be placed on the March agenda for action, allowing work to begin as soon as conditions permit. Spicer estimates completion within a few weeks once the ground is ready.

Regarding infrastructure, water availability has been assessed, and preliminary tests indicate a sufficient supply. The site has been perk-tested, and nearby wells, including those on Middleton and the city's well off North Hickory, provide confidence in water access.

Beth Clark continues to secure funding for the barn, having already raised approximately \$250,000. Brooks plans to review bids with Spicer on February 26, 2025, and present findings to the Board for discussion and potential action in March.

### **Budget**

CFO Dame provided an overview of the governor's recently released budget proposals. While they include a 4.1% increase in per-student funding to \$10,000, much of this is symbolic. Rising retirement costs will offset the increase, bringing the actual impact closer to 2%. Transportation grants will remain stable, and health and mental safety funding is expected to continue at \$150 million.

Last year's audit finding regarding an excess balance has been resolved on the food service side, but this year's projected \$300,000 surplus will need to be spent. The district has used funds for necessary kitchen upgrades, replacing outdated equipment with multi-functional units that improve efficiency and capacity.

The district continues to secure key grants, including a \$176,000 Stronger Connections Grant—one of the highest awarded statewide—and additional funding through a robotics grant. Efforts are ongoing to maximize available resources, such as transportation funding through GSRP and potential grants for additional buses.

Mental health, safety, and security funding (31a) are anticipated to increase beyond initial proposals based on legislative discussions. Meanwhile, the uncertainty surrounding the new healthcare mandate remains, with ongoing negotiations between state lawmakers.

Financially, the district is in a strong position, with a projected fund balance of 23-24% or higher. Strategic use of grants has helped sustain financial health while allowing flexibility for future needs.

Curriculum investments continue, including a recently secured \$420,000 reading grant. Previous funding through ESSER grants supported updates to math, science, and technology curricula. Additional funds have been set aside for curriculum improvements if necessary.

CTE programs remain a priority, with seven district-run programs—including a newly added cosmetology course—and six more offered through the RESD. These programs cover fields like welding, healthcare, and electrical work. CTE funding requires an additional \$120,000 to be allocated directly to these programs.

CFO Dame emphasized that the district is focused on maximizing funding, making strategic investments, and expanding opportunities for college- and career-focused students.

### **Facilities**

Superintendent Brooks provided an update on the district's facilities plan, noting that the current scope remains unchanged from previous discussions. Over the holiday break, Clark conducted 3D imaging of all district buildings in collaboration with Spicer. They are finalizing cost analyses to ensure accuracy and alignment with projected expenses. Superintendent Brooks holds biweekly meetings with Spicer and Clark every other Monday at 3 p.m. to monitor progress.

Acknowledging concerns from some board members regarding the timing of a potential bond, Brooks shared that he has secured a treasury meeting in May, where the district must submit its bond proposal. To prepare, it is recommended that the district begin forming committees, conducting facility studies, and engaging both staff and community stakeholders. This includes outreach to groups such as the Chamber of Commerce, Rotary, and Kiwanis to build awareness and support.

The proposed improvements focus primarily on critical infrastructure needs—roofing, sidewalks, parking lots, electrical, and plumbing—and plans for a new transportation and maintenance facility. The proposal includes adding three classrooms at Bentley's Bright Beginnings to address growing daycare demands, which is expected to help retain families within the district.

The total estimated cost is \$44 million. However, by restructuring existing bonds, the district could pursue a more feasible target of \$35 million. Some projects may need to be deferred or removed to align with funding limits.

Superintendent Brooks emphasized the importance of improving community education regarding the bond's purpose. He acknowledged past shortcomings in effectively communicating the need for these investments and stressed the importance of proactive outreach. While concerns exist about the timing, he noted that waiting for a "perfect" moment may not be realistic and that delaying action could create more significant challenges in the future.

At this stage, Superintendent Brooks is not seeking a formal vote but rather a consensus from the Board to assemble committees and initiate community engagement efforts. When the time comes to finalize ballot language, a formal proposal will be presented for board approval. If preferred officially, a resolution can be drafted for the February meeting to authorize these preliminary steps.

### **Curriculum Updates**

Dr. Dwyer began by clarifying the National Assessment of Educational Progress (NAEP). She explained that NAEP is not administered to all students but involves random sampling from select schools. For instance, three years ago, one fourth-grade class in our district participated, and more recently, a random selection of students from Lincoln was chosen. Since NAEP does not provide individual or school-level feedback, its results cannot directly inform instruction or school improvement efforts.

In contrast to NAEP, Michigan mandates that all students, including those receiving special education services, participate in state assessments. The state enforces a 1% cap on the number of students eligible for alternative assessments. This means that even students with significant learning challenges are often required to take the same tests as their general education peers. If the district exceeds this cap, penalties may be imposed. Dr. Dwyer emphasized that not all states follow the exact requirements, which leads to variations in how students are tested and how the results are reported. Due to these differences, comparisons of student achievement between states can be misleading. Therefore, when reviewing national assessment data, it is crucial to account for these variations to ensure a fair interpretation of Michigan's educational performance.

### **Literacy Pilot Update**

Dr. Dwyer addressed the need for additional resources to support middle school teachers in differentiating instruction for students with diverse learning needs. Since the Into Reading program includes a secondary component, Into Literature, this provides an opportunity to introduce aligned instructional materials at the middle school level. Two middle school teachers will pilot the Into Literature program in late February to explore its effectiveness.

The second literacy initiative, Collaborative Literacy, is progressing as planned. Pilot kits for this program have been ordered, and professional development sessions are scheduled for participating teachers. An overview session will be offered for all K-5 teachers to ensure they are well-informed about the program.

Dr. Dwyer also highlighted the re-establishment of the district's health committee, which must meet state requirements for its composition. The committee, chaired by School Nurse Nichole Brooks, includes a diverse group of stakeholders: parents Andrea Janes, Rick Rakoski, Jason Schmitz, and Ken Wright; Health Educator Deb Clevenger from OHS; School Board President Marlene Webster; and Student Representative Ava Poag, an OHS junior in the Health Science Academy. Once the Board approves, the committee's first task will be reviewing the proposed addition of an HIV education slideshow to the elementary curriculum. This slideshow, which presents HIV education from a bloodborne pathogens perspective, will undergo review by the

committee and two public viewings. The goal is to show the updated curriculum to the Board by April, ensuring that nurses can teach the content before the end of the school year and keeping the district in compliance with state guidelines.

On the topic of assessments, Dr. Dwyer reported that winter assessments have been completed, and principals and teacher leaders are actively analyzing the data. The insights gained from these assessments will guide instructional adjustments, helping to provide targeted support for students across the district.

