

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

BOARD OF EDUCATION

CSBA Professional Governance Standards

Adopted by the Santa Maria Joint Union High School District April 11, 2001

THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:

- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



Board of Trustee Action Plans
Santa Maria Joint Union High School District

- **Maximize Student Success**
- **Develop and Maintain a Districtwide Accountability System**
- **Enhance Student Support Services: Facilities, Technology, Safe, Clean, Nurturing Environment; Expand Food Services**
- **Foster Partnerships**
- **Manage Rapid District Growth**

RESPONSIBILITIES OF THE BOARD

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.



BOARD OF EDUCATION

Regular Meeting
June 14, 2023

Santa Maria Joint Union High School District
2560 Skyway Drive, Santa Maria, California 93455

10:00 a.m. Closed Session
10:30 a.m. General Session

YouTube links to VIEW only:

English: <https://www.youtube.com/channel/UCvPYs34lm9h0dAwgfi-gDGg>

Spanish: <https://www.youtube.com/channel/UCvP0f03ekQDsiYfv6OFfbfg>

Mixteco: <https://www.youtube.com/channel/UCviEi9hvcQI96poD0PDiSIA>

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room or to access written documents being discussed at the Board meeting, please contact Arcy Pineda at 805-922-4573, Ext. 4202 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office at the noted address above, during normal business hours. In addition, such writings and documents may be posted on the District's website: www.smjuhsd.org

PUBLIC COMMENT:

The public may address the Board of Education on any item of interest that is within the Board's jurisdiction. If you would like to address the Board at the June 14, 2023 meeting, see the options for participation below. Please note: The Board appreciates all public participation in the meeting, but it cannot engage in discussion or specifically respond during the public comment period (Board Bylaw 9323; citing Education Code § 35145.5; Government Code § 54954.3).

- A. **In person:** Persons wishing to speak should complete a blue request form and hand it to the Board secretary. Please note: The time limit to address the Board may not exceed two minutes.
- B. **In writing:** Submit your comment via email to SMJUHS-Dublic-Comment@smjuhsd.org by 3:00 p.m. on June 12, 2023. Please include your name, contact information, and topic. Written public comment will be submitted to the Board prior to the start of the Board meeting for their review but will not be read publicly at the meeting.

AGENDA

I. OPEN SESSION

A. Call to Order

II. CLOSED SESSION PUBLIC COMMENTS

Please refer to Page 1 of this agenda for instructions on how to submit Public Comment.

III. ADJOURN TO CLOSED SESSION

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

A. Certificated and Classified Personnel Actions – Government Code § 54957. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources. **Appendix A**

B. Student Matters– Education Code § 35146 and § 48918. The Board will review proposed expulsions/suspended expulsion(s) and/or requests for re-admission. NOTE: The education code requires closed sessions in these cases to prevent disclosure of confidential student record information.

C. Public Employee Performance Evaluation – Government Code § 54957, subd. (b)(1) Title: Superintendent

IV. RECONVENE IN OPEN SESSION

A. Call to Order/Flag Salute

V. ANNOUNCE CLOSED SESSION ACTIONS

VI. REPORTS

A. Superintendent's Report

B. Board Member Reports

VII. REPORTS FROM EMPLOYEE ORGANIZATIONS

VIII. OPEN SESSION PUBLIC COMMENTS

Please refer to Page 1 of this agenda for instructions on how to submit Public Comment.

IX. ITEMS SCHEDULED FOR ACTION

A. GENERAL

1. Board Policy Revision – First Reading. INFORMATION ONLY. Appendix B

Resource Person: Kevin Platt, Assistant Superintendent of Human Resources; Matt Stockton, Director of Instructional Technology

The administration is presenting revisions for Board Policies and Administrative Regulations 4033 and 6163.4 (including attachments). The policy, regulation, and attachment updates will be on the next board agenda for approval. For a full description, please see Appendix B.

Board Policy Revisions	Description
BP 4040	<p>Employee Use of Technology</p> <p>The purpose of updating this board policy is to modernize some of its language and outline two forms of district technology that are identified in the Acceptable Use Agreement: Electronic Devices (equipment) and Technological Resources (Services and Access).</p>
AR 4040	<p>Employee Use of Technology</p> <p>The purpose of updating this administrative regulation is to modernize some of its language and identify specific additions to User Obligations and Responsibilities. Additions include specifics related to ensuring student data privacy, account security, personal use of district technology, district monitoring of technology use, email expectations, and district liability protections.</p>
BP 6163.4	<p>Student Use of Technology</p>

	The purpose of updating this board policy is to modernize some of its language and include specifics about keeping the policy reviewed and updated often, as technology is an ever-changing landscape. Our primary goal with this board policy is to provide student access to technology for educational purposes in a safe and secure manner.
AR 6163.4	The purpose of updating this administrative regulation is to provide additional guidelines for students use of personal information while using district technology. Specifically, this focuses on students providing personal information to companies or organizations in which the district does not have agreements or licenses.

NO ACTION REQUIRED.

B. INSTRUCTION

1. Approval of the Local Control Accountability Plan (LCAP)

Resource Person: John Davis, Assistant Superintendent of Curriculum & Instruction; Steve Molina, Director of Student Services

The Board of Education was presented a draft of the Local Control Accountability Plan (LCAP) for review at the June 6, 2023 regular board meeting. Education Code §52062, requires that the Governing Board conduct a public hearing to review its Local Control Accountability Plan (LCAP) at the same meeting as the hearing for the District’s budget (held at the June 6, 2023 meeting), with adoption of both to follow at a subsequent meeting. The full report is available on the district’s website under [“LCAP.”](#)

***** IT IS RECOMMENDED THAT** the Board of Education approve the Local Control Accountability Plan (LCAP) as presented.

Moved _____ **Second** _____

A Roll Call Vote is Required:

- Ms. Perez _____
- Ms. Lopez _____
- Dr. Garvin _____
- Mr. Aguilar _____
- Mr. Baskett _____

C. BUSINESS

1. Budget Adoption for Fiscal Year 2023-2024

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services; Michelle Coffin, Director of Fiscal Services

Education Code Section 42127 requires that on or before July 1 of each year the Governing Board of the school district shall hold a public hearing on the budget to be adopted for the subsequent year.

Education Code Section code 52062 requires that the Governing Board conduct a public hearing to review its Local Control and Accountability Plan (“LCAP”) at the same meeting as the hearing for the District’s budget, with adoption of both to follow at a subsequent meeting.

The proposed budget for 2023-2024 was presented at the June 6, 2023 meeting and a public hearing was held. The full budget report is available on the district’s website under [“Departments: Business Services, Financial Reports.”](#)

Pursuant to Education Code Section 33127, the adopted budget complies with the standards and criteria as established by the State Board of Education.

***** IT IS RECOMMENDED THAT** the Board of Education approve the budget for 2023-2024.

Moved _____ **Second** _____

A Roll Call Vote is Required:

Ms. Perez	_____
Ms. Lopez	_____
Dr. Garvin	_____
Mr. Aguilar	_____
Mr. Baskett	_____

2. Public Hearing to Receive and Expend Educational Protection Account (“EPA”) Funds – Resolution 21-2022-2023

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services

Educational Protection Account “EPA” funds result from the passage of Proposition 30 “Temporary Taxes to Fund Education. Guaranteed Local Public Safety Funding” in November of 2012. As part of the requirements of the law, the money raised from the taxes was to be set aside in an “EPA” account. As per

the District's 2023-2024 proposed Adopted Budget, EPA funds are estimated to be \$24,769,364.

Prior to spending the funds, districts are required to hold a public meeting to discuss and approve the use of the EPA funds. Funds may be spent on virtually any allowable expense other than administrative expenses. For Santa Maria Joint Union High School District, it is proposed that the EPA funds be used for employee salaries, wages, and benefits in the functions deemed allowable under the law. In the months that funding is received, the EPA account will be charged for such allowable expenses. At the conclusion of the fiscal year, and as part of the District's year end closing process, allowable amounts of employee salaries, wages, and benefits will be allocated to the EPA account. In addition, a report showing the expenditure of the EPA funds will be posted, as required, on the District's website. It should be noted that these EPA funds are not "new" money; rather they represent a cut that was avoided with the passage of Proposition 30.

