NEW MILFORD BOARD OF EDUCATION

New Milford Public Schools 25 Sunny Valley Road, Suite A New Milford, Connecticut 06776

FACILITIES SUB-COMMITTEE SPECIAL MEETING NOTICE

RECEIVED TOWN CLERK 7HP
2023 MAR 15 A 9:51

NEW MILFORD. CT

DATE: TIME: March 16, 2023

6:45 P.M.

PLACE:

Sarah Noble Intermediate School Library Media Center

REVISED AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnersbip of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

I. Call to Order

2. Public Comment

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. Items for Information and Discussion

- A. NMHS Updates:
 - 1.) NMHS Woodshop HVAC Update
 - 2.) NMHS Fire Marshall's Reports
- B. NV5/ESG Update
- C. Central Office Update
- D. Security Grant Update
- E. Security Camera Update
- F. East Street School Update

4. Discussion and Possible Action

A. Discussion and Possible Action regarding response to Security Grant Information and Security Camera Information. Executive Session anticipated.

5. Public Comment

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to

ideas ()

such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

6. Adjourn

Sub-Committee Members: Brian McCauley, Chairperson

Eric Hansell Pete Helmus Tom O'Brien

Alternates: Wendy Faulenbach

Olga I. Rella

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NEW MILFORD PUBLIC SCHOOLS



Facilities Subcommittee Report

March 14, 2023

Items for Information and Discussion

A. NMHS Update

Belfor Property Restoration is still conducting the removal and replacement of casework in the New Milford High School classrooms. This casework consists of cabinets and countertops. Several dozen rooms , including the science labs will be addressed. This work is taking place during the second shift , after school hours. As of this writing the first and second floor classrooms are complete. By the end of spring break it is anticipated that all rooms will have cabinetry completed and they will be awaiting the arrival of the epoxy countertops for the science labs.

Roofing contractor Greenwood Industries continues to work on the standing seam metal roof. The core of the building is completed. They are now working on the four corner turrets and their lower roofs to address. After those are completed and trim work like snow rails installed, the roofers will move onto the low sloped roofs which require flashing then flood and gravel. Weekly meetings are held discussing what areas are being worked on to coordinate with parking and entrance accessibility. During drop off and pick up no equipment is moved in order to avoid interfering with the arrival and dismissal process. No final timetable for the overall completion of this project has been submitted as of this writing.

B. NV5/ESG Update

ESG has completed the physical installation of solar panels on Hill and Plain school. They are conducting a shutdown of the building on 3/11. This will enable them to make the electrical connections allowing this electricity to feed back into the power grid. Subcontractor Vanguard has begun the installation of solar panels on Sarah Noble School which is 50% complete. This overall solar project should be completed by late Spring depending on the equipment supply chain.

C. Central Offices

Silver Petrucelli has been contracted to supply conceptual drawings and cost estimates for the construction of permanent Administrative office space at Sarah Noble. This stage will provide the Board of Education with the scope of the construction work and the price tag for the anticipated construction project.

D. Security Grant

The State of Connecticut, Department Of Emergency Services & Public Protection, has made available a grant for various security enhancements. The date for submission has been moved from the end of March to the end of April. The items being considered will be discussed in the Executive Session.

E. NMHS Woodshop HVAC

An RFP for architectural and engineering services for the New Milford High School woodshop code improvements was posted. Bids were opened on February 27, 2023. We received two bids. The lowest bid was submitted by Landmark Facilities Group out of norwalk, CT. Based on their references, firm experience , and lump sum number, I am recommending moving forward with hiring this company for A&E services relating to the New Milford high School woodshop HVAC upgrades. This will be discussed more in the Operation Sub- Committee.

F. Security Camera Update

The District plans to move forward with security camera improvements throughout the schools beginning with Schaghticoke. This process will be discussed more in the Operation Sub- Committee. Specific details of this project will be discussed in the Executive Session.

