

TROY SCHOOL DISTRICT 287
PO BOX 280
TROY, ID 83871

**APPLICATION FOR EMPLOYMENT
CLASSIFIED PERSONNEL**

Type of position you are seeking: (Check all that apply)

Position: ☐ Peer Tutor ☐ Clerical ☐ Custodial ☐ Substitute Teacher, Certified? ___ Yes (attach copy) ___ No ☐ Food Service ☐ Teachers Aide ☐ Coach ___ Head ___ Assistant ___ Volunteer ☐ Bus Driver ☐ Sub Bus Driver	Employment Status: ☐ Full Time ☐ Part Time ☐ Substitute ☐ Temporary ☐ On Call	Location: ☐ Troy Elementary ☐ Troy High School ☐ District Office
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Name _____
(Last) (First) (Middle Initial)

Present Address _____
(Street Address and Mailing Address) (City) (State) (Zip Code)

Email address _____

Telephone Number: Home _____ Work _____

Date of Birth(Optional) _____

Name and telephone number where a message could be left for you, if necessary:

Date available to start work: _____

The Idaho State Department of Education requires fingerprints of all employees. Have you been fingerprinted by the SDE? Yes ___ No ___. If yes, please give place _____ and date _____. If no, please contact the District Office at 835-3791 to make arrangements to be fingerprinted. You will be required to pay \$32.00 to the State Department of Education for the background checks (for volunteers: \$30.00).

Have you ever been convicted of a felony? ___ Yes ___ No If yes, please explain _____

List any physical disability that would prohibit you from completing the duties and responsibilities of the position for which you are applying:

Personal References: (Do not include former employers or relatives.)

<u>Name</u>	<u>Mailing Address</u> <u>City, State, Zip Code</u>	<u>Telephone</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Educational Background:

<u>Type of School</u>	<u>Name & Address</u>	<u>Years Completed</u>	<u>Diploma/Degree</u>	<u>Date</u>	<u>Course/Major</u>

Do you hold a current license or certificate which pertains to the position for which you are applying?

Describe: _____

List special skills/equipment operated:

Work History: (List in order, last to present employer first) If additional space is needed please continue on a separate sheet of paper.

<u>Employer</u>		<u>Dates Employed</u>	<u>Work Performed</u>
<u>Address</u>			
<u>Telephone Number (s)</u>			
<u>Job Title</u>	<u>Supervisor</u>		
<u>Reason for Leaving</u>			
<u>Employer</u>		<u>Dates Employed</u>	<u>Work Performed</u>
<u>Address</u>			
<u>Telephone Number (s)</u>			
<u>Job Title</u>	<u>Supervisor</u>		
<u>Reason for Leaving</u>			
<u>Employer</u>		<u>Dates Employed</u>	<u>Work Performed</u>
<u>Address</u>			
<u>Telephone Number (s)</u>			
<u>Job Title</u>	<u>Supervisor</u>		
<u>Reason for Leaving</u>			

Additional comments: (attach separate page if more space is needed)

I hereby certify that the information I have provided is true to the best of my knowledge and belief.

(Signature)

(Date)