

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**October 27, 2025**

The Liberty Center Local Board of Education met in regular session on Monday, October 27, 2025 at 7:00 p.m. in the Board Room. The Pledge of Allegiance was recited. Board members Mr. Neal Carter, Mr. Todd Spangler, Mr. John Weaver, Mrs. Andrea Zacharias, and Mr. Ryan Zeiter were in attendance.

Ms. Allison Postl, Elementary Principal, presented information on the 2025-26 grants. The district will receive \$118,595.75 through the Title I grant. The Title I funds are used for our Title I Teacher's salary and benefits. It is also used to purchase intervention resources and supplies, as well as professional development for staff members. Ms. Postl noted these items are the same items the funds were used for last year; however, our funding is approximately \$13,000 less than last year. Title I funds are to be used for programs that benefit disadvantaged students when low-income families make up a specified percentage of the student population. This was previously determined by the completion of free/reduced meal applications. Currently, the data is pulled directly from the state's system and determined by records of assistance.

\$21,932.64 will be received in Title II funding, which will be used to help offset the salary and benefit costs for a kindergarten teacher in an effort to reduce the sizes of the kindergarten classrooms. This covers approximately 30% of the teacher's salary. The district received \$21,711.06 in Title II funds last year.

Title IV funding for the year will be \$10,000.00. It will help offset a portion of the gifted teacher salary as well as purchase supplies for STEM, PBIS, and help with professional development. This is approximately \$745.00 less than last year.

The district will receive \$229,378.78 in IDEA B funding, which is approximately \$18,000.00 less than last year. These funds will go towards a portion of three special education teachers' salaries and benefits.

Lastly, the district will receive \$36,054.17 through the Title ID Neglected grant. These funds will be used at the LEC for teacher and aide salaries for intervention and after school programs. The funds will also go towards academic interventions and PBIS supplies.

When asked about the process of obtaining the grants, Ms. Postl noted she and the treasurer meet to discuss the process and the areas of need. Once the federal grants have been allocated, the district has to spend the money first and then request reimbursement for the amount spent.

Mr. Peters, Superintendent presented information on the Student Wellness and Success Funds and Disadvantaged Pupil Impact Aid. As part of the Student Wellness and Success Funding and Disadvantaged Pupil Impact Aid, we are required to provide a plan on how the district will utilize these funds. The purpose of these funds is to provide additional support services that help students overcome obstacles to learning, accelerate learning, and prepare students for future success. At least 50% of the Student Wellness and Success Funding is to be used for physical or mental health services for students.

We have four community partners for SWSF: Ohio Guidestone, Henry County Hospital, The University of Toledo Medical Center, and the Henry County Sheriff's Office.

The district has partnered with Ohio Guidestone to provide local mental health services to students. The district utilizes these services alongside our three guidance counselors. Guidance counselors meet with students one-on-one, in small groups, and in a whole class setting.

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In addition to mental health services, the district partners with Henry County Hospital to have a full time licensed practical nurse and a part time registered nurse at the school to provide services for students' physical well-being. The school nurses see an average of 45 students per day. Additionally, athletic training services are provided through a partnership with the University of Toledo Medical Center.

The district also partners with the Henry County Sheriff's Office to have a full-time School Resource Officer in the district to help ensure the safety and well-being of students.

For FY26, the district will utilize Student Wellness & Success Funds to offset the costs for nursing services and the school resource officer services. A portion will also be used towards the guidance counselors' salaries. Funds from Student Wellness and Success will assist in purchasing 7 Mindsets, which is a curriculum to promote mental health, prevent substance abuse, and prevent suicide. The total amount anticipated to be received is approximately \$231,500. The Student Wellness and Success Funds will impact all students in grades K-12.

For DPIA, the district partners with the Northwest Ohio Educational Service Center for dropout prevention. Additionally, the district partners with Northern Buckeye Education Council through their NOVA program to provide academic support and intervention for dropout prevention.

For FY26, the district will utilize Disadvantaged Pupil Impact Aid to purchase approved English language arts curriculum, instructional materials, and evidence-based reading intervention programs through ARC and UFLI. We will also use the funds for academic interventions with personalized instruction through iReady. Additionally, the funds will be used to offset the costs for dropout prevention through NOVA and the local Opportunity School. Starting in FY26, the district also began offering an Algebra 2 equivalent course titled Math, Model, and Reasoning. Funds from DPIA will be used to help offset the curriculum and supply costs for the class. The total amount anticipated to be received is approximately \$21,200. The Disadvantaged Pupil Impact Aid will impact students in grades K-12.

**#82-25 Approve Minutes**

The motion was made by Mrs. Zacharias and seconded by Mr. Weaver to approve the minutes of the regular meeting held on September 22, 2025 of the Liberty Center Board of Education.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Zeiter, Mr. Carter  
Nays: None – Motion Carried

**Treasurer's Report**

Mrs. Buenger provided an update on the regular monthly reports. She thanked the very generous donors. Mrs. Buenger explained the amended student activity budget for the high school cheerleaders. The cheerleaders are planning a trip to Florida for the International Cheer Competition, which requires an increase to their budget. She also provided information explaining the appropriation and amended certificate modifications, which are due to the amended cheer budget and the OHSA tournament funds. In 2022, the Auditor of State advised schools to stop using the 022 funds for tournaments. In 2024, we were informed that we could start using the 022 funds again, but that it was not required. Mrs. Buenger noted that she has decided to start using the 022 funds again to separate out the tournament funds and hopefully avoid 'Then and Now' invoices from the OHSA.