A PUBLIC HEARING IS REQUIRED.

1. Open Public Hearing
2. Take Public Comments
3. Close Public Hearing

***** IT IS RECOMMENDED THAT** the Board of Education receive public comment, discuss, and approve or disapprove Resolution No. 21-2022-2023 regarding the use of EPA funding.

Moved _____ **Second** _____

A Roll Call Vote is Required:

Ms. Perez	_____
Ms. Lopez	_____
Dr. Garvin	_____
Mr. Aguilar	_____
Mr. Baskett	_____

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
RESOLUTION NUMBER 21-2022-2023**

RECEIVE AND EXPEND EDUCATIONAL PROTECTION ACCOUNT (“EPA”) FUNDS

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.3

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of the Santa Maria Joint Union High School District.

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Santa Maria Joint Union High School District has determined to spend the monies received from the Education Protection Act for the 2023-2024 school year, on employee salaries, wages, and benefits in those non-administrative functions as allowed under the law, up to the amount of funding available.

PASSED AND ADOPTED this 14th day of June, 2023 by the following vote:

ROLL CALL

AYES:

NOES:

ABSENT:

ABSTAIN:

President/Clerk/Secretary of the Board of Education
Santa Maria Joint Union High School District

X. CONSENT ITEMS

***** IT IS RECOMMENDED THAT the Board of Education approve the following consent items as presented.**

All items listed are considered to be routine and may be enacted by approval of a single roll call vote. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.

Moved _____ Second _____

A Roll Call Vote is Required:

Ms. Perez	_____
Ms. Lopez	_____
Dr. Garvin	_____
Mr. Aguilar	_____
Mr. Baskett	_____

A. Approval of Contracts

Company/Vendor	Description of Services	Amount/ Funding	Resource Person
Allan Hancock Joint Community College District (AHJCCD)	2022-2023 Amendment #2: AHJCCD will provide Cal-SOAP tutors at various sites. Contract extends to July 30, 2023.	Additional \$75,000 (Total \$325,000) /District Title I	John Davis
AVID	AVID provides support for first-generation college-going students for the 2023-2024 school year.	\$15,027/ LCAP 4.2	John Davis
Community Action Partnership of San Luis Obispo County (CAPSLO)	CAPSLO will provide parents with health education classes and workshops to support student wellbeing during the summer 2022-2023.	\$1,200/ LCAP 2.2	John Davis
Community Action Partnership of San Luis Obispo County (CAPSLO)	CAPSLO will provide health education classes and programs to support student wellbeing for the 2023-2024 school year.	\$327,266/ ESSER III	John Davis
Community Health Centers (CHC)	CHCCC will provide services such as: Individual counseling & guidance, group counseling, guardian/parent/family counseling, and	\$850,000/ LCAP 4.1	John Davis

REGULAR MEETING
June 14, 2023

	care coordination for the 2023-2024 school year.		
Fighting Back Santa Maria Valley	FBSMV will provide administrative support for the Santa Maria SARB for the 2023-2024 school year.	NTE \$12,000/ General SARB	John Davis
John Broussard	Social Emotional Learning Professional Development on January 9, 2024.	\$8,998.29/ Title I	John Davis
McGraw Hill	Special Education Flex Literacy Software renewal for the 2023-2024 school year.	\$15,091.59/ LCAP 1.7	John Davis
Next Gen Science	NGSI will provide professional learning and implementation support that includes workshops and teacher/student resources for the 2023-2024 school year.	\$35,000/ LCAP 1.1	John Davis
San Luis Obispo County Office of Education - Migrant Department	Transportation of 30 migrant students to Migrant Regional Field Trip - Cal Poly Math Academy, SLO from July 10, 2023 to July 14, 2023.	\$2,800/SLO COE Migrant Region	John Davis
Voyager Sopris	Software License for Special Ed Language! Live for the 2023-2024 school year.	\$2,503.46/ LCAP 1.10	John Davis

B. Obsolete Equipment - *Appendix C*

Education Code §17545 and 17546 allows the district to dispose of personal property belonging to the district that is unsatisfactory, no longer necessary (obsolete), or unsuitable for school use. The district administration is requesting authorization to dispose of obsolete items listed below in compliance with government regulations. If an auction is warranted, the district will conduct an auction via the internet by and through its representative RT Auctions. Notices of items for sale at auction will be posted in no less than three public places within the District, including the District's website at www.smjuhsd.org

C. Student Matters - Education Code Sections §35146 & §48918

Administrative Recommendation to order expulsion: 361571

D. New Course Approval – *Appendix D*

The following new course, AHC AG153 Introduction to Sustainable Agriculture, is being presented to the Board of Education for approval:

This Allan Hancock College (AHC) Concurrent course falls under CTE Pathway 106 (Plant and Soil Science) at the Mark Richardson Career Technical Education Center & Ag Farm. This course is an introduction to the history, definitions, concepts, principles, and practices of sustainable agriculture systems. It includes an examination of case studies to connect sustainable agriculture principles to actual farming practices.

- E. Teacher Externship Program Agreement between Santa Barbara County Office of Education (SBCEO) and Santa Maria Joint Union High School District

SBCEO is partnering with SMJUHSD to provide a Teacher Externship Program that aims to enhance the professional skills of Career and Technical Education (CTE) teachers, enabling them to incorporate practical, industry-relevant applications into their teaching practices. Educators, students and industry gain from this arrangement by promoting its services, bridging the gap between academic instruction and workforce demands, and strengthening relationships between educational institutions and industry sectors.

- F. Authorization to Utilize Region 4 ESC/OMNIA Partners - HON Company, LLC for the Length of the Contract through April 30, 2025.

Section 10299 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment, whereby notwithstanding Section 20111 and 20112 of the PCC, "school districts may, without competitive bidding, utilize contracts, master agreements and multiple award schedules established by the department [DGS] for the acquisition of information technology, goods, and services." Section 10299 further authorizes state and local agencies to "contract with suppliers awarded the contracts without further competitive bidding." The district administration recommends that the purchase of Furniture, Installation and Related Services be made utilizing the provisions of the PCC that allows purchasing from Region 4 ESC/OMNIA Partners - HON Company, LLC Contract #R191804 through April 30, 2023 with the option to renew for two (2) additional one-year periods through April 30, 2025.

- G. Notice of Completion

The following project is substantially complete. To file the necessary Notice of Completion forms with the County of Santa Barbara, the Acceptance of Substantial Completion needs to be formally accepted by the Board of Education.

- 1) ERHS PHASE 2 MODERNIZATION-LIBRARY DOORS #18-280 with Signs of Success, Contractor. This project was substantially completed on April 28, 2023.

- H. Santa Maria High School Reconstruction Project #17-267: Approval of Amendment No. 7 to the Facilities Lease, Including Change Orders No. 7 Increasing the Guaranteed Maximum Price (GMP) amount.

The SMHS Reconstruction #17-267 Project Increment 1, Phase 0 GMP provided by Vernon Edwards Constructors was approved under Amendment No. 1 as \$2,739,104. Amendment No. 2, including Phase 0 Change Order (CO) No. 1, increased the GMP to \$2,778,010.70. Amendment No. 3, including Phase 0 CO's No. 2 and 3, increased the GMP to \$2,817,793.68. Amendment No. 4, including Increment 1, Phase 1 New 50 Classroom and Administration Building, increased the GMP to \$62,291,639.68. Amendment No. 5 included CO No. 4 increasing the GMP to \$62,966,786.19. Amendment No. 6 included CO No. 5 and No. 6 increasing the GMP to \$66,203,742.40.

