



**SHIPPENSBURG AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
February 12, 2024**

The Shippensburg Area Board of School Directors met on February 12, 2024 in the Senior High School Library beginning at 8:01 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

Board of School Directors

Mrs. Steph Eberly
Mr. Kirk Naugle
Mr. Jim Bard
Mr. Mike Carey
Mr. Levi Cressler

Mr. Daren Donovan
Dr. Nathan Goates
Dr. Michael Lyman
Mr. Fred Scott

Administrative Staff

Mr. William August, Superintendent
Mrs. Leslee DeLong, Assistant to the Superintendent
Dr. Susan Donat - Director of Curriculum, Instruction, and Assessment
Dr. Troy Stevens, Director of Technology

Student Representatives

Lily Kell
Aryan Gaonkar - **absent**

Board Secretary/Chief Financial Officer

Mrs. Cristy Lentz

Other

Approximately 3 parents and community members were in attendance.

AGENDA APPROVAL

Scott made a motion, seconded by **Lyman**, to approve the agenda as presented.

The motion passed unanimously.

CITIZENS' COMMENTS (AGENDA ITEMS ONLY) -

Becky Wolfinger - resident of SASD, expressed concerns with the Health and Safety Plan and how the District plans to address ongoing educational and mental health concerns in the post COVID era.

STUDENT REPRESENTATIVES REPORT

Lily Kell - Student Representative reported happenings at the Middle School and High School. Details regarding their report can be found attached in Agenda Manager.

REPORTS:

FRANKLIN COUNTY CAREER & TECHNOLOGY CENTER REPORT -

Dr. Lyman presented a review of the January 25, 2024 FCCTC meeting including but not limited to: the LPM Program graduation scheduled for February 29, considering applying for grant funds to improve facilities/infrastructure (roof repairs, etc), several school districts have gotten creative with filling paraprofessional positions, and SASD enrollment in FCCTC is slightly down but believe SASD Guidance Counselor Dave Lindenmuth will fill our slots.

BOARD COMMITTEE REPORTS -

Policy Committee Meeting - met on February 6, 2024 at 6pm. Topics include but are not limited to: reviewing policies pertaining to Board Committees, citizen advisory committees, Ad Hoc committees, special education, gifted, homebound, and tutoring. All policies listed on tonight's discussion agenda have been reviewed and are being recommended for approval by the Policy Committee.

Curriculum Report - Dr. Susan Donat

- Mid-year iReady data summary for grades K to 5. The presentation can be found attached to Agenda Manager.

Finance Report - Cristy Lentz

- Governor Shapiro's 2024 Budget Address. The presentation can be found attached to Agenda Manager.

SUPERINTENDENT'S REPORT -

- **Enrollment Report** - See Agenda Manager
- **Donation Report** - See Agenda Manager
- **Activity Account Balances** - See Agenda Manager

CONSENT AGENDA:

Lyman made a motion, seconded by Carey, to approve items **4a through 4e** of the Consent Agenda.

Approval of Minutes

Minutes from the following meeting:

- January 22, 2024

Finance

- **Bills of Payment:** Regular Bills of Payment
- **Financial Reports:** Treasurers, Construction Fund Series of 2022 and 2023, Capital Reserve Fund, and Cafeteria Fund
- **Tax Report**
- **Budget Reports:** Budget Summary and Budget Transfers

Exchange Student

2022-2023 Local Audited Financial Statements

Personnel - Professional and Support

Professional Staff

Administration recommends approval of Professional Contract status (tenure) for the following professional staff members who have successfully completed three years of satisfactory service with the Shippensburg Area School District.

1. Heather M. Bear Wingert – Fifth Grade Teacher, effective retroactive February 2, 2024
2. Cassandra L. Newcomer – Kindergarten Teacher, effective retroactive December 7, 2023

Administration recommends approval of the following new appointments: (All new hires are dependent upon successful completion of all required paperwork and clearances)

3. Paula K. Ochs – Long-Term Substitute Math Teacher at Shippensburg Area Middle School, effective approximately March 1, 2024 and continuing through the last day of the 2023-2024 school year. Ms. Ochs will be paid pursuant to SAEA long-term substitute MOU (covering the vacancy created by the board approved leave of Laurie R. Wolz)
4. Katie L. Sands – Long-Term Substitute Fourth Grade Teacher at Shippensburg Area Intermediate School, effective approximately April 11, 2024 and continuing through November 8, 2024. Ms. Sands will be paid pursuant to SAEA long-term substitute MOU (covering the vacancy created by the board approved leave of Julia M. Suchanek)

Support Staff

Administration recommends the approval of the following leave without pay absence request:

5. Debbie S. Bigler – Cashier Helper at Shippensburg Area Middle School is requesting leave retroactive January 17, 2024 through February 2, 2024.