In other staff updates, Dr. Dwyer noted that approximately 20 staff members' CPR certifications expire in March. To accommodate renewals, Deb Clevenger will conduct a CPR certification course before the end of the month, allowing staff to maintain their credentials.

Looking ahead, new administrators Zeb Perrin and Alex Eskew will attend the Thrun Title IX comprehensive training on February 20, 2025. This training will ensure that they fully understand Title IX policies, procedures, and best practices for handling sensitive situations that may arise.

Finally, Dr. Dwyer highlighted a recent mid-year workshop for new teachers and their mentors at the Lebowsky Center for Performing Arts. The event included a tour of the facility, discussions about opportunities for collaboration with local organizations and businesses, and brainstorming ways to provide real-world learning experiences for students. The theater was buzzing with preparations for the upcoming production of *Into the Woods*, which promises to be an exciting show. District staff members, including Jessica McClung, are involved in the production. Jessica, who also serves as the district's mentor coordinator, was praised for organizing the event, which fostered meaningful discussions and connections among new educators.

### **District Van**

Superintendent Brooks shared his idea of purchasing a district van to support better transportation needs for smaller groups and various school activities. He noted that many districts use 10-passenger vans for local travel, and he believes Owosso could benefit from a similar vehicle. The van would primarily be used for food service deliveries, replacing the need for larger box trucks for smaller items. It would also serve the district's athletic programs, particularly for golf and cross-country teams. It would allow them to travel more efficiently with groups of five to six people rather than using a large 77-passenger bus.

One key advantage is that coaches could drive the van with just a chauffeur's license, avoiding the more complex requirements of driving a bus. Superintendent Brooks is in the process of gathering cost estimates and plans to put the purchase out for bid. With the surplus funds in food service, a significant portion of the cost could be covered by this budget. He emphasized that this has been an idea he has long wanted to implement and feels now is the perfect time to move forward with it.

## **Thrun Policies**

Superintendent Brooks led a discussion on the Thrun policy review and update process, focusing on areas requiring district-specific input (highlighted in blue) and options for Board consideration with administrative recommendations (highlighted in yellow). The Board concentrated on the 2400 and 2500 series, covering Board Membership and Duties, as well as Board Meetings and Open Meetings Act Compliance.

The discussion began with the 2400 series, which pertains to board member elections. Superintendent Brooks noted that policies such as elections (2400) and the acceptance and oath of office (2402) are dictated by law and require no modifications. In policy 2403, which includes district-specific input, the Board confirmed that it consists of seven members serving four-year terms. Policy 2404 addresses board member vacancies and appointments and follows legal guidelines. Policy 2405 outlines board officer positions, with the Board choosing the option that requires officers to be board members, ensuring the treasurer's role remains within the Board. The review continued with policies detailing board officer duties (2406), reaffirming existing practices.

Moving on to the 2500 series, which governs board meetings and Open Meetings Act compliance, the Board discussed meeting procedures, quorum requirements, cancellations, and public postings. Policy 2500 specifies that Robert's Rules of Order (Newly Revised) will guide parliamentary procedures. Policy 2501 addresses electronic board meetings, allowing members to participate remotely via telephone without voting rights, provided they notify the Board president or superintendent 24 to 48 hours in advance.

The discussion also covered policy 2502, which states that meeting agendas are prepared by the superintendent in coordination with the Board president. Policy 2503, addressing voting requirements, remains unchanged as it follows legal statutes. Policy 2504, concerning public participation, maintains the three-minute speaking limit per person, though some school boards have reduced public comment opportunities to a single session per meeting. The Board also reviewed policies on board committees (2505), reaffirming the committee-of-the-whole structure used by Shiawassee County Schools. Organizational meetings (2506) were discussed, with a recommendation to align meeting scheduling with the calendar year rather than the fiscal year for consistency.

## **Meeting Updates:**

- February 26: Board of Education Regular Meeting, 5:30 PM, Washington Campus Gymnasium
- March 1: Board of Education Committee of the Whole Meeting, 5:30 PM, Washington Campus Conference Room 112
- March 26: Board of Education Regular Meeting, 5:30 PM, Washington Campus Gymnasium

## **Important Upcoming Dates:**

- February 14: Half Day for All Students: Teacher Work Day
- February 17: No School, President's Day
- February 19: OHS Band Concert, 7:00 PM, PAC
- February 20: OMS Band Concert, 7:00 PM, PAC
- February 22: OHS & OMS Jazz Band- An Evening of Jazz Fundraiser, 5:30 PM, Baker College Welcome Center
- February 25: NHS Blood Drive, 7:00 AM-3:00 PM, PAC
- February 25: OMS Choir Concert, 7:00 PM, PAC
- February 25: CTE Awards Banquet, 7:00 PM, Baker College Welcome Center
- February 26: OHS Choir Concert, 7:00 PM, PAC

### **Adjournment**

Moved by Ochodnick, supported by Henne, to adjourn at 7:10 p.m. Motion carried unanimously.

Minutes recorded by Stephanie Goetzinger

Respectfully submitted,

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Nick Henne, Secretary

# **February 12, 2025 Board of Education Closed Session Minutes**

## **Current Bills**



OWOSSO PUBLIC SCHOOLS  
EXPENDITURE REPORT  
1/16/2025-2/18/2025  
REPORT 24-97

**CHECK RUN ACTIVITY BY FUND**

GENERAL FUND	\$909,882.59
SERVICE FUND	\$113,013.00
SINKING FUND	\$1,912.50
BOND FUND	\$0.00
CAPITAL PROJECTS	\$0.00
<b>CHECK RUN TOTAL</b>	<b><u>\$1,024,808.09</u></b>

**DRAW FROM ACCOUNT**

GORDON FOOD SERVICE PAYMENT (01/16/2025)	\$ 7,027.42
GORDON FOOD SERVICE PAYMENT (01/23/2025)	\$ 5,426.24
GORDON FOOD SERVICE PAYMENT (02/06/2025)	\$ 13,290.01
GORDON FOOD SERVICE PAYMENT (02/13/2025)	\$ 3,418.12
CONSUMERS ENERGY PAYMENT (01/16/2025)	\$ 57,593.57
CONSUMERS ENERGY PAYMENT (02/13/2025)	\$ 24,440.91
	<b><u>\$ 111,196.27</u></b>

**CREDIT CARD ACTIVITY BY FUND (01/5-2/4/25)**

GENERAL FUND	\$ 19,954.57
SERVICE FUND	\$ 695.35
ORGANIZATIONAL FUND	\$ 2,795.00
<b>CREDIT CARD TOTAL</b>	<b><u>\$ 23,444.92</u></b>

**PAYROLL AND STABILIZATION DRAWS**

PAYROLL (#15) 01/17/2025	\$ 1,140,849.02
PAYROLL (#16) 01/31/2025	\$ 1,179,168.32
PAYROLL (#17) 02/14/2025	\$ 1,194,258.68
	<b><u>\$ 3,514,276.02</u></b>

**GRAND TOTAL**

**\$ 4,673,725.30**

#VALUE!

