

SEASIDE SCHOOL DISTRICT 10

Regular Meeting of the Board of Directors - Minutes

Tuesday, May 17, 2022, immediately following the 6:00 pm Budget Committee Meeting
Secondary School Library, 2600 Spruce Drive, Suite 200, Seaside and virtual via ZOOM

PRESENT:

- Board Members: In-Person: Brian Taylor, Michelle Hawken, Shannon Swedenborg, Mark Truax, Chris Corder, Brian Owen, Sondra Gomez.
- Administration: In-Person: Superintendent Susan Penrod, Assistant Superintendent Sarah Shields, Business Manager Toni Vandershule, Assistant Principal Jason Boyd. Zoom: Assistant Principals Wendy Crozier and Brandon Larson.
- Others: In Person: IT Specialist Greg Dotson, Executive Assistant Leslie Garvin, SEA President Chad Clouse, Nancy McCune, Tracy Flaigg-Fairless, Jack Walker. Zoom: RJ Marx, Chuck Albright, Sarah Spalding, Ryan Hull, Brian Hardebeck, Katherine Ethridge, Suzy Wintjen, Jenny Edwards.

1. CALL TO ORDER

Chair Brian Taylor called the Regular Meeting of the Board to order and explained how to make a request for public comment. A quorum of the Board was present.

2. AGENDA REVIEW

A request was made by Superintendent Penrod to move the Robotics presentation to before the Consent Agenda and add additional items to the agenda, as listed:

- Consent Agenda/Employment action – Hire Jessica Gordon, Elementary SPED Teacher
- Consent Agenda/Employment action – Resignation of Kimber Parker
- Consent Agenda/Employment action – Hire Kristi Roberts, MS SPED Teacher
- Action Items – FBLA Out of State Trip

Shannon Swedenborg **MOVED, SECONDED** by Michelle Hawken to approve the agenda, with the inclusion of the additional items as requested.

The MOTION CARRIED (7-0).

3. CORRESPONDENCE

None

4. DELEGATIONS/GUESTS

None

5. Robotic Presentation

Robotics coach Toni Vandershule introduced herself and then turned it over to the team members. Students Michael Flaigg-Fairless, Jonathan Krizo, Zach Fakuda, and Oswaldo Acuna each introduced themselves and talked about their role on the team. Then, the team demonstrated their robot and described the challenge in competition.

6. CONSENT AGENDA

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Shannon Swedenborg **MOVED, SECONDED** by Michelle Hawken, to approve the Consent Agenda, with the approved additions of:

- Consent Agenda/Employment action – Hire Jessica Gordon, Elementary SPED Teacher
- Consent Agenda/Employment action – Resignation of Kimber Parker
- Consent Agenda/Employment action – Hire Kristi Roberts, MS SPED Teacher

The MOTION CARRIED (7-0).

Consent Agenda items:

A. Approve Minutes of the April 19, 2022 Regular Session - Exhibit A

B. Approve Check Listing - Exhibit B

C. Approve Routine Personnel Items

1. Employment 2022-23/Kelley Flory – 3rd Grade Teacher - Exhibit C
2. Employment 2022-23/Megan Sparks – Kindergarten Teacher - Exhibit D
3. Employment 2022-23/Therese DeBartolo – 5th Grade Teacher - Exhibit E
4. Employment 2022-23/Ashley Beaudoin – 1st Grade Teacher - Exhibit F
5. Employment 2022-23/Lori Simonsen – 4th Grade Teacher - Exhibit G
6. Employment 2022-23/Daniela Anguiano – Temporary 4th Grade Teacher - Exhibit H
7. Employment 2022-23/Meredith Cupples – Elementary SPED Teacher - Exhibit I
8. Employment 2022-23/Renee Seppa – Middle School Science Teacher - Exhibit J
9. Employment 2022-23/Nicole Hummel – Middle School Art Teacher - Exhibit K
10. Employment 2022-23/Karen Baller – Middle School Math Teacher - Exhibit L
11. Transfer 2022-23/Jennifer Glasson – from Elementary SPED Teacher to 2nd Grade Teacher - Exhibit M
12. Resignation/Annie Forman – Middle School Science Teacher - Exhibit N
13. Resignation/Joanne Kallunki – High School Counselor - Exhibit O