Amendment 7, including CO No 7, provides for modifications to the New 50 Classroom and Administration Building plans. CO No. 7 utilizes allowances within the Contract for work related to hydroseeding, exit signage, condensate lines, trap primers, light fixture supports, revised flooring, outlets, and network equipment, and electrical panel adjustments. The cost for the work was \$270,481.37, however, as Contract allowances were used, no increase to the Contract amount occurred for this part of the CO. Work at additional cost includes skylight safety railing, guardrail modifications, screen wall adjustments, electrical panel placement, stucco infill, revised science tables, elevator adjustments, irrigation valve relocation, planting substitutions, added privacy curtains in cot rooms, interior cameras, and roof top electrical. The cost of the added work is \$391,238.89 which increases the total GMP to \$66,594,981.29

- I. Authorization to Piggyback on Duarte Unified School District for Flooring Materials and Installation Services District-Wide for the Length of the Contract through December 31, 2023

Section 20118 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment, commonly referred to as "piggybacking", where notwithstanding Section 20111 and 20112 of the PCC, the governing board of any school district without advertising for bids, and if the board has determined it to be in the best interest of the district, may authorize the purchase of such supplies, furniture and equipment.

Duarte Unified School District has awarded their classroom and office furniture bid to Ron Guidry's Floor Covering, Inc. dba Progressive Surfacing Bid #19-20-04, through December 31, 2023. The district recommends that the board find and determines that it is in the best interest of the district to authorize purchasing of flooring materials and installation services under the same terms and conditions. With Board approval the district may "piggyback" on their bid pursuant to the provisions of PCC20118.

REGULAR MEETING
June 14, 2023

J. Out of State Travel

Person/Reason	Location/Date	Description	Funding Source
Margarito Frias (SMHS), Paola Ferreira (SMHS), & Mireya Luna-Covarrubias (SMHS) AP Annual Conference	Seattle, WA 7/19/23-7/21/23	Attend the AP Annual Conference to participate in workshops and sessions for AP Spanish Language and Culture, AP Spanish Literature and Culture, and Pre-AP subject workshops to help prepare students for the AP class.	LCAP Goal 1
Jennifer Montanez (PVHS) & 2 students	Denver, CO 7/2/23 – 7/6/23	Qualified students will compete at the yearly National FCCLA Leadership Conference and gain leadership experience through industry tours, networking and guest speakers.	CTEIG

K. Purchase Orders

PO #	Vendor	Amount	Description/Funding
PO24-00007	Turnitin, LLC	\$98,000.00	Formative Writing Bundle / General Fund LCAP 1.9
PO24-00008	Formative – Smartest Edu, Inc	\$63,516.40	District wide premium subscription / General Fund ELO ESR 3 LL

L. Acceptance of Gifts

Pioneer Valley High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Santa Maria Breakfast Rotary	Various Scholarships	\$9,000.00
Bonita Packing Company, Inc.	FFA Land Judging-Tyler Dickinson	\$5,000.00
Total Pioneer Valley High School		\$14,000.00
Righetti High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Righetti PTSA	FFA	\$120.00
Bill Libon Elementary School	Marimba Band	\$200.00
Children's Creative Project	Marimba Band	\$650.00
Santa Barbara Bowl Foundation	Marimba Band	\$3,000.00
Old Maud Enterprises, Inc. dba J D Green Construction	Special Warriors	\$500.00
Michael B. Clayton & Associates	Special Warriors	\$400.00
Babe Farms	Special Warriors	\$1,000.00

Tri Counties Wrestling Assoc	Wrestling	\$772.46
Marvel Wrestling Academy	Wrestling	\$800.00
Youth Making Change/David Romero Melendrez	Band	\$250.00
Santa Barbara County Office of Education	Krissy Kurth classroom	\$100.00
Total Righetti High School		<u>\$7,792.46</u>

XI. FUTURE BOARD MEETINGS FOR 2023

The July 11, 2023 meeting is cancelled. Unless otherwise announced, the next regular meeting of the Board of Education will be held on August 1, 2023.* Closed session is scheduled to begin at 5:15 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center. For **view only** live-stream links, refer to page 1 of the agenda.

Regular Board Meetings for 2023:

October 10, 2023	November 14, 2023
September 12, 2023	December 12, 2023

**Not on the second Tuesday of the month*

XII. ADJOURN

CLASSIFIED PERSONNEL ACTIONS						
	Action	Assignment	Site	Effective	Pay Rate	Hours
	39-Month Reemploy	Food Service Worker I	RHS	6/6/23	9/E	4
	Resign	Instructional Assistant-Spec Ed II	RHS	6/7/23	15/D	6
	Employ	Administrative Assistant II - SSC	DO	6/8/23	24/A	8
	Employ	Bus Driver	DO	6/1/23	18/A	5
	Retire	Grounds Maintenance I	RHS	8/17/23	21/E	8
	Resign	Instructional Assistant-Spec Ed II	RHS	6/7/23	15/E	6
CERTIFICATED PERSONNEL ACTIONS						
	Action	Assignment	Site	Effective	Salary	FTE
	Employ/Prob 1	Special Education	PVHS	2023-24	2/V	1.0
	Rescind Resignation	English	RHS	2023-24	8/IV	1.0
	Employ/Probl 1	Social Science	PVHS	2023-24	1/III	1.0
	Change in Assignment	Science TOSA	SMHS	2023-24	11/V	0.4
	Transfer	Science	SMHS>RHS	2023-24	8/V	1.0
	Extra Prep Period	Int'l Language TOSA	SMHS	2023-24	14/V	0.2
	Change in Assignment	English TOSA	SMHS	2023-24	11/III	0.8
	Employ/Probl 1	Math	PVHS	2023-24	8/IV	1.0
	Employ/Probl 1	Special Education	RHS	2023-24	8/V	1.0
	Employ/Probl 1	Math	SMHS	2023-24	1/V	1.0
	Salary Update	Assistant Principal	SMHS	2023-24	16/2	1.0
	Transfer	Independent Study	Alt Ed	2023-24	14/V	1.0
	Employ	AVID	SMHS	2023-24	8/V	0.2
	Change in Assignment	Math TOSA	SMHS	2023-24	22/V	1.0
	Employ	AVID	SMHS	2023-24	21/V	0.2
	Resign	Science	RHS	6/8/23	8/IV	1.0
COACHING PERSONNEL ACTIONS						
	Action	Assignment	Site	Effective	District	ASB/Booster

REGULAR MEETING
June 14, 2023

APPENDIX B

Board Policies Presented for First Reading

BP/AR 4040: Employee Use of Technology

BP/AR 6163.4 Student Use of Technology

Policy 4040: Employee Use of Technology

Status: ADOPTED

Original Adopted Date: 10/13/2015 | Last Revised Date: 10/13/15

The Board of Trustees recognizes that technological resources enhance employee performance by offering effective tools to assist in providing a quality instructional program; facilitating communications with parents/guardians, students, and the community; supporting district and school operations; and improving access to and exchange of information. Employees may use district provided electronic devices and technological resources for district related business. The Board expects all employees to learn to use the district provided technological resources to assist them in the performance of their job responsibilities. As needed, employees shall receive professional development in the appropriate use of these resources.

(cf. 0440 - District Technology Plan)

(cf. 1100 - Communication with the Public)

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

(cf. 4032 - Reasonable Accommodation)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Employees shall be responsible for the appropriate use of district electronic devices and technological resources and shall use them primarily for purposes related to their employment.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

(cf. 4119.21/4219.21/4319.21 - Professional Standards)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)

(cf. 5125 - Student Records)

(cf. 5125.1 - Release of Directory Information)

(cf. 6162.6 - Use of Copyrighted Materials)

(cf. 6163.4 - Student Use of Technology)

"Technology" includes, but is not limited to, computers, both desktop and laptop;, the internet; telephones; cellular telephones; personal digital assistants; pagers; MP3 players; USB drives; wireless access points (routers); smartphones and smart devices; tablet computers; networks; emails; wearable technology; computer software and applications; phone systems; voicemail and voicemail systems; fax machines; copy machines; scanners; digital storage media; network accounts; any wireless communication device including emergency radios and future technological innovations. This list is not exhaustive and is intended to include all technology resources utilized by the district including that not currently in use, but that could be used in the future.

