

**HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
August 11, 2025
STUART M. TOWNSEND ES MEDIA 6:30 pm**

MINUTES

1. **CALL TO ORDER** – Present: Mr.Moulton, Mr. Hunt, Mrs. Hack, Ms. Kent Absent: Mr.Weiss, Mrs.Graham
2. **PLEDGE OF ALLEGIANCE**
3. **CORRESPONDENCE** - None
4. **ADMINISTRATIVE COMMENTS** - None
5. **OLD BUSINESS** (ACTION) (PA)
 - A. **Board Meeting Minutes**
Resolution #20
As recommended by the Superintendent to approve the July 14, 2025 Organizational & Regular Meeting minutes.

Motion by Mrs. Hack Seconded by Mr. Hunt

Yes: 3 No: 0 Abstain:0
 - B. **Adirondack Area School Boards Association**
Resolution #21
As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District hereby approves the 2025-2026 membership between the District and the Adirondack Area School Boards Association in the amount of \$400.

Motion by Mr. Hunt Seconded by Mrs. Hack

Yes: 3 No: 0 Abstain:0
 - C. **District Wide Safety Plan**
Resolution #22
BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District hereby approves the Updated District Wide Safety Plan.

Motion by Mrs. Hack Seconded by Mr. Hunt

Yes: 3 No: 0 Abstain:0
 - D. **Agreement with Warren County – SRO's**
Resolution #23
As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District hereby approves the agreement between the District and Warren County to provide two HL School Resource Officers for the 2025-26 school year and authorize the Superintendent to execute the agreement when received.

Motion by Mr. Hunt Seconded by Mrs. Hack

Yes: 3 No: 0 Abstain:0

E. CASDA Agreement

Resolution #24

As recommended by the Superintendent - BE IT RESOLVED, the Board of Education of the Hadley-Luzerne Central School District hereby approves the July 15, 2025 CASDA Agreement, for the purpose of providing consultant and school improvement services, for the 2025-26 school year for the terms and amount outlined in the agreement.

Motion by Mrs. Hack Seconded by Mr. Hunt

Yes: 3 No: 0 Abstain:0

F. Hudson Headwaters Health Network Service Agreement

Resolution #25

As recommended by the superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District hereby approves the agreement between the District and Hudson Headwaters Health Network for services provided to district students for the 2025-2026 school year in the amount and terms outlined in the agreement

Motion by Mr. Hunt Seconded by Mrs. Hack

Yes: 3 No: 0 Abstain:0

G. NYSSBA Annual Policy Service

Resolution #26

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District hereby approves the policy service with NYS School Boards Association from August 1, 2025 to July 31, 2026 in the amount of \$900.

Motion by Mrs. Hack Seconded by Mr. Hunt

Yes: 3 No: 0 Abstain:0

H. Health-Safety-Risk Management Goods and Services Cooperative Bid

Resolution #27

BE IT RESOLVED that the Board of Education of the Hadley-Luzerne Central School District authorizes Capital Region BOCES to represent it in all matters leading up and including the entering into a contract for the purchase of goods and services related to Health-Safety-Risk Management for the 2025-26 school years.

Motion by Mr. Hunt Seconded by Mrs. Hack

Yes: 3 No: 0 Abstain:0

I. Adult Meal Prices 2025-2026

Resolution #28

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School to approve the adult meal prices: breakfast-\$3.75, lunch-\$5.50 for 2025-2026.

