

Augusta Independent Board of Education
September 8th, 2022 6:00 PM
207 Bracken Street
Augusta, KY

Attendance Taken at: 6:00 PM

Present Board Members:

Mrs. Laura Bach
Mrs. Dionne Laycock
Mr. Shawn Hennessey
Ms. Chasity Saunders

Absent Board Members:

Mrs. Julie Moore

1. Call to Order

1.1. Roll Call

1.2. Pledge of Allegiance

1.3. Mission Statement

Rationale:

The mission of Augusta Independent School is to ensure all students achieve high levels of learning in a nurturing climate, empowering them to be responsible and productive citizens of a global community.

1.4. Approval of Agenda

Order #22-882 - Motion Passed: Approval of the agenda as presented. Passed with a motion by Ms. Chasity Saunders and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Absent
Ms. Chasity Saunders	Yes

2. Staff Recognition

Rationale:

Welcome to the Augusta Independent Family!

New Staff 2022-2023

Latrisha Caudill - School-Based Mental Health Therapist

Ken Fuller - School Resource Officer (SRO)

Karla Hinson - Cafeteria Staff

Todd Kelsch - Family Resource Youth Services Coordinator

Corie McKibben - High School Math Teacher

Annette Reule - Instructional Aide

Troy Teegarden - High School English Teacher

2.1.*BREAK

3. Communications

3.1. Principal's Report/Student Achievement

Rational:

Principal, Robin Kelsch reported iReady diagnostic testing is scheduled for the upcoming week and students will participate in the state-wide High Attendance Week for a chance to earn rewards. Faculty and staff participated in high quality professional development prior to

school starting, staff will continue PBIS PD and program implementation during the school year and the Future Forward Literacy Program will be launched soon, according to Principal Kelsch. He also stated school safety was a top priority and having School Resource Officer, Ken Fuller was a critical component of the school's emergency management plan.

3.2. Superintendent's Report

Rationale:

Superintendent, Lisa McCane was pleased to inform board members the district will host a COVID-19 vaccine clinic September 20th for first dose vaccines or boosters for all staff and students. School nurse, Lou Ann Perkins successfully obtained an incentive grant for students to receive a \$20 gift card for taking a first dose vaccine or booster. Superintendent McCane also updated the board on the quarantine board policy regarding staff COVID-19 absentee days.

3.3. Personnel

Rationale:

Classified Hire:

Karla Hinson - Cafeteria Staff

Certified Hires:

Latrisha Caudill - School Based Mental Health Therapist

Corie McKibben - High School Math Teacher

3.4. Attendance/Enrollment

Rationale:

August 2022

Enrollment: P-12: 320 and K-12: 300

Panther Virtual Learning Academy: 5 (4 high school, 1 elementary)

August Attendance: 98.29%

3.5. Citizens

Rationale:

An audience member asked what the current enrollment number was. PK -12 is 320

3.6. Board Members

Rationale:

Board member, Laura Bach praised the district for replacing an outdoor light by the buses as an increased safety measure.

4. Business Action/Discussion Items

4.1. Approve Monthly Budget Report

Rationale:

August 2022 Budget Report

General Fund

Revenue receipts through August totaled \$254,000.

Local Revenue: Nearly \$3,000 was received in motor vehicle taxes, while \$2,300 was collected in utilities tax. \$1,600 was received for reimbursement of expenses. \$800 was received for delinquent property taxes.

State Revenue: \$243,000 was received in SEEK funding. \$1,100 was received for revenue in lieu of taxes from the state.

Federal Revenue: \$1,700 was received for Medicaid reimbursement.

Expenditures through August totaled \$220,000.

School Budget: The school budget is \$27,413. \$5,600 was expended through August. Expenses included \$2,100 on general supplies, \$1,300 for technology resources, \$1,100 on copier fees, and \$1,000 on dues and fees.

Maintenance Budget: Expenses totaled \$71,000 through the first two months. Expenses included \$44,000 on property insurance, \$13,500 on salaries and benefits, \$8,000 on utility services, \$3,000 on general supplies, \$800 on professional services, and \$600 machinery. 21% of the maintenance budget has been utilized.

Transportation Budget: In August, costs totaled \$25,000. \$11,000 has been spent on vehicles (Suburban payment), while annual fleet insurance was \$6,300. Salaries and benefits accounted for \$4,700. \$1,800 has been expended on repair parts and tires. \$700 has been spent on diesel fuel/gasoline. 20% of the transportation budget has been utilized.

For the general fund, year-to-date receipts exceeded expenditures by \$33,000.

Special Revenue Fund

Nothing to report.

Food Service Fund

Revenue: \$400 was received in local revenue. Food service started with a balance of \$89,000.

Expenditures: Expenses totaled \$12,000 through August including \$10,000 on salaries and benefits and \$1,400 on dues and fees.

The food service balance as of August 31 was approximately \$78,000.