Check #	Date	Run	Vendor	Name	Invoice Description	Amount
110053	01/16/2025	1	000880	Aebig, Chris	Conference Registration	350.00
110054	01/16/2025	1	008901	BASGALL, JAKE	December Mileage Reimbursement	178.03
110055	01/16/2025	1	000713	Bickel, Emily	Snacks for Diabetic Students - Reimbursement	20.36
110056	01/16/2025	1	000879	BLAZEN, JENNIFER L	Tuition Reimbursement	2,164.95
110057	01/16/2025	1	005919	CATHOLIC CHARITIES	MMRW Membership Dues	100.00
110058	01/16/2025	1	001050	CITY OF OWOSSO	Utilities 092024-121724 1310 S Cedar St	25,714.78
110059	01/16/2025	1	001197	CLEVENGER, DEB	010925 Mileage Reimbursement	35.00
110060	01/16/2025	1	007131	CSH Electric Motor & Repair	Supplies	167.87
110061	01/16/2025	1	003369	CULLIGAN OF OWOSSO	OHS Water	68.25
110062	01/16/2025	1	006588	DAYSTARR COMMUNICATIONS	Telephone	425.97
110063	01/16/2025	1	009019	DIGNAN, THOMAS	December Mileage Reimbursement	159.60
110064	01/16/2025	1	000611	DUSO, ERIKA	eTextbook Reimbursement	113.66
110065	01/16/2025	1	000364	ELLSWORTH, HEIDI	Math Worksheets Reimbursement	24.95
110066	01/16/2025	1	008658	EPS SECURITY	Alarm System Monitoring	1,265.58
110067	01/16/2025	1	009063	ESS MIDWEST INC	Support Staff	5,787.26
110068	01/16/2025	1	101364	Fenton High School	Entry Fee Swimming - 1/17 & 1/18	200.00
110069	01/16/2025	1	003494	FOWLerville HIGH SCHOOL	Entry Fee Girls Wrestling 01/10/25	120.00
110070	01/16/2025	1	100151	GENESEE I.S.D.	Gen Net Online Fees	498.00
110071	01/16/2025	1	002390	GILBERT'S DO IT BEST HARDWARE	December Charges	537.26
110072	01/16/2025	1	000694	Goetzinger, Stephanie	082724-121724 Mileage Reimbursement	24.72
110073	01/16/2025	1	008220	J & H OIL CO.	Fuel December 2024	7,321.91
110074	01/16/2025	1	006244	JUNIOR LIBRARY GUILD	Library	2,723.32
110075	01/16/2025	1	003246	JURHS, SARAH	OMS Math Supplies Reimbursement	48.19
110076	01/16/2025	1	006274	LEPLEY & SONS TOWING	Tow Bus #21	300.00
110077	01/16/2025	1	008805	MANTIS PEST MANAGEMENT SVC LLC	Monthly Services	390.00
110078	01/16/2025	1	000688	National Vision Administrators, LLC	December Coverage GF Staff	212.10
110079	01/16/2025	1	100030	OWOSSO PUBLIC SCHOOLS	Cookies for BOE - 12/16/24	230.40
110080	01/16/2025	1	101335	PERRIN CONSTRUCTION CO. INC.	Door Replacement - AIA # 2	82,800.00
110081	01/16/2025	1	006327	PERRIN, ZEB	Make-a-Wish Donation Reimbursement	25.00
110082	01/16/2025	1	000323	ROTARY CLUB OF OWOSSO	November Dues & Meals - Lintner	94.00
110083	01/16/2025	1	007302	ROWELL, AMANDA	September Mileage Reimbursement	43.95
110084	01/16/2025	1	005420	SCHOOL SPECIALTY LLC.	OHS/INDEX CARDS	29.40
110085	01/16/2025	1	008247	SCOTT BEUTLER	Board Members Photoshoot	150.00
110086	01/16/2025	1	100017	SET-SEG	Workers' Compensation Fund Qtr 3	10,316.00
110087	01/16/2025	1	005600	SHERWIN-WILLIAMS COMPANY	Supplies - Washington	127.98
110088	01/16/2025	1	005625	SHIAWASSEE RESD	Nurses & Edustaff 120824-122124	22,685.86
110089	01/16/2025	1	003911	SPIELMAN, BRIDGIT	Back to School Celebration Supplies Reimburs...	121.50