Administration recommends the approval of the following FMLA qualifying leave of absence request:

6. Amy M. Yeagy – Head Custodian at James Burd Elementary School is requesting leave approximately February 22, 2024 and continuing through May 16, 2024, with an expected return to work date of approximately May 17, 2024

Administration recommends approval of the following support staff employees who have successfully completed the thirty (30) day probationary period and achieved regular employment status. This is in accordance with the SAESP Bargaining Agreement, Article III, 3.02:

7. Autumn R. Crowder – Part-Time Kitchen Helper at Shippensburg Area High School effective retroactive January 17, 2024
8. Summer L. Gorman – Part-Time Kitchen Helper at James Burd Elementary School effective retroactive January 10, 2024

Administration recommends approval of the following new appointments: (All new hires are dependent upon successful completion of all required paperwork and clearances)

9. Michelle M. Butler – Part-Time Kitchen Helper at Shippensburg Area Middle School, at an hourly rate of \$13.20, working 4 hours/day, 180 days/year, effective retroactive January 29, 2024 (replacing Mallory H. Arnold – resignation)

10. Edward A. Campbell – Full-Time Custodian at Shippensburg Area Intermediate School, at an hourly rate of \$13.20, working 8 hours/day, 260 days/year, effective retroactive January 30, 2024 (replacing Todd A. Harre – termination)

11. Vanessa R. Scholtka – Part-Time Noontime Aide at Shippensburg Area Intermediate School, at an hourly rate of \$13.20, working 2.5 hours/day, 180 days/year, effective approximately February 13, 2024 (replacing Alicia L. Raia – transfer)

Administration recommends approval of the following substitute:

12. Laci R. Hoover – Secretary

Supplemental Staff

Administration recommends approval of the following new mentor for the 2023-2024 school year:

13. Melissa A. Forrester – Mentor for Ashleigh E. Hansen at a supplemental salary of \$520.50 (half year)

Administration recommends approval of the following resignation:

14. Michael A. Veley – Middle School Academic Competition Advisor; Quiz Bowl, effective retroactive January 23, 2024

Administration recommends the following correction from the January 22, 2024 Board Agenda

15. McKenzie E. Wade – Part-Time Kitchen Helper at Nancy Grayson Elementary School TO Part-Time Kitchen Helper at Shippensburg Area High School effective retroactive February 5, 2024

Administration recommends approval of the following new appointments: (All new hires are dependent upon successful completion of all required paperwork and clearances)

16. Ford A. Kropinak – Middle School Academic Competition Advisor; Quiz Bowl at a supplemental salary of \$315.00 effective retroactive January 24, 2024 (replacing Michael A. Veley– resignation)

17. Todd E. Burns – Middle School Girls Assistant Soccer Coach at a supplemental salary of \$2142.00 effective March 4, 2024 (replacing William A. Braun – resignation)

The following coaches are recommended for approval for the 2023-2024 spring coaching season:

Volleyball

18. Christopher R. Napolitan – Middle School Head Volleyball Coach

19. Caitlyn E. Barrick – Middle School Assistant Volleyball Coach

Baseball

20. Brian K. Etter – High School Head Baseball Coach
21. Dennis L. Carr – High School Assistant Baseball Coach
22. Matthew B. Carr – High School Assistant Baseball Coach
23. Matthew R. Chamberlin – High School Assistant Baseball Coach

Softball

24. Jarett N. Worthington – High School Head Softball Coach
25. Alyssa M. Dubbs – High School Assistant Softball Coach

Track

26. Michael J. Sassin – High School Head Track & Field Coach
27. Rick E. Foust – High School Assistant Track & Field Coach
28. Breanna M. Grove – High School Assistant Track & Field Coach
29. Kevin C. Gustafson – High School Assistant Track & Field Coach
30. Aaron R. Powell – High School Assistant Track & Field Coach

Soccer

31. Timothy J. Carey – Middle School Boys Head Soccer Coach
32. William H. Lloyd – Middle School Boys Assistant Soccer Coach
33. Paige C. Miller – Middle School Girls Head Soccer Coach