D. Policy Adoption

1. Section E: Support Services - Exhibit P
 1. EBBB: Injury/Illness Reports
 2. EEAE: Student Transportation in Private Vehicle
 3. EF: management of Food Services
 4. EFA: Local Wellness Program
 5. EFA-AR: Local Wellness Program
 6. EFAA: District Nutrition and Food Services
 7. EFAA-AR: Reimbursable School Meals
 8. EFD: Food Preparation
2. Section G: Personnel - Exhibit Q
 - a. GBH/JECAC-AR: Parental/Family Relationship
 - b. GBN/JBA-AR(2): Federal Law (Title IX) Sexual Harassment Complaint Procedure
 - c. GCDA/GDDA: Criminal Records Checks and Fingerprinting

- d. GCDA/GDDA-AR: Criminal Records Checks and Fingerprinting
 - e. GCPD: Discipline and Dismissal of Licensed Staff
 - f. GCPD-AR: Discipline and Dismissal of Licensed Staff
 - g. GDPD: Suspension and Dismissal of Classified Employees
 - h. GDPD-AR: Suspension and Dismissal of Classified Employees
3. Section I: Instruction - Exhibit R
 - a. IGBAG-AR: Special Education – Procedural Safeguards
 - b. IGBHE: Expanded Options Program
 - c. IGBHE-AR: Annual Expanded Options Program Notification
 - d. IIA-AR(1): Instructional Materials/Program Adoption Procedure
 - e. IIA-AR(2): Challenge of Instructional Materials
 - f. IIA-AR(3): Challenge Request for Instructional Materials
 - g. IICC: Volunteers
 4. Section J: Students - Exhibit S
 - a. JEC-AR: School Admissions
 - b. JECB-AR(1): Admission of Nonresident Students
 - c. JECB-AR(2): Request for Nonresident Student Admission-Interdistrict Transfer
 - d. JECB-AR(3): Application for Nonresident Student Admission-Tuition Students
 - e. JECB-AR(4): Request for Interdistrict Transfer Out of Resident District
 - f. JECDA: Transcript Evaluation
 - g. JECDA-AR: Transcript Evaluation Procedures
 - h. JECE: Student Withdrawal From School
 - i. JFCG-AR: Discipline for Use, Possession, Distribution or Sale of Tobacco Products or Inhalant Delivery Systems
 - j. JFCHA: Use of Alcohol for Cooking
 5. Section K/L: District –Community Relations - Exhibit T
 1. KJ: Commercial Advertising
 2. KH-AR: Commercial Advertising
 3. LBEA: Resident Student Denial for Virtual Public Charter School Attendance

7. **PUBLIC COMMENT**

None.

8. **ACTION ITEMS**

A. **Service Consulting Agreement with Educational Consortium for Telecommunications Savings -Exhibit U**

Superintendent Penrod gave an overview of the document saying that it is a continuation of our agreement for Erate.

Michelle Hawken **MOVED, SECONDED** by Brian Owen to approve the Service Consulting Agreement with Educational Consortium for Telecommunications Savings, as presented.

The MOTION CARRIED (7-0).

B. **Superintendent Evaluation Summary/2021-2022– Exhibit V**

Chair Taylor read in full the Superintendent Evaluation Summary document (Exhibit V)

Michelle Hawken **MOVED, SECONDED** by Sondra Gomez to approve the Superintendent Evaluation, as presented.

The MOTION CARRIED (7-0).

C. Superintendent Goals

Chair Taylor read aloud the three Superintendent Goals for 2022-2023. 1) Develop a comprehensive, District-Wide Emergency Response Plan, 2) Complete design and construction of a new softball field complex, and 3) In collaboration with the Leadership Team, develop a district-wide Instructional Framework.

Michelle Hawken **MOVED, SECONDED** by Chris Corder to approve the Superintendent goals, as presented.

The MOTION CARRIED (7-0).

D. FBLA Out of State Trip

Superintendent Penrod presented a letter from Mike Verhulst regarding an out of state trip for FBLA to attend a National Leadership Conference in Chicago.

Member Gomez asked what kind of fundraising they are doing. Penrod said that she could find out. Leslie Garvin noted that one of their fundraisers is Bottle Drop. Assistant Principal Jason Boyd said that they plan ahead of time and have a business plan that include fundraising.