Order #22-883 - Motion Passed: Approve Monthly Budget Report passed with a motion by Ms. Chasity Saunders and a second by Mrs. Laura Bach.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Absent
Ms. Chasity Saunders	Yes

4.2. Approve 2022-2023 Working Budget

Rationale:

2022-2023 Working Budget

The Working Budget is the final projection for the current fiscal year with significant and known conditions. SEEK funding has been established, a solid estimate of ADA is available, and staffing is in place. Other planned activities are finalized as the clarity of the budget situation has improved. Grant awards have been received and are budgeted.

General Fund

Revenues

The beginning fund balance for 2022-23 now stands at \$792,600, an increase of \$172,700 compared to the previous year. While SEEK revenues will increase by \$73,000 this year, state payments are still based on pre-COVID ADA. When the state begins using current and actual numbers the district should see a significant additional increase in SEEK revenue. Revenues for 22-23 are expected to increase by \$146,000 over 21-22 actuals. Fund transfers from Capital Outlay and the Building Funds equal \$195,070. Total current revenue is projected at \$3,201,461.

Expenditures

Salary increases in this budget are based on salary increase granted by the Board and the experience step for both classified and certified personnel. Salaries and benefits are budgeted at \$1,856,000 and will more than accommodate current staff and allow for additional staff if needed.

The school's instructional budget is \$27,000. Other operational costs such as utilities, maintenance, fuel, insurance, etc. are budgeted based on historical trends and actuals. The total insurance package is budgeted at \$49,511 compared to expenditures of \$54,090 last year. Non-personnel costs are budgeted at \$517,000, an increase of \$37,000. Transfer tuition is not budgeted at zero. Total budgeted expenditures are \$3,188,086 compared to \$2,980,194 in 21-22.

The projected ending fund balance is \$806,000 equivalent to a 23.25 % contingency.

Special Revenue Fund

The budgets in the Special Revenue Fund are dictated by state and federal grant awards. The personnel that are paid from these grants have been budgeted using the new salary and benefit levels. There are \$1,740,000 budgeted in local, state and federal grants, compared to last year's expenditures of \$1,067,000. This reflects the grant funding provided through CARES and the RESCUE Act. The budget details for the additional grants remains to be fleshed out by the Board and administration. Indirect costs may also be charged for the administration of the federal funds.

District Activity Fund

The district activity fund is budgeted using the fundraising and donation revenue equivalent to 2021-22.

Capital Outlay Fund

Revenue of \$26,426 is budgeted in Capital Outlay, (\$100 per child in ADA). This amount will be transferred to General Fund for operating expense.

Building Fund

This year's revenue is \$268,492 (\$205,772 state/\$62,720 local). This is an increase of \$93,000 due to ADA increases and full funding of KG.

\$99,530 is budgeted for local debt service and the balance is budgeted to be transferred to General Fund for operating expense or can be used to pay for up-front costs incurred for construction, and be reimbursed after the bond proceeds are received.

Debt Service Fund

This is a transfer fund to record debt payments. The local debt service requirement is \$99,530.

Food Service Fund

The Food Service Fund begins the year with a fund balance of \$88,995. Revenues are expected to increase by at least \$21,000 while costs are expected to go up by \$30,000. The contingency budget for Food Service is \$113,468 and is equivalent to 30.7%. The total Food Service budget is \$369,188.

Order #22-884 - Motion Passed: Approve 2022-2023 Working Budget passed with a motion by Ms. Chasity Saunders and a second by Mrs. Laura Bach.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Absent
Ms. Chasity Saunders	Yes

4.3. Approve Funding Assurance FY23

Rationale:

The board approved the funding assurances as annually required for the new fiscal year to verify the school and district is in compliance for all funding sources granted to the district. Refer to pages 3-64 of attachment.

Order #22-885 - Motion Passed: Approve Funding Assurance FY23 passed with a motion by Mr. Shawn Hennessey and a second by Ms. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Absent
Ms. Chasity Saunders	Yes

4.4. Approve Full-Time Emergency Certification

Rationale:

The board approved a full-time emergency certification for a high school math teacher for the 2022-2023 school year.

Order #22-886 - Motion Passed: Approve Full-Time Emergency Certification passed with a motion by Mrs. Laura Bach and a second by Ms. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Absent
Ms. Chasity Saunders	Yes

4.5. Approve Monthly Facilities Report

Rationale:

August Maintenance:

- Repaired toilet in library girls' restroom
- Repaired gym light
- Replaced light in band room
- Created two additional handicap parking spaces
- Replaced toilet in cafeteria
- Replaced main office area water heater
- Repaired refrigerator in cafeteria
- Changed locks on gym doors
- Painted front hall restrooms
- Repaired HVAC in library computer lab
- Replaced panel board on stage in gym
- Repaired spindles on staircase bannister
- Relocated washer and dryer to girls' locker room
- Painted hallway to cafeteria

Order #22-887 - Motion Passed: Approve Monthly Facilities Report passed with a motion by Mr. Shawn Hennessey and a second by Ms. Chasity Saunders

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Absent
Ms. Chasity Saunders	Yes

4.6. Approve KDE Waiver Requests for Facility Programming and Construction Criteria Planning

Rationale:

