

**Mission:** Cornerstone Montessori Elementary School's mission is to support children from culturally and economically diverse backgrounds living in or near St. Paul's East Side through a rigorous and high-impact Montessori program that empowers them to make positive decisions, develop self-discipline, and create a true sense of responsibility for themselves and others in their community.

Topic	Description	Supporting Documents	Function <sup>1</sup>	Presenter	Time
<b>Regular Business</b>					
Call to Order	Welcome to Virtual Meeting via Zoom	None	I	Jean	3 min
Public Comment Period	Comments limited to 3 minutes per person	Sign-up sheet, Policy 206	I	Jean/Guests	0-10 min
Consent Agenda	<ul style="list-style-type: none"> <li>Draft Previous Month Meeting Minutes</li> <li>526 Hazing Prohibition</li> <li>Designate Identified Official with Authority (IOwA)</li> </ul>	Distributed at least 1 week in advance of mtg	M	Jean	5 min
Approve Agenda	Any modifications, any movement of Consent Agenda items NOTE: Rollcall voting, each member's vote recorded in minutes	Consent/Mtg Agenda	M	Jean	3 min
Conflict of Interest	Based on approved agenda, identify any conflicts of interest	Meeting Agenda	D	Jean	1 min
Treasurer's Report	<ul style="list-style-type: none"> <li>Financial Statements - review/accept previous month</li> <li>Review/accept next year's budget</li> </ul>	Pre-reading/at meeting	D, M	Joe	20 min
HOS Report	<ul style="list-style-type: none"> <li>School Operations</li> </ul>	Pre-reading/at meeting	I, D	Alyssa	10 min
<b>Today's Meeting</b>					
Dir of Business Operations	<ul style="list-style-type: none"> <li>Enrollment update</li> </ul>	Pre-reading/at meeting	I, D	Chris	5 min
Grant Activities	<ul style="list-style-type: none"> <li>Update on grant writer activities</li> </ul>	At meeting	I, D	Carolyn	5 min
Governance Committee	<ul style="list-style-type: none"> <li>Change to bylaws and Articles of Incorporation</li> </ul>	At meeting	I, D	Julaine	5 min
Board Chair Report	<ul style="list-style-type: none"> <li>Equity Alliance Report Status</li> <li>Totem Town tour</li> <li>Hillcrest Golf Course development status</li> </ul>	At Meeting	I, D	Jean/Sarah	10 min
<b>Meeting Wrap-up</b>					
Next Meeting Agenda	Suggested agenda items for next board meeting	None	D	All	3 min
Reflection & Adjournment	Self-Assessment on board meeting, call for motion to adjourn	None	D, M	All	5 min

<sup>1</sup> **Function Description:** I = Informational, questions only for clarity. D = Discussion item, when item distributed in advance, contact author with questions prior to meeting. E = Educational material, may include reading assignment prior to meeting, M = anticipated motion at meeting. A = Board activity.