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Lastly, Mrs. Buenger explained the three 'Then and Now' certificates on the agenda. A 'Then and Now' is required when the date of the purchase order is after the date of the invoice. It certifies that the funds were available 'Then' (the date of the invoice) and 'Now' (the date of the purchase order). For the invoice from Naviance – PowerSchool, Mr. Radwan is working with the vendor to make sure this does not happen again. The other two Then and Now certificates are due to the OHSAA mailing checks for the hosting fees and tickets sales and not deducting the amount we owed for the tickets sold, which is partially why we are reinstating the 022 funds, as previously mentioned.

**#83-25 CFO/Treasurer's Consent Agenda**

Upon the recommendation of the Treasurer, the motion was made by Mr. Zeiter and seconded by Mr. Spangler that the Board approve the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:

Monthly Bank Reconciliation  
Cash Summary Report  
Disbursement Summary Report  
Investment Report

Approve the following donations:

LC Athletic Boosters	Hudl Subscription	\$10,000.00
LC Schools Educational Foundation	Touch Screen	\$7,942.00

Approve the following amended student activity budget for the 2025-26 school year:

High School Cheerleaders

Approve the following Appropriation Modifications and Amended Certificate Modifications:

**Appropriation Modifications**

022 9516	Tournament Fund – Football	\$15,000.00
022 9512	Tournament Fund – Boys Basketball	\$5,000.00
022 9523	Tournament Fund – Cross Country	\$2,500.00
022 9533	Tournament Fund – Girls Soccer	\$2,500.00
300 955D	High School Cheerleader Fund	\$16,000.00

**Amended Certificate Modifications**

022 9516	Tournament Fund – Football	\$15,000.00
022 9512	Tournament Fund – Boys Basketball	\$5,000.00
022 9523	Tournament Fund – Cross Country	\$2,500.00
022 9533	Tournament Fund – Girls Soccer	\$2,500.00
300 955D	High School Cheerleader Fund	\$19,500.00

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Zeiter, Mr. Spangler, Mr. Carter  
Nays: None – Motion Carried

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**Principals' Reports**

**Elementary**

Ms. Postl provided an update on the elementary school. There have been some very generous donations to the elementary over the last few weeks. The Andrews family donated a white pumpkin to every elementary student in grades K-4 to paint during their respective art class. This is definitely one of the students' favorite activities. The Pollock family donated embroidered LC blankets for every kindergarten student. They plan to continue this tradition in the future.

Mrs. Postl informed the Board that 3<sup>rd</sup> graders completed the fall ELA state assessment last week. The PBIS team recently attended a training titled Building Trauma Informed Systems for Behavior and Attendance Success in Jackson, Michigan. There continues to be an increase in the number of students who experience trauma, making this training very beneficial.

**Middle School**

Mr. Storrer provided an update on the middle school. Students in 5<sup>th</sup> grade celebrated the end of the quarter with a project to celebrate what inspires them. During Morning Meeting, students also partnered with different grade levels to be 'good neighbors' and celebrated with kind notes and donuts. Mr. Storrer also announced the students of the month: Nolan Bowser, Brantley Wiechers, Harper Cameron, and Brayden Carter. Lastly, Mr. Storrer highlighted the October 10<sup>th</sup> 5-star celebration held for middle school students. They had the opportunity to play on inflatables, play tailgate games, and had an ice cream sundae bar. Mr. Storrer thanked the PTO for their help serving the sundaes.

**High School**

Mr. Radwan provided an update on academics, the arts, and athletics in the high school. A college and technical education fair was recently held for students to explore potential post-graduation options. The high school PBIS team is currently hosting a shoe drive for the Henry County Humane Society. Mr. Radwan also informed the Board that the Liberty Center FFA students won the recent dairy judging competition. Students in the high school have also had the opportunity to participate in various field trips, including a Hispanic Flamenco Ballet, Imagination Station, and Manufacturing Day at NSCC. Mr. Radwan also highlighted the youth mental health bake sale that was held Friday night at the football game against Archbold.

For the arts, there was a choir concert held on October 21<sup>st</sup>. Mr. Radwan congratulated Mrs. Kester and the students on a great performance. Mr. Radwan also acknowledged the high school art students who recently painted a plow for Liberty Township.

Mr. Radwan congratulated all of the student athletes who earned all-league honors.

**Athletic Director's Report**

Mr. Pohlman updated the board on athletics. He noted that all of the fall sports teams competed at a high level this fall. The girls soccer team fell in the District semi-final to Delta. They finished the year 10-5-3. The boys soccer team fell in Sectionals to Liberty Benton and finished the year 7-10, which is a great improvement from last year. The golf team had two individuals make it out of Sectionals and compete at Districts, just missing the cut to make it to state. The volleyball team beat Hicksville in the Sectional but fell to Tinora in the District tournament. The volleyball team finished the year 14-10. The boys and girls cross country teams both qualified

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for Regionals. The girls team made it to State, and Mason Like qualified as an individual to compete at State, which will be held this weekend. The football team completed an undefeated regular season for the fourth year in a row, winning the NWOAL outright for the fourth year. This has not been done since 1973. The football team will move on to the post season with a first-round bye. They will play the winner of Eastwood and Oak Harbor.

Mr. Pohlman updated the Board on changes coming from the OHSA. The football playoffs will look a little different this year with only the top 12 teams advancing into the postseason. The top four seeds will receive a bye the first week. Additionally, the higher seed will now host all of the way through the third round of the playoffs.

Mr. Pohlman also provided information on NIL (name