"District Technology" is technology owned by the district or otherwise provided to any employee by the district.

"Personal Technology" or "Personally Owned Devices" refers to any technology or devices which are not District Technology.

The Superintendent or designee shall establish an Acceptable Use Agreement which outlines employee obligations and responsibilities related to the use of District Technology and Personal Technology or Personally Owned Devices utilized to access or use District Technology. Upon employment and whenever significant changes are made to the district's Acceptable Use Agreement, employees shall be required to acknowledge in writing that they have read and agreed to the Acceptable Use Agreement.

Employees shall not use district technology to access, post, submit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive, sexually explicit, or unethical or that promotes any activity prohibited by law, Board Policy, or Administrative Regulations.

Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards, appeals to the prurient interest and is matter which depicts or describes, in a patently offensive way, sexual conduct and which lacks serious literary, artistic, political, or scientific value for minors. (Penal Code 313)

The Superintendent or designee shall ensure that all district computers with internet access have a technology protection measure that protects against access to visual depictions that are obscene, child pornography, or harmful to minors and that the operation of such measures is enforced. The Superintendent or designee may disable the technology protection measure during use by an adult to enable access for bona fide research or other lawful purpose. (20 USC 6777; 47 USC 254)

The Superintendent or designee shall annually notify employees in writing that they have no reasonable expectation of privacy in the use of any equipment or other technological resources provided by or maintained by the district, including, but not limited to, computer files, email, text messages, instant messaging, and other electronic communications, even when provided their own password. To ensure proper use, the Superintendent or designee may monitor employee usage of district technology at any time without advance notice or consent and for any reason allowed by law.

In addition, employees shall be notified that records maintained on any personal device or messages sent or received on a personal device that is being used to conduct district business may be subject to disclosure, pursuant to a subpoena or other lawful request.

Employees shall report any security problem or misuse of district technology to the Superintendent or designee.

Inappropriate use of district technology may result in a cancellation of the employee's user privileges, disciplinary action, and/or legal action in accordance with law, Board Policy, and Administrative Regulation.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Please note: Nothing in this notice and/or any District Policies or Regulations regarding the use of district technology is intended to limit the rights of the Association as the exclusive representative to communicate with its bargaining unit members by email where permitted under the Collective Bargaining Agreements and/or the Educational Employment Relations Act (California Government Code). Therefore "Official Association Communication" is permissible. "Official Association Communication" is communication prepared and sent by the Association President or their designee.

Presented for First Reading: June 14, 2023

Regulation 4040: Employee Use of Technology

Status: ADOPTED

Original Adopted Date: 9/16/2008 | Last Revised Date: 9/16/2008

The purpose of employees using district electronic devices and the district's technology network is to support research and education by providing access to unique resources and the opportunity for collaborative work. All use of the district's network, internet, and email services must be in support of education and research and consistent with the educational objectives of the district.

Online/Internet Services: User Obligations and Responsibilities

Employees are authorized to use district electronic devices to access the internet or other online services in accordance with Board policy, the district's Acceptable Use Agreement, and the user obligations and responsibilities specified below.

1. Employees receive a unique username for network and computer use. Employees create a personal password that is not to be shared. Employees may change their password at any time and may be required to change it at regular intervals according to district security standards. The employee in whose name an online services account is issued is responsible for its proper use at all times. Employees shall keep account information, including passwords, private. They shall use the system only under the account to which they have been assigned. Employees shall not share their password or allow it to be used by another person.
2. All employees who have access to personally identifiable student records shall adhere to all standards included in the Family Educational Rights and Privacy Act (FERPA), Health Insurance Portability and Accountability Act (HIPAA), and other applicable laws and regulations, as they relate to the release of student information.

Releasing, transporting, electronically transmitting, emailing, sharing, or storing employee or student information outside the physical or logistical control of the district is prohibited without written approval as evidenced by a completed and approved Data/Information Use Agreement.

3. Employees shall use the system safely, responsibly, and primarily for work-related purposes. Occasional and incidental personal use of the district's technological resources, including internet access, is allowed if it does not violate a district regulation or state or federal law. By the allowance of such use, however, the district does not grant any ownership, privacy, or expectation of privacy to any person in the contents of any messages or other internet activities involving district electronic devices or technological resources. Personal use of the internet is prohibited if:

- it materially interferes with the use of the district's technological resources; or
- such use burdens the district with additional costs; or
- such use interferes with the staff member's employment duties or other obligations to the district; or
- such personal use includes any activity that is prohibited under any district board policy or regulation, state or federal law.

The district is not responsible for any loss or damage incurred by an individual as a result of personal use of district-owned electronic devices or technological resources.

4. Based upon the Acceptable Use Agreement signed by each employee as required by Board Policy 4040, the district may search and otherwise monitor employees' electronic communications and electronic device use without further notice or consent. Any such search and monitoring shall be conducted by the Director of Instructional Technology or designee with approval of the Superintendent or designee.

5. Personally owned electronic devices may be used for district business. However, this privilege may be revoked at any time at the discretion of an administrator. Any employee who uses a personal electronic device in violation of law, Board Policy, or Administrative Regulation shall be subject to discipline and may be referred to law enforcement officials as appropriate. Under no circumstances may a district administrator access or confiscate a personally owned electronic device. Email sent and received using a district email account, including messages deleted by the user, is recorded and stored by the district, independent of whether the email is access from a district electronic device, or from within the district's network or outside of the district's network, and can be access by the Superintendent or designee without the user's password. History of websites visited from any device while on the district network is also recorded and stored.

6. Employees shall not access, post, submit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race, ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs. No messages may be transmitted under an assumed name or another user's login. Users may not attempt to obscure the origin of any message. Users of electronic communication tools shall not give the impression that they are representing, giving opinions, or otherwise making statements on behalf of the district unless appropriately authorized to do so. Employees shall not use the system to promote unethical practices or any activity prohibited by law, Board Policy, or Administrative Regulations.

(cf. 4030 - Nondiscrimination in Employment)

(cf. 4031 - Complaints Concerning Discrimination in Employment)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

(cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)

7. Employees shall not use the system to engage in commercial or other for-profit activities without permission of the Superintendent or designee.

8. Copyrighted material shall be posted online only in accordance with applicable copyright laws.

(cf. 6162.6 - Use of Copyrighted Materials)

9. Employees shall not attempt to interfere with other users' ability to send or receive email, nor shall they attempt to read, delete, copy, modify, or forge other users' email. Employees are not to send district or site-wide email messages without approval from the Superintendent or designee.

10. Employees shall not develop any classroom or work-related web sites, blogs, forums, or similar online communications representing the district or using district equipment or resources without permission of the Superintendent or designee. Such sites shall be subject to rules and guidelines established for district online

publishing activities including, but not limited to, copyright laws, privacy rights, and prohibitions against obscene, libelous, and slanderous content. Because of the unfiltered nature of blogs, any such site shall include a disclaimer that the district is not responsible for the content of the messages. The district retains the right to delete material on any such online communications. Any domain name used for district, school, or school-related websites must be owned by the district. Employees shall not direct students to create online accounts with companies or organizations that are not under contract and/or agreement with the district.

(cf. 1113 - District and School Web Sites)

11. Users shall report any security problem or misuse of district electronic devices or technological resources to the Superintendent or designee.

12. To help protect employees' personal information from subpoenas or public records requests, employees shall only use their official district email address for all district and school matters.

Presented for First Reading: June 14, 2023

Employee Acceptable Use Agreement

The Board of Trustees of the Santa Maria Joint Union High School District recognizes that technology enhances employee performance by offering effective tools to assist in providing a quality instructional program, facilitating communication, supporting district and school operations, and improving access and exchange of information. Employee use of technology is governed by Board Policy 4040. This Agreement applies to, and describes the responsibilities and obligations of, all district employees using the district's electronic devices and technological resources. This Agreement may be referred to in other Policies or Regulations as an Acceptable Use Agreement, Policy, or Notification. All such references refer to this Agreement. Employees are cautioned that using district electronic devices and technological resources for personal reasons must be limited and must not interfere with the efficient performance of their job duties. In addition, employees are cautioned that personal use of the district technology resources may be subject to the monitoring outlined below. The Board of Trustees expects employees to behave civilly and professionally online.