Motion by Mr. Hunt Seconded by Mrs. Hack

Yes: 3 No: 0 Abstain:0

6. NEW BUSINESS (ACTION) (PA)

A. 2025-2026 School Year-Tax Warrant Approval
Resolution #29

2025-26 School Year – Tax Warrant

WHEREAS: Chapter 73 of the Laws of 1977, amended Section 1318, subdivision 1 of the Real Property Tax Law; and WHEREAS: the unencumbered, unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of school tax levy except for an amount not to exceed 4% of the current school year budget of \$25,083,860 and WHEREAS: this latter amount may be held as surplus funds during the current school year; now therefore BE IT RESOLVED: that Hadley-Luzerne Central School District Board of Education retain as surplus funds \$1,003,354 from the estimated restricted and unrestricted fund balance of \$4,874,307, thereby applying \$1,000,000 to the reduction of the levy,

To the Collector of Hadley-Luzerne Central School District, Towns of Day, Edinburg, Hadley, Lake Luzerne, Stony Creek, Warrensburg, Counties of Warren and Saratoga, New York State.

YOU ARE HEREBY COMMANDED:

1. To give notice and start tax collection on September 2, 2025. (In accordance with the provisions of Section 1322 of the Real Property Tax Law)
2. To give notice that tax collections will end on November 3rd, 2025.
3. To collect taxes in the total sum of **\$12,054,320.00 (\$11,844,820 + \$19,500 Stony Creek Free Library + \$190,000 Rockwell Falls Public Library)** in the same manner that Collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.
4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the board of education. The board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.
5. To forward by mail to each owner or real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail without interest penalties, to the office of the County Treasurer on the school tax rolls in accordance with provisions of Section 540 and 544 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax roll without interest penalties when such sums are paid on or before October 1st, 2025, to add two percent (2%) penalties to all taxes collected from October 2nd, 2025, to November 3rd, 2025, and to account for such sum's income due the school district.
7. To issue numbered receipts on forms provided by the school district in acknowledgment of receipt payments of taxes and to retain, preserve and file copies of all such receipts issued as required by Section 986 of the Real Property Tax Law.
8. To promptly return this warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts collected and the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

This Warrant is issued pursuant to Section 910, 912, and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of the law. It is effective immediately after it is properly signed by a majority of the members of the board of education. This warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 318, subdivision 2 of the Real Property Tax Law.

Motion by Mrs. Hack Seconded by Mr. Hunt

Yes: 3 No: 0 Abstain:0

B. Disposal of Obsolete Computer Equipment
Resolution #30

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the said District hereby grants permission to dispose of obsolete computer equipment effective July 30, 2025.

Dell Monitors (4) CN-03RGG1-74261-63J-2DTL-A02, CN-0N5P3K-TV200-986-01RU-A06, CN-0N593K-TV200-82A-1V3U-A03, MX-0N2363-48323-455-2UNL

Motion by Mr. Hunt Seconded by Mrs. Hack

Yes: 3 No: 0 Abstain:0

C. **Second Reading - POLICY 7317 ELECTRONIC DEVICES DURING THE SCHOOL DAY**
Resolution #31

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne School District hereby accepts the recommendation of Superintendent, Burgess Ovitt. to review as the Second Reading of policy 7317 Electronic Devices During the School Day.

Motion by Mrs. Hack Seconded by Mr. Hunt

Yes: 3 No: 0 Abstain:0

D. **Repair Reserve Usage – Emergency Repair High School Catch Basin**
Resolution #32

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District hereby authorizes the repair of an emergency catch basin at the Jr./Sr. High School. A public hearing having been held for the purpose of transferring funds in an amount not to exceed \$30,000, from the Repair Reserve Fund. Said funds are to be used for the Emergency Catch Basin repair, therefore, it is RESOLVED, upon the recommendation of the Superintendent, that \$30,000 be moved from Repair Reserve Fund to the General Fund for the purpose of funding the Emergency Catch Basin repair.

Motion by Mr. Hunt Seconded by Mrs. Hack

Yes: 3 No: 0 Abstain:0

Mr. Ovitt reported that they tried to repair it but it needs to be replaced. He said they got two quotes and one of them is on-site already with a competitive bid of \$26k and would like to award this tomorrow so they can get started and done before school starts.

7. **PERSONNEL (ACTION) (PA)**

A. **RESIGNATIONS**

Resolution #33

Courtney McNeill

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept the resignation of Courtney McNeil; Teaching Assistant, effective July 15, 2025.