Check #	Date	Run	Vendor	Name	Invoice Description	Amount
110090	01/16/2025	1	000608	SUMMERLAND, LORI	PBIS Reward Supply Reimbursement	65.42
110091	01/16/2025	1	000235	TECHNICAL BUILDING AUTOMATION INC	2nd Contract Payment	14,700.00
110092	01/16/2025	1	002948	THOMPSON, JESSICA	111524-121124 Mileage Reimbursement	18.83
110093	01/16/2025	1	006230	THRUN LAW FIRM, P.C.	Legal Services - General	4,655.50
110094	01/16/2025	1	000404	ULLIANCE INC	EAP 1st Quarter	2,677.32
110095	01/16/2025	1	004669	VAN EPPS, KAREN	Note Cards Staff/Students - Reimbursement	9.99
110096	01/16/2025	1	001206	VERIZON	Telephone	181.01
110097	01/16/2025	1	000795	Vibrissa School of Cosmetology LLC	OHS - Cosmetology	2,416.68
110098	01/16/2025	1	007788	WAKELAND OIL	Operations Diesel December 2024	824.22
110099	01/16/2025	1	007985	WATSON, JOE	December Mileage Reimbursement	228.79
110100	01/16/2025	1	000877	Weather Shield Roofing Systems, Inc.	Roof Repairs - OMS	4,819.00
110101	01/16/2025	1	006845	WIN'S CORPORATE OFFICE	Supplies - Electrical	107.28
110102	01/23/2025	1	008699	ALDERMANS INCORPORATED	Vehicle Repair Parts - Operations	340.18
110103	01/23/2025	1	003864	BINGER, MARCY	Reimbursement for Jan Richardson Gift Basket	103.98
110104	01/23/2025	1	000271	BP ENERGY RETAIL COMPANY LLC	Natural Gas - OHS	16,803.72
110105	01/23/2025	1	006417	BROOKS, STEVE	Mileage & Meal Reimbursement	143.30
110106	01/23/2025	1	006838	BURZMOR, JACKIE	Glass Castle in Spanish Reimbursement	17.72
110107	01/23/2025	1	000885	Card Bros. Equipment, Inc.	Vehicle Repair Parts - Operations	86.78
110108	01/23/2025	1	005748	CARTS R US LLC	Motor for Salter + Labor	325.00
110109	01/23/2025	1	007131	CSH Electric Motor & Repair	Supplies - Bryant	495.28
110110	01/23/2025	1	009063	ESS MIDWEST INC	Coaches Pay	78,545.44
110111	01/23/2025	1	101364	Fenton High School	League Swim Medals for League Relays and Cha..	100.00
110112	01/23/2025	1	102029	HOAG, ROBIN	Supplies Reimbursement	75.77
110113	01/23/2025	1	004730	J. W. PEPPER & SON INC.	OMS Vocal Music	382.33
110114	01/23/2025	1	008292	KONICA MINOLTA BUSINESS SOLUTION	Konica Minolta Maintenance 100124-123124	1,532.59
110115	01/23/2025	1	102408	LANSING SANITARY SUPPLY INC.	Custodial Supplies - Bryant	3,980.01
110116	01/23/2025	1	003780	MESSA	February 2025 Messa Insurance Non-Union	59,518.28
110117	01/23/2025	1	000290	NAVIGATE 360	Compass Behavior Intervention	3,583.13
110118	01/23/2025	1	100030	OWOSSO PUBLIC SCHOOLS	Appreciation Cookies	1,661.00
110119	01/23/2025	1	009003	QUADIENT FINANCE USA, INC.	Late Fee & Finance Charge	46.70
110120	01/23/2025	1	003608	RUGENSTEIN, CARRIE	Mileage Reimbursement Troy College & Career C..	105.42
110121	01/23/2025	1	005363	SHATTUCK SPECIALTY ADVERTISING	Retirement Gift - Betts	61.00
110122	01/23/2025	1	008301	STINSON, GUNNAR	December Mileage Reimbursement	189.44
110123	01/23/2025	1	008649	SUMMIT FIRE PROTECTION CO	Semi Annual Service - OHS Culinary Arts	622.00
110124	01/23/2025	1	002623	TASC-CLIENT INVOICES	FSA Administration Fees 030125-033125	364.80
110125	01/23/2025	1	006230	THRUN LAW FIRM, P.C.	Annual Retainer Fee	2,500.00
110126	01/23/2025	1	009042	TOWN & COUNTRY POOLS	Pool Supplies	2,475.50

Check #	Date	Run	Vendor	Name	Invoice Description	Amount
110127	01/23/2025	1	101420	UNITY SCHOOL BUS PARTS	Seat Foams & Headlights	186.09
110130	01/30/2025	1	006202	BSN SPORTS LLC	Swimming Supplies	1,464.86
110131	01/30/2025	1	000625	Cache Valley Bank Trustee	Official's Fees	25,000.00
110132	01/30/2025	1	004897	CORDIER EXCAVATING	Repair of Water Main Break	2,980.00
110133	01/30/2025	1	007131	CSH Electric Motor & Repair	Supplies - Bryant	158.28
110134	01/30/2025	1	008028	GOLDBERG, DIANE	010225-010825 Mileage Reimbursement	37.94
110135	01/30/2025	1	000642	HUFFMAN, SHANNEN L	010125-012125 Mileage Reimbursement	39.70
110136	01/30/2025	1	008292	KONICA MINOLTA BUSINESS SOLUTION	Konica Minolta Maintenance 100124-123124	1,016.10
110137	01/30/2025	1	102408	LANSING SANITARY SUPPLY INC.	Custodial Supplies - Central	2,401.75
110138	01/30/2025	1	003780	MESSA	February 2025 Messa Insurance Admin	279,147.31
110139	01/30/2025	1	007158	MOMAR, INCORPORATED	SERVICE AGREEMENT FOR BOILER TREATME..	430.00
110140	01/30/2025	1	000886	Ovid-Elsie Wrestling	Boys Wrestling Tournament 012525	450.00
110141	01/30/2025	1	004480	OWOSSO BOLT & BRASS COMPANY	Supplies	20.24
110142	01/30/2025	1	100030	OWOSSO PUBLIC SCHOOLS	SOTM - Central - 12/19/24	745.00
110143	01/30/2025	1	007853	PIONEER VALLEY BOOKS	BRY/READINGLIT/CICALO	402.60
110144	01/30/2025	1	004790	PITNEY BOWES	OHS Postage Refill	2,000.00
110145	01/30/2025	1	100017	SET-SEG	Set-Seg Insurance - Admin	4,219.35
110146	01/30/2025	1	005363	SHATTUCK SPECIALTY ADVERTISING	Support Staff & Teacher of the Year Awards	210.00
110147	01/30/2025	1	005625	SHIAWASSEE RESD	Nurses & Edustaff 122224-010425	8,442.00
110148	01/30/2025	1	005428	SKILLS USA	Conference Fees	150.00
110149	01/30/2025	1	003911	SPIELMAN, BRIDGIT	Bingo Prizes Reimbursement	100.00
110150	01/30/2025	1	008649	SUMMIT FIRE PROTECTION CO	Semi Annual Service - Bryant	465.30
110151	01/30/2025	1	100267	UNUM LIFE INSURANCE	Unum Insurance - Admin	2,824.99
110152	01/30/2025	1	008974	VIC BOND FLINT	Supplies - Plumbing	99.30
110156	02/06/2025	1	004208	AMWAY GRAND PLAZA	BPA State Leadership Conference - Klapko	2,044.00
110157	02/06/2025	1	003864	BINGER, MARCY	Regional Entry Fee Reimbursement	56.00
110158	02/06/2025	1	000190	BOOKS 4 SCHOOL	EM/CICALO	842.40
110159	02/06/2025	1	002307	BRD PRINTING INC.	Owosso Postcards	269.36
110160	02/06/2025	1	003762	BUSINESS PROFESSIONALS OF AMERICA	BPA State Leadership Conference - Klapko	1,755.00
110161	02/06/2025	1	007228	CENTRAL SCHOOL	Lunch for Staff	494.77
110162	02/06/2025	1	000862	COPELAND, STEPHANIE	Math Night Supplies Reimbursement	77.50
110163	02/06/2025	1	004043	DAKTRONICS, INC.	Replace Broken Scoreboard Controller	1,450.00
110164	02/06/2025	1	006588	DAYSTARR COMMUNICATIONS	Telephone	434.97
110165	02/06/2025	1	008999	DETROIT SALT COMPANY LLC	OPER/HENDRICKSON/SALT	3,618.79
110166	02/06/2025	1	009063	ESS MIDWEST INC	Instructional Aide OHS Staffing	28,412.20
110167	02/06/2025	1	000399	KNIPE MUSIC LLC	Piano Tuning	120.00
110168	02/06/2025	1	102408	LANSING SANITARY SUPPLY INC.	Custodial Supplies - OHS	2,362.73