G. Fire Marshal's Reports

Included in this subcommittee packet are the full Fire Marshal's reports from both incidents at the New Milford High School , one occurring on December 1, 2022, the other on July 5, 2023.

"Gateway to Litchfield County"

Office of the Fire Marshal

NEW MILFORD FIRE MARSHAL INVESTIGATION REPORT

CASE NUMBER FR2018-002-026 388 Danbury Road

INCIDENT TYPE Fire

FIRE MARSHAL'S REPORT

SUPPLEMENTAL X INITIAL

X FINAL

DATE AND TIME OF INCIDENT:

On 12/1/2021 at 1308 hours the report of a fire at New Milford High School, 388 Danbury Road was received via the Hull Alarm Company

from a pull station being pulled.

LOCATION OF INCIDENT:

The fire occurred at New Milford High School, 388 Danbury Road. The structure was located on the west side of the roadway, and the front of the school faced east. The fires occurred on the north-east portion of the roof.

DATE AND TIME OF **INVESTIGATION:**

The initial investigation commenced on 12/01/2021 at approximately 1308 hours and continued until approximately 1508 hours on the same date.

INCIDENT DESCRIPTION:

On the above stated date, time and location, a fire was reported to the New Milford Police Department Dispatch Center via phone from the Hull Alarm Company. The Water Witch Hose Co. #2 Fire Department, Northville and Gaylordsville Fire Departments responded and conducted suppression activities. There were no reported firefighter or civilian injuries in this incident. Refer to the Fire Department NFIRS report on file at Water Witch Hose Co. #2 for details.

SCOPE OF **INVESTIGATION:**

The scope of this investigation was to determine the origin

and cause of the fire at 388 Danbury Road.

CONTRIBUTING PERSONNEL

Fire Marshal Kevin Reynolds responded to the scene at 1311 hours on 12/01/2021 FIRE MARSHAL:

to conduct a preliminary fire origin and cause investigation.

FIRE OFFICER:

Water Witch Hose Co. #2 Captain Sean Delaney coordinated fire department

Activities.

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Office of the Fire Marshal

NEW MILFORD FIRE MARSHAL INVESTIGATION REPORT

CASE NUMBER FR2018-002-026 INCIDENT TYPE FIRE MARSHAL'S REPORT
388 Danbury Road Fire X INITIAL SUPPLEMENTAL X FINAL

STATE FIRE MARSHAL: N/A

POLICE:

Officer Corey Thomen #121

WEATHER:

The weather did not play a role in the growth and development of this fire (weather report available). At the time of the fire, the weather conditions, according to wunderground.com, in Danbury, Connecticut, located to the south of the fire scene at the time of the fire were as follows: Temperature approximately 47 degrees F, and wind from the west southwest at 7 mph.

STRUCTURE

DESCRIPTION:

The involved structure was a 266,485 square foot, four story, noncombustible, public high school building built in 2000. The roof

consisted of asphalt shingles with wooden sheathing. The exterior of the structure consisted of masonry. The basement floor was a poured masonry

floor. The structure was occupied at the time of the fire.

HEAT:

Heat was provided to the structure by natural gas forced warm air.

UTILITIES:

Electric: Eversource

Natural Gas: Eversource

Water: Aquarion Phone: Frontier

SUPPLEMENTAL:

Refer to the photo report submitted by Fire Marshal Kevin Reynolds for

details.

FUEL LOAD:

The main fuel load consisted of wood under lament and fiberglass

insulation.

FIRE MARSHAL'S SIGNATURE

DATE

"Gateway to Litchfield County"

Office of the Fire Marshal

NEW MILFORD FIRE MARSHAL INVESTIGATION REPORT

CASE NUMBER FR2018-002-026

INCIDENT TYPE Fire

FIRE MARSHAL'S REPORT

SUPPLEMENTAL

X FINAL

388 Danbury Road AREA OF ORIGIN:

X INITIAL The area of origin was on the north-east side of the roof, above the wing

where the wood shop is located.

