

AGENDA

VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS

Public Meeting

Thursday, February 13, 2025 – 6:00 p.m.

Vernonia Schools Bldg., 1000 Missouri Avenue, Vernonia, OR 97064

Public participation on agenda items occurs at the discretion of the chair. Please indicate your interest by completing a “Public Comment Card” provided at the agenda table and give it to the Board Secretary or if attending virtually, email your interest to bcarr@vernoniak12.org 24 hours before the meeting. **Individual comments are limited to 3 minutes. Group comments are limited to 5 minutes.**

At 8:00 p.m., the Board may take a five-minute recess, and the chair will review the agenda for possible rescheduling of agenda items. For special accommodations call 429-5891 at least 48 hours prior to the meeting.

REGULAR SESSION

1.0 CALL TO ORDER..... Chair
1.1 Flag Salute

2.0 AGENDA REVIEW Chair
2.1 Action to Approve the Agenda

3.0 PUBLIC COMMENT ON AGENDA and NON-AGENDA ITEMS

This is a time for public comment on items on and not on the agenda. Normally the Board will not take any immediate action, but will refer concerns to the Superintendent and ask him to report to the Board. We would appreciate you keeping comments to 3 minutes per individual or 5 minutes if you are representing a group of patrons. Please note: Under Oregon Revised Statutes, we cannot discuss personnel concerns in a public meeting. If you have any concerns with school district personnel, please schedule a meeting with the Superintendent.

4.0 SHOWCASING OF SCHOOLS

4.1 Administrator Reports

5.0 BUSINESS REPORTS

5.1 Superintendent Jim Helmen

5.2 Financial Marie Knight

5.2.1 Budget Meeting Calendar Draft

5.3 Maintenance Mark Brown

6.0 BOARD REPORTS / BOARD DEVELOPMENT Chair

6.1 Committee Reports

6.1.1 Safety Committee

6.1.2 Policy Committee

6.1.3 Scholarship Committee

6.2 Board Member Items

6.3 Policy Updates:

6.3.1 2nd Reading:

AC – Nondiscrimination and Civil Rights

AC-AR –Discrimination or Civil Rights Complaint Procedure

6.3.2 – Rescind Adoption

GBN/JBA – Sexual Harassment

7.0 OTHER INFORMATION and DISCUSSION

7.1 Licensed Staff contract Renewal for 2025-26

7.2 Student Transfer Limits for 2026-27

8.0 ACTION ITEMS

8.1 Budget Meeting Calendar

I move to approve the 2024 Budget Meeting Calendar as presented.

8.2 Updated Policy Adoption

I move to approve policy AC and AC-AR as presented.

8.3 Rescind Policy Adoption

I move to approve rescinding the 2/9/25 policy adoption of policy GBN/JBA as discussed.

8.4 Student Transfer Limits

I move to set the student transfer limits to _____ for 2025-26 as discussed.

9.0 MONITORING BOARD PERFORMANCE Chair

10.0 CONSENT AGENDA Chair

The Board, on an individual basis prior to the meeting, has reviewed all material. All financial reports are available for review by the public in the business office. All items listed are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items at the time the board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Agenda.

10.1 Minutes of the 01/09/2025 Regular Meeting

I move to approve the consent agenda as presented.

11.0 RECESS to EXECUTIVE SESSION under O.R. S. 192.660 (2) (i) "To review and evaluate the performance of the chief executive officer or any other public officer, employee or staff member...."

12.0 RETURN to REGULAR SESSION

13.0 OTHER ISSUES Chair

13.1 Next Agenda Setting

14.0 UPCOMING DATES

March 13, 2025 School Board Meeting 6:00 p.m.

March 24-28, 2025 Spring Break

(Dates and times are subject to change. Please check the district web site at www.vernoniak12.org for the most up-to-date information)

15.0 ADJOURN Chair

Vernonia School District 47j

Feb. 1, 2025

	K	1	2	3	4	5	6	7	8	9	10	11	12	FE+T	Total	F&R	SpEd	
District																		2
Mist Elementary	5	5	6	7	4	4										31	10	5
																	32%	16%
Vernonia Elem.	23	26	32	33	28	36										178	114	42
																	56%	24%
a Family Academy	2	7	5	5	3	5										27		
																205		
Elementary Total	30	38	43	45	35	45										236	124	47
																	53%	20%

Vernonia MS							47	40	40						127	69	20	
f. Family Academy							5	7	2						14			
																141	49%	14%
Vernonia HS										27	31	33	32	5	128	68	25	
											11	11	11	16	0	49		
																177		
																	38%	14%
Total	30	38	43	45	35	45	52	47	42	38	42	44	48	5	554	261	94	
																	47%	17%

(as of 6/1/24) 547

October 1	29	37	44	46	35	48	53	44	40	37	44	45	50	6	558			
November 1	29	38	44	46	34	47	52	45	42	36	43	44	49	6	555			
December 1	28	38	43	46	36	46	52	46	43	36	43	44	48	6	555			
January 1	28	38	44	46	37	46	52	46	43	36	43	44	48	6	557			
February 1	30	38	43	45	35	45	52	47	42	38	42	44	48	5	554			
March 1																0		
April 1																0		
May 1																0		
June 1																0		

VERNONIA AND MIST ELEMENTARY BOARD REPORT

February 13, 2025

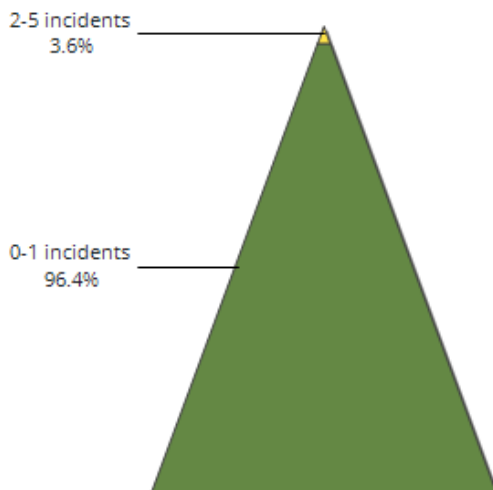


"Building Bridges, Clearing Paths"

Elementary Goals

- Continue Implementation of PLCs (Professional Learning Communities)
- Implement Consistent Instructional Strategies/Rigor in Math and Writing

Behavior Referrals for the Month of January 7- February 3, 2025



Average Attendance Percent: January 7- February 3, 2025

VES



Mist



January Attendance Reward

108 elementary students had 90% or better attendance for the month of January. Students earned board games as their reward.



February is Kids Heart Healthy Challenge

We are proud to support the American Heart Association through this service-learning program. Students will learn how to have happy and healthy hearts and brains, while raising life saving donations to help others with special hearts. Plus, families can learn the lifesaving skill of **Hands-Only CPR** through **Finn's Mission!**

The Vernonia Fire Department and Paramedics will be partnering with us to teach students CPR and signs of stroke.

Self Managers, Safety Patrol and 5th Grade Leadership

Thank you to Mrs. McLeod, Ms. Roberts and Mrs. Schlegel for taking on leadership roles to get these student leadership groups running this year.

Self managers are open to students in third- fifth grade. Self managers have special jobs such as delivering bus passes and cafeteria duty.

Safety patrol is open to students in 4th and 5th grade to help with crosswalk duty before and after school.

5th Grade Leadership is responsible for leading our school assemblies and planning school spirit days.



February 2025

**VHS/VMS Board Report–
Greetings Board!
Welcome to Logger Nation!**

Happy New Year!

Recent ongoing at Middle and High School

Professional Development

- Recent professional development for staff have included:
 - Smarter Balanced State Testing Assurance Training
 - Smarter Balanced Interim Assessments for teachers to share with students
 - Accommodations and Modifications for Student Work
 - Accommodations are strategies to use for students to access the material while modifications are adjustment in grade level curriculum
 - Universal Design for Learning
 - Universal Design is a framework for Inclusive Education–What is necessary for some, can be good for all

- **Loggerbots**

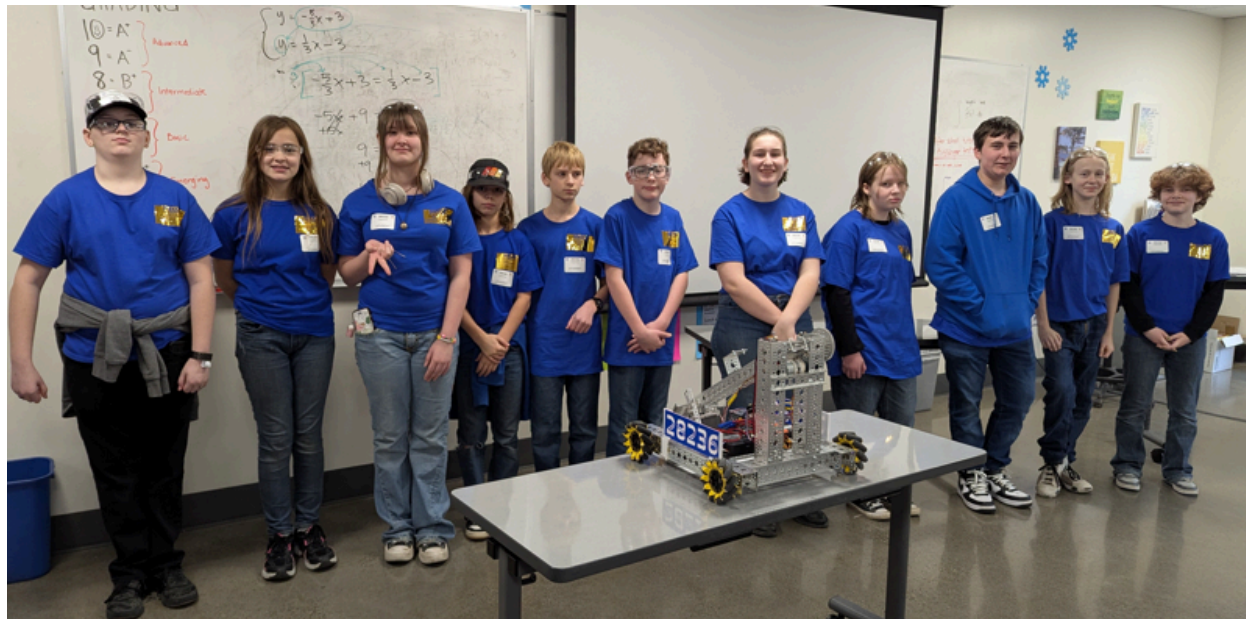
Previously the Loggerbots participated in FRC (FIRST Robotics Competition). This year we made a late switch to FTC (FIRST Technology Competition) due to much lower cost and a lack of experienced members. FTC is geared towards middle and high school. Our team is two freshmen and the rest middle schoolers. The returning students did a fantastic job recruiting new members and we have a good sized, though inexperienced team.