Check #	Date	Run	Vendor	Name	Invoice Description	Amount
110169	02/06/2025	1	000074	LEPLEY, CORY	010625-013125 Mileage Reimbursement	113.03
110170	02/06/2025	1	001841	LINTNER, DALLAS	012425 Mileage Reimbursement	59.64
110171	02/06/2025	1	000290	NAVIGATE 360	Subscription	1,333.33
110172	02/06/2025	1	100396	NORTH AMERICAN OVERHEAD DOOR	Labor	158.99
110173	02/06/2025	1	004573	OWOSSO CARPET CENTER, INC.	Flooring - Washington	3,902.00
110174	02/06/2025	1	004553	OWOSSO HITCH & PLOW CENTER INC	6W Metal	107.71
110175	02/06/2025	1	000890	Prostart	Prostart State Competition	55.00
110176	02/06/2025	1	100135	QUILL CORPORATION	binder clips, paper, sticky notes	107.37
110177	02/06/2025	1	005420	SCHOOL SPECIALTY LLC.	OMS/SCIENCE/NEES	816.50
110178	02/06/2025	1	000693	SEHI COMPUTER PRODUCTS	EM/NIDEFSKI	1,970.88
110179	02/06/2025	1	005610	SHIAWASSEE COUNTY HEALTH DEPT.	Pool Inspection	146.00
110180	02/06/2025	1	005625	SHIAWASSEE RESD	Nurses and Edustaff 01/05-01/18/25	18,250.22
110181	02/06/2025	1	000404	ULLIANCE INC	Revised Invoice for Census 426	159.84
110182	02/06/2025	1	000530	US OMNI & TSACG COMPLIANCE SERVICES	Plan Admin Fee December 2024	115.34
110183	02/06/2025	1	001206	VERIZON	Telephone	181.16
110184	02/06/2025	1	008420	WATER TECH	Pool Analysis	22.00
110187	02/14/2025	1	003483	ABECEDARIAN ABC, LLC	EM/CICALO	330.00
110188	02/14/2025	1	101605	ARGUS PRESS	Subscription	203.00
110189	02/14/2025	1	000814	AZEE Branding Solutions	3 Kindergarten Registration Videos	1,000.00
110190	02/14/2025	1	008901	BASGALL, JAKE	January Mileage Reimbursement	178.97
110191	02/14/2025	1	000190	BOOKS 4 SCHOOL	EM/CICALO	967.76
110192	02/14/2025	1	006202	BSN SPORTS LLC	Softball Supplies	2,377.64
110193	02/14/2025	1	001197	CLEVENGER, DEB	Wrestler Body Fat Testing	240.00
110194	02/14/2025	1	000160	CRAFT ELECTRICAL SERVICES	Generator Service Call - Central	1,477.00
110195	02/14/2025	1	003369	CULLIGAN OF OWOSSO	OHS Water	43.00
110196	02/14/2025	1	100197	DESIGNS BY BEAN	Staff Shirts - Lincoln	123.15
110197	02/14/2025	1	008658	EPS SECURITY	Service Call - Central	150.00
110198	02/14/2025	1	009063	ESS MIDWEST INC	BBB Staffing	22,668.89
110199	02/14/2025	1	002390	GILBERT'S DO IT BEST HARDWARE	January Charges	498.16
110200	02/14/2025	1	000387	GLASERS LUMBER	Glasers Open PO	714.42
110201	02/14/2025	1	008028	GOLDBERG, DIANE	January Mileage Reimbursement	27.44
110202	02/14/2025	1	007955	HENDRICKSON, MICHAEL	010725-013125 Mileage Reimbursement	265.30
110203	02/14/2025	1	000642	HUFFMAN, SHANNEN L	January Mileage Reimbursement	8.40
110204	02/14/2025	1	008910	HURLEY OCCUPATIONAL HEALTH PROG	DOT Physical - Graham	180.00
110205	02/14/2025	1	000069	HUTSON INC	Oil	161.11
110206	02/14/2025	1	000876	Imagine Learning	IS Elem Teaching for FT Student	1,600.00
110207	02/14/2025	1	008220	J & H OIL CO.	Fuel January 2025	8,888.63