FLAME SPREAD:

Based on the burn patterns, lines of demarcation, fire damage, and evidence available, the fire started in the eve of the roof and traveled to the

plywood under lament.

SPRINKLERS:

A sprinkler system was installed in the building, but did not operate due to

the fire being on the roof of the building.

NOTE: This is an observation made at the time of this investigation. No reference to any Code regarding its applicability is made at this time.

SMOKE DETECTORS:

There was a fire alarm system present and operating in the school. A pull

station was pulled in the wood shop corridor.

NOTE: This is an observation made at the time of this investigation. No reference to any Code regarding its applicability is made at this time.

SCENE SECURITY:

The scene was secured by the Fire Department, Police Department, and

this investigator.

FORCED ENTRY:

Forcible entry was not used due to school being in session.

FIRE DEPT.

EXTINGUISHMENT

METHODS:

The fire department used a dry powered and a water fire extinguisher, along

with an inch and three quarter hose line to extinguish the fire.

DOCUMENTS:

The following documents were taken into possession on 388 Danbury Rd.

1. Town of New Milford Assessors line card.

New Milford Police Dept. dispatch report.

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Office of the Fire Marshal

NEW MILFORD FIRE MARSHAL INVESTIGATION REPORT

CASE NUMBER FR2018-002-026

INCIDENT TYPE

FIRE MARSHAL'S REPORT

388 Danbury Road

Fire X INITIAL

INITIAL SUPPLEMENTAL X FINAL

3. Weather report- www.wunderground.com.

Refer to the attachments for details.

EXTERIOR EXAMINATION:

At approximately 1210 hours on 2/26/2018 this investigation team

systematically began an exterior examination of the scene that revealed the

following:

North side – No visible damage.

South side – No visible damage.

West side – No visible fire damage.

East side – No visible fire damage.

The only damage was on the roof where the fire occurred.

INTERIOR EXAMINATION:

At approximately 1340 hours on 12/01/2021, this investigator began an interior examination from the area of least damage to the area of most damage. The entire wing of the wood shop area including several class rooms had a smoke condition. There was a dense haze of smoke and it was removed by the air handlers in that section of the building.

ACTION TAKEN:

On 12/01/2021 at approximately 1321 hours, this investigator arrived at the aforementioned location to conduct an investigation into the fire that occurred on the roof at New Milford High School. Upon my arrival I met with Captain Sean Delaney and he advised me that they were investigating a fire located on the North East side of the roof. He stated to me that they used a dry powder and a water can fire extinguisher. They were in the process of getting a roof saw and an inch and three quarter hose line up on the roof.

I then spoke to the job site manager Kevin Marino and he stated to me that his workers were replacing the roof on the high school. He stated to me that during their work they were using a propane torch to heat the flashing that they were installing on the roof. Filipe Silva the worker that was using the torch said I went down to use the bathroom around11:55 am and returned at 12:15 pm and saw smoke coming from under the gutter. Mr. Silva used a dry powder extinguisher and did not see any more smoke. Mr. Silva stated to me that when the wind picked up he

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Office of the Fire Marshal

NEW MILFORD FIRE MARSHAL INVESTIGATION REPORT

CASE NUMBER FR2018-002-026

INCIDENT TYPE

FIRE MARSHAL'S REPORT

388 Danbury Road

Fire

SUPPLEMENTAL X INITIAL

X FINAL

could see white smoke coming from under the gutter, he then tried to open

the plywood up and the fire department arrived and took over the

suppression activates.

The fire department used an inch and three quarter

hose line and used about 500 gallons of water to extinguish the fire.

CONCLUSION:

Based on the available evidence, burn patterns, observations, witness

statements. This fire was caused by a propane torch used in the process of

applying flashing material to the roof.

