

Organization Chart(s)

The Superintendent shall be the executive responsible to the Board of Education and shall identify lines of primary responsibility for all employees.

Lines of responsibility in the school district shall be structured to:

1. develop educational programs most appropriate for students.
2. establish a process whereby the superintendent is responsible for communication from students, teachers and administrators to the Board of Education.
3. tell each member of the staff to whom s/he is responsible and for what functions.
4. whenever possible, have each member of the staff responsible to only one immediate supervisor for any one function.
5. designate a person to whom a staff member can appeal a disagreement with the person to whom the staff member is directly responsible.
6. inform each staff member to whom s/he can go for help in working out her/his own functions in the district program.
7. keep each staff member advised of policies, functions and progress of the district.

Policy adopted: June 13, 1996

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NORTH CANAAN BOARD OF EDUCATION
North Canaan, Connecticut