

**Mission:** Cornerstone Montessori Elementary School's mission is to support children from culturally and economically diverse backgrounds living in or near St. Paul's East Side through a rigorous and high-impact Montessori program that empowers them to make positive decisions, develop self-discipline, and create a true sense of responsibility for themselves and others in their community.

| Topic                      | Description  | Supporting Documents                          | Function <sup>1</sup> | Presenter      | Time     |
|----------------------------|--|---|-----------------------|----------------|----------|
| <b>Regular Business</b>    |  |   |                       |                |          |
| Call to Order              | Welcome to Meeting, welcome newest members   | None  | I                     | Julaine        | 3 min    |
| Public Comment Period      | Comments limited to 3 minutes per person   | Sign-up sheet, Policy 206                     | I                     | Julaine/Guests | 0-10 min |
| Consent Agenda             | <ul style="list-style-type: none"> <li>Draft Previous Month's Meeting Minutes</li> </ul>   | Distributed at least 1 week in advance of mtg | M                     | Julaine        | 5 min    |
| Approve Agenda             | Any modifications, any movement of Consent Agenda items  | Consent/Mtg Agenda                            | M                     | Julaine        | 3 min    |
| Conflict of Interest       | Based on approved agenda, identify any conflicts of interest   | Meeting Agenda                                | D                     | Julaine        | 1 min    |
| Treasurer's Report         | <ul style="list-style-type: none"> <li>Financial Statements - review/accept previous month</li> <li>No donations for approval</li> </ul> | Pre-reading/at meeting                        | D, M                  | Joe            | 10 min   |
| HOS Report                 | <ul style="list-style-type: none"> <li>School Operations</li> <li>Review MCA scores</li> </ul>   | Pre-reading/at meeting                        | I, D                  | Alyssa         | 10 min   |
| <b>Today's Meeting</b>     |  |   |                       |                |          |
| Dir of Business Operations | <ul style="list-style-type: none"> <li>Enrollment update</li> </ul>  | Pre-reading/at meeting                        | I, D                  | Chris          | 5 min    |
| Board Education            | <ul style="list-style-type: none"> <li>Introduction to our St Paul East Side neighbors</li> </ul>  | At Meeting                                    | I, D                  | Julie Richards | 15 min   |
| Governance Committee       | <ul style="list-style-type: none"> <li>Overview of October Retreat prework, goals, and agenda</li> </ul>                                 | At meeting                                    | I, D                  | Julaine, Rohan | 15 min   |
| Advancement Committee      | <ul style="list-style-type: none"> <li>Update</li> </ul>   | At meeting                                    | I, D                  | Tyler          | 5 min    |
| Board Chair Report         |  | At meeting                                    | I, D                  | Julaine        | 5 min    |
| <b>Meeting Wrap-up</b>     |  |   |                       |                |          |
| Next Meeting Agenda        | Suggested agenda items for next board meeting  | None  | D                     | All            | 3 min    |
| Reflection & Adjournment   | Self-Assessment of board meeting, call for motion to adjourn   | None  | D, M                  | All            | 5 min    |

<sup>1</sup> **Function Description:** I = Informational, questions only for clarity. D = Discussion item, when item distributed in advance, contact author with questions prior to meeting. E = Educational material, may include reading assignment prior to meeting, M = anticipated motion at meeting. A = Board activity.