INSURANCE:

Cirma

WITNESS (ES)/OWNER:

Name: Town of New Milford, Board of Education Address: 50 East Street, New Milford, CT 06776 Phone: (860) 355-8406, Board of Education Office

Phone: 860-350-6647, High School

WITNESS:

Flipe Silva- Worker

Phone: 203-690-6004

Elias Chile- Worker Phone: 203-668-7707

Kevin Marino- Manager Phone: 860-488-0267

NOTIFICATION FOR

Date: December 01,2021

INVESTIGATION:

Time: 1308 hours

By: New Milford Police Department Dispatch

To: New Milford Fire Marshal's Office

Received from: New Milford Police Department Dispatch

Arrived at scene: 1321 hours Authority to enter: Fire Department

"Gateway to Litchfield County"

Office of the Fire Marshal

DATE

NEW MILFORD FIRE MARSHAL INVESTIGATION REPORT

INCIDENT TYPE FIRE MARSHAL'S REPORT CASE NUMBER FR2018-002-026 SUPPLEMENTAL X FINAL X INITIAL 388 Danbury Road Fire

Department: Water Witch Hose Co. #2

"Gateway to Litchfield County"

Office of the Fire Marshal

NEW MILFORD FIRE MARSHAL INVESTIGATION REPORT

CASE NUMBER FR2022-07-05 388 Danbury Road INCIDENT TYPE
Fire

FIRE MARSHAL'S REPORT

INITIAL SUPPLEMENTAL

X FINAL

DATE AND TIME OF INCIDENT:

On 7/5/2022 at 1410 hours the report of a fire at New Milford High School, 388 Danbury Road was received via the Hull Alarm Company

from a pull station being pulled at this location.

LOCATION OF INCIDENT:

The fire occurred at New Milford High School, 388 Danbury Road. The structure is located on the west side of the roadway, and the front of the school faces east. The fire occurred on the south side of the roof above the

center hallway.

DATE AND TIME OF INVESTIGATION:

The initial investigation commenced on 07/05/2022 at approximately 1410 hours and continued until approximately 1930 hours on the same date.

INCIDENT DESCRIPTION:

On the above stated date, time and location, a fire was reported to the New Milford Police Department Dispatch Center via phone from the Hull Alarm Company. The Water Witch Hose Co. #2 Fire Department, Northville Fire Department, Gaylordsville Fire Department, Brookfield Fire Department, Danbury Fire Department, Roxbury Fire Department, Sherman Fire Department and Bantam Fire Department responded and conducted suppression activities. There were 6 reported firefighter injuries in this incident. Refer to the Fire Department NFIRS report on file at Water Witch Hose Co. #2 for injury details.

SCOPE OF

INVESTIGATION:

The scope of this investigation was to determine the origin

and cause of the fire at 388 Danbury Road.

CONTRIBUTING PERSONNEL:

See below section.

FIRE MARSHAL:

Fire Marshal Kevin Reynolds, Deputy Fire Marshal Ed Pagan and Brookfield Fire Marshal Jason Desousa responded to the scene on 07/05/2022 to conduct a preliminary fire origin and cause investigation.

"Gateway to Litchfield County"

Office of the Fire Marshal

NEW MILFORD FIRE MARSHAL INVESTIGATION REPORT

CASE NUMBER FR2022-07-05 388 Danbury Road

INCIDENT TYPE Fire

FIRE MARSHAL'S REPORT

INITIAL

SUPPLEMENTAL X FINAL

FIRE OFFICER:

Water Witch Hose Co. #2 Chief Kurt Elsesser coordinated the fire

department activities.

STATE FIRE

MARSHAL:

N/A

POLICE:

New Milford Police: Officer Chad Stephen #145 took witness statements.

Also present on scene were Chief Cerruto #143, Captain Wilcoxson #148,

Lieutenant Wheeler #105 and Sergeant Hannan #116.