Superintendent Penrod said that FBLA will be presenting to the Board in June.

Michelle Hawken **MOVED, SECONDED** by Sondra Gomez to approve the FBLA out of state trip to Chicago.

The MOTION CARRIED (7-0).

9. REPORTS AND DISCUSSION

A. Softball

Project Manager Brian Hardebeck reported that research of the Broadway Field site has continued and he projected a site layout (attached). He explained that with the location of the batting building, we are short of having enough space for a softball field.

Hardebeck reminded the Board that at the last meeting they also approved exploring the N40 site. After presenting to the City Parks Committee, they support the N40 concept. Superintendent Penrod explained that she and Chris Corder were also in attendance at the Parks meeting and she will find out if the City would also like us to attend a City Council meeting.

Chair Taylor asked, if the batting facility was in another location, would a field fit. Hardebeck answered that it would. Taylor asked what the cost effectiveness of moving the batting facility vs. developing the N40 is. Hardebeck said that we could certainly enter into conversation with stakeholders about this.

There was discussion about what equal access means in terms of the OCR, and what kinds of amenities are needed. Assistant Principal Jason Boyd explained that the OCR looks at “units

of benefit". He said that the OCR does not care who paid for something or who owns it. What matters is if something is available and provides a benefit.

Hardebeck confirmed that the question of moving the batting facility will be explored.

Corder asked if we need to start looking at securing a contractor, considering the timeline. Hardebeck explained that the district is going to use an existing purchase agreement that satisfies the public procurement process. Hardebeck continued, saying that construction is planned for after the spring 2023 season – this is after the OCR deadline, but we think they will be amenable to this. Corder asked if we have a contractor lined up. Hardebeck said that Big River is in the area and he is having conversations with them.

Member Gomez asked if there are fines if we don't meet the OCR deadline. Hardebeck said that he thinks OCR will work with us if we are making substantive progress.

B. Superintendent Report

Superintendent Penrod shared a presentation (attached). Her presentation included a Covid update, information on the Clatsop Works program and the new HB 4030 Retention and Recruitment Grant. She stated that the district is going to hire two Clatsop Works interns for the tech department, as well as one in the business office.

Chris Corder spoke about his experience, as an employer, with the Clatsop Works program and his work to allow students into jobs where they may use power tools.

In regard to the retention and recruitment grant, Corder mentioned his use of a kicker benefit when his employees make referrals.

C. Administrative Reports

Jason Boyd – reported on a MS dance, last progress reports, a blood drive, track to State, three band performances next week, choir performing at the convention center, Pacifica Presentations on June 1, fifth grade fly up, sports physicals, awards season, and graduation.

Sarah Shields – indicated that she is reporting on elementary for Juli. She reported about a May staff work party to hang student painted stars and puffins on the fence, a jog-a-thon fundraiser, and Kinder Connect.

Brandon Larson – thanked Breighley Sexton and the PTO for their work on the MS dance, he also thanked Jennifer Gooch and the Builders Club. He congratulated the MS track qualifiers.

D. Charter School Report – Ryan Hull

Hull reported on finishing round one of state testing, a book blast, and Kinder Connect.

E. SEA/OSEA Reports – Chad Clouse

Clouse talked about the great work the Wellness Committee is doing, the work Suzanna Kruger's science class is doing surveying rabbits in Cannon Beach, a great PD led by Carly Baltazar on instructional technology, and a shout out to Mike Hawes for organizing Pacifica Projects.

Clouse mentioned a couple of SEA concerns. One is having enough classified staff to support teachers and the second is the condition of the track field and the fact that it is so wet that it is unusable for PE and athletics.

F. **Student Representative Report** – Lilli Taylor

Taylor reported on spring week, finalizing new ASB officers, prom, and track state qualifiers.

10. **INFORMATION**

Superintendent Penrod reported on the end of the year staff breakfast on June 16 and on graduation on June 9.

It was noted that Brian Taylor, Brian Owen, and possibly Michelle Hawken will not be available for the June meeting.

Member Mark Truax thanked Business Manager Toni Vandershule for her work on the budget.

11. **ADJOURN REGULAR SESSION**

12. **NEXT MEETING OF THE BOARD OF DIRECTORS**

- Tuesday, June 21, 2022 – Regular Session

Leslie Garvin
Executive Assistant