Despite this inexperience and a late start (we started more than two months after most teams), the team did a fantastic job getting our robot together and performing at our qualifying event in Hillsboro. Out of 18 teams, the Loggerbots came away after the qualifying matches in third place. This led to us being the captain of the 2nd of four alliances for the final tournament. We chose Lightning from Lincoln High School as our alliance partner. We lost a close match in our first playoff round but came back to win our first match in the lower bracket. Our second lower bracket match found us with a broken part we did not have time to fix and we had to adapt on the fly to a new strategy. We played well, but lost another close match.

The judges recognized the Loggerbots for our sportsmanship and dedication by presenting us with the Judge's award. We have been selected for the Spark Invitational in Philomath Feb 22-23 which is a second chance opportunity to make it to the Oregon State Final event.

Special thanks to Jay Berezhnoy from the NW STEM hub and Sunshine Circuits (her FTC team) for supporting and mentoring us. Jay and her team are fantastic and also mentored another new FTC team in Clatskanie this year. Cassandra Ricklefs, previously a student in Vernonia, is a member of that team.

Please recognize these fabulous students when you see them.



Bradley Ralls, Jane Miller, Bella Granucci, Lincoln Martin, Tyler Bryson, Jack Romdvedt, Naomi Pelster, Logan Doyle, Captain Sam Burton, Landon McCollum, and Cap'n Iris Schram. Also attending but not pictured, Henry Duyck.

Also contributing to the team, but unable to attend, Preslie Hartman, Jacob Thornton, Rosalie McTaggart, and Jack Nelson

Thanks also to coach Brett Costley



- **Art**
 - At the end of last semester, all of Mrs. Kintz's art students submitted artwork to the Vernonia Public Library. They will be on display there until next January.
- **MS Science**
 - 6th graders did a great job preparing their own onion skin slides and proceeded to observe onion cells under a microscope. They prepared the slides with a fresh water and a salt water solution, made observations, recorded data and then discussed those observations learning about how cells let things in and out.
- **Theatre Arts**
 - Ms. Keister's Theatre Arts students performed *Rapunzel*, *Cinderella*, and *Snow White* performing for the elementary school.
- Honor Choir



○

- Congratulations to *Madelynn Pelster* and *Afton McClellan* who were nominated for and participated in Honor Choir! Well done and thanks to *Music Director Cecilia Barrie*.

- **Middle School Quarter 2 Academics**

3.00-3.24 Honorable Mention - *Silas Allen, Luke Coburn, Joshwa Ellis, Elsie Plummer, Michael Wheelock, Pippa Forster, Peyton Hinckley, David LaBelle, Alice Learch*

3.25-3.49-Honors - *Maximillan Damatan-Flores, Xavier Damatan-Flores, Jack Nelson, Zoey Randle, Robert Cochran, Weston Dennis, Corbin Ebberts, Aliya Francis, Leviticus Lake-Cieloha, Jasper Mitchell, Bradley Ralls, Alina Robinson, Caleb Schaaumburg, Joseph Weir, Ayden Abbott, Liam Glenn, Abbygaye Morgan, Aiyana Randall-Gardee, Alana Watts, Preslie Hartman, Althea Seals, Abbey Thorn, Damanik Wegener*

3.50-3.99 - High Honors - *Leilani Borst, Payson Carrick, Benjamin Davis, Logan Doyle, Makenlee Espinoza, David Gonzales, Bella Granucci, Sophia Haniyah, Elsa Holloway, Emma Kofstad, Hayden Kofstad, Emma LaBelle, Jameson Lake-Cieloha, Lincoln Martin, Afton McClellan, Cohen McManus, Jane Miller, Iris Schram, Harlan Shadley, Emma Swart, Anthony Thomos, Jacob Thornton, Zachary Wheelock*

4.00 - Principal's Honors - *Maika Borst, Tyler Bryson, Kinley Busch, Avery Cota, Sawyer DeWitt, Taylor Leonetti, Gideon-Arne May-Fitch, Charlotte McIntyre, Rosalie McTaggart, Lucas McWhirter, Jonathan Mulla II, Orinthia O'Neill, Jack Romtvedt, Zachary Thompson, Ashlynn Tovey*

- **High School Winter Formal**

- Winter Formal 2025, weather permitting, will be held February 8 from 7:30-10:30 at the Scout Cabin.
- Winter Court 2025
 - Freshmen **Isaiah Ruiz** and **Madison Curry**
 - Sophomore **Max Crabtree** and **Layla Abbott**
 - Juniors **Zach Franco** and **Nataliah Mandich**
 - Seniors **Stone Williams** and **Sabina Sadikhova**

- **VHS Alumni–Update from Mr. Benassi**

- **Kaylee Whiteman** is a recent graduate who was in our first Fire Science class that we started the year before last. After graduation and completion of the Fire Science class, Kaylee went to work at the Mist-Birkenfeld Fire Department. She has been assisting teaching our Fire Science classes on the days that I take the students out to the Mist Fire Station for the labs. As you may have seen in the news, Oregon has sent several firefighting crews down to help with the Palisades Fires in California. Kaylee shipped out with two other firefighters in the Mist-Birk Fire Engine to go on her first ever large wildland firefighting call. Training Chief Will Steinweg who is the lead trainer of our Fire Science program is also with her on the assignment. It's sounding like they might be doing more structural firefighting while they are there since there isn't much they can do right now to stop the wildland fire. It is all very exciting, and I hope that you all are able to keep Kaylee, Will, and all the firefighters in your thoughts while they are battling one of the most devastating wildfires in America's history.

“Building Bridges, Clearing Paths”

HAVE A GREAT MONTH LOGGER NATION!



“Building Bridges, Clearing Paths”

Professional Development on Oregon State Assessment Accommodations and Supports

Next week (Monday, Feb. 10) professional development for K-12 teachers and classified staff will focus on Oregon State Assessment accommodations and supports. The goal of this PD is to ensure that all staff members are well-equipped to implement appropriate testing accommodations in compliance with Oregon Department of Education (OrningDE) guidelines, thereby supporting equitable assessment practices for all students.

Oregon's statewide assessments are designed to measure student proficiency in alignment with state academic standards. To ensure accessibility for all students, particularly those with disabilities, English language learners, and other eligible groups, ODE provides specific accommodations and supports. Proper implementation of these accommodations is critical for maintaining test validity while ensuring students can demonstrate their true academic abilities.

- This PD session will aim to:
- Increase teacher awareness and understanding of allowable accommodations and designated supports.
- Clarify the differences between accommodations, designated supports, and universal tools.
- Ensure compliance with legal and ethical testing practices.
- Provide strategies for effectively integrating accommodations into daily instruction to promote familiarity before assessment.
 - Prepare for Interim Assessments

Key Topics Covered:

- Types of Supports:
 - Universal Tools: available to all students
 - Designated Supports: available based on educator recommendation or student need
 - Accommodations: available to students with an IEP or 504 Plan
- Decision-Making Process: how to determine appropriate supports through IEP/504 meetings, ELL plans, and instructional team collaboration.
 - Introduce Accessibility worksheets, used to:
 - Provide structured process for teachers to identify and document designated supports and confirm accommodations for the students who need them
 - Ensure accessibility supports are made available to all students who need them
- Test Administration Procedures

VSD Special Education Report
February 2025

- Ensuring standardized implementation to maintain assessment security and validity.
- Review of test security requirements and procedures, particularly when students require scratch paper or math references

Resources Provided to Teachers:

- ODE Assessment Accessibility Manual
- Accessibility Worksheets
- Allowable student materials
 - multiplication table
 - 110s chart,
 - periodic table

Ensuring equitable access to Oregon's state assessments is a critical priority for [Insert School District Name]. This professional development session will strengthen staff capacity to support diverse learners effectively while maintaining the integrity of statewide assessments. Continued training and support, including our continuing work on Universal Design for Learning, will be integral to sustaining these practices in the future.

VERNONIA SCHOOL DISTRICT 47J



Jim Helmen-Superintendent
Board Report
February, 2025
70 -70 - 90
"We, Not Me"

****Immigration Enforcement and Oregon's Sanctuary Laws Update****

On January 27, 2025, the district submitted guidance on immigration enforcement and Oregon sanctuary laws to school district staff and families. We informed Vernonia School District staff and families about the Department of Homeland Security's recent policy change, which no longer discourages Immigration and Customs Enforcement (ICE) actions in sensitive locations like schools. However, Oregon's sanctuary laws remain in effect, prohibiting schools from assisting immigration enforcement unless required by a judicial subpoena. Also, on January 30, our district provided training to school district secretaries and district office staff on the process if immigration enforcement does visit any of the new school district sites.

Key points of information sent to families and training provided to staff:

- Public schools cannot provide information to ICE without legal authorization. Student records are protected by state and federal laws, including FERPA.
- ICE Procedures: Staff must notify administrators (Nate Underwood, Michelle Eagleson, and Jim Helmen) if ICE attempts to enter a school- ICE cannot enter any sites on school district property without an administrator on my way. ICE agents cannot access students or records without valid legal documentation reviewed by legal counsel.
- Parental Detainment: If a student's parent is detained, the school administration will ensure the student's well-being, potentially involving the Department of Human Services (DHS).
- Commitment to Education: All students have the right to a free public education, regardless of immigration status. Schools will not inquire about or document immigration status.
- As superintendent, we have reaffirmed the district's commitment to student safety and legal compliance, inviting questions or concerns from staff and citizens.