WEATHER:

The weather did not play a role in the growth and development of this fire (weather report available). At the time of the fire, the weather conditions, according to wunderground.com, in Danbury, Connecticut, located to the south of the fire scene at the time of the fire were as follows: Temperature approximately 82 degrees F, and wind from the southwest at 13 mph.

With gusts of 21 miles per hour.

STRUCTURE **DESCRIPTION:**

The involved structure is a 420,380 square foot, four story,

noncombustible, public high school building built in 2000. The roof consists of asphalt shingles with wooden sheathing. The exterior of the structure consists of masonry walls. The basement floor is a poured masonry floor. The structure was occupied at the time of the fire.

HEAT:

Heat was provided to the structure by natural gas forced warm air but not

in use due to the warm temperature.

UTILITIES:

Electric: Eversource

Natural Gas: Eversource

Water: Aquarion Phone: Frontier

"Gateway to Litchfield County"

Office of the Fire Marshal

NEW MILFORD FIRE MARSHAL INVESTIGATION REPORT

CASE NUMBER FR2022-07-05

INCIDENT TYPE

FIRE MARSHAL'S REPORT

388 Danbury Road

Fire

SUPPLEMENTAL INITIAL

X FINAL

SUPPLEMENTAL:

N/A

FUEL LOAD:

The main fuel load consisted of wood under lament and fiberglass

insulation.

AREA OF ORIGIN:

The area of origin was on the south side of the roof above the center hall

way.

FLAME SPREAD:

Based on the burn patterns, lines of demarcation, fire damage, and

evidence available, the fire started in the eve of the roof and traveled to the plywood under lament. An approximate area of 40x50 feet was effected by

this fire.

SPRINKLERS:

A sprinkler system is installed in the building, and did activate when the

fire spread to the area below the roof in between the roof and ceiling.

NOTE: This is an observation made at the time of this investigation. No

reference to any Code regarding its applicability is made at this time.

SMOKE DETECTORS:

There was a fire alarm system present and operating in the school. A pull

station was pulled on the third floor and the fire alarm activated due to the

present smoke condition.

NOTE: This is an observation made at the time of this investigation. No

reference to any Code regarding its applicability is made at this time.

SCENE SECURITY:

The scene was secured by the Fire Department, Police Department, and

this investigation team.

FORCED ENTRY:

Forcible entry was not used due to the school being open.

"Gateway to Litchfield County"

Office of the Fire Marshal

NEW MILFORD FIRE MARSHAL INVESTIGATION REPORT

CASE NUMBER FR2022-07-05 388 Danbury Road

INCIDENT TYPE Fire

FIRE MARSHAL'S REPORT

INITIAL

SUPPLEMENTAL X FINAL

FIRE DEPT:

The Water Witch Hose Co. #2 Fire Department, Northville Fire

Department, Gaylordsville Fire Department, Brookfield Fire Department,

Danbury Fire Department, Roxbury Fire Department, Sherman Fire

Department and Bantam Fire Department

EXTINGUISHMENT METHODS:

The fire department used a dry powdered and a water fire extinguisher, along with an inch and three quarter hose line to extinguish the fire.

DOCUMENTS:

The following documents were taken into possession on 388 Danbury Rd.

- 1. Town of New Milford Assessors line card.
- New Milford Police Dept. dispatch report.
- 3. Weather report- www.wunderground.com.
- 4. Witness Statements.

Refer to the attachments for details.

EXTERIOR **EXAMINATION:**

At approximately 1500 hours on 07/05/2022 Deputy Fire Marshal Ed Pagan and Brookfield Fire Marshal Jason Desousa systematically began an

exterior examination of the scene that revealed the following:

North side - No visible fire damage. South side - No visible fire damage. West side - No visible fire damage. East side - No visible fire damage.

There was no fire damage seen from the ground level. There was fire damage on the south side of the roof above the center hallway.

INTERIOR **EXAMINATION:** At approximately 1540 hours on 07/05/2022, this investigation team began an interior examination from the area of least damage to the area of most damage. The first, second and third floors all sustained water and smoke damage due to the fire on the roof directly above the room labeled the

Greenhouse.