Definitions

The term Electronic Device means any device that is capable of transmitting, receiving, or storing digital media. Electronic devices include but are not limited to:

- Computers (laptop or desktop)
- Tablets
- Telephones
- Cellular telephones
- Smartphones or smart devices
- Radios
- Pagers
- Voicemail
- Digital cameras
- Personal digital assistants
- Wearable technology
- Any wireless communication device including emergency radios
- Monitors
- Docking stations
- Keyboards and mice
- Portable storage devices (USB drives)
- Portable media devices (compact discs and DVDs)
- Printers, copiers, scanners, and fax machines

Definition of Technological Resources:

The term Technological Resources means any resource available to students and staff that utilizes a technology-based component. Technological Resources include but are not limited to:

- District networks (primary, public, hosted, and hidden networks)
- Network accounts
- Licensed software and online platforms
- Wireless access points
- The internet
- Email and text messages

- Data (student, staff, and district data)
- Websites
- Cameras

District Technology is technology owned by the district or otherwise provided to any employee by the district.

Personal Technology or Personally Owned Devices refers to any technology or devices which are not District Technology.

User Obligations and Responsibilities

District Technology will be installed and maintained only by the Technology Department. The district has an obligation to ensure that software and online platforms, especially those used by students, are being used legally in compliance with the Children's Internet Protection Act (CIPA). Additionally, any software or online platforms must be under district licenses and agreement before they may be integrated with District Technology.

1. Employees receive a unique username for network and computer use. Employees create a personal password that is not to be shared. Employees may change their password at any time and may be required to change it at regular intervals according to district security standards. The employee in whose name an online services account is issued is responsible for its proper use at all times. Employees shall keep account information, including passwords, private. They shall use the system only under the account to which they have been assigned. Employees shall not share their password or allow it to be used by another person.

2. All employees who have access to personally identifiable student records shall adhere to all standards included in the Family Educational Rights and Privacy Act (FERPA), Health Insurance Portability and

Accountability Act (HIPAA), and other applicable laws and regulations, as they relate to the release of student information.

Releasing, transporting, electronically transmitting, emailing, sharing, or storing employee or student information outside the physical or logistical control of the district is prohibited without written approval as evidenced by a completed and approved Data/Information Use Agreement.

3. Employees shall use the system safely, responsibly, and primarily for work-related purposes. Occasional and incidental personal use of the district's technological resources, including internet access, is allowed if it does not violate a district regulation or state or federal law. By the allowance of such use, however, the district does not grant any ownership, privacy, or expectation of privacy to any person in the contents of any messages or other internet activities involving district electronic devices or technological resources. Personal use of the internet is prohibited if:

- it materially interferes with the use of the district's technological resources; or
- such use burdens the district with additional costs; or
- such use interferes with the staff member's employment duties or other obligations to the district; or
- such personal use includes any activity that is prohibited under any district board policy or regulation, state or federal law.

The district is not responsible for any loss or damage incurred by an individual as a result of personal use of district-owned electronic devices or technological resources.

4. The district may search and otherwise monitor employees' electronic communications and electronic device use without further notice or consent. Any such search and monitoring shall be conducted by the Director of Instructional Technology or designee with approval of the Superintendent or designee.

5. Personally owned electronic devices may be used for district business. However, this privilege may be revoked at any time at the discretion of an administrator. Any employee who uses a personal electronic device in violation of law, Board Policy, or Administrative Regulation shall be subject to discipline and may be referred to law enforcement officials as appropriate. Under no circumstances may a district administrator access or confiscate a personally owned electronic device. Email sent and received using a district email account, including messages deleted by the user, is recorded and stored by the district, independent of whether the email is access from a district electronic device, or from within the district's network or outside of the district's network, and can be access by the Superintendent or designee without the user's password. History of websites visited from any device while on the district network is also recorded and stored.

6. Employees shall not access, post, submit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race, ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs. No messages may be transmitted under an assumed name or another user's login. Users may not attempt to obscure the origin of any message. Users of electronic communication tools shall not give the impression that they are representing, giving opinions, or otherwise making statements on behalf of the district unless appropriately authorized to do so. Employees shall not use the

system to promote unethical practices or any activity prohibited by law, Board Policy, or Administrative Regulations.

7. Employees shall not use the system to engage in commercial or other for-profit activities without permission of the Superintendent or designee.

8. Copyrighted material shall be posted online only in accordance with applicable copyright laws.

9. Employees shall not attempt to interfere with other users' ability to send or receive email, nor shall they attempt to read, delete, copy, modify, or forge other users' email. Employees are not to send district or site-wide email messages without approval from the Superintendent or designee.

10. Employees shall not develop any classroom or work-related web sites, blogs, forums, or similar online communications representing the district or using district equipment or resources without permission of the Superintendent or designee. Such sites shall be subject to rules and guidelines established for district online publishing activities including, but not limited to, copyright laws, privacy rights, and prohibitions against obscene, libelous, and slanderous content. Because of the unfiltered nature of blogs, any such site shall include a disclaimer that the district is not responsible for the content of the messages. The district retains the right to delete material on any such online communications. Any domain name used for district, school, or school-related websites must be owned by the district. Employees shall not direct students to create online accounts with companies or organizations that are not under contract and/or agreement with the district.

11. Users shall report any security problem or misuse of district electronic devices or technological resources to the Superintendent or designee.

12. To help protect employees' personal information from subpoenas or public records requests, employees shall only use their official district email address for all district and school matters.

Employees are subject to discipline for violating District Policy, Administrative Regulation, state, local, and federal law. Any inappropriate use of District Technology may result in loss of access (including, but not limited to, restriction or revocation of use of District Technology) and discipline consistent with the law and district policy. In addition, any conduct that could be criminal conduct will be reported to the appropriate law enforcement agency.

Employee Acknowledgment

I have received, read, understand, and agree to abide by this Acceptable Use Agreement, Board Policy 4040 - Employee Use of Technology, and other applicable laws and district policies and regulations governing the use of District Technology. I understand that there is no expectation of privacy when using District Technology or when I utilize my Personal Technology to use or access District Technology. I further understand that any violation may result in the consequences identified above. I hereby release the District and its personnel from any and all claims and damages arising from my use of District Technology or from the failure of any technology protection measures employed by the District.

Name: _____ Date: _____

School/Work Site: _____ Signature: _____

Please note: Nothing in this notice and/or any District Policies or Regulations regarding the use of District Technology is intended to limit the rights of the Association as the exclusive representative to communicate with its bargaining unit members by email where permitted under the Collective Bargaining Agreements and/or the Educational Employment Relations Act (California Government Code). Therefore "Official

Association Communication" is permissible. "Official Association Communication" is communication prepared and sent by the Association President or his/her designee.

Policy 6163.4: Student Use of Technology

Original Adopted Date: 1/22/2003 | Last Revised Date: 3/14/2012

The Board of Trustees intends that technological resources provided by the district be used in a safe, responsible, and proper manner in support of the instructional program and for the advancement of student learning.

(cf. 0440 - District Technology Plan)

(cf. 1113 - District and School Web Sites)

(cf. 4040 - Employee Use of Technology)

(cf. 5131 - Conduct)

(cf. 6163.1 - Library Media Centers)

The Superintendent or designee shall notify students and parents/guardians about authorized uses of district computers, user obligations and responsibilities, and consequences for unauthorized use and/or unlawful activities in accordance with district regulations and the district's Acceptable Use Agreement.

(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process: Students with Disabilities)

(cf. 5145.12 - Search and Seizure)

The Superintendent or designee shall provide age-appropriate instruction regarding the district's acceptable use agreement, including instruction on the safe use of social networking sites and other internet services including, but not limited to, the dangers of posting personal information online, misrepresentation by online predators, and how to report inappropriate or offensive content or threats. In addition, the Superintendent or designee will ensure that all students are instructed in an anti-bullying curriculum that involves awareness in the various types of bullying, how to prevent bullying and dealing with bullying incidents.