****Development of the Equity Team and Senate Bill 732****

Earlier this year, VSD established a districtwide Equity Advisory Committee (DEAC). This committee's primary objective is to provide guidance to the superintendent and the school boards on matters related to equity, ensuring that policies and decisions take into account the experiences of historically marginalized and underserved student groups. These groups include students of color, students with special needs, English language learners, and those from economically disadvantaged backgrounds. While the DEAC is dedicated to supporting these historically marginalized student groups and their families, we are equally committed to providing support for all student groups and families.

The committee will focus on identifying barriers to student success and addressing the factors that hinder equitable opportunities for all students.

The current members of our Equity Advisory Committee include Bret Bunke (Chair), Karla Myatt, Charise Ash, and Rachel Plummer. Since the beginning of the 2024-2025 school year, these members have participated in training aimed at fostering equity within the school district. This training emphasizes the need to understand and support the impact of educational equity on all decision-making processes and the overall district climate for students and families.

Furthermore, we have secured on-site training from Northwest Regional, which will collaborate with our Equity Advisory Committee to offer continuous support for the remainder of the school year.

Upon completion of their training, the district intends to provide regular reports to the school board regarding key areas of focus to enhance student success.

****Office of Management and Budget (OMB) "Temporary Freeze"****

On January 28, 2025, the Office of Management and Budget (OMB) announced a temporary freeze on specific federal funding allocations. This action, aimed at reviewing budget priorities, had the potential to significantly affect federally funded programs within our district, including Special Education (IDEA), Title I academic support, nutrition programs, and K-12 after-school initiatives.

In response to this announcement, our team promptly engaged with state agencies, the Oregon Department of Education (ODE), and the Coalition of Oregon School Administrators (COSA) to evaluate the potential implications and ensure minimal disruption to our district's operations. We confirmed that all programs would continue as usual until further guidance was issued.

Fortunately, just two days after the federal executive order was communicated, the OMB funding freeze was suspended. During this interval, we remained in communication with Camp Cedar Ridge, collaboratively developing contingency plans to uphold the program's integrity for our community.

****State School Funding****

Key areas of Focus for state school funding

- Secure new \$11.36 billion current service level (CSL). Funding for the 23-25 biennium of 10.3 Billion. At this CSL, our district would be able to absorb district inflation costs, cost of living by 6% for classified and Certified staff in the final year of the collective bargaining agreement and maintain current staffing and programming levels. The district will also have to factor in the increase in the Public Employees Retirement System (PERS) level by 1.2%.
- Increase SPED Cap - 11% to 15% with additional funding. Currently, 16-17% of our student population receives special education services. Our district receives extra weight in the State School Fund formula for each special education student, up to 11% of the Average Daily Membership (ADMr), leaving 5-6% of funding expenditures sourced from the general fund. When special education funding is as insufficient as it is in our district, it impacts general education budgets that could be used for broader student needs and programming.
- Fully Fund High-Cost Disability back to 100%: VSD can apply for additional funds for individual students with more than \$30,000 a year in special education expenditures. Currently, several Life Skills students and two students attending behavior schools in Portland are eligible for high-cost disability funding. Educational lobbyists are requesting that all high-cost disability students be fully funded (100%) for the 25-27 biennium. Again, when special education funding is insufficient, it impacts general education budgets that could be used for broader student needs and programming.

****Elevating Voices in Education (EVE) Workforce Survey****

The Oregon Department of Education has requested school districts to administer the Elevating Voices in Education (EVE) Workforce Survey for all school district staff. The EVE Survey is a confidential, anonymous, and free survey for public K-12 education staff in Oregon. The survey intends to gather insights on workplace climate, professional learning, well-being, students, equity, and job satisfaction to help inform state and district decisions.

- Who can participate? Licensed, classified, and contracted staff at public K-12 education providers.

- Survey Administration: VSD will email the survey link. The survey period is February 4 - March 21, 2025.
- Survey Results: ODE will provide districts with summary reports and create a statewide data dashboard for public access.
- We will ensure that all licensed and classified staff have access to the survey and will assign a district administrator to coordinate participation, as the survey needs to be completed in one sitting.

****25-26 Budget Annual Planning Process****

We have initiated the annual planning process for the District's Budget and Finance. To facilitate this process, a calendar has been created for the budget committee meetings. Currently, we are searching for three community members to join the committee, as vacant positions are available.

A vital aspect of the budget process is gathering feedback from district staff and community members via surveys is a vital aspect of the budget process. Here is a rationale for why this is important.

- **Staff:** A staff budget survey has been distributed. Encouraging staff members to participate in budget surveys can create a sense of ownership and responsibility in financial planning. This approach aligns the district's priorities and needs with staff members' input, motivating them to actively contribute their ideas and suggestions. Staff members can provide valuable insights on day-to-day operations, helping identify areas requiring more or less financial support. This input is critical in prioritizing resources based on actual needs and organizational goals.
- **Community:** A Vernonia community budget survey has been distributed. Budget surveys offer Vernonia community members a chance to express their opinions on how district funds are spent. This promotes transparency between the VSD and community members and helps allocate resources effectively. By participating in budget surveys, the community can voice their preferences, aiding decision-makers in allocating resources to the projects and services that are most important to residents.

****Student Transfer Limits for 2025-26****

The school board will be asked to vote on the maximum number of students who can transfer into the Vernonia School District. We will request a maximum allowance of 3 transfer students per grade level, which allows the district to regulate class sizes. Student transfer limits in Oregon vary by school district and program.

****Rescind of GBN/JBA- Sexual Harassment Policy****

On January 9, 2025, a federal district court judge in Kentucky issued a ruling that invalidates the 2024 updates to Title IX regulations. This decision effectively reinstates the prior regulations that were in place as of 2020. In light of this development, the Oregon School Boards Association (OSBA) has advised school districts, Educational Service Districts (ESDs), charter schools, and community colleges to refrain from updating the following policies: GBN/JBA and JBA/GBN, which pertain to Sexual Harassment. This means that previous versions of these policies remain in effect (unless action has already been taken to remove or update them). The OSBA Policy Department will issue additional information regarding updates to these policies and administrative regulations.

One key provision of the 2024 rules was the interpretation of "sex-based discrimination" to include gender identity and sexual orientation. This decision struck down this interpretation. However, Oregon law has prohibited discrimination based on sexual orientation and gender identity for several years (ORS 659.850). The district is, therefore, requesting that the school board rescind these policies to comply with the guidance set forth by OSBA.

****Licensed Staff Contract Renewal for 2025-26****

- All Formal certified teacher observations are anticipated to be completed by February 14th, 2025.
- All probationary Renewal/NonRenewal and contract teacher/specialist extension/non-extension will be prepared for school board action at the March 13, 2025 School board meeting.

****Smarter Balanced State (SBAC) Interim Assessments Implementation****

Teachers in grades 3-8 and 11 will be administering SBAC interim assessments in ELA and Math and Science (Grades 5,8 &11) to help prepare students for the upcoming Smarter Balanced Assessment, scheduled for late April to early May 2025.

These interim assessments serve as valuable practice opportunities, allowing students to become familiar with the test format, platforms, and use of embedded accommodation options while providing teachers with data to guide instruction and address learning needs before the official assessment window.

****Integrated Guidance-Planning Grant Data Team Meeting Summary****

On January 30, 2025, key members of the MS/HS Integrated Guidance Grant from the Vernonia School District convened in the main office conference room for an important Data Team Meeting. The meeting was attended by board members Greg Kintz and Amy Cieloha, as well as district staff, including Superintendent Jim Helmen and various educators. These educators

represented different areas, including Career and Technical Education (CTE), the Equity Committee, Special Education, College and Career Readiness, Social Emotional Learning/Student Support, Vernonia Police, and the New Teacher Mentor Facilitator. This meeting was a crucial step in establishing the district's priorities for the 2025-27 Oregon Department of Education Integrated Guidance Grant plan. The team thoroughly analyzed academic performance, behavioral trends, attendance data, and feedback from students, staff, and the community. Their goal was to identify key areas of improvement and set a course of action to enhance student success—discussions centered on emerging patterns, effective strategies, and barriers that may be hindering progress.

Key Priorities Identified

Academic Support:

The team emphasized the need for stronger math intervention, the need to adopt a new 6-12 math curriculum, and adding a math teacher to support student intervention. Improved communication among secondary teachers was also highlighted as a necessity. Career and Technical Education (CTE) opportunities were a major focus, with efforts directed at expanding middle school options and introducing a Home Economics course. Strengthening partnerships with local preschools and enhancing alternative education credit recovery programs for high school students were also identified as critical initiatives.

Student Support:

The team proposed a 1:1 course mapping initiative for high schoolers to better support students individually, ensuring each student has a clear academic path. Parent-teacher conferences may be expanded, aligning with Family Engagement Night to increase participation. Additionally, fostering school spirit through a site council or dedicated program was recommended. Concerns about campus safety led to discussions about hiring either a full-time campus monitor or a part-time School Resource Officer (SRO). Lastly, adding an 8th period to the schedule was suggested to provide more flexibility and support for students.

District-Wide Focus Areas

The team identified six overarching goals that will guide district initiatives:

1. Strengthening Math Instruction & Support
2. Enhancing Student Well-Being & Mental Health Resources
3. Sustaining Attendance & Engagement Initiatives
4. Expanding CTE & Career Readiness Opportunities
5. Improving Parent Communication & Academic Support
6. Bolstering Teacher Consistency & Classroom Management

Next Steps

With the priorities established, the next phase will focus on developing an implementation plan, securing funding for Integrated Guidance, and identifying necessary staffing or program adjustments. Follow-up meetings will be scheduled to allow whole school teams to review data, evaluate the Integrated Guidance Data Team's priority recommendations, and incorporate additional priorities determined by the collective staff voice.