Check #	Date	Run	Vendor	Name	Invoice Description	Amount
110208	02/14/2025	1	000839	Jan Richardson Guided Reading, LLC	Professional Development	10,500.00
110209	02/14/2025	1	004227	KETCHUM, HEATHER	Classroom Supplies Reimbursement	44.98
110210	02/14/2025	1	008359	KINECT ENERGY INC.	Energy Mgmt Fee - February 2025	315.00
110211	02/14/2025	1	008292	KONICA MINOLTA BUSINESS SOLUTION	Lease	1,939.32
110212	02/14/2025	1	003275	LAKESHORE LEARNING MATERIALS	Room Divider	493.90
110213	02/14/2025	1	000865	Lambert, Casey	Basketball Game Entertainment	400.00
110214	02/14/2025	1	101732	LAMPHERE PLUMBING & HEATING	Plumbing Services	325.00
110215	02/14/2025	1	006274	LEPLEY & SONS TOWING	Towing	265.00
110216	02/14/2025	1	001841	LINTNER, DALLAS	020725 Mileage Reimbursement	48.16
110217	02/14/2025	1	008805	MANTIS PEST MANAGEMENT SVC LLC	Monthly Services	390.00
110218	02/14/2025	1	003537	MCLAREN RENT-ALL	Rental	204.00
110219	02/14/2025	1	100921	MIDLAND HIGH SCHOOL	Girls Wrestling Entry Fee 020225	140.00
110220	02/14/2025	1	009060	MIDSTATE SALES & SERVICE INC	Parts for Mower	258.42
110221	02/14/2025	1	002743	MORRICE AREA SCHOOLS	MV Shared Cost	41.37
110222	02/14/2025	1	000688	National Vision Administrators, LLC	January Coverage GF Staff	477.90
110223	02/14/2025	1	100030	OWOSSO PUBLIC SCHOOLS	SOTM - Central - 1/30/25	87.50
110224	02/14/2025	1	004790	PITNEY BOWES	Postage	195.12
110225	02/14/2025	1	000106	POMP'S TIRE SERVICE	Tires	2,268.50
110226	02/14/2025	1	009003	QUADIENT FINANCE USA, INC.	IX3 Commercial Meter	1,568.00
110227	02/14/2025	1	002661	SATA	One-way trips in January 2025	69.00
110228	02/14/2025	1	102443	SCHOLASTIC, INC.	Scholastic Magazine Subscription Renewal	359.64
110229	02/14/2025	1	005420	SCHOOL SPECIALTY LLC.	BRY/WALDORF/GEN	553.51
110230	02/14/2025	1	005625	SHIAWASSEE RESD	CPI Training for Owosso Staff 012025	59,985.00
110231	02/14/2025	1	008301	STINSON, GUNNAR	January Mileage Reimbursement	245.28
110232	02/14/2025	1	000235	TECHNICAL BUILDING AUTOMATION INC	OHS Cleaned Chiller Coil	3,377.11
110233	02/14/2025	1	000863	The Writing Revolution	Advancing Thinking Through Writing Fall Series 8	2,100.00
110234	02/14/2025	1	002948	THOMPSON, JESSICA	District Office Cookie Reimbursement	30.00
110235	02/14/2025	1	006230	THRUN LAW FIRM, P.C.	Legal Services - General	4,152.50
110236	02/14/2025	1	002534	TIRE FACTORY	Supplies	41.00
110237	02/14/2025	1	007858	VERLINDE, JENNIFER	Kindergarten STEM Project Supplies Reimburse..	40.36
110238	02/14/2025	1	000795	Vibrissa School of Cosmetology LLC	OHS - Cosmetology	2,416.68
110239	02/14/2025	1	008974	VIC BOND FLINT	Supplies - Plumbing	682.79
110240	02/14/2025	1	007985	WATSON, JOE	January Mileage Reimbursement	353.55
110241	02/14/2025	1	002443	WEAVER, SUSAN	Math Game Supplies Reimbursement	69.33
110242	02/14/2025	1	008701	WOODEN CRATE POPCORN CO.	K Registration Supplies	575.00

Check #	Date	Run	Vendor	Name	Invoice Description	Amount
<b>Total of All Checks</b>						909,882.59
<b>Less Voids</b>						0.00
<b>Grand Total</b>						909,882.59

**Check Summary**

Check Status	Count	Amount
Open	129	690,119.62
Cleared	54	219,762.97
Void	0	0.00
<b>Total</b>	<b>183</b>	<b>909,882.59</b>

 **Check Register**  
Owosso Public Schools

Bank Account **SERVIC**, From 01/16/2025 to 02/18/2025

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Check #	Date	Run	Vendor	Name	Invoice Description	Amount
008747	01/16/2025	1	000240	AMERICAN SPEEDY PRINTING CENTERS	Lunch Menus	255.00
008748	01/16/2025	1	007224	BUKOVICK, ELIZABETH	111024-121624 Mileage Reimbursement	41.41
008749	01/16/2025	1	000688	National Vision Administrators, LLC	December Coverage Food Service	29.25
008750	01/16/2025	1	003807	PRAIRIE FARMS DAIRY	Food	2,551.05
008751	01/16/2025	1	008854	VAN EERDEN FOOD SERVICE COMPANY	Food	37,390.43
008752	01/16/2025	1	007788	WAKELAND OIL	Food Service Fuel December 2024	136.98
008754	01/23/2025	1	003780	MESSA	February 2025 Messa Insurance Food Service	2,239.52
008756	01/30/2025	1	002109	HARRIS ELECTRIC	Bryant - Warmer	1,477.84
008757	01/30/2025	1	003807	PRAIRIE FARMS DAIRY	Food	8,049.55
008758	01/30/2025	1	100017	SET-SEG	Set-Seg Insurance - Food Service	197.54
008759	01/30/2025	1	100267	UNUM LIFE INSURANCE	Unum Insurance - Food Service	45.50
008760	01/30/2025	1	008854	VAN EERDEN FOOD SERVICE COMPANY	Food	19,095.37
008762	02/06/2025	1	000686	Amazon Capital Services	Supplies - Food Service	625.82
008763	02/06/2025	1	000240	AMERICAN SPEEDY PRINTING CENTERS	February Menus	255.00
008764	02/06/2025	1	000619	FLINT FRESH MOBILE MARKET	Food	2,266.00
008765	02/06/2025	1	008258	GREAT LAKES COCA-COLA DISTRIBUTI	Food	424.90
008766	02/06/2025	1	000341	HARTMAN, JOY	120924-122024 Mileage Reimbursement	144.25
008767	02/06/2025	1	100030	OWOSSO PUBLIC SCHOOLS	Supplies	112.80
008768	02/06/2025	1	003807	PRAIRIE FARMS DAIRY	Food	2,724.68
008769	02/06/2025	1	008854	VAN EERDEN FOOD SERVICE COMPANY	Food	19,607.52
008771	02/13/2025	1	007224	BUKOVICK, ELIZABETH	January Mileage Reimbursement	41.51
008772	02/13/2025	1	000341	HARTMAN, JOY	January Mileage Reimbursement	100.73
008773	02/13/2025	1	000688	National Vision Administrators, LLC	January Coverage Food Service	61.20
008774	02/13/2025	1	003807	PRAIRIE FARMS DAIRY	Food	3,952.96
008775	02/13/2025	1	008854	VAN EERDEN FOOD SERVICE COMPANY	Food	10,962.63
008776	02/13/2025	1	007788	WAKELAND OIL	Food Service Fuel January 2025	223.56
<b>Total of All Checks</b>						113,013.00
<b>Less Voids</b>						0.00
<b>Grand Total</b>						113,013.00



Check #	Date	Run	Vendor	Name	Invoice Description	Amount
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**Check Summary**

Check Status	Count	Amount
Open	19	70,369.36
Cleared	7	42,643.64
Void	0	0.00
<b>Total</b>	<b>26</b>	<b>113,013.00</b>

 **Check Register**  
Owosso Public Schools

Bank Account SF\_1, From 01/16/2025 to 02/18/2025

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Check #	Date	Run	Vendor	Name	Invoice Description	Amount
601052	01/23/2025	1	001274	SPICER GROUP INC.	Professional Services	1,912.50
<b>Total of All Checks</b>						1,912.50
<b>Less Voids</b>						0.00
<b>Grand Total</b>						1,912.50

