

The regular monthly meeting of the Minerva Central School Board of Education held on November 14, 2024 was called to order by President Nellie R. Halloran at 6:30 pm.

Present: Ms. Halloran, Mrs. Killon, Mrs. West, Mrs. Griffen, Mr. Sanalitra, Mrs. Husson, Mrs. McCauliffe, Ms. Hyatt and Mrs. Green.

3 Faculty Members

1 Community Member

Pledge of Allegiance

Motion by Mrs. Griffen seconded by Mrs. West to enter into Executive Session at 6:31 pm. Carried 5-0

Motion by Mrs. Killon seconded by Mr. Sanalitra to exit Executive Session at 6:58 pm. Carried 5-0

Tax Collector Presentation: Danae Tucker reported on the school tax collection including: total billed, total collected and fees collected for Minerva and Chester.

Mrs. Husson gave Superintendent's report including: New business, new positions being filled, cleaner position open, Suburban is ready to go, Contractor visits, bid opening, bid report, stage curtains, quiz bowl, quiz bowl transportation, winter sports, sports merger with Johnsbury Central School being changed from 50/50 merger to combined, activity period, trivia contest 7-12, Indian Lake Theater field trip, budget calendar, policy audit, honors breakfast, Superintendent's coffee hour, Thanksgiving break, next board meeting.

Ms. Hyatt gave Curriculum and Instruction Report including: Special education/CSE, NYS report cycle, parent surveys, transition after high school reports, BHSN contract unable to be filled, curriculum data review for math, science and ELA, bench marks, Erin's Law presentation, Signs of Suicide presentation, Sweethearts and Heroes, fire company presentation pre k-6 and 7-12 recruitment, Open House, book fair, fish hatchery field trip, CTE works visit, CASMA, Up Yonda Farm, agriculture in the classroom, Glens Falls Symphony.

Mr. Sanalitra thanked Ms. Hyatt for the thank you letter that was sent to the fire company.

Motion by Mr. Sanalitra seconded by Mrs. West to approve the Reading and Approval of Minutes of Board Minutes from October 10, 2024 regular meeting. Carried 5-0

Motion by Mr. Sanalitra seconded by Mrs. Griffen to approve the Financial Reports and Treasurer's Items including: Treasurer's Report, Warrant #10 for \$282,309.90, Budget Status, Revenue Status and Extra Classroom Report \$49,560.56. Carried 5-0

Committee Reports: First Read Policy #5322 – Cell Phone Policy. Will work on some wording changes.

Correspondence: Letter of resignation from A. Monthony, letter of resignation from R. Vanderwalker.

Motion by Mrs. West seconded by Mrs. Killon to approve New Business items a-h and I-o:

- a) Action to accept the External Audit/Financial Report for the 2023-24 school year prepared by Boulrice & Wood CPAs, P.C.
- b) Action to accept the 2023-2024 External Audit Corrective Action Plan.
- c) Action to adopt the 2024-2025 Budget Development Calendar.
- d) Action to amend the approval to surplus commercial grade grater. (Change MCS fixed asset number 000609)
- e) Action to accept the updated Substitute List.

- f) Action to recognize the following Johnsbury Athletic Appointments
 - i. Girls Modified Basketball- Kate Bennett and Allison Gonyo
 - ii. Boys Modified Basketball- Jake Sauer-Jones and Tom Zauner
 - iii. Boys Varsity Basketball- Aaron Chambers
 - iv. Nordic- Peter Morehouse
- g) Action to accept the letter of resignation from Anthony Monthony from his Food Service Helper/Custodian/Bus Driver position.
- h) Action to accept the letter of resignation from Ruth Vanderwalker from her Teacher's Aide position.
- l) Action to accept the bid from Gallo Construction for the General Construction contract of the Minerva Central School capital project in the total amount of \$1,527,450.
- m) Action to accept the bid from K&L Plumbing and Heating Inc for the Mechanical/Plumbing Construction of the Minerva Central School capital project in the total amount of \$252,600.
- n) Action to accept the bid from Krueger Electrical Contracting, LLC for the Electrical Construction of the Minerva Central School capital project in the total amount of \$259,995.
- o) Action to accept the bid from WTI for the OMNIA Contract #R180903-318850 of the Minerva Central School capital project in the total amount of \$856,565. Carried 5-0

Motion by Mr. Sanalitra seconded by Mrs. Griffen to approve New Business item i:

- i) BE IT RESOLVED, that the Board of Education of the Minerva Central School District hereby accepts the recommendation of the Superintendent to appoint Ruth Vanderwalker as a Full Time Food Service Helper/Cleaner as per CSEA contract (MOA Amended- Step 5-10 month/NO CDL). In accordance with Civil Service Rules, such an appointment is a probationary appointment in effect for 10 months, effective November 18, 2024. Pay and benefits shall be as set forth in the CSEA collective bargaining agreement. Carried 5-0

Motion by Mrs. Griffen seconded by Mrs. West to approve New Business item j.:

- j) BE IT RESOLVED, that the Board of Education of the Minerva Central School District hereby accepts the recommendation of the Superintendent to appoint Tanya Muniz as a Teacher Aide as per CSEA contract (Teacher Aide 2024-2025 salary). In accordance with Civil Service Rules, such an appointment is a probationary appointment in effect for 52 weeks, effective November 18, 2024. Pay and benefits shall be as set forth in the CSEA collective bargaining agreement. Carried 5-0

Motion by Mr. Sanalitra seconded by Mrs. Killon to approve New Business item k.:

- k) Action to amend the appointment of Kayla Sullivan from Full Time Cleaner as per CSEA contract (MOA Amended- Step 5-10 month/NO CDL) to Full Time Custodian/ Bus Driver as per CSEA contract(MOA Amended Step 5-10 month/NO CDL). Once a CDL is obtained she will be moved to Step 5- 10 month w/CDL. Effective November 18, 2024. Carried 5-0

Motion by Mrs. Killon seconded by Mr. Sanalitra to accept the recommendations of the Committee on Special Education for the students numbered 7713 and 7686. Carried 5-0

Open Public Session: Lynn Green commented on the notes of encouragement being sent to recent graduate Nathan Vanderwarker in support while he goes through basic training.

Motion by Mrs. Griffen seconded by Mrs. West to adjourn meeting at 8:03 pm. Carried 5-0