



Meeting Minutes

Printed : 1/11/2021 9:38 AM MT

Regular Board Meeting

01/08/2021 05:30 PM

Join Zoom Meeting 2652452710

Shonto Preparatory School District

Tele-Conference - Conference Call Setting

Pursuant to A.R.S. §38-431.01 and N.N.C. Title 10, Section 106(C), notice is hereby given to the members of the Shonto Governing Board and to the general public that the Board will hold a Regular Scheduled Board Meeting open to the public on January 08, 2020 at 5:30 PM using the ZOOM Online System to be conducted in Shonto, Arizona. The ZOOM Online System will utilized to prevent the spread of the COVID-19 virus and to maintain the health guidelines identified in CDC.gov website. As indicated on the Agenda, the Board may vote to go into Executive Session with regard to any matter listed on the Agenda pursuant to A.R.S. §38-431 .03A.1, regarding Personnel Matters, pursuant to A.R.S. §38-431 .03A.2, regarding confidential records, pursuant A.R.S. §38-431 .03A.3 and/or A.4 for legal advice or with regard to matters pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation. Legal advice may be obtained by telephone. If a disabled person needs any type of accommodation, please notify SPS administration at (928) 206-6050 at least 24 hours prior to scheduled time. The general public are welcomed to call in and listen to this regular scheduled meeting utilizing the ZOOM Online System.

Join Zoom Meeting <https://zoom.us/j/2652452710?pwd=V0xnTWxjTFE0ZVFYazNWdndVK0dPUT09>

Meeting ID: 265 245 2710

Passcode: ShontoBear

Dial into ZOOM: 1-669-900-6833

Meeting ID: 265 245 2710

Passcode: 5767033381

Attendees

Voting Members

Mr. Tom Franklin Jr., Board President

Mr. Royd Lee, Board Vice-President

Ms. Martha Tate-Chee, Board Secretary/Treasurer

Non-Voting Members

Mrs. Melanie Dewakuku, Interim Superintendent

Marlita Haviland, Interim K8 Principal

Ms. Cheryl Grass, High School Principal

Mr. Jason Secakuku, Director of Support Services

Bonnie Johnson, Director of Educational Technology

Ms. Evereta Thinn, Curriculum, Assessments & PD Coordinator

Ms. Esther Bedoni-Acting Business Manager

Ms. Amber Yazzie-Federal Programs

Mrs. Shirlandra Dugi-Human Resources Admin Assist

Mrs. Nellie James-Food Service Manager

Chavis Johnson

Karen Begay

Karen Klitso

Glenda Fuller

Justice Beard

Betty Ray

Harrison Miles

Gerald Etsitty
Loretta Yazzie
Angie Yazzie-928-221-8565
Judy Reinoso-928-221-6220

A. Call to Order

Meeting called to order at 5:35 pm by Mr. Tom Franklin

B. Invocation/ Moment of Silence

Invocation by Mr. Chavis Johnson

C. Roll Call

Roll call by Ms. Martha Tate

Franklin-Present

Lee-Present

Tate-Present

D. Adoption of Agenda

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion passed: Vote 3, 0, 0

E. Public Input

No Public Input

1. The Shonto Governing Board will take into consideration of comments and concerns from the public with a time limit of three (3) minutes per person. Those wishing to address the Board must: 1) Email their request for public input to mdewakuku@shontoprep.org 1 hour before the meeting is called to order OR 2) Text your public input request to 928-206-6050 before the meeting is call to order. Actions taken as a result of public comments are limited to directing staff to study matter, and/or reschedule the matter for further consideration and decision.

F. Administrative/Staff Reports

1. Superintendent's Report

Superintendent's Report Work session update were provided, input board request, HIS contacted SPS that vaccine is available, list was provided to HIS, they will notify to make appt. they're still giving to elderly and surrounding area, open to staff. Some security had received the vaccine. Started gathering documents for audits, will be uploaded, due Jan 13, also gathering info HR background. Today was last day to upload. BIE will get report. HS MOY testing completed. Next week onsite analysis will be Tuesday and Thursday. taking measurement and information, CDC guideline will be used.

2. K8 Elementary Principal's Report

Mrs. Haviland gave a verbal report, in packet.

3. High School Principal's Report

Ms. Grass, gave a verbal report, in packet.

4. Director of Human Resources Report

Mrs. Dugi, gave a verbal report, in packet

5. Business Office Report

Ms. Bedoni gave a verbal report, in packet

6. Director of Support Services Report

Mr. Secakuku gave a verbal report, in packet

7. Director of Educational Technology Report

- Ms. Johnson gave a verbal report, in packet
8. Curriculum, Assessment, PD Coordinator's Report
Ms. Thinn gave a verbal report, in packet
 9. Federal Projects Coordinator Report
Ms. Yazzie gave a verbal report, in packet

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion passed. Vote: 3, 0, 0

G. Minutes

1. Approval of the Meeting Minutes for Regular Board meeting on December 11, 2020
Mr. Lee's motion was to combine items #1 and #2 for approval.
2. Approval of the Meeting Minutes for the Special Board meeting on December 24, 2020

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion passed. Vote 3, 0, 0

H. Financial

Mr. Lee made a motion to combine items #1 - #5.