This meeting laid the groundwork for data-driven decision-making, ensuring that every action taken aligns with the district's commitment to student achievement, engagement, and overall well-being.

memo

Vernonia School District 47J

To: Vernonia School District Board of Directors, Superintendent Jim Helmen
From: Marie Knight
Date: 2/13/25
Re: February 2025 financial information

Comments:

The financial report for this month includes January actuals and estimates for the remainder of the year. The estimated ending fund balance for the general fund 2024-25 is about \$450,000.

Jim and I have started work on the budget for 2025-2026. Both of us are involved in peer groups that provide opportunities for hearing different perspectives and information from outside our district. This is valuable to have along with all the information that will be gathered from staff and community in Vernonia.

The Budget Calendar is being presented at this meeting, the first budget meeting is proposed for April 17, 2025.

There is updated information regarding the work we are doing with ASB funds in your packet. Teresa and I are working together on this. I have added page numbers and due dates as requested.

The goal is to finish this project by the end of the school year. In addition to the work done on specific accounts I will be developing a report to be shared with you monthly. The ASB handbook is also being updated so that moving forward there will be more guidelines for students and staff to follow with ASB funds.

Thanks!

-Marie Knight

Business Manager, Vernonia School District 47J

**VERNONIA SCHOOL DISTRICT 47J
FUND 100 (GENERAL FUND) 2024-2025**

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL	BUDGET	OVER (UNDER)
REVENUES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	EST	EST	EST	EST	EST	EST		ACTUAL/EST.
1111 Current Year Taxes	-				2,731,223	456,492	26,378	20,000	20,000	10,000	10,000		3,274,093	3,225,000	49,093
1112 Prior Year Taxes	-		11,693	5,701	12,578	5,690	4,544	10,000	5,000	5,000	5,000	-	65,205	75,000	(9,795)
1190 Penalties&Interest Income	-		711	220	(403)	2,833	683	1,000	1,000				6,044	5,000	1,044
1500 Interest Income	3,992	7,311	7,651	2	4	19,376	16,237	5,000	5,000			5,000	79,573	90,000	(10,427)
1710 Revenue - Admissions	-											13,000	13,000	13,000	-
1740 Revenue - Fees	-				31,796							-	31,796	30,000	1,796
1910 Rentals	2,988	550	550	3,138	1,100	738	550	550	553	550	550	550	12,366	10,000	2,366
1920 Donations	351	600	500		1,080	972					-	50,000	53,502	110,700	(57,198)
1960 Prior Year Refunds	-	-	5,424		325						-	10,000	15,749	20,000	(4,251)
1961 Current Year Refunds	-			359	458	810						5,000	6,627	10,000	(3,373)
1980 Fees Charged to Grants	-											-	-	-	-
1990 Miscellaneous	4,480	540	928	536	1,132	276						75,000	82,892	85,000	(2,109)
1994 Medicaid Admin Claim	3,823				3,068							60,000	66,891	70,000	(3,109)
1995 E-Rate	-											15,000	15,000	15,000	-
2101 County School Fund	-				49							20,000	20,049	20,000	49
2102 General Ed.Service Dist	-	4,972	810									160,000	165,782	165,000	782
2105 Natural Gas and Minerals	-											20,000	20,000	20,000	-
2201 NW ESD Credits	-												-	-	-
3101 State School Fund Grant	785,903	392,716	392,716	392,716	392,716	392,716	392,716	392,716	392,716	392,716	392,716	(100,000)	4,613,063	4,840,000	(226,937)
3103 Common School Fund	-						39,359					75,563	114,922	75,352	39,570
3104 State Timber Revenue	-				115,640							534,360	650,000	650,000	(0)
3199 Other Un-Restricted Grants-in-aid	-											35,000	35,000	35,000	-
3299 Other Restricted Grants-in-aid	-											50,000	50,000	50,000	-
5200 Transfer of Funds	-											-	-	-	-
5400 Beginning Fund Balance	874,257	-	-	-	-	-	-	-	-	-	-	-	874,257	800,000	74,257
TOTAL REVENUE	1,675,793	406,689	420,983	402,671	3,290,766	879,902	480,467	429,266	424,269	413,266	413,266	1,028,473	10,265,811	10,414,052	(148,241)
EXPENDITURES															
100-Salaries	56,916	91,106	380,222	362,776	362,641	360,165	358,205	370,000	370,000	360,000	370,000	910,000	4,352,032	4,393,716	41,684
200-Payroll Costs	27,374	50,462	207,914	218,449	211,427	208,076	207,148	210,000	210,000	210,000	210,000	600,000	2,570,851	2,613,839	42,988
300-Contracted Services	34,817	95,509	77,525	164,821	225,843	190,813	230,191	215,000	215,000	215,000	215,000	275,000	2,154,518	2,160,687	6,168
400-Supplies	32,777	15,897	68,625	22,894	21,283	28,561	20,704	30,000	30,000	30,000	6,000	5,537	312,278	300,210	(12,068)
500-Equipment	12,663											47,337	60,000	60,000	-
600-Other (ins., fees)	159,598	4,518	6,444	1,356	784	311	429	500	500	500	500	500	175,941	160,600	(15,341)
700-Transfers	-	-										190,000	190,000	190,000	-
contingency/unappropriated	-	-											-	550,000	
TOTAL EXPENDITURES	324,145	257,492	740,731	770,296	821,978	787,928	816,677	825,500	825,500	815,500	801,500	2,028,374	9,815,621	10,429,052	63,431
PROFIT/LOSS	1,351,648	149,197	(319,748)	(367,625)	2,468,788	91,974	(336,211)	(396,234)	(401,231)	(402,234)	(388,234)	(999,901)	450,190		
RUNNING TOTAL	1,500,845	1,181,098	813,473	3,282,260	3,374,235	3,038,024	2,641,790	2,240,559	1,838,325	1,450,091	450,190				

 **projected ending fund balance**

	EST	ACTUAL	% of BUDGET	
ADMr	540	555	1	15
ADMw	741	772	1	31

Account	Jun 30, 24	Amount	Notes	Done	Notes	COMPLETE BY	
8th GRADE CLOSE-UP	\$6,106.63		Teresa/Nate working on clean up	Nate/Teresa	Teresa will cleanup and get organized, have 1000.00 designated to general fund. Rest of funds will be distributed to reduce cost for current students going on trip.	6/30/25	
ALUMNI SCHOLARSHIP FUND	\$13,323.75		Acct ok, scholarships are distributed each year, Stacey Adams	ok	Done		
1 Amy Kamholz Scholarship	\$35.00		JE needed to correct deposited funds		Done	JE 600, 11/07/2024	
ART CLASS FUND	\$7,342.30		Salmon Auction proceeds, purpose? Talk with teacher	Teresa/Marie		Teresa & Marie to meet with teacher by 2/27/25. Spending plan through 6/30/25 will be determined as well as amount to maintain account/carry forward annually. Purpose for Salmon Auction proceeds and other donations will be discussed. 24-25 spending to be completed by 5/1/25. Nate will see if donations from Salmon Auction should be used for something else, another program etc., also will encourage teacher to purchase things for class that will enhance class, go on field trips etc.	5/1/25
ART CLUB	\$47.90		Art Club will be starting up again	Nate	Done	Art Club will be starting up again	
1 ART P2P	\$0.00	-\$125.00	Adjustment to amount paid VSD needed, to be credited by VSD.	Teresa		VHS Invoice VSD	3/31/25
Ashland	-\$54.67			JE w/Australia	Done	Will use funds from other old trip accounts to bring negatives to 0, any left over funds will be placed in current Germany Trip account. JE 602	
ATHLETICS FUND	\$5,672.85		All sports, fundraisers, logger gear. Used as needed.	Teresa		Teresa to reviw and provide detailed plans for this account. There are several more specific sub-accounts. All 24-25 purchases should be completed by 5/1/25.	5/1/25
1 ATHLETICS P2P	\$0.00	-\$290.00	Adjustment to amount paid VSD needed, to be credited by VSD.			VHS Invoice VSD	3/31/25
Australia	\$355.25		Funds were fundraised, move to another trip?	JE w/Australia	Done	Will use funds from other old trip accounts to bring negatives to 0, any left over funds will be placed in current Germany Trip account. JE 603	
AVID	\$375.00			Teresa/Marie		Teresa/Marie to check with Ms. Safier regarding spending these funds. Purchases to be completed by 5/1/25. 9th on track will spend on student activities/incentives and account will be closed.	5/1/25
x BALLOON COMPANY	\$0.00	\$19,630.42	Transition Services, moved to district fund to support transition students activities.		Done	Check 30568 11/14/24, VSD Invoice 2425022, VSD tracking with donated funds	
x BAND-INSTRUMENT RENTAL	\$0.00	\$338.45	Adjustment to amount paid VSD needed, fees to be paid to VSD.		Done	Check 30568 11/14/24, VSD Invoice 2425022	
BAND CLASS FUND	\$4,461.31		Fundraised by students, purpose? Talk with staff member/Nate	Teresa/Marie		Teresa & Marie to meet with teacher by 2/27/25. Spending plan through 6/30/25 will be determined as well as amount to maintain account/carry forward annually. Purpose for future donations will be discussed. 24-25 spending to be completed by 5/1/25. Nate will encourage band teacher to use funds for books, instruments, trips, and things that could enhance the class.	5/1/25
Band Disneyland 2012	\$103.01		Can combine with Band Class Fund-Fundraised by students, purpose? Talk with staff member/Nate	Nate		Combine with BAND CLASS FUND, Nate will encourage band teacher to use funds for books, instruments, trips, and things that could enhance the class.	3/31/25
Band Individual	\$575.00		Can combine with Band Class Fund-Fundraised by students, purpose? Talk with staff member/Nate	Nate		Combine with BAND CLASS FUND, Nate will encourage band teacher to use funds for books, instruments, trips, and things that could enhance the class.	3/31/25
1 BAND P2P	\$0.00	-\$45.00	Adjustment to amount paid VSD needed, to be credited by VSD.			VHS Invoice VSD	3/31/25
BASEBALL HS	-\$475.83		Move funds from Uniform acct to baseball general towards hats. Balance of fines		Done	JE 4	
BOOK FAIR	\$223.60			Nate	Done	VSD will invoice, money will go towards Library purchases. Check 30591 12/20/24	
BOYS HS BASKETBALL	\$1,495.50			Nate		Teresa to review with coach as needed and provide detailed plans for this account. All 24-25 spending should be completed by 5/1/25.	5/1/25
CAD Scholarship	\$1,160.74		Robotics Scholarship, donated funds	ok	Done		
CASH REGISTER	\$0.05		JE to balance w/student body				3/31/25
CHEERLEADING	\$1,785.74		Leave for now	ok	Done	Keep for possible future cheerleading team.	
CITZENSHIP SCHOLARSHIP	\$200.00		Mark Brown, annual scholarship	ok	Done		
CLASS OF 2020	\$449.00			Teresa		Per Student Leadership Meeting 11-22-24: All previous graduated classes and Grad Night	3/31/25
CLASS OF 2021	-\$455.82			Teresa			3/31/25