(cf. 6143 - Courses of Study)

The Superintendent or designee, with input from students and appropriate staff, shall regularly review and update this policy, the accompanying administrative regulation, and other relevant procedures to enhance the safety and security of students using the district's technological resources and to help ensure that the district adapts to changing technologies and circumstances.

Use of District Computers for Online Services/Internet Access

The Superintendent or designee shall ensure that all district computers with internet access have a technology protection measure that blocks or filters internet access to visual depictions that are obscene, child pornography, or harmful to minors, and that the operation of such measures is enforced. (20 USC 6777, 47 USC 254)

The Board desires to protect students from access to inappropriate matter on the internet. The Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the internet and to ensure that students do not engage in unauthorized or unlawful online activities. The Superintendent or designee also shall establish regulations to address the safety and security of students and student information when using email, chat rooms, and other forms of direct electronic communication.

Student use of district computers to access social networking sites is prohibited. To the extent possible, the Superintendent or designee shall block access to such sites on district computers with internet access.

Before using the district's technological resources, each student and their parent/guardian shall sign and return an Acceptable Use Agreement specifying user obligations and responsibilities. In that agreement, the student and their parent/guardian shall agree to not hold the district or any district staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or users' mistakes or negligence. They shall also agree to indemnify and hold harmless the district and district personnel for any damages or costs incurred.

(cf. 6162.6 - Use of Copyrighted Materials)

Presented for First Reading: June 14, 2023

Regulation 6163.4: Student Use of Technology

Status: ADOPTED

Original Adopted Date: 1/22/2003 | Last Revised Date: 3/14/2012

The Superintendent or designee shall oversee the maintenance of the district's technological resources and may establish guidelines and limits on their use. The Superintendent or designee shall ensure that all students using these resources receive training in their proper and appropriate use.

(cf. 0440 - District Technology Plan)

(cf. 4040 - Employee Use of Technology)

(cf. 4131- Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Online/Internet Services: User Obligations and Responsibilities

Students are authorized to use district equipment to access the internet or other online services in accordance with Board policy, the user obligations and responsibilities specified below, and the district's Acceptable Use Agreement.

1. The student in whose name an online services account is issued is responsible for its proper use at all times. Students shall keep personal account numbers, home addresses, and all telephone numbers private. They shall only use the account to which they have been assigned.
2. Students shall use the district's system safely, responsibly, and primarily for educational purposes.
3. Students shall not access, post, submit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as bullying, harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs.

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards, appeals to the prurient interest and is matter which depicts or describes, in a patently offensive way, sexual conduct and which lacks serious literary, artistic, political, or scientific value for minors. (Penal Code 313)

4. Unless otherwise instructed by school personnel, students shall not disclose, use, or disseminate personal identification information about themselves or others when using email, chat rooms, or other forms of direct

electronic communication. Students are also cautioned not to disclose such information by other means to individuals contacted through the Internet without the permission of their parents/guardians. Students shall not create personal accounts with companies or organizations while using district technology.

Personal information includes the student's name, address, telephone number, Social Security number, or other individually identifiable information.

5. Students shall not use the system to encourage the use of drugs, alcohol, or tobacco, nor shall they promote unethical practices or any activity prohibited by law, Board policy, or administrative regulations.

(cf. 3513.3 - Tobacco-Free Schools)

6. Students shall not use the system to engage in commercial or other for-profit activities.

7. Students shall not use the system to threaten, bullying, intimidate, harass, or ridicule other students or staff.

(cf. 5131 - Conduct)

8. Copyrighted material shall be posted online only in accordance with applicable copyright laws. Any materials utilized for research projects should be given proper credit as with any other printed source of information.

(cf. 5131.9 - Academic Honesty)

(cf. 6162.6 - Use of Copyrighted Materials)

9. Students shall not intentionally upload, download, or create computer viruses and/or maliciously attempt to harm or destroy district equipment or materials or manipulate the data of any other user, including so-called "hacking."

(cf. 5131.5 - Vandalism, Theft and Graffiti)

10. Students shall not attempt to interfere with other users' ability to send or receive email, nor shall they attempt to read, delete, copy, modify, or use another individual's identity.

11. Students shall report any security problem or misuse of the services to the teacher or principal.

The district reserves the right to monitor the system for improper use.

(cf. 5145.12 - Search and Seizure)

The Superintendent or designee may cancel a student's user privileges whenever the student is found to have violated Board policy, administrative regulation, or the district's Acceptable Use Agreement. Inappropriate use also may result in disciplinary action and/or legal action in accordance with law and Board policy.

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process: Students with Disabilities)

Presented for First Reading: June 14, 2023

Student Technology Acceptable Use Agreement

The Santa Maria Joint Union High School District (SMJUHSD) strongly believes in the educational value of technology and recognizes its potential to support and enhance curriculum. The district authorizes students to use technology owned or otherwise provided by the district as necessary for instructional purposes. The use of District Technology is a privilege, permitted at the district's discretion, and is subject to the conditions and restrictions set forth in applicable Board policies, administrative regulations, and this Acceptable Use Agreement. The district reserves the right to suspend access at any time, without notice, for any reason.

Student Expectations

The district expects all students to use technology responsibly to avoid potential problems and liability. The district may place reasonable restrictions on the sites, material, and/or information that students may access through the system. Technology is an integral part of learning. The district expects all students using district hardware and technology to do so in a responsible manner, consistent with this policy, and the district's objective that technology be used for educational purposes. Each student their parent/guardian shall sign this Acceptable Use Agreement as an indication they have read and understand the agreement.

Definitions

District Technology includes, but is not limited to, computers, the district's computer network including servers and wireless computer networking technology, the internet, online learning platforms, online conferencing platforms, hotspots, email, USB drives, wireless access points, tablet computers, smartphones and smart devices, telephones, cellular telephones, wearable technology, any wireless communication device including emergency radios, and/or future technological innovations, whether accessed on or off site or through district owned or personally owned equipment or devices.

Equipment

All SMJUHSD students are issued a district owned laptop computer and charging cable upon enrollment in the district. Students are expected to maintain their district owned laptop computer and charging cable for their duration of their enrollment with SMJUHSD. Students may also utilize other district owned technology equipment, including but not limited to desktop computers and tablets.

Network and Accounts

All SMJUHSD students are provided with a network account, giving access to the SMJUHSD network, which includes access to email, the internet, and educational platforms and software. Student network accounts are in compliance with the Children's Internet Protection Act (CIPA) through the use of filtering software.

Student Obligations and Responsibilities

Students are expected to use district technology safely, responsibly, and for educational purposes only. The student in whose name district technology is issued is responsible for its proper use at all times. Students shall not share their assigned network account information, passwords, or other information used for identification and authorization purposes, and shall use the system only under the account to which they have been assigned. Students are prohibited from using district technology for improper purposes, including, but not limited to, use of district technology to:

- Access, post, display, or otherwise use material that is discriminatory, libelous, obscene, sexually explicit, or disruptive.
- Bully, harass, intimidate, or threaten other students, staff, or other individuals.
- Disclose, use, or disseminate personal identification information (such as name, address, telephone number, Social Security number, or other personal information) of another student, staff member, or other person with the intent to threaten, intimidate, harass, or ridicule that person.
- Create personal accounts with companies or organizations (such as email accounts, social media accounts, software accounts, etc.).
- Infringe on copyright, license, trademark, patent, or other intellectual property rights.
- Participate in unauthorized collaboration with students, non-students, and artificial intelligence.
- Intentionally disrupt or harm district technology or other district operations (such as destroying district equipment, placing a virus on district computers, adding or removing a computer program without permission from a teacher or other district personnel, or changing settings on shared computers).
- Share access information for online learning platforms or meetings with unauthorized users.
- Audio or video record district staff or students without the express written consent of the district.
- When using a district-provided internet connection, including a District-provided hotspot, maintain acceptable bandwidth and data use.
- Install unauthorized software, including a Virtual Private Network (VPN).
- Unauthorized access into the system to manipulate data of the district or other users.
- Engage in or promote any practice that is unethical or violates any law or Board policy, administrative regulation, or district practice.