**Check Summary**

Check Status	Count	Amount
Open	0	0.00
Cleared	1	1,912.50
Void	0	0.00
<b>Total</b>	<b>1</b>	<b>1,912.50</b>

# Financials

OWOSSO PUBLIC SCHOOLS  
BOARD OF EDUCATION  
February 26, 2025  
Report 24-98

**Statement of Deposits and Investments**  
**As of 01/31/25**  
**Unaudited**

	<u>General Fund</u>	<u>School Service</u>	<u>Sinking Fund and CPF</u>	<u>Capital Projects Bond Fund</u>	<u>Debt Service Fund</u>	<u>Total</u>
<b>Summary of Deposits and Investments</b>						
Cash on hand	\$ 725,566	\$ 37,603	\$ 15,009	\$ 0	\$ 59,977	\$ 838,155
Investments	<u>11,099,214</u>	<u></u>	<u>\$ 3,715,444</u>	<u>7</u>	<u>1,941,497</u>	<u>\$ 16,756,163</u>
Total Deposits and Investments	<u>\$ 11,824,780</u>	<u>\$ 37,603</u>	<u>\$ 3,730,453</u>	<u>\$ 7</u>	<u>\$ 2,001,474</u>	<u>\$ 17,594,317</u>
 <b>Detail of Deposits and Investments</b>						
Cash on hand	\$ 725,566	\$ 37,603	\$ 15,009	\$ 0	\$ 59,977	\$ 838,155
Petty Cash on hand	-	-	-	-	-	-
Total Cash on hand	<u>\$ 725,566</u>	<u>\$ 37,603</u>	<u>\$ 15,009</u>	<u>\$ 0</u>	<u>\$ 59,977</u>	<u>\$ 838,155</u>
Huntington Bank Savings Account		\$ -				\$ -
Mich Class Investment	11,099,214	-	3,715,444	7	1,941,497	\$ 16,756,163
Total Investments	<u>\$ 11,099,214</u>	<u>\$ -</u>	<u>\$ 3,715,444</u>	<u>\$ 7</u>	<u>\$ 1,941,497</u>	<u>\$ 16,756,163</u>
Total Deposits and Investments	<u>\$ 11,824,780</u>	<u>\$ 37,603</u>	<u>\$ 3,730,453</u>	<u>\$ 7</u>	<u>\$ 2,001,474</u>	<u>\$ 17,594,317</u>

#VALUE!





**OWOSSO PUBLIC SCHOOLS**  
**BOARD OF EDUCATION**  
 February 26, 2025  
 Report 24-98

**Combined Statement of Revenue, Expenditures, and Fund Balance**  
**General, School Service, and Capital Project Funds**  
**As of 01/31/25**  
**Unaudited**

	General Fund				School Service Fund				Sinking fund and Capital Projects fund			
	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/ Used	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/ Used	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/ Used
SCHOOL ADMINISTRATION:												
SCHOOL ADMINISTRATION	\$ 2,925,220	\$ 1,693,804	\$ (1,231,415)	58%								
<b>TOTAL SCHOOL ADMINISTRATION</b>	<b>\$ 2,925,220</b>	<b>\$ 1,693,804</b>	<b>\$ (1,231,415)</b>	<b>58%</b>								
BUSINESS SERVICES:												
ACCOUNTING/FINANCE	\$ 390,211	\$ 187,828	\$ (202,382)	48%								
PRINTING	\$ 65,017	\$ 28,004	\$ (37,013)	43%								
<b>TOTAL BUSINESS SERVICES</b>	<b>\$ 455,228</b>	<b>\$ 215,832</b>	<b>\$ (239,395)</b>	<b>47%</b>								
OPERATIONS AND MAINTENANCE:												
OPERATIONS AND MAINTENANCE	\$ 3,814,474	\$ 2,055,640	\$ (1,758,834)	54%								
<b>TOTAL OPERATIONS AND MAINTENANCE</b>	<b>\$ 3,814,474</b>	<b>\$ 2,055,640</b>	<b>\$ (1,758,834)</b>	<b>54%</b>								
PUPIL TRANSPORTATION SERVICES:												
PUPIL TRANSPORTATION SERVICES	\$ 1,510,597	\$ 572,509	\$ (938,088)	38%								
<b>TOTAL PUPIL TRANSPORTATION</b>	<b>\$ 1,510,597</b>	<b>\$ 572,509</b>	<b>\$ (938,088)</b>	<b>38%</b>								
CENTRAL SERVICES:												
COMMUNICATION SERVICES	217,835	105,836	(112,000)	49%								
HUMAN RESOURCES	205,965	95,671	(110,294)	46%								
TECHNOLOGY MANAGEMENT	646,965	281,984	(364,981)	44%								
PUPIL ACCOUNTING	77,420	58,509	(18,910)	76%								
<b>TOTAL CENTRAL SERVICES</b>	<b>\$ 1,148,186</b>	<b>\$ 542,001</b>	<b>\$ (606,185)</b>	<b>47%</b>								
OTHER SERVICES:												
PERFORMING ARTS CENTER	10,300	3,930	(6,370)	38%								
ATHLETICS	641,741	313,078	(328,663)	49%								
<b>TOTAL CENTRAL SERVICES</b>	<b>\$ 652,041</b>	<b>\$ 317,008</b>	<b>\$ (335,033)</b>	<b>49%</b>								
<b>TOTAL SUPPORTING SERVICES</b>	<b>\$ 13,025,034</b>	<b>\$ 6,578,534</b>	<b>\$ (6,446,500)</b>	<b>51%</b>								
COMMUNITY SERVICES:												
COMMUNITY EDUCATION	8,279	1,754	(6,525)	21%								
DAYCARE PROGRAM	309,500	223,437	(86,063)	72%								
<b>TOTAL COMMUNITY SERVICES</b>	<b>\$ 317,779</b>	<b>\$ 225,191</b>	<b>\$ (92,588)</b>	<b>71%</b>								
OUTGOING TRANSFERS/FUND MODIFICATIONS:												
OTHER	100,000	92,639	(7,361)	93%								
TRANSFER TO OTHER FUNDS	-	-	-	-								
<b>TOTAL OUTGOING TRANSFERS/FUND MODIFICATIONS</b>	<b>\$ 100,000</b>	<b>\$ 92,639</b>	<b>\$ (7,361)</b>	<b>93%</b>								
FOOD SERVICE EXPENDITURES					\$ 2,152,321	\$ 1,095,054	\$ (1,057,267)	51%				
CAPITAL PROJECT EXPENDITURES									\$ 182,595	\$ 358,880	\$ 176,285	197%
<b>TOTAL EXPENDITURES</b>	<b>\$ 41,624,426</b>	<b>\$ 20,412,585</b>	<b>\$ (20,737,787)</b>	<b>49%</b>	<b>\$ 2,152,321</b>	<b>\$ 1,095,054</b>	<b>\$ (1,057,267)</b>	<b>51%</b>	<b>\$ 182,595</b>	<b>\$ 358,880</b>	<b>\$ 176,285</b>	<b>197%</b>
<b>REVENUE OVER or (UNDER) EXPENDITURES</b>	<b>\$ (987,610)</b>	<b>\$ (6,094,477)</b>	<b>\$ (5,106,867)</b>		<b>\$ 57,773</b>	<b>\$ 158,834</b>	<b>\$ 101,061</b>		<b>\$ (33,845)</b>	<b>\$ (238,637)</b>	<b>\$ (204,792)</b>	