- Architect, Craig Aossey presented the new gymnasium artist render Design Development Updates and recommended to the board a No Impact Flood Study be conducted by GRW Engineering Firm. The study will provide necessary analysis and evaluate whether an increase in flood height will occur and if findings confirm there will be no rise, a No-Rise Certification and technical data will be signed by a registered professional engineer and submitted to the Kentucky Division of Water and FEMA. The benefit to conduct the \$10,000 study is to save an estimated \$100,000 on the new gym build if less materials and labor are needed. In order to perform the No Impact Flood Study, Buffalo Trace Surveying, LLC, will be responsible for transferring a current elevation from the City of Brooksville to the Augusta Independent School site and estimated to cost \$1,100.
- The board unanimously approved to request two waivers from KDE for the Facility Programming and Construction Criteria Planning Guide 702 KAR 4:170. Both are common waivers that are often needed, according to Architect Craig Aossey.
- The board unanimously authorized Superintendent Lisa McCane to proceed with conducting the No Impact Flood Study and the survey work needed for the study.

1. Request waiver from KDE to allow use of inserts in wood gym floor for volleyball standards.

702 KAR 4:170 does not allow for the installation of sockets in the gym floor for volleyball supports. These sockets are the industry standard for schools and flush caps have improved over the years so they are not the hazard they were perceived to be when the regulations were written. The options are to a. request a waiver; b. use free standing volleyball standards with a large weighted base; c. use volleyball equipment that drops from the ceiling above. Option a. is the most cost effective with the least effort for maintenance. None of my clients have opted for option b, and option c would require increasing the height of the building to accommodate the suspended goals above the basketball court without letting them hang in the required clear overhead space. (These ceiling supported systems also require additional roof structure support, power requirements, and added equipment cost for the system.

2. The second waiver request is for a reduction in the number of showers in the locker rooms.

Per the current standards (written in 2009), there is a requirement for minimum five (5) shower heads in each shower area with modesty panels required for girls. This standard was written when all students were expected to shower for P.E. each day and teams showered after practice. That is no longer the norm.

The district's budget and space are limited, and public showers require space and expensive abuse resistant plumbing fixtures. On recent gymnasium projects we have been allowed to provide a single shower in each restroom and your staff have agreed that this should be sufficient for your needs. (I had a conversation with a KDE facilities team member on Saturday and they suggested that if you receive funding as a FEMA shelter, then they may not allow this reduction in shower numbers because FEMA wants showers in the building if it is used as a shelter.)

Order #22-888 - Motion Passed: Approve KDE Waiver Requests for Facility Programming and Construction Criteria Planning passed with a motion by Mrs. Laura Bach and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Absent
Ms. Chasity Saunders	Yes

4.7. Approve Relocation of Board Property

Rationale:

The Future Forward Literacy Team will be utilizing space in the fitness center to implement the new literacy program. In order to utilize the fitness center as a partial instructional

space, one large 4-station fitness machine will be relocated. Blue Collar Barbell, owned by Coach Joey Crouch will accommodate the machine which will allow student athletes to continue use when training at the center. Attached are pictures of the fitness machine and the board property sticker. Superintendent McCane stated a contract with Mr. Crouch will be maintained on file at the board office.

Order #22-889- Motion Passed: Approve Relocation of Board Property passed with a motion by Mrs. Laura Bach and a second by Ms. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Absent
Ms. Chasity Saunders	Yes

5. Business Consent Items

Order #22-890 - Motion Passed: Approval of the Business and Consent items as presented passed with a motion by Mrs. Laura Bach and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Absent
Ms. Chasity Saunders	Yes

5.1. Approve Previous Meeting Minutes

5.2. Approve Fundraisers

5.3. Approve Revised Chromebook Fee Schedule

Rationale:

- This is the first time the district has increased replacement fees since implementing Chromebooks, while the replacement costs have steadily risen over the last few years.

5.4. Approve Travel Reimbursement Increases

Rationale:

Superintendent Lisa McCane recommended the board increase the district's travel reimbursement rates.

Below are the current rates, recommended increases and comparison rates to local districts.

	Augusta Currently	Recommended Changes
Meals per day	\$30	\$40
Mileage	.38 per mile	.40 per mile
Tips	15%	\$40 per day including tips in that amount.

Local District Travel Reimbursement Rates.

	Mason	Roberson	Nicholas
Meals per day	\$50	\$50	\$36
Mileage	State mileage rate	State mileages rate	State mileage rate
Tips	Included in \$50	Included in \$50	Unknown

5.5. Approve Bills

5.6. Approve Treasurer's Report

6. Approve Adjournment

Rationale:

October 6th: Board Meeting @ 6:00 P.M.
October 10th-14th: No School - Fall Break
November 8th: No School - Election Day
November 10th: Board Meeting @ 6:00 P.M.
November 23rd-25th: No School - Thanksgiving Break

Order #22-891 - Motion Passed: Approve Adjournment passed with a motion by Ms. Chasity Saunders and a second by Mrs. Laura Bach.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes

Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Absent
Ms. Chasity Saunders	Yes


Julie Moore, Chairperson


Lisa McCane, Superintendent