1. Ratification of the December 2020 FY 2020-2021 Board Expenditure report
2. Ratification of the December 2020 FY 2020-2021 Monthly Expenditure report
3. Ratification of the December 2020 FY 2020-2021 Student Activities Fund 850 report
4. Ratification of the December 2020 FY 2020-2021 Accounts Payable Vouchers
5. Ratification of the December 2020 FY 2020-2021 Payroll Vouchers

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion passed. Vote 3, 0, 0

I. New Business

1. Board Reorganization
Ms. Tate made a motion to keep Board Organization as is.

President-Tom Franklin

Vice President-Royd Lee

Secretary-Martha Tate

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - No

Ms. Martha Tate-Chee - Yes

Motion passed. Vote 2, 1, 0

2. Approval of Arizona Chapter Board Representative
Tate made motion to select Mr Tom Franklin Jr as High School Charter Board Representative and Mr. Royd Lee as the alternate.
Motion made by: Ms. Martha Tate-Chee
Motion seconded by: Mr. Royd Lee
Voting:
Mr. Tom Franklin Jr. - Yes
Mr. Royd Lee - Yes
Ms. Martha Tate-Chee - Yes

Motion passed. Vote 3, 0, 0

3. Approval of selection for the Agency Board Representative
Mr. Lee open floor for nominations.
Nomination open: Tom Franklin
Tom Franklin accepts nomination closed by Martha Tate

Motion made by: Ms. Martha Tate-Chee
Motion seconded by: Mr. Royd Lee
Voting:
Mr. Tom Franklin Jr. - Yes
Mr. Royd Lee - Yes
Ms. Martha Tate-Chee - Yes

Motion passed. Vote 3, 0, 0

Mr. Lee made motion to combine Board Policy Items #4- #7 as 3rd and Final Read.

4. Third reading-Final of Internet & Email Usage Policy
5. Third Reading-Final Special Education Policy-High School
6. Third Reading-Final Special Education Policy-K8
7. Third Reading-Final Child Abuse and Neglect Policy
Motion made by: Mr. Royd Lee
Motion seconded by: Ms. Martha Tate-Chee
Voting:
Mr. Tom Franklin Jr. - Yes
Mr. Royd Lee - Yes
Ms. Martha Tate-Chee - Yes

Motion Passed. Vote 3, 0, 0

Mr. Lee made motion to combine Board Policy Items #8- #20 as 2nd Reading.

8. Second Reading-McKinney-Vento Policy
9. Second Reading-Vehicle Safety Policy
10. Second Reading-Sexual Harassment Policy
11. Second Reading-Adult Conference & Travel Policy
12. Second Reading-Gifts Policy
13. Second Reading-Staff Educational Minimum
14. Second Reading-School Breakfast & Lunch Expectations Policy
15. Second Reading-2020 Student and Staff Wellness Policy
16. Second Reading-Governing Board of Members Code of Ethics
17. Second Reading-Governing Board Family Relationships & Employment Policy

18. Second Reading-Executive Session Policy
19. Second Reading-Public Input Policy
20. Second Reading-Anonymous Communication Policy

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion passed. Vote 3, 0, 0

J. Personnel

1. Approval of Personnel Report for Classified Staff

a. Recommendation for a Short Term Contract for District Webmaster for SY 20/21

Interim Superintendent presented the recommendation to approve Short-Term Contract for Treva Worker, Administrative Assistant/Registrar. Stipend amount of \$10,000 for SY 2020-2021. Whereas, the first half of \$5,000 be paid out in December 31, 2020 and the second half of \$5,000 to be paid out in June 30, 2021.

Mrs. Treva Worker has held the position of webmaster, a stipend position, for the last three years, since 2017, and has been maintaining the website for school district. Additional duties after her regular tour of duty.

Mr. Lee requested for more justification. Time & effort

Ms. Tate amended her motion to stipend amount of \$5000.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Approval for Treva Worker, Administrative Assistant/Registrar, a Short-Term Contract for District Webmaster for School Year 2020/2021. Stipend amount \$5,000 to be paid out in June 30, 2021.

Motion passed. Vote 3, 0, 0

b. Recommendation for Retro-Active pay for additional duties of Business Manager

Interim Superintendent presented the recommendation of approval for the additional duties for Esther Bedoni.

Approval of classified contract addendum for 2020-2021 school year Esther Bedoni, Accounting Technician-Payroll, 12 Month, Classified Position.

Additional Duties- Business Manager, \$11.05 per hour for additional duties and responsibilities in the Business Office Department, November 16, 2020 to June 2021. Documentations were provided for justification.

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion passed. Vote 3, 0, 0

c. Recommendation for Retro-Active pay for additional duties of the Human Resources Director

Interim Superintendent presented the recommendation of approval for the additional duties for Shirlandra Dugi.

Approval of classified contract addendum for 2020-2021 school year for Shirlandra Dugi, Administrative Assistant, 12 Month- Classified Position.

Additional Duties, Human Resources, \$7.68 per hour for additional duties and responsibilities in the Human Resources Department, December 9, 2020 to June 30, 2021. Mrs. Dugi will be completing the task of the Human Resource Director.

Mrs. Dugi is not the Acting Human Resource Director she will be completing the tasks of the Human Resource Director.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - No

Motion passed. Vote 2, 1, 0

K. Executive Session Regarding Personnel Matters, Confidential Records or Legal Advice

No Executive Session

- 1. Enter Executive Session regarding any item listed on the agenda
- 2. Exit out of Executive Session

L. Upcoming Board Meetings

- 1. Regular Board Meeting with ZOOM on February 5, 2021 at 5:30 pm

M. Adjournment

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Meeting Adjourned at 7:55 pm

Motion Passed. Vote 3, 0, 0



Mr. Tom Franklin Jr. - Governing Board President

Melanie Dewakuku

Digitally signed by Melanie Dewakuku
DN: cn=Melanie Dewakuku, o=Shonto Preparatory
Schools, ou, email=mdewakuku@shontoprep.org, c=US
Date: 2021.01.11 09:50:02 -0700

Mrs. Melanie Dewakuku-Interim Superintendent