# **Declaration of Obsolete Material**



**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**February 26, 2025**  
**Report 24-99**

**FOR ACTION**

Subject:

Declaration of Obsolete Material

Recommendation:

Resolve that the Board of Education authorize the Owosso Public School's Construction Trades Department to dispose of older tools that they no longer use.

Facts/Statistics:

Pursuant to Board Policy #7300, "the Board shall direct the periodic review of all District property and authorize the disposition by sale, donation, trade, or discard of any property not required for school purposes".

<b><u>Item</u></b>	<b><u>Serial Number</u></b>
X12 Makita Fast Charger	13016035985
	20016003405
	20046012942
	123618
	20046012959
	20016009490
	13046035389
	20046016104
	20016002389
	20046012960
	20046002214
	0123618
	X8 Makita Cut-Out Tool
144717	
0153957	
0151132	
145809	
145818	
X8 Makita Drywall Drill	0151138
	335395A

	335396A
	319313A
	335383A
	327455A
	327452A
	327424A
	313973A
X5 Makita Skill Saw	1429920
	1394614
	1701068
	1488204
	1488199
X2 Makita Impact Gun	0300882
	0300746
X5 Makita Drill Gun	0704655
	0754580
	0764645
	1823958
	1505692
X8 Makita 5.0 Ah Battery	BL1850B
X16 Makita 2.0 Ah Battery	BL1820B

If approval is granted by the Board, this item will be made available for sale, allowing individuals or groups to place bids on it. Proceeds will be shown in the General Fund.

Motion  
 Seconded  
 Vote – Ayes                      Nays                      Motion

# Facility Needs Study

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**February 26, 2025**  
**Report 24-100**

**FOR ACTION**

Subject:

Facility Needs Study

Recommendation:

Resolve that the Owosso Board of Education authorize administration to begin the exploration process for a bond campaign, assemble district and community committees to assess facilities and district needs, and partner with professional firms to conduct a comprehensive review and develop recommendations

Facts:

**Background**

The last major bond initiative for Owosso Public Schools was passed in 2017, and many of our facilities have an aging infrastructure that requires evaluation. Additionally, there is a growing need to ensure our schools are equipped to support 21st-century learning environments, safety enhancements, and improved programming opportunities for our students. Owosso Public Schools has a unique opportunity to restructure our current bonds to maximize dollars for our community and our schools.

To better serve our students, staff, and community, the administration proposes an exploratory process to determine the feasibility of a bond campaign. This will include:

**Facilities Review**

An assessment of current facilities to identify areas in need of improvement including safety and security.

**Community Engagement**

Engaging stakeholders, including parents, students, staff, and community members—through committees to gain input and build consensus.

**Professional Consultation**

Partnering with bond counsel and architectural/planning firms to evaluate needs and draft potential solutions.

## **Timeline Development**

Establishing a timeline for potential bond activities, including community surveys, focus groups, and campaign planning.

## **Process**

Upon Board approval, the administration will begin the following steps:

- Form a diverse group of stakeholders, including staff, parents, community members, and business leaders, to review current facilities and gather input.
- Work with architects and consultants to evaluate district facilities and infrastructure.
- Host informational meetings, surveys, and focus groups to collect feedback and ensure transparency throughout the process.
- Based on committee input and assessment results, present findings and recommendations to the Board for consideration.

## **Rationale**

Owosso Public Schools is committed to providing safe, modern, and efficient facilities that meet the needs of our students and staff. Exploring a bond campaign is an opportunity to address critical needs while engaging the community in shaping the future of our schools.

Motion

Seconded

Vote – Ayes

Nays

Motion

## **Personnel New Hire**

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**February 26, 2025**  
**Report 24-101**

**FOR ACTION**

Subject:

Personnel New Hire

Recommendation:

Resolve that the Board of Education approve the hiring of the following certified staff:

Name	Building/Grade	Recommending Administrator	Salary Schedule Step
Robert Broomfield	Bryant/Emerson/Special Education	Superintendent Steve Brooks	BA Step 3 \$47,382
Breanna Prickett	OMS/Science	Superintendent Steve Brooks	BA Step 1 \$44,415

District Goal Addressed:

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion

## **For Future Action**



## **For Information**

## **Personnel Update**

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education**  
**February 26, 2025**  
**Report 24-102**

**FOR INFORMATION**

Subject:

Personnel Update

**Accepted Positions**

RyAnne Hetfield has accepted the Paraprofessional position at Bryant.

Jackson Linter has accepted the Paraprofessional position at Bryant.

**Resignations**

Barb Dion, Custodian at OHS has resigned effective January 20, 2025.

Marie Schautz, Bus Driver has resigned effective January 20, 2025.

Jaclyn Gregoricka, Paraprofessional at Bryant has resigned effective February 14, 2025.



OWOSSO PUBLIC SCHOOLS

*Ready for the World*

## **NOTICE OF BOARD OF EDUCATION MEETING**

Please take notice that the Owosso Public Schools Board of Education will be holding a regularly scheduled regular Board Meeting on Wednesday, February 26, 2025. The meeting will take place at 5:30pm, located at the Washington Campus Administration Building, Gymnasium, at 645 Alger St, Owosso, MI.

DATE OF MEETING: Wednesday, February 26, 2025

HOUR OF MEETING: 5:30pm

LOCATION OF MEETING: Washington Campus Administration  
Building, Gymnasium  
645 Alger St, Owosso MI 48867

PURPOSE OF MEETING: Regular Meeting

Telephone Number of Principal Office  
of Board of Education: 989-723-8131

Board Minutes are located at the  
Principal Office of the Board of  
Education: 645 Alger St, Owosso MI 48867

Board of Education, President  
Owosso Public Schools