Administration recommends approval of the following volunteer coaches:

34. Jeremy R. Barnes – High School Baseball
 35. Megan M. Carr – High School Baseball
 36. John R. Carter – High School Baseball
 37. Travis R. Deshong – High School Baseball
 38. Chayce C. Macknair – High School Track and Field
 39. Matthew B. Porter – Middle School Girls Soccer
 40. Aron R. Shope – Middle School Girls Soccer
 41. Kelsey A. Shope – Middle School Girls Soccer
 42. Ashlynn E. Swanger – Middle School Girls Soccer
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43. Matthew S. Unger – Middle School Boys Soccer

The motion to approve Consent Agenda Items 4a through 4e passed unanimously.

ACTION AGENDA:

Goates made a motion, seconded by **Cressler**, to approve item 5a of the Action Agenda.

- WHYTRY Program - SAMS

On roll call, all present voted yes except Carey, Donovan, and Naugle who voted no. Motion carried.

Bard made a motion, seconded by **Goates**, to approve item 5b of the Action Agenda.

- Appointment of Tax Collector - Shippensburg Borough

The motion passed unanimously.

Scott made a motion, seconded by **Lyman**, to approve item 5c of the Action Agenda.

- SASD Softball Booster Club Clinic

The motion passed unanimously.

DISCUSSION AGENDA – For approval at the February 26, 2024 Meeting

Disposal of Band Raincoats

Donation – S.A.S.H.S. Band Boosters – Raincoats

Camp GBLUES

Gifted Education Students Field Trip - Holocaust Museum, Washington, D.C.

SAIS Field Trip to Pine Grove Furnace State Park*

Shippensburg Senior High School Prom 2024

Grant Approval - Keystone Teachers Association Classroom Mini-Grant - M. Schmus

Pennsylvania's School Breakfast Expansion (SBE) Grants

Leadership Development Training*

Policies for First Reading and Discussion - 113.4, 114, 116, and 117

SASD Health & Safety Plan*

E-Rate Funding Request

Request for Proposals (RFP) Food Service Management Company

iAttend Contract

CAPITAL AREA PATHWAYS TO TEACHING (CAPT) PARTNERSHIP AGREEMENT

Resolution of Intent to Reimburse from Bond Proceeds for Capital Project Costs

Approval of Boyo and Friese Drivers/Aides

2023-2024 Calendar Revision

2024-2025 School Calendar

Safe Schools Bollards at the Intermediate School

High School gym floor Buffer and Coat/Finish*

Approval to Bid the Stadium Project

*Denotes discussion occurred among the Board and Administration

CITIZENS' COMMENTS REGARDING NON-AGENDA ITEMS -

Drew Alosi - resident of SASD spoke regarding the contingency monies built into the Stadium project and recommended the District monitor this thoroughly so hopefully any leftover contingency

monies could be repurposed for other projects; such as, buildout at the stadium, SASHS additional STEM classroom, etc.

BOARD COMMENTS -

Michael Lyman - Noted he attended the Coffee House and it was excellent. He also mentioned this year's high school musical is Momma Mia and encouraged folks to attend.

Levi Cressler - Provided sport highlights of the various winter sport programs including but not limited to Boys & Girls Basketball, Swimming, and Boys & Girls Wrestling. He noted the Athletic Department is reforming the Athletic Hall of Fame and they hope to get that program started again soon. He thanked the Band Boosters for their financial support in purchasing student band raincoats.

Fred Scott - Noted when traveling to other school districts he sees signs posted of their hiring needs. He recommended we do the same to help advertise for open positions in our District.

ANNOUNCEMENTS/INFORMATION ITEMS:

Board Calendar -

Transportation Committee Meeting - February 22nd - 6pm

Budget and Finance Committee of the Whole - February 26th - 6pm

Committee of the Whole Meeting/Board Meeting – February 26th – 7 p.m. and 8 p.m.

Policy Committee Meeting - March 5th - 6pm

Athletic Committee Meeting - March 6th - 4pm

Student Calendar –

ACT 80 Day – No School for Student – February 16th

District Closed – President's Day – February 19th

ADJOURNMENT AND EXECUTIVE SESSION

Mrs. Eberly announced the Board would adjourn into executive session for personnel and legal matters. The Planning/Action Meeting adjourned at 9:00 p.m.


Cristy Lentz, Board Secretary