**Authorization for Sale or Disposal of Obsolete Equipment and Vehicles - Appendix C
June 14, 2023**

Tag #	Asset Category	Description	Serial #
	APPL/FOOD SVC	Milk Fridge	
21284	APPL/FOOD SVC	Warmer/Proofer	
30308	APPL/FOOD SVC	Stainless Steel Sink	
38716	APPL/FOOD SVC	Stainless Steel Table	
	APPL/FOOD SVC	Microwaves (2)	
12178	APPL/FOOD SVC	Whirlpool Refrigerator	PO808356
01134	APPL/FOOD SVC	TABLE PREP, STNL 8' 1DRW	
32914	APPL/FOOD SVC	Whirlpool Washing Machine	C90546214
	ATHLETIC EQUIP	Treadmill	
07343	AV EQUIP	Panasonic VCR	G9KNO4791
	AV EQUIP	Orion VCR	016120628902
	AV EQUIP	Phillips DVD Player	KNO20508108597
	AV EQUIP	Elmo TT-02S	SO839250442
	AV EQUIP	Apollo 3000 Overhead Projector	06040062371
	AV EQUIP	4K Video All in One Camera	V200CP208TIA1096
	AV EQUIP	VZ-R HDMI Document Camera	332033VAD01559
23252	AV EQUIP	ELMO Projector	112011
23011	AV EQUIP	camera	36242739
	COMM EQUIP	Motorola/Vertex/Kenwood Non digital Radios	
	COMPUTER	HP Office Job Pro 8600	CN43CEXOR4
	COMPUTER	Dell Thunderbolt Computer Dock	7BWKW43
25820	COMPUTER	IPAD	DMQJ408XDVD2
26795	COMPUTER	OptiPlex 9010 AIO	GKO68Y1
26998	COMPUTER	OptiPlex 9010 AIO	8MMT9Y1
23217	COMPUTER	Mac Pro	H092817T4PD
29925	COMPUTERS	Dell Optiplex 3030 AIO	93QRS52
29936	COMPUTERS	Dell Optiplex 3030 AIO	93SXS52
29944	COMPUTERS	Dell Optiplex 3030 AIO	93TXS52
29950	COMPUTERS	Dell Optiplex 3030 AIO	93SWS52
29953	COMPUTERS	Dell Optiplex 3030 AIO	93SRS52
29954	COMPUTERS	Dell Optiplex 3030 AIO	93RVS52
29957	COMPUTERS	Dell Optiplex 3030 AIO	93VPS52
29965	COMPUTERS	Dell Optiplex 3030 AIO	93RYS52
29966	COMPUTERS	Dell Optiplex 3030 AIO	93RQS52
36338	COMPUTERS	Optiplex 3050 AIO	20HYDX2
	FURNITURE	Sandusky Storage Cabinet	DA42361872-05
33509	GROUNDS/AG EQP	Miller Dynasty 280 DX Welder	MH040738L
33510	GROUNDS/AG EQP	Miller Dynasty 280 DX Welder	MH040736L
33675	LAPTOPS	Dell Latitude 5480	9R4H8H2
33676	LAPTOPS	Dell Latitude 5480	9Z7K8H2
33677	LAPTOPS	Dell Latitude 5480	478K8H2
33678	LAPTOPS	Dell Latitude 5480	FCDJ8H2
33680	LAPTOPS	Dell Latitude 5480	BCFK8H2

**Authorization for Sale or Disposal of Obsolete Equipment and Vehicles - Appendix C
June 14, 2023**

33674	LAPTOPS	Dell Latitude 5480	86FK8H2
36131	LAPTOPS	Dell Latitude 5491	5Y2JXT2
36132	LAPTOPS	Dell Latitude 5491	1Y2JXT2
36133	LAPTOPS	Dell Latitude 5491	40HCXT2
36134	LAPTOPS	Dell Latitude 5491	3GRJXT2
36135	LAPTOPS	Dell Latitude 5491	3PZHXT2
32144	LAPTOPS	LATITUDE LAPTOP	HLCLC2
30357	MACH/TOOLS	Arc Mig	U107113897
30356	MACH/TOOLS	Arc Welder	AC-548949
20658	MACH/TOOLS	Birdgeport Mill	39251
06239	MACH/TOOLS	Wood Drill Press	002835
07493	MACH/TOOLS	Router Table	001051
30499	MACH/TOOLS	MIG Welder	JM131353N
11253	MACH/TOOLS	Jigsaw	200414-W4022
38497	MACH/TOOLS	MIG Welder	KB080126
38496	MACH/TOOLS	MIG Welder	KB007804
30360	MACH/TOOLS	Plasma Table	89807
01838	MACH/TOOLS	Arc Welder	JD719970
33404	MACH/TOOLS	50514-CM SCOTCHMAN IRON WORKER	3613K0316
01842	MACH/TOOLS	EDM MACHINE, SCOTCHMAN 40 TON	Y847M1191
28346	MACH/TOOLS	Hypertherm Powermax45 Hand System	69359
12176	MACH/TOOLS	KitchenAid Dishwasher	FP1406273
10885	MACH/TOOLS	Lincoln Ideal Arc 250 AC/DC	C1020600540
01836	MACH/TOOLS	WELDER ARC, MILLER SDH-222	JD719977
01837	MACH/TOOLS	WELDER ARC, MILLER SDH-222	JD730857
01839	MACH/TOOLS	WELDER ARC, MILLER SDH-222	JD719975
01831	MACH/TOOLS	WELDER ARC, MILLER SRH-222	JD730854
01832	MACH/TOOLS	WELDER ARC, MILLER SRH-222	JD719969
01833	MACH/TOOLS	WELDER ARC, MILLER SRH-222	JD730858
01834	MACH/TOOLS	WELDER ARC, MILLER SRH-222	JD730855
01852	MACH/TOOLS	WELDER TIG, LINCOLN TIG 300/300	AC33153
11853	MONITOR	Monitor	
21655	MONITOR	Viewsonic 22" Wide DVI LCD	QK9073521214

REGULAR MEETING
June 14, 2023

APPENDIX D

NEW COURSE APPROVAL

Board Approval: 12/11/2012

PCA Established:

DL Conversion:

Date Reviewed: Spring 2022

Catalog Year: 2022 - 2023

Allan Hancock College

Course Outline

Discipline Placement: Agricultural Production or Agricultural Engineering or Agriculture (Masters Required)

Department: Life & Physical Sciences

Prefix and Number: AG 153

Catalog Course Title: Introduction to Sustainable Agriculture

Banner Course Title: Introduction to Sustainable Ag

Units and Hours

	Hours per Week	Total Hours per Term (Based on 16-18 Weeks)	Total Units
Lecture	3.000	48.0 - 54.0	
Lab	-	-	
Outside-of-Class Hours	6.000	96.0 - 108.0	
Total Student Learning Hours	9.0	144.0 - 162.0	3.0
Total Contact Hours	3.0	48.0 - 54.0	

Number of Times Course may be Repeated

None

Grading Method

Letter Grade or Pass/No Pass

Requisites

None

Entrance Skills

None

Catalog Description

Introduction to the history, definitions, concepts, principles and practices of sustainable agricultural systems. Includes an examination of case studies to connect sustainable agriculture principles to actual farming practices.