Account	Jun 30, 24	Amount	Notes	Done	Notes	COMPLETE BY
CLASS OF 2022	\$1,039.82			Teresa		3/31/25
CLASS OF 2023	\$2,190.88			Teresa		3/31/25
CLASS OF 2024	\$0.00	\$1,290.57	Class donating funds to: Logger Stadium & Athletics towards new banners for the gym. In process, gathering documentation and establishing detailed procedure for this.	Nate	JE/CK info needed, Procedure needs to be written and added to the ASB manual. Check 30572, 11/14/24 to Logger Stadium, JE 601 Athletic Funds	
CLASS OF 2025	\$2,880.05			Nate	Done	
CLASS OF 2026	\$3,951.36			Nate	Done	
CLASS OF 2027	\$227.65			Nate	Done	
CLASSROOM GRANT	\$4.20		pay to vsd		Done	VSD will invoice VHS, Check 30591 12/20/24
CLAY TARGET TEAM	\$227.48			ok	Done	
CLOSE UP 2014	\$0.09			Teresa		6/30/25
CLOSE UP 2017	\$0.00			Teresa		6/30/25
CLOSE UP 2018	\$449.89			Teresa		6/30/25
COFFEE CART	\$2,530.15			Marie		Marie/Susanne Review coffee cart purpose and plan how funds will be spent. 24-25 expendirures must be completed by 5/1/25. 5/1/25
CONCESSIONS	\$17,130.83			Nate		Nate will discuss with Susanne, a decision needs to be made ASAP as to who will manage concessions. Options: Athletics, with possibly someone overseeing. Transistion kids can still help or they can do ticket taking etc. 6/30/25
Costa Rica Trip	\$0.00				Done	
Counseling	\$119.39		pay to vsd, PSAT fees		Done	Check 30591 12/20/24
CTE-Engineering	\$94.20			ok	Done	
CTE-Natural Resource	\$271.00			ok	Done	
DIGITAL ARTS CLASS FUND	\$1,601.80		Was Doran's	Nate	Done	Wait til next year to see if teacher will have a functioning CTE class
Doernbecher	\$0.00				Done	
Drama	\$15.34			ok	Done	
EBY SCHOLARSHIP	\$0.00				Done	
ELEMENTARY	\$2,925.14		George fundraiser, Run for th arts (\$79)	Nate	Done	Move to MS/HS PE, Nate will talk to Spaulding and have him purchase equipment. VSD will invoice student body for purchases. JE 617
ENGINEERING CLASS FUND	\$81.00		Move to CTE-Engineering	Teresa	Done	JE 586, moved some in June 2024, JE 618 1/2025
English Books	\$0.00				Done	
EQUESTRIAN CLUB	\$6,770.22			ok	Done	
Europe Trip	\$111.00		move to similar trip	Nate	Done	Will use funds from other old trip accounts to bring negatives to 0, any left over funds will be placed in current Germany Trip account. JE 604
Faculty	\$0.00				Done	
FOOTBALL HS	\$3,328.81			ok		Teresa to review with coach as needed and provide detailed plans for this account. All 24-25 spending should be completed by 5/1/25. 5/1/25
FOREIGN LANGUAGE	\$435.96			ok		Keep for any foreign language club. Teresa to check on recent spending and notify teacher of account as needed. 3/31/25
FORESTRY	\$500.41		Move to CTE Natural resources	Nate		Following previous note recommendation, move to CTE Natural Resources, Nate will talk to teacher to make purchases to enhance class etc. 3/31/25
FTC Robotics	\$117.90		Move to Robotics	Nate		Follow previous note recommendations, move to Robotics 3/31/25
FUNDRAISERS	\$170.00		Ask Stacy what this was for? Move to sb?	Teresa		Look in old QB, old misc fundraiser. Teresa will research. 3/31/25
FUNDRAISING BALANCES	\$0.00				Done	
Game Club	\$25.00		2011-2012	Nate		Let Magic the Gathering know they have this to spend on snacks or things for the club. 24-25 spending to be completed by 5/1/25. 5/1/25
GATE RECEIPTS-						
x District Sponsored Athletic	\$0.00	\$9,406.50	Will be paid to VSD general fund to correct error of underpaid gate receipts in 19-20.		Done	Check 30568 11/14/24, VSD Invoice 2425022
GIRLS HS BASKETBALL	-\$188.64			ok	Done	
GOLF	\$225.49				Done	Keep for possible future golf team.
GRAD NITE 2017	\$0.00				Done	
Grad Nite Account	\$570.79		Leadership	Teresa		Per Student Leadership Meeting 11-22-24: All previous graduated classes and Grad Night monies will be consolidated and moved to the Alumni Scholarship Fund. Will discuss with 3/31/25
Graduated Classes	\$5,168.76		Leadership	Teresa		3/31/25
x HEALTH	\$0.00	\$299.00	Will be paid to VSD general fund, funds collected to pay for staff CPR cards. Account will be deactivated after cleared		Done	Check 30568 11/14/24, VSD Invoice 2425022
International Club	-\$185.89		Old, transfer from ? To balance	Teresa		Balance out with other trip/club accounts 3/31/25
Jaden Kruegar	\$0.00				Done	
Jesse White	\$0.00				Done	

	Account	Jun 30, 24	Amount	Notes		Done	Notes	COMPLETE BY
	LIBRARY	-\$24.24		Bill VSD	Marie		VHS to invoice VSD	3/31/25
	LIFE SKILLS	\$0.00				Done		
1	LOCK/LOCKER FEES	\$0.00	-\$36.75	Adjustment to amount paid VSD needed, to be credited by VSD.			VHS to invoice VSD	3/31/25
	Mat Pack	\$0.00			Teresa	Done	Delete	
	MEMOLOG	\$4,247.54			ok	Done		
	MIDDLE SCHOOL SB	\$19,218.13		Use for MS Activities, year end party, other?	Nate	Done	Outdoor school 3479.12, VSD will invoice. 8th Grade Trip- Money will be spent for this years trip, no more fundraising needed.	
	MIST	\$772.99		Pay to VSD to be managed as donated funds	Marie	Done	Check 30591 12/20/24	
	MS VOLLEYBALL	\$49.00			ok	Done		
	National Honor Society	\$35.81			ok	Done	Told Jenn she has 35.21, Teresa will share history	3/31/25
	OSSOM	\$388.00		student focus, Operation Student Safety on the Move, Leadership	Nate	Done	Mr. Weisel will spend remaining funds appropriately, purchases for 24-25 to be completed by 5/1/25	5/1/25
	PBIS	\$0.00				Done		
	PBL	\$10.00		Pay VSD, share shed donation		Done	Check 30591 12/20/24	
	Pink	\$96.83		Funds for PINK Cancer awareness staff tshirts 2011, move to Sisters scholarship	Nate	Done	Move to Sisters Scholarship Fund	
	Randy Shaw Memorial	\$0.00				Done		
	Reader Board	\$2,338.47		Pay VSD, reader board funds		Done	Check 30591 12/20/24	
	REGISTRATION	\$0.00				Done		
	Robbie Baska Memorial	\$1.85		move to sb account to balance? Or to another scholarship	Nate	Done	Move to Sisters Scholarship Fund	
	Robotics	\$4,335.11			ok		Marie to check in with Mr. Costley to review overall plans	3/31/25
	ROBOTICS SCHOLARSHIP	\$0.00				Done		
	SCRIP	\$0.00		old, delete		Done		
	Senior Trip	\$0.00			Nate	Done		
	Senior Trip 2012	\$20.00			Nate	Done	Combine, move to current year general, JE 612	
	Senior Trip 2013	\$190.00			Nate	Done	JE 613	
	Senior Trip 2014	\$0.00			Nate	Done		
	Senior Trip 2015	\$110.95			Nate	Done	Combine, move to current year general, JE 613	
	Senior Trip 2016	\$0.00			Nate	Done		
	Senior Trip 2018	\$0.00			Nate	Done		
	Senior Trip 2019	\$0.00			Nate	Done		
	SENIOR TRIP 2020	\$1,969.80		JE, Teresa will do this.	Nate		Look into this, thought we moved it all, double entry or something?	3/31/25
	SENIOR TRIP 2021	\$52.85			Nate	Done	Combine, move to current year general, JE 613	
	SENIOR TRIP 2023	\$0.00			Nate	Done		
	SENIOR TRIP 2024	\$0.00			Nate	Done		
	SENIOR TRIP 2025	\$3,935.90			ok	Done		
1	SHOP P2P	\$0.00	-\$70.00	Adjustment to amount paid VSD needed, to be credited by VSD.			VHS to invoice VSD	3/31/25
	SHOP PROJECTS	\$70.52		Move to CTE Natural resources	Nate		Following previous note recommendation, move to CTE Natural Resources, Nate will talk to teacher to make purchases to enhance class etc.	3/31/25
	SISTERS MEMORIAL	\$800.00			Nate	Done		
	SOFTBALL HS	\$1,638.00			ok		Teresa to review with coach as needed and provide detailed plans for this account. All 24-25 spending should be completed by 5/1/25.	5/1/25
	SPANISH P2P	\$0.00				Done		
	STUDENT BODY	-\$8,435.10		District reimburse bank fees, get this resolved	Marie			5/1/25
	SUNSHINE	\$0.00				Done		
	Table Replacement	\$74.95		pay to vsd	Marie	Done	Check 30591 12/20/24	
	Textbook	\$0.00				Done		
	The Greathouse Creativity Fund	\$0.00				Done		
	THEATER ARTS	\$0.00				Done		
x	Towel	\$0.00	\$2,121.94	Will be paid to VSD general fund, funds collected to pay for locker room towels. These should be purchased by the district, fee is no longer collected.		Done	Check 30568 11/14/24, VSD Invoice 2425022	
	TRACK HS	\$860.23			ok	Done		
	VEF	\$0.00				Done		

