

**New Milford Board of Education
 Facilities Sub-Committee Meeting Minutes
 June 11, 2024
 Sarah Noble Intermediate School Library Media Center**

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 NEW MILFORD, CT

Present:	Mr. Tom O'Brien, Chairperson Mr. Eric Hansell Mrs. Wendy Faulenbach <i>ex-officio</i> Mrs. Leslie Sarich
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Absent:	Mr. Brian McCauley
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Also Present:	Dr. Janet Parlato, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent of Schools Mr. Jeffrey Turner, Technology Director Mr. Matthew Cunningham, Director of Facilities Mr. Anthony Giovannone, Director of Finance Mrs. Teresa Kavanagh, Director of Human Resources
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1.		Call to Order The New Milford Board of Education Facilities Sub-Committee meeting was called to order at 6:45 pm by Mr. Tom O'Brien, Chairperson.	Call to Order
2.		Public Comment There was none.	Public Comment
3.	A.	Items for Information and Discussion NMHS Updates: 1.) NMHS Woodshop HVAC Update Mr. Cunningham stated the new dust collector is on site. The concrete slab is poured, cured and ready to go. He hopes the project will be done by the end of the month. Mr. O'Brien asked if all of the materials needed are on site. Mr. Cunningham stated yes. Mr. O'Brien asked Ms. Hollander if the curriculum can be swapped over once woodshop is fully up and running. Ms. Hollander stated yes, they can flip back to the curriculum that was originally adopted. Mr. O'Brien stated he is happy to have kept woodshop going and is looking forward to having it up and running again. 2.) Roof Project Mr. Cunningham stated he is attending a meeting Monday on how to resolve the screws and	Items for Information and Discussion NMHS Updates: 1.) NMHS Woodshop HVAC Update 2.) Roof Project

	<p>fasteners. Mr. O'Brien stated it will be good to hopefully have an update before the Board of Education (BOE) meeting Tuesday.</p> <p>Mr. O'Brien asked if Mr. Cunningham knew the content of the meeting. Mr. Cunningham answered no, but all interested parties will be involved, including the bonding company. Mr. O'Brien noted the MBC meeting from this past Thursday was canceled.</p> <p>Mr. O'Brien asked about the issue with the cupola. Mr. Cunningham stated there has been no future discussion on the renovation or if it should be treated as a separate project. The gutters have been an ongoing issue. Mr. O'Brien stated it was determined at least one of the leaks was because of the cupola. At the last MBC meeting, Dean Petrucelli was going to get an estimate from Greenwood on sealing the cupola. Mr. Cunningham noted the other leak is sporadic and has happened since the most recent work on the cupola.</p> <p>3.) Gym Floor Mr. Cunningham stated the project will begin after the grad party. He wanted to be first in the queue to ensure time for the floor to dry and cure.</p> <p>B. Sarah Noble Oil Tank Mr. Cunningham stated Weston and Sampson has filed paperwork with DEEP. Cisco Environmental will remove the tank at the end of this month. Based on both companies' experiences, they felt comfortable with removing the tank. It is fiberglass and can be taken apart and removed, which is the ideal option.</p> <p>Mr. O'Brien noted the only concern about removal was proximity to utilities. Mr. Cunningham agreed and stated they've been marked out and they are not close enough to cause concern.</p> <p>C. Central Offices Mr. Cunningham stated a stand alone office is not on the immediate horizon and is looking at how to</p>	<p>3.) Gym Floor</p> <p>B. Sarah Noble Oil Tank</p> <p>C. Central Offices</p>
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	<p>make the current situation more professional. Mrs. Faulenbach noted it will come down to funding and what can be afforded.</p> <p>Mrs. Sarich asked if Pettibone was too expensive to move into. Mrs. Faulenbach stated it is. The wing that would be used for Central Office requires extensive work. A larger plan is required, including knowing the game plan for Pettibone. Mr. O'Brien stated it depends on the town's commitment to keep the building going. Parks & Recreation and Youth Agency are there but it is not a viable short term option. One option is improving the current SNIS space and asked if anything can be done over the summer. Mr. Cunningham replied that they can start the process, keeping in mind alterations may be reverted back to classroom space eventually. Mrs. Faulenbach agreed an investment short term would be helpful since Central Office will not be moving for at least a few years. Mr. Cunningham stated there have been a few things done, such as flooring work and card access.</p> <p>Hill and Plain Fence</p> <p>D. Mr. Cunningham stated, given some instances of student elopement, it was thought to add a fence to create an extra layer of safety. The cost is about \$15,000 and the project will be completed before the end of the fiscal year. Mrs. Faulenbach asked if this was replacing existing fence. Mr. Cunningham stated the fence is new. Mrs. Faulenbach added that it not only safety for students not getting out but also for people coming in.</p> <p>HVAC Reports & Grants</p> <p>E. Mr. Cunningham explained he wanted to address deficiencies and there is an order of operations to go through that includes state mandated evaluations and inspections. There also needs to be funds allocated for the project. Mr. Cunningham plans to measure air flow of units over the summer to determine such metrics as volume of air per person per room, etc. Once that</p>	<p>D. Hill and Plain Fence</p> <p>E. HVAC Reports & Grants</p>
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		information has been attained, he can then decide where the district wants to improve HVAC and air quality in the buildings. Mr. O'Brien asked when round 3 of state grant funding will be. Mr. Cunningham stated he is not sure. Some districts have been opting to do the projects by focusing on a few buildings at a time, but he would prefer to do all five schools at once.	
4.		Public Comment None	Public Comment
5.		Adjourn <i>Mrs. Faulenbach moved to adjourn the meeting at 7:08 pm, seconded by Mr. Hansell and passed unanimously.</i>	Adjourn <i>Motion made and passed unanimously to adjourn the meeting at 7:08 pm.</i>

Respectfully submitted:



Tom O'Brien
 Chairman, Facilities Subcommittee