Course Content

Lecture

1. Introduction to Sustainable Agriculture, Terminology and Origins
2. A Comparison of Sustainable and Conventional Agriculture Systems
3. Practices of Conventional Agriculture
4. Energy Use in Agriculture

5. Monoculture and Water Use
 6. Genetic Manipulation of Plants/Genetically Engineered Organisms in Agriculture
 7. Application of Synthetic Fertilizers
 8. Chemical Pest Control
 9. Confined Feeding Operations
 10. Other Terms Related to Sustainability and Their Analysis
 11. Energy Use in Agriculture and Three "E's" of Sustainability
 12. Why Conventional Agriculture Is Not Sustainable
 13. The Road to Sustainability
 14. Sustainable Agriculture Practices
 15. Organic and Biodynamic Certification
 16. Case Studies: A National Perspective
-

Course Objectives

At the end of the course, the student will be able to:

1. Define sustainable agriculture and related terms.
 2. Discuss the three "E's" of sustainable agriculture and the importance of each.
 3. Compare and contrast conventional and sustainable agricultural practices.
 4. Evaluate the role of soil fertility in an ecological production system.
 5. Discuss the principles and strategies of sustainable agriculture.
 6. Discuss historical milestones in the development of sustainable agriculture.
 7. Identify and describe local examples of enterprises using sustainable agricultural practices.
 8. Evaluate and implement methods to protect and enhance soil productivity.
 9. Describe the principles and practices used to enhance and maintain biological diversity in an agricultural environment.
 10. Describe strategies that combine management methods for integrated pest control.
 11. Discuss key principles and practices related to sustainable livestock production.
 12. Locate and apply regulations related to organic certification.
 13. Identify and describe local examples of enterprises engaged in sustainable agriculture production. Explain basic strategies for disease control, prevention and management.
 14. Utilize the scientific method to collect data, calculate production parameters and make scientifically-based management decisions.
 15. Identify and discuss current issues affecting animal agriculture.
-

Methods of Instruction

- **Lecture**
 - **Methods of Instruction Description:**
Lecture, practical lab instruction, computer aid instruction, participative and collaborative learning
-

Assignments

- **Outside Assignments**
Selected readings, instructor provided handouts.
-

Methods of Evaluation

Quizzes Midterm Participation Cumulative Final Exam

Texts and Other Instructional Materials

Adopted Textbook

1. Gliessman, Stephen R. *Agroecology: Ecological Processes in Sustainable Agriculture* Edition: 3rd 2014

Supplemental Texts

1. Agroecology: A Transdisciplinary, Participatory and Action-oriented Approach, 1st Edition. Méndez et al. 2020.
2. Gaia's Garden: A Guide to Home-Scale Permaculture. Hemenway, Toby. Chelsea Green Publishing Co., 2000.

Instructional Materials

None

Student Learning Outcomes

1. AG153 SLO1 - Identify and recommend and/or implement environmentally and economically sustainable control methods for weeds, pests and diseases.
 2. AG153 SLO2 - Describe principles and practices of Sustainable Agriculture.
 3. AG153 SLO3 - Develop cultivation management plans that follow sustainable principles.
 4. AG153 SLO4 - Explain differences and consequences of conventional vs. sustainable agriculture.
-

Distance Learning

This course is not Distance Learning.

Generated on: 4/6/2023 3:07:51 PM

Santa Maria Joint Union High School District – Career Technical Education

AHC AG 153 INTRODUCTION TO SUSTAINABLE AGRICULTURE

INDUSTRY SECTOR: Agriculture and Natural Resources Sector

PATHWAY: Plant and Soil Science

CALPADS TITLE: Intermediate Plant Science (Concentrator)

CALPADS CODE: 7171

HOURS:

Total	Classroom	Laboratory/CC/CVE
180	60	120

JOB TITLE	O*NET CODE	JOB TITLE	O*NET CODE
Agricultural Engineers	17-2021.00	Soil and Plant Scientists	19-1013.00
Agricultural Technicians	19-4012.00	Precision Agriculture Technicians	19-4012.01
Agricultural Inspectors	45-2011.00	Agricultural Workers, All Other	45-2099.00

COURSE DESCRIPTION:

Introduction to the history, definitions, concepts, principles, and practices of sustainable agricultural systems. Includes an examination of case studies to connect sustainable agriculture principles to actual farming practices.

A-G APPROVAL: No

ARTICULATION: None

DUAL ENROLLMENT:

College	Course Code
Alan Hancock College	AG 153

PREREQUISITES:

Prerequisite
Any AG Class

METHODS OF INSTRUCTION

- Direct instruction
- Group and individual applied projects
- Multimedia
- Demonstration
- Field trips
- Guest speakers

STUDENT EVALUATION:

- Student projects
- Written work
- Exams
- Observation record of student performance
- Completion of assignment

INDUSTRY CERTIFICATION:

- Forklift
- OSHA 10

RECOMMENDED TEXTS:

- Gliessman, Stephen R. Agroecology: Ecological Processes in Sustainable Agriculture Edition: 3rd 2014

PROGRAM OF STUDY

Grade	Fall	Spring	Year	Course Type	Course Name
11, 12	✓			Concentrator	AHC AG 153 Introduction to Sustainable Agriculture
11, 12		✓		Capstone	Advanced AG Farm

I.	COURSE CONTENT	CR	Lab/ CC	Standards
	<p>AHC AG</p> <p>Course Content</p> <p>Lecture</p> <ul style="list-style-type: none"> . Introduction to Sustainable Agriculture, Terminology and Origins . A Comparison of Sustainable and Conventional Agriculture Systems . Practices of Conventional Agriculture . Energy Use in Agriculture . Monoculture and Water Use . Genetic Manipulation of Plants/Genetically Engineered Organisms in Agriculture . Application of Synthetic Fertilizers . Chemical Pest Control . Confined Feeding Operations . Other Terms Related to Sustainability and Their Analysis . Energy Use in Agriculture and Three "E s" of Sustainability . Why Conventional Agriculture Is Not Sustainable . The Road to Sustainability . Sustainable Agriculture Practices . Organic and Biodynamic Certification . Case Studies: A National Perspective <p>Course Objectives</p> <p>At the end of the course, students will be able to:</p> <ul style="list-style-type: none"> . Define sustainable agriculture and related terms. . Discuss the three "E s" of sustainable agriculture and the importance of each. . Compare and contrast conventional and sustainable agricultural practices. . Evaluate the role of soil fertility in an ecological production system. . Discuss the principles and strategies of sustainable agriculture. . Discuss historical milestones in the development of sustainable agriculture. . Identify and describe local examples of enterprises using sustainable agricultural practices. . Evaluate and implement methods to protect and enhance soil productivity. . Describe the principles and practices used to enhance and maintain biological diversity in an agricultural environment. . Describe strategies that combine management methods for integrated pest control. . Discuss key principles and practices related to sustainable livestock production. . Locate and apply regulations related to organic certification. . Identify and describe local examples of enterprises engaged in 			<p>Academic:</p> <p>RLST: - . . , - -</p> <p>WS: - . . . , -</p> <p>A-CED: A-APR: A-REI: S-IC: , S-ID: , SEP: , , , , , , , , CC: , , , , , , PS: PS , PS LS: LS , LS .A, LS .B, LS .A, LS .C, LS , LS , LS .B, LS .C ESS: ESS .A, ESS .C, ESS ETS: ETS PE: . . , . . ,</p> <p>CTE Anchor:</p> <p>Communications:</p> <p>Career Planning and Management:</p> <p>Technology: . . ,</p> <p>Problem Solving and Critical Thinking: . . , . Health and Safety:</p> <p>Responsibility and Flexibility: . . . ,</p> <p>Ethics and Legal Responsibilities:</p> <p>Leadership and Teamwork: . . ,</p> <p>Technical Knowledge and Skills: . . , . . ,</p>

sustainable agriculture production. Explain basic strategies for disease control, prevention and management.

- Utilize the scientific method to collect data, calculate production parameters and make scientifically-based management decisions.
- Identify and discuss current issues affecting animal agriculture.

Demonstration and Application:

CTE Pathway:

- G., G., G.
- G., G., G.
- G., G., G.
- G., G., G.
- G., G., G.
- G., G., G.
- G., G., G.
- G., G., G.
- G., G., G.
- G., G., G.
- G., G.
- G., G.
- G.

Entered by:

District: Santa Maria Joint Union High School District
Contact: Paul Robinson, Director of Career Technical Education
Phone: . . . x
Email: probinson@smuhsd.org
Date Created: / /
Date Modified: / /
Date Printed: / /