Motion by Mr. Hunt Seconded by Mrs. Hack

Yes: 3 No: 0 Abstain:0

B. **APPOINTMENTS – CSEA**

Resolution #34

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted probationary appointments to the positions below:

Name	Position	Effective Date	Wage
Alexis Lunderman	Teacher Aide	8/18/2025	As per CSEA Contract
Gina Kipp	Teaching Assistant	8/18/2025	As per CSEA Contract
Ashley Luckey	Teacher Aide	8/18/2025	As per CSEA Contract
Joshua Flewelling	Maintenance Worker	9/1/2025	As per CSEA Contract
Christine Kozersky	Summer Cleaner	8/5/2025	As per CSEA Contract
Deborah Rooks	Teacher Aide	8/18/2025	As per CSEA Contract
Alexandra Burdick	Teacher Aide	8/18/2025	As per CSEA Contract
Annalise Beyerbach	Teacher Aide	8/18/2025	As per CSEA Contract

Motion by Mrs. Hack Seconded by Mr. Hunt

Yes: 3 No: 0 Abstain:0

C. **APPOINTMENT – HLTA**

Resolution #35

BE IT RESOLVED, by the Hadley-Luzerne School Board of Education to accept the recommendation of the Superintendent to grant Madeline Braunius to a 1-year appointment as a part time Occupational Therapist (.4) effective August 12,2025 and ending on June 30, 2025. Madeline's salary will be Step C1 as per the HLTA 2025-2026 Salary Schedule as contained in the collective bargaining agreement between the District and the Hadley-Luzerne Teachers' Association and any successor agreement.

Motion by Mr. Hunt Seconded by Mrs. Hack

Yes: 3 No: 0 Abstain:0

D. **HLTA/ EXTRA PERIODS/CO-CURRICULAR APPOINTMENTS**

Resolution #36

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following person be granted appointment to the position(s) below; *Such appointments and the employment of the following individual(s) are subject to the existence of the activity.*

Name		Position	Effective	Stipend/Wage
Wayne	Strong	1 6 th Period SUNY Spanish	2025-2026	\$2800
Bridget	Wiggins	.5 Living Environment 2A Lab	2025-2026	\$1400
Carrie	Wilson	1 6 th Period Math 7 Accelerated	2025-2026	\$2800
Wayne	Strong	1 6 th Period MOAS Spanish	2025-2026	\$2800
Andrea	Palmer	1 6 th Period – Pottery	2025-2026	\$2800
Barbie	Eichorst	2 Extra Periods SE High School	2025-2026	\$5600
Fay	Gorton	2 Extra Periods SE High School	2025-2026	\$5600
Shannon	McLean	3 Extra Periods SE High School	2025-2026	\$8400
Christa	Terry	2 Extra Periods SE High School	2025-2026	\$5600
Nicole	McFarlane	2 Extra Periods SE High School	2025-2026	\$5600
Sarah	Lord	2 Extra Periods SE High School	2025-2026	\$5600
Sharon	O'Neil	2 Extra Periods SE High School	2025-2026	\$5600
Megan	Lucia	1 6 th Period Social Studies 8	2025-2026	\$2800
Kristin	Byrnes	1 6 th Period America at the Movies	2025-2026	\$2800
Claire	Stark	.5 6 th Period - Mythology	2025-26	\$1400