"Gateway to Litchfield County"

Office of the Fire Marshal

NEW MILFORD FIRE MARSHAL INVESTIGATION REPORT

CASE NUMBER FR2022-07-05 388 Danbury Road

INCIDENT TYPE Fire

FIRE MARSHAL'S REPORT

SUPPLEMENTAL INITIAL

X FINAL

ACTION TAKEN:

On 07/05/2022 at approximately 1308 hours, this investigator arrived at the aforementioned location to conduct an investigation into the fire that occurred on the roof at New Milford High School. Upon my arrival I met with Chief Kurt Elsesser and he advised me that they were trying to find and extinguish a fire that was on the south side of the roof above the center hallway. He stated to me that the firefighters used fire exstingishers to exstinguish the fire at first while they were waiting for more manpower to arrive on scene. As more manpower arrived they were in the process of getting a roof saw and an inch and three quarter hose line up on the roof.

I then spoke to the job site manager Kevin Marino and he stated to me that his workers were replacing the roof on the high school. He stated to me that during their work they were using a propane torch to heat the membraine flashing that they were installing on the roof.

The fire department used several inch and three quarter hose lines to extinguish the fire.

Note: On 12-1-2021 there was a fire on the north east area of the roof that was caused by a torch in the process of the roof being replaced. (Report is on file at the New Milford Fire Marshals Office)

CONCLUSION:

Based on the available evidence, burn patterns, observations and witness statements. This fire was caused by a propane torch used in the process of applying flashing material to the roof.

INSURANCE:

Cirma

WITNESS (ES)/OWNER:

Name: Town of New Milford, Board of Education Address: 50 East Street, New Milford, CT 06776 Phone: (860) 355-8406, Board of Education Office

Phone: 860-350-6647, High School

"Gateway to Litchfield County"

Office of the Fire Marshal

NEW MILFORD FIRE MARSHAL INVESTIGATION REPORT

CASE NUMBER FR2022-07-05 388 Danbury Road

INCIDENT TYPE Fire

FIRE MARSHAL'S REPORT

SUPPLEMENTAL INITIAL

X FINAL

WITNESS:

Kevin Marino (United Roofing Manager)

Phone# 203-501-6737

Manuel Cardenas (United Roofing Worker)

Phone# 914-373-9482

Craig Durkin (United Roofing Foreman)

Phone# 845-597-4027

Bruno DeAlmeida (United Roofing Worker)

Phone # 203-632-7253

Adriano Carneiro (United Roofing Worker)

Phone# 203-994-8334

William Armijos (United Roofing Worker)

Phone# N/A

Ray Manka (Principal New Milford High School)

Phone# NA

Michael Watson (Custodian for the Board of Education)

Phone# 203-300-8822

Priscalla Bacini (Custodian for the Board of Education)

Phone# 203-224-8849

Lee Davale (Custodian Board Of Education)

Phone# 860-488-4481

Jennifer Bean (Custodian Board of Education)

Phone# 203-313-5462

Henry Marshall (Custodian Board of Education)

Phone# NA

"Gateway to Litchfield County"

Office of the Fire Marshal

NEW MILFORD FIRE MARSHAL INVESTIGATION REPORT

CASE NUMBER FR2022-07-05

INCIDENT TYPE

FIRE MARSHAL'S REPORT

388 Danbury Road

Fire

INITIAL SUPPLEMENTAL

X FINAL

NOTIFICATION FOR INVESTIGATION:

Date: July 5, 2022

Time: 1410 hours By: New Milford Police Department Dispatch

To: New Milford Fire Marshal's Office

Received from: New Milford Police Department Dispatch

Arrived at scene: 1420 hours

Authority to enter: Fire Department Department: Water Witch Hose Co. #2

FIRE MARSHAL'S SIGNATURE

DATE