Account	Jun 30, 24	Amount	Notes	Done	Notes	COMPLETE BY
VHS PE	\$66.70		George PE funds	ok	Funds moved here from Elementary PE, Mr. Spaulding fundraiser. Teresa & Marie to meet with teacher by 2/27/25. Spending plan through 6/30/25 will be determined as well as amount to maintain account/carry forward annually. Purpose for future donations will be discussed. 24-25 spending to be completed by 5/1/25.	5/1/25
Virginia B. Johns Scholarship	\$5,000.00			ok	Done	
VOLLEYBALL	\$1,119.26			ok	Teresa to review with coach as needed and provide detailed plans for this account. All 24-25 spending should be completed by 5/1/25.	5/1/25
1 WELDING P2P	\$0.00	-\$50.00	Adjustment to amount paid VSD needed, to be credited by VSD.		VHS to invoice VSD	3/31/25
WGS Sunshine	\$0.00	\$35.31	Funds will be withdrawn & used for staff morale. Account will be made inactive after cleared. Program no longer exists.		VSD to invoice VHS, funds to be used for wellness.	3/31/25
WRESTLING HS	\$1,555.97			ok	Done	
X COUNRTY	\$1,652.27			ok	Done	
YTP	\$22.04		pay to VSD, transition program	Marie	Done	Check 30591 12/20/24
Zack Rumbolz Memorial	\$0.00				Done	
Unclassified	-\$649.72		look at 12/2023 bank rec, JE 573	Teresa		3/31/25
TOTAL	\$137,040.50	\$32,505.44				
		\$65,010.88				

VERNONIA SCHOOL DISTRICT 47J
2025 - 2026 Budget Calendar

March 20, 2025	Publish the first “Notice of Budget Committee Meeting” in the <i>Vernonia’s Voice publication</i>
April 3, 2025	Publish the second “Notice of Budget Committee Meeting” in the <i>Vernonia’s Voice publication</i>
Thursday, April 17, 2025 6:00 pm - VSD Library	First Budget Committee Meeting (budget message and present proposed budget)
Thursday, May 8, 2025 Board Meeting to follow 6:00 pm - VSD Library	Second Budget Committee Meeting (answer questions, accept public comment, request approval) School Board Meeting
June 5, 2025	Publish Budget Hearing Notice in the <i>Vernonia’s Voice publication</i>
Thursday, June 12, 2025 6:00 pm - VSD Library	Public Hearing and Adoption of Budget 6:00 p.m. as approved by the Budget Committee School Board Meeting

January 2024 Maintenance Report

Alarm Related Calls:

8

Facility Use:

Board meeting, winter sports, training, P.D. assemblies, Ballet, community events,

Projects/Work for the Month

*Board report.

*Mist: regular maintenance, Ran out of water again, bad float valve, repaired. General inspection and maintenance. Keep pump house lights on during cold snap.

*Revamping SDS files for the district, ongoing..... still

*AHU2: still holding together. Waiting on came loose in the box and hit the side shroud, causing some damage to the fan wheel. We got it back up and running. But the wheel is out of balance as a result. We will need to address this sooner than later. I repair bid to apply for next years budget.

*Lots of time unclogging toilets from food and feminine products are being flushed. Still happening. This is still ongoing..... Steps to mitigate this are in place, we will see how that goes. Replace filters in RT1

*Installed a new washer and dryer in the main custodial room.

*Repaired greenhouse control panel (no power)

*Repaired damaged bottle filling station in basement

*Repair front door ADA auto opener

*Drain dry systems

*Clean sidewalks from snow and ice

*Schedule boiler inspection for June with state inspector and solagen group. Punch tubes.

*Work on budget items for 2025-2026 year

*Ordered 200 gallons of fuel for the generator after storm over break.

*Installed window film on K3-5 wing classrooms. To prevent visibility from middle school hall.

*Elevator Smoke test for fire safety

*Cleaned out food pantry: needs to be empty for a bit and new shelves and schedules set.

*Work on camera for the house

*Parts run for plumbing supplies

*work on various small roof leaks

* Facility use: Last year we hosted this group over the summer and I believe it was an amazing time for both of us. Relationships were developed and a great amount of P.R. was established with both the school and community. They played in our Jamboree parade and then did a short performance at the park. The community was blown away to have a world class group during that event.

I wanted to share with you and you can share with others should you choose (but maybe not specifics about \$\$).

They will join us again this year on four different occasions. A few weekend disciplines in April , may and June, Then a 13 day run over the summer again once school is out.

Along with the positive collaboration with the school and community. The four facility use events will generate needed income to our school as well.. I just wanted to thank all the folks who made any adjustments in their schedules to support this. The A.D.'s, Admin etc..

Weekly/Monthly

- *Equipment repair: regular maintenance weekly
- *AED inspections and testing
- *Generator quarterly maintenance and testing.
- *The lighting and security schedule changed about once a month as times change
- *Shop work
- *Custodial meetings
- *Deliver lunches to mist daily & custodial work. (2 employees, two hours a day)
- *IPM inspections
- *Inspect roof units (weekly)
- *Fire extinguisher inspection (Monthly)
- *Generator testing (monthly)
- *Playground inspections (Monthly)
- *Paperwork (weekly)
- *weekly biomass maintenance during winter months

Miscellaneous:

I check facilities/systems, check emails and handle miscellaneous or minor repairs. The remainder of the day I try to get caught up on any maintenance/grounds items and or assist staff, students and admin with day to day needs that arise. Along with ordering, reports and follow ups with customers and suppliers. Weekly/monthly /facility inspections. Cover custodial while we deliver lunch to Mist and do our daily custodial duties.

Vandalism:

Thank you

Mark Brown

Facility/Maintenance/Grounds Supervisor/IPM Coordinator

Vernonia School District

971-297-6403

Nondiscrimination and Civil Right

The district does not discriminate on any basis listed below and prohibits discrimination and harassment on any basis protected by law, including but not limited to, an individual's perceived or actual race, color, religion, sex, sexual orientation, gender identity, national or ethnic origin, marital status, age, mental or physical disability, pregnancy, familial status, economic status, or veterans' status, or because of the perceived or actual race, color, religion, sex, sexual orientation, gender identity, national or ethnic origin, marital status, age, mental or physical disability, pregnancy, familial status, economic status, or veterans' status of any other persons with whom the individual associates.

The district prohibits discrimination and harassment in, but not limited to, employment, assignment and promotion of personnel; educational opportunities and services offered students; student assignment to schools and classes; student discipline; location and use of facilities; educational offerings and materials; and accommodating the public at public meetings.

The Board encourages staff to improve human relations within the schools, to respect all individuals and to establish channels through which patrons can communicate their concerns to the administration and the Board.

The Board designates the insert position title(s) as the district's civil rights coordinator. The Board directs the superintendent to designate the district's civil rights coordinator and make contact information available to staff, students and parents.

The superintendent shall appoint individuals at the district to contact on issues concerning the Americans with Disabilities Act and Americans with Disabilities Act Amendments Act (ADA), Section 504 of the Rehabilitation Act, Titles VI and VII of the Civil Rights Act, Title IX of the Education Amendments, and other civil rights or discrimination issues, and notify students, parents, and staff with their names, office addresses, and phone numbers. The district will publish complaint procedures providing for prompt and equitable resolution of complaints from students, employees and the public, and such procedures will be available at the district's administrative office and available on the home page of the district's website.

The district prohibits retaliation and discrimination against an individual who has opposed any discrimination act or practice; because that person has filed a charge, testified, assisted or participated in an investigation, proceeding or hearing; and further prohibits anyone from coercing, intimidating, threatening or interfering with an individual for exercising any rights guaranteed under state and federal law.

Any complaint alleging discrimination may be made to any civil rights coordinator and will be processed in accordance with administrative regulation AC-AR(1) - Discrimination or Civil Rights Complaint Procedure. Depending on the nature of the complaint, additional requirements may apply.

The district will document and track:

1. All reports of discrimination received by the district and all responses to those reports issued by the district, including any investigations completed and remedies provided; and
2. The training completed by each civil rights coordinator.

Civil Rights Coordinator

The Superintendent is the district's civil rights coordinator.