Joseph	Iachetta	1 Extra Period Jazz Band/HS Band	2025-2026	\$2800
Kimberly	Duggan	.5 Fiction in Film	2025-2025	\$1400
Kevin	Trapasso	1 Extra Period Select Choir/Senior Chorus	2025-2026	\$2800
Tyler	Byrnes	0.5 6 th Period HS Health	2025-2026	\$1400
Jay	Connelly	1 Period MOAS History	2025-2026	\$2800
Larry	Rounds	.5 6 th Period AP Calculus Lab	2025-2026	\$1400
Laura	Clothier	1 6 th Period Science 7 Accelerated Lab	2025-2026	\$2800
Joe	Winters	1 6 th Period AP Biology	2025-2026	\$2800
Erin	Ely	1 Algebra 1 Accelerated	2025-2026	\$2800
Bill	Scofield	1.0 6 th Period Pre-Calculus	2025-2026	\$2800
Elizabeth	Pratt	.5 6 th Period Chemistry Lab	2025-2026	\$1400
Tim	Brown	Grade 5 STEM	2025-2026	\$2800
Tom	Boucher	1 Grade 6 PBL	2025-2026	\$2800
Siera	Persons	1 7 th Period Library	2025-2026	\$2800
Sandi	Lemery	1 7 th Period Grades 4-6 SPED	2025-2026	\$2800
Julia	Bradley	1 7 th Period Grades K-2 SPED	2025-2026	\$2800
Marshelle	Beach	1 7 th Period Grades 4-6 SPED	2025-2026	\$2800
Donna	Robertson	1 7 th Period Grades 4-6 SPED	2025-2026	\$2800
Margaret	Albohn	1 7 th Period Grades K-4 SPED	2025-2026	\$2800
Ashley	Torda-Ecuyer	1 7 th Period Grades K-2 SPED	2025-2026	\$2800
Melanie	Brooks	1 7 th Period Grades 3-4 ALA AIS	2025-2026	\$2800
Patti	Cook	1 7 th Period Grades 5-6 ELA AIS	2025-2026	\$2800
Cindy	Cook	1 7 th Period Grades K-1 ELA AIS	2025-2026	\$2800
Kathleen	Thompson	.5 6 th Period Earth Science Lab	2025-2026	\$1400
Annalise	Beyerbach	TCIS Training	Summer 2025	Regular Hourly Rate
Katerina	Otruba	TCIS Training	Summer 2025	As per HLTA Contract
Gina	Kipp	TCIS Training	Summer 2025	Regular Hourly Rate
Alexis	Lunderman	TCIS Training	Summer 2025	Regular Hourly Rate
Ashley	Luckey	TCIS Training	Summer 2025	Regular Hourly Rate
Alexandra	Burdick	TCIS Training	Summer 2025	Regular Hourly Rate
Madeline	Braunius	15 Summer Curriculum Hours	Summer 2025	\$35/hr
Sandi	Lemery	Mentor	2025-26	As per HLTA Contract

Motion by Mr. Hunt Seconded by Mrs. Hack

Yes: 3 No: 0 Abstain:0

8. **TREASURER'S REPORT** (ACTION) (PA)

Resolution #37

As recommended by the Superintendent, for the Board of Education to accept the Treasurer's Report June 2025

Motion by Mr. Hunt Seconded by Mrs. Hack

Yes: 3 No: 0 Abstain:0

9. **SCHEDULE OF BILLS** (ACTION) (PA)

Resolution #38

As recommended by the Superintendent - accept warrants #1 (\$314,888.81), #2 (\$36,320.66), #3 (\$2,003,895.58), #4 (\$32,570.35)

Motion by Mrs. Hack Seconded by Mr. Hunt

Yes: 3 No: 0 Abstain:0

10. **PUBLIC/STUDENT COMMENTS** - None

11. **ADMINISTRATIVE/BOARD COMMENTS FOR THE GOOD OF THE ORDER.** Mr. Baker and Mr. Hamm both said they are just gearing up for the new school year. Mr. Ovitt said Brian's crew is cleaning and getting ready to re-open. He said opening day for staff is scheduled and that aside from Sexual Harassment Training they will be able to do all other safety trainings on-line.

12. **ADJOURNMENT** - Mrs. Hack made a motion to adjourn at 6:44pm. Seconded by Mr. Hunt. Motion carried.

SUBMITTED BY: MARY VISSCHER, DISTRICT CLERK