

**COMMUNITY ACTION INC., OF
CENTRAL TEXAS HEAD START
PROGRAM
2021-2022**



REGULAR POLICY COUNCIL MEETING AGENDA

Hard copies of this agenda and/or any of the attachments are available by contacting
psanchez@communityaction.com.

DATE: October 21, 2021

TIME: 10:30 am – 11:00 am Executive Meeting * 11:00 am -12:30 pm Regular Meeting

LOCATION: Casa Maria 706 S. Guadalupe St.

San Marcos, Texas 78666

CHILD CARE: N/A

POLICY COUNCIL CHAIRPERSON: Mr. Joshua Romero, Henry Bush CDC

If you have questions, please contact Dr. Imelda Medrano, Early Childhood Program Director at 512-396-3395 X 228 or 281-967-0197.

Total Members: 7

Quorum: 4 members required to meet quorum

I. Open Meeting

1. Call to order, time: _____ Chairperson: Joshua Romero
2. Roll Call (Attendance) Secretary: Patricia Sanchez

Center	Member	P/A	Alternate	P/A
Hemphill	Lydia Ramirez-Vice Chairperson		<i>Brittany Taylor</i>	
Bonham	Maria Cristela Gonzalez		Vacancy	
Henry Bush	Joshua Romero-Chairperson		Sandra Lopez	
Luling	Vacancy		Samantha Wynn	
A. Washington	Gabriela Hernandez-Translator		David Gonzalez	
LBT	Bianca Castillo		Tonansy Suarez	
Lockhart	Manuela Cantu		Vacancy	
Hays PEP	Vacancy			
Community Rep.	Flora Amaya-Community Rep			
Community Rep.	<i>Lana Wagner</i>			
Head Start Staff				
Director	Dr. Imelda Medrano			
ERSEA	Dani Ramirez			
Family Services	David Gonzalez			
Office Manager	Patricia Sanchez			

New Policy Council Members and Alternates 21-22				
Center	Member	P/A	Alternate	P/A
Hemphill	Lydia Ramirez		Zadiah Berry	
Bonham	Joshua Romero		Metilda Lucio	
Henry Bush	John Saucedo		Yesenia Esquivel	
Luling	Tina Morales		Kim Kimball	
A. Washington	Breanna Perez		Nancy Suarez	
LBT	Bianca Castillo		Maria Guadalupe Soto	
Lockhart	Ashley Salazar		Delores Tristan	
Hays PEP	Calanda Lindsey		Lorena Gomez	
Community Rep.	Flora Amaya-Community Rep			
Community Rep.	<i>Lana Wagner</i>			
Community Rep.	David Gonzales			
Head Start Staff				
Director	Dr. Imelda Medrano			
ERSEA	Dani Ramirez			
Family Services	David Gonzalez			
Office Manager	Patricia Sanchez			

3. Public Comment Period (2-minute maximum)
4. Member report from sites (2-minute maximum)

II. EXECUTIVE SESSION (CLOSED TO PUBLIC) Start Time: _____

Policy Council Members / Program Director

Executive Session Pursuant to Government Code Section 551.074 for purpose of discussing Personnel

1. New Hire Report – for approval
2. Termination Report-na
3. [Meeting Minutes from September 16, 2021](#)- for approval

Executive session adjourns. End Time: _____

Regular meeting reconvenes. Time: _____

III. Policy Council Training

1. Social Bingo-Dr. Imelda Medrano
2. Ins & Outs of Serving on the Policy Council Discussion Panel-Mr. Joshua Romero
3. Appreciation Awards for 20-21 Policy Council Members

VI. OLD BUSINESS

None

V. NEW BUSINESS

1. Election of Officers for the 21-22 School Year
2. Required Signatures for Policy Council Members
 - Code of Conduct/Guidance and Discipline
 - Progressive Discipline Procedures
 - Procedures for Resolving Internal Disputes
 - Policy Council Commitment and Confidentiality Agreement
 - Acknowledgement of Receipt of Bylaws and Robert's Rules

VI. MONTHLY REPORTS (for information)

1. [EHS Attendance September 21](#)
2. [HS Attendance September 21](#)
3. [EHS Enrollment September 21](#)
4. [HS Enrollment September 21](#)

VII. FINANCIAL – July 2021 (for information)

1. [Child and Adult Care Food Program \(CACFP\)](#)
2. [Federal HS/EHS](#)
3. [COVID Funds](#)
4. [American Rescue Plan Funds](#)
5. [In Kind](#)
6. [Credit Card Reports – September 2021](#)
7. [Store Account Expenditures – September 2021](#)
8. [Policy Council Funds](#)
9. Recent Invoices for Building Repairs/Operations
 - [Hines Septic-Luling Serviced Septic Tank](#)
 - [Hines Septic-Luling Repaired Septic Systems](#)
 - [TF Harper – Lockhart Playground Repairs](#)

VIII. ANNOUNCEMENTS/ CORRESPONDENCE

1. [Head Start Monthly Report September 2021](#)
2. [CAI Program Calendar 2021-2022](#)
3. [CAI Memo Executive Director COVID Vaccination Requirement](#)
4. [OHS Communication Allegation HB](#)
5. [CCL Investigative Report Allegation HB Zero Findings](#)

6. [CCL Investigation Form Allegation HB Zero Findings](#)
7. [OHS Information Memorandum Staff Wellness](#)
8. [OHS Communication Closure HB Sewage Issue](#)
9. [OHS Communication Class Closure LBT COVID](#)
10. [OHS Communication Center Closure LBT No Water](#)
11. [OHS Communication Allegation LBT](#)
12. [OHS Communication Center Closure LBT Lightning Strike](#)
13. [OHS Communication Class Closure Lockhart COVID](#)
14. [OHS Communication Over Income Families](#)
15. [OHS Communication Hemphill Repairs Insurance Claim Denied](#)
16. [OHS Communication Class Closure Hemphill HS Positive TB Results](#)
17. [OHS Communication 1303.44 Application Status Hemphill Modular](#)
18. [OHS Request for 1 Time Emergency Funds Hemphill Repairs](#)
19. [OHS Communication Clearance for Positive TB Cases & Reopening of Classroom](#)
20. [Termination of MOU with Foster Grandparent Program](#)
21. [Special Meeting Minutes October 7, 2021](#)
22. [Executive Officer Ballot Policy Council](#)

Next Meeting: November 18, 2021 11:00 AM Zoom

Meeting adjourned by Chairperson, Mr. Joshua Romero at: _____