The civil rights coordinator(s) will:

1. Be knowledgeable of the requirements in OARs 581-021-0038, 581-021-0045, 581-021-0046, and 581-021-0660;
2. Have the independence and authority necessary to carry out the provisions of OAR 581-021-0660;
3. Monitor, coordinate, and oversee district compliance with state and federal laws prohibiting discrimination in education, including ensuring the availability of, and providing to students and staff:
 - a. The notice of nondiscrimination required by OAR 581-021-0045; and
 - b. The district written complaint process for making reports of discrimination.
4. Oversee and ensure the resolution of district investigations of complaints alleging and substantiating discrimination, including the provision of remedies designed to restore or preserve equal access to an education program or activity;
5. Provide guidance to district staff on civil rights issues in the district;
6. Respond to questions and concerns about civil rights in the district;
7. Coordinate efforts to prevent civil rights violations from occurring in the district; and
8. Satisfy the following training requirements:

Upon initial designation, a civil rights coordinator must receive the following training in accordance with a schedule established by the Oregon Department of Education (ODE):

1. The meaning of discrimination under state and federal nondiscrimination law, including ORS 659.850, Title VI of the Civil Rights Act of 1964 Title IX of Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and Title II of the Americans with Disabilities Act of 1990;
2. The duties of districts under state and federal nondiscrimination law, including ORS 342.700 to 342.708, ORS 659.850 and 659.855, Title VI of the Civil Rights Act of 1964, Title IX of Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the American's with Disabilities Act of 1990, those statutes' implementing rules and regulations, and determinations made by the Oregon Department of Education and the United States Department of Education's Office for Civil Rights;
3. The coordinators required by Title IX of Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, and those coordinators' duties;
4. Identifying discrimination and reports of discrimination;

5. Responding to reports of discrimination;
 6. Conducting civil rights investigations, including identifying conflicts of interest, and using strategies to mitigate conflicts of interest;
 7. Preventing discrimination in public school programs and activities;
 8. Identifying retaliation taken in response to reports of discrimination, responding to reports of such retaliation, and preventing such retaliation in public school programs and activities;
 9. Tracking and documenting reports of discrimination.
10. In years subsequent to being designated a civil rights coordinator, a civil rights coordinator must annually receive the following training in accordance with a schedule established by ODE:
11. The meaning of discrimination under state and federal nondiscrimination law, including ORS 659.850, Title VI of the Civil Rights Act of 1964 Title IX of Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and Title II of the Americans with Disabilities Act of 1990;
 12. The duties of districts under state and federal nondiscrimination law, including ORS 342.700 to 342.708, ORS 659.850 and 659.855, Title VI of the Civil Rights Act of 1964, Title IX of Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the American's with Disabilities Act of 1990, those statutes' implementing rules and regulations, and determinations made by the Oregon Department of Education and the United States Department of Education's Office for Civil Rights;
 13. The coordinators required by Title IX of Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, and those coordinators' duties;
 14. Reporting discrimination, and responding to reports of discrimination, including through complaint processes and investigations.

END OF POLICY

Legal Reference(s):

ORS 174.100
ORS 192.630
ORS 326.051(1)(e)
ORS 332.505
ORS 408.230
ORS 659.805
ORS 659.815
ORS 659.850 - 659.860
ORS 659.865
ORS 659A.001
ORS 659A.003
ORS 659A.006
ORS 659A.009
ORS 659A.029

ORS 659A.030
ORS 659A.040
ORS 659A.103 - 659A.145
ORS 659A.230 - 659A.233
ORS 659A.236
ORS 659A.309
ORS 659A.321
ORS 659A.409
OAR 581-002-0001 – 002-0005
OAR 581-021-0045
OAR 581-021-0046
OAR 581-021-0047
OAR 581-021-0650 - 0665
OAR 581-022-2310
OAR 581-022-2370
OAR 581-075-0001 - 075-0005
OAR 581-075-0901
OAR 839-003

Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2018).

Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621-633 (2018); 29 C.F.R Part 1626 (2019).

Americans with Disabilities Act of 1990/Americans with Disabilities Act Amendments Act, 42 U.S.C. §§ 12101-12112 (2018); 29 C.F.R. Part 1630 (2019); 28 C.F.R. Part 35 (2019).

Equal Pay Act of 1963, 29 U.S.C. § 206(d) (2018).

Rehabilitation Act of 1973, 29 U.S.C. §§ 791, 793-794 (2018); 34 C.F.R. Part 104 (2019).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683, 1701, 1703-1705, 1720 (2018); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (20202024).

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2018); 28 C.F.R. §§ 42.101-42.106 (2019).

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2018); 29 C.F.R. § 1601 (2019).

Wygant v. Jackson Bd. of Educ., 476 U.S. 267 (1989).

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018); 29 C.F.R. Part 1630 (2019); 28 C.F.R. Part 35 (2019).

The Vietnam Era Veterans' Readjustment Assistance Act of 1974, 38 U.S.C. § 4212 (2018).

Genetic Information Nondiscrimination Act of 2008, 42 U.S.C. § 2000ff-1 (2018); 29 C.F.R. Part 1635 (2019).

Discrimination or Civil Rights Complaint Procedure

Any person, including students, staff, visitors and third parties, may file a complaint.

The district may have additional responsibilities addressing reports and complaints, including but not limited to, those found in the following policies and their associated administrative regulations:

1. AC-AR(2) - Sex-Based Discrimination under Title IX;
2. ACA - Americans with Disabilities Act;
3. ACB - Every Student Belongs;
4. GBEA - Workplace Harassment;
5. GBM - Staff Complaints;
6. GBMA - Whistleblower;
7. GBN/JBA - Sexual Harassment;
8. GBNA - Hazing, Harassment, Intimidation, Bullying, Menacing or Cyberbullying – Staff;
9. GBNA/JHFF - Reporting of Suspected Sexual Conduct with Students;
10. GBNAB/JHFE - Suspected Abuse of a Child Reporting Requirements;
11. IIA - Instructional Materials**;
12. JFCF - Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence, or Domestic Violence – Student**; and
13. KL - Public Complaints.

Complaints regarding discrimination or harassment, on any basis protected by law, shall be processed in accordance with the following procedures:

Step 1: Complaints of sex-based discrimination received by the district, in addition to the procedures outlined below, must follow additional requirements in AC-AR(2) - Sex-Based Discrimination Complaints.

Complaints may be oral or in writing and must may be filed with the principal or civil rights coordinator. Any staff member that receives an oral or written complaint shall report the complaint to the principal. If a complaint is filed with the civil rights coordinator, the civil rights coordinator will forward it to the principal. If a complaint is filed with the principal, the principal will notify the civil rights coordinator of the complaint. The civil rights coordinator will oversee the investigation{} conducted by the principal and ensure the investigation is resolved.

The principal shall ensure that any required notices are provided.

The principal shall investigate and determine the action to be taken, if any, and reply in writing, to the complainant within 10 school days of receipt of the complaint.

Step 2: If the complainant wishes to appeal the decision of the principal, the complainant may submit a written appeal to the superintendent within five school days after receipt of the principal's response to the complaint.

The superintendent shall review the principal's decision within five school days and may meet with all parties involved. The superintendent will review the merits of the complaint and the principal's decision. The superintendent will respond in writing to the complainant within 10 school days.

Step 3: If the complainant is not satisfied with the decision of the superintendent a written appeal may be filed with the Board within five school days of receipt of the superintendent's response to Step 2. The Board may decide to hear or deny the request for appeal at a Board meeting. If the Board decides to hear the appeal, the Board may meet with the concerned parties and their representative at the next regular or special Board meeting. The Board's decision will be final and will address each allegation in the complaint and contain reasons for the Board's decision. A copy of the Board's final decision shall be sent to the complainant in writing or electronic form within 30 days of receipt of the appeal by the Board.

If the principal is the subject of the complaint, the individual may start at Step 2 and should file a complaint with the superintendent. The superintendent will notify the civil rights coordinator.

If the superintendent is the subject of the complaint, the complaint may start at Step 3 and should be referred to the Board chair. The Board may refer the investigation to a third party. The Board chair will direct notification to the civil rights coordinator.

Complaints against the Board as a whole or against an individual Board member, may start at Step 3 and should be submitted to the Board chair and may be referred to district counsel. The Board chair will direct notification to the civil rights coordinator.

Complaints against the Board chair may start at Step 3 and be referred directly to the district counsel Board vice chair. The Board vice chair will direct notification to the civil rights coordinator.

All complaints, including those starting at Step 2 or later, will meet all legal requirements. The civil rights coordinator will oversee these requirements.

The timelines established in each step of this procedure may be extended upon mutual consent of the district and the complainant in writing, but will not be longer than 30 days from the date of the submission of the complaint at any step by the district for good cause. Any extension will be communicated to the parties and include a reason for the delay. The overall timeline of this complaint procedure may be extended beyond 90 days from the initial filing of the complaint upon written mutual consent of the district and the complainant.

The complainant, if a person who resides in the district or a parent or guardian of a student who attends school in the district or a student, is not satisfied after exhausting local complaint procedures, the district fails to render a written decision within 30 days of submission of the complaint at any step (unless the district and complainant have agreed in writing to a different time period for that step) or fails to resolve the complaint within 90 days of the initial filing of the complaint, may appeal the district's final decision to the Deputy Superintendent of Public Instruction under Oregon Administrative Rules (OAR) 581-002-0001075-0001 - 581-002-0023075-0045 (the rules are amended by OAR 581-075-0901 until April 30, 2025).

Discrimination or Civil Rights Complaint Form

Any person, including students, staff, visitors and third parties, may file a complaint.

Name of Person Filing Complaint _____ Date _____ School or Activity _____

Student/Parent Employee Job applicant Other

Type of discrimination or harassment:

- Race
- Color
- Religion
- Sex
- National or ethnic origin
- Gender identity
- Mental or physical disability
- Marital status
- Familial status
- Economic status
- Veterans' status
- Age
- Sexual orientation
- Pregnancy
- Discriminatory use of a Native American mascot
- Other

Specific complaint: (Please provide detailed information including names, dates, places, activities and results of the discussion.)

Who should we talk to and what evidence should we consider?

Suggested solution/resolution/outcome:

This complaint form should be mailed or submitted to the principal.

Direct complaints related to educational programs and services may be made to the U.S. Department of Education, Office for Civil Rights. Direct complaints related to employment may be filed with the Oregon Bureau of Labor and Industries, Civil Rights Division, or the U.S. Department of Labor, Equal Employment Opportunities Commission.

MEETING MINUTES

VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS Regular Meeting – January 9, 2025 Vernonia Schools Library, 1000 Missouri Avenue, Vernonia

- 1.0 CALL TO ORDER:** A Regular Meeting of the Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:01 p.m. by Greg Kintz MEETING CALLED TO ORDER
- Board Present:** Greg Kintz, Amy Cieloha, Joanie Jones, Javoss McGuire, Stacey Pelster, Susan Wagner (virtually) BOARD PRESENT
- Board Absent:** Tony Holmes BOARD ABSENT
- Staff Present:** Jim Helmen, Superintendent; Nate Underwood, Middle & High School Principal; Michelle Eagleson, Elementary Principal; Susanne Myers, Special Education Director; Barb Carr, Administrative Assistant; Brittanie Roberts, Kendra Schlegel, and Olivia Keister (joined virtually) Licensed Staff; and Glenda Delemos, Classified Staff. STAFF PRESENT
- Visitors Present:** Scott Laird, Karolina Banks, Justin Banks, Khloe Banks, Emma Hansen, Timberlynn Dennis, Noah Gentry, Freya Lewis, Mael Schafer and Solana Helmen (joined virtually). VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 2.0 AGENDA REVIEW:** Action Item 9.3 Policy Approval was added. Javoss McGuire moved to approve the agenda as amended. Amy Cieloha seconded the motion. Motion passed unanimously with those in attendance. AGENDA REVIEW
- 3.0 SCHOOL BOARD APPRECIATION:** Jim Helmen recognized the school board. Board members received a small item created with 3D printers in Mr. Costley’s CAD class. Mrs. Roberts and members of her 5th grade leadership team presented the board with candy and t-shirts. School Board members were also given a certificate of appreciation and have been recognized on the District’s social media. SCHOOL BOARD APPRECIATION
- 4.0 PUBLIC COMMENT:** None PUBLIC COMMENT
- 5.0 SHOWING CASING of SCHOOLS**
- 5.1 ADMINISTRATOR REPORTS:** The Board received all Administrator Reports prior to the meeting. ADMINISTRATOR REPORTS
- Joanie Jones shared how nice it was to have the Elementary holiday program again. Amy Cieloha echoed the comment and added that the Middle/High School Band and Choir concert was wonderful.
- Joanie Jones asked for an update on the work happening at the elementary level regarding writing. Michelle Eagleson shared the work the staff has been doing and the progress they are making. MISC. QUESTIONS
- Amy Cieloha asked if the new hire for Youth Transition Specialist is able to help students that have graduated but are still under age 21? Mr. Helmen stated this position is only able to help those students already part of the Youth Transition Program.
- Greg Kintz asked when the Student Health Survey will be administered. According to Mr. Helmen, this will take place before the end of the month. The student survey asks random questions such as, do students feel connected?, do they have mental health needs?, do they have a sense of belonging at school?, do they feel they are receiving necessary services?, do they have body image issues?, etc.. The survey in general terms is looking for trends. It is required for Districts to offer the survey to students, but it is not required that students take it. Students can pass on questions that make them feel uncomfortable. The survey will be offered to students in grades 6, 8, and 11 only. Information about the upcoming survey will be shared with families soon. STUDENT HEALTH SURVEY COMING UP END OF JANUARY

6.0 BUSINESS REPORTS:

6.1 Superintendent Report: The Superintendent’s Report was provided to the Board prior to the meeting. SUPERINTENDENT REPORT

Amy Cieloha asked about the Share Shed and wanted to know where it’s located. Marie Knight shared that a couple high school students have offered to help with the Share Shed. Students are utilizing the program on a daily basis. Amy also gave a shout out to Karen Roberts in the front office for having snacks for students.

6.1.1 – SIP and CIP District/Building Goals Review. Jim Helmen shared that every decision made on programing, funding, etc. relates back to the SIP/CIP Plan. The plan is updated as needed. The Plan Goals were reviewed. SIP / CIP GOAL REVIEW

- Goal 1: Increase Academic Achievement and Growth in English Language Arts (ELA)
- Goal 2: Increase Academic Achievement and Growth in Math. Mr. Underwood noted that new math curriculum is planned for adoption this year. Currently 4 different ODE approved curriculum have been selected and are currently being reviewed by staff.
- Goal 3: Increase Mentoring and Instructional Coaching Availability
- Goal 4: Student Engagement and Attendance

Professional Learning Communities (PLCs) and Professional Learning Teams (PLTs) as well as Key Insights and Next Steps were discussed.

Stacey Pelster asked about what options the District is looking into for students to be offered dual credit courses. Mr. Helmen shared that this program needs to be developed and who, what, cost, etc. decisions need to be made.

Amy Cieloha expressed her frustration that Seniors who do not need a full course load of credits to graduate are not coming to school full time. She questioned the communication to parents regarding students still being able to attend full time even if they don’t need to.

SUPT. GOAL UPDATE

6.1.2 Superintendent Goals Update. Jim Helmen provided his mid-year goal review highlighting the work being done supporting each of his five goals for 2024-25.

6.2 Financial Report: The Financial Report was shared with the Board prior to the meeting. Marie Knight shared that this month’s reports contain only estimates due to the new year holiday and the board meeting being early in the month. FINANCIAL REPORT

Student Body Funds: Marie Knight indicated that she will be meeting in the next couple of weeks and will have a more detailed report at the February meeting. There were no questions on this report.

6.2.1 Auditor of Record Change: Marie Knight explained that the auditors that the District has been using are leaving Pauly Rogers and Co. and starting their own auditing firm. For the sake of consistency, it is the recommendation of the District to follow our current auditors to the new firm. Marie stated she feels the District will receive the best service by making this move. The District received a letter in support of this move from Pauly Rogers and Co. AUDITOR of RECORD CHANGE DISCUSSED

6.3 Maintenance Report: Mark Brown’s report was provided to the Board prior to the meeting. MAINTENANCE REPORT

Discussion was held on the water issue at Mist Elementary. According to Jim Helmen, they could not find a reason as to why the holding tank was empty. Perhaps there is a leak in the tank or perhaps it’s an issue with the well pump.

Discussion was also held regarding the toilets clogging in the Vernonia Schools K-12 Building. Mr. Helmen shared some thoughts regarding needing to have a dedicated sink in the Enrichment Class to wash art supplies. The bathroom sinks are not designed for this.

7.0 BOARD REPORTS/ BOARD DEVELOPMENT:

7.1 COMMITTEE REPORTS COMMITTEE REPORTS

- 7.1.1 Safety Committee – No report this month.
- 7.1.2 Policy Committee – Will meet again the 3rd week of the month
- 7.1.3 Scholarship Committee – Nothing reported

7.2 Board Member Items:

BOARD MEMBER ITEMS

Susan Wagner commented on the devastating wildfire in L.A. County and stressed the importance to have emergency plans in place.

Greg Kintz shared the results of the three OSBA resolutions that were recently discussed and voted on at the November meeting. Resolution #1 – Fee Increases, passed. Resolution #2 - Create a PRIDE Caucus, did not pass. Resolution #3 – Bylaws / Governance Changes, passed.

Greg also shared that the Rural Schools Caucus has a Leadership meeting the 3rd Tuesday of each month. He also mentioned that OSBA is offering the required Board Member training on February 6th from 5-6:30 p.m.

7.3 Policy Updates:

POLICIES PRESENTED AS 1st and 2nd READING

7.3.1 Policy 1st Reading:

- AC – Nondiscrimination and Civil Rights
- AC-AR – Discrimination or Civil Rights Complaint Procedure

7.3.2 –Policy 2nd Reading

- GBN/JBA – Sexual Harassment
- GCBDA/GDBDA – Family and Medical Leave
- GCBDC/GDBDC – Domestic Violence, Harassment, Sexual Assault, Bias, or Stalking Leave, Safe Leave
- GCBDC/GDBDC-AR – Request for Domestic Violence, Harassment, Sexual Assault, Bias, or Stalking Leave
- IIA – Instructional Materials
- JHH – Student Suicide Prevention

8.0 OTHER INFORMATION and DISCUSSION

8.1 NWRESD 2025-26 Local Service Plan – Jim Helmen shared that every year the NWRESD presents a plan on how local service credits will be distributed and utilized by Vernonia School District. Our District is required to approve this plan.

NWRESD 2025-26 LOCAL SERVICE PLAN DISCUSSED

The District uses the allotted service credits for a variety of services that we can’t afford to hire for ourselves. This includes but is not limited to early literacy, instructional coaching, regional mentoring, STEM hub, a school nurse and other core services such as technology, payroll and overall support for fiscal services.

Susan Wagner left the meeting at this point in the agenda.

9.0 ACTION ITEMS:

9.1 Auditor of Record: Stacey Pelster moved to change the Vernonia School District Auditor of Record from Pauly Rogers and Co., P.C. to Clear Trail CPAs LLC as discussed. Javoss McGuire seconded the motion. Motion passed unanimously with those in attendance.

DISTRICT AUDITOR OF RECORD CHANGED TO CLEAR TRAIL CPAs LLC

9.2 NWRESD Local Service Plan: Joanie Jones moved to approve the 2025-26 Local Service Plan as presented and discussed. Amy Cieloha seconded the motion. Motion passed unanimously with those in attendance.

NWRESD 2025-26 LOCAL SERVICE PLAN APPROVED

9.3 Policy Updates: Javoss McGuire moved to approve the policies presented as a second reading as noted in item 7.3.2. Stacey Pelster seconded the motion. Motion passed unanimously with those in attendance.

UPDATED POLICIES APPROVED

10.0 MONITORING BOARD PERFORMANCE: Nothing discussed.

MONITORING BOARD PERFORMANCE

11.0 CONSENT AGENDA:

CONSENT AGENDA

11.1 Minutes of 12/12/2024 Regular Meeting

Stacey Pelster moved to approve the consent agenda as amended (name spelled incorrectly in the minutes). Joanie Jones seconded the motion. Motion passed unanimously with those in attendance.

CONSENT AGENDA APPROVED

12.0 OTHER ISSUES:

12.1 Next Agenda Setting Meeting: Amy Cielooha volunteered to join Jim Helmen and Susan Wagner for this meeting. The virtual meeting will take place on Feb 5th at 5:00 p.m. Invites will be sent out.

OTHER ISSUES
NEXT AGENDA SETTING
MEETING

13.0 UPCOMING DATES:

- School Board Meeting 6:00 p.m. – February 13, 2025

14.0 MEETING ADJOURNED at 8:13 p.m.

ADJOURNED

Submitted by Barb Carr,
Administrative Assistant to the Superintendent and Board of Directors

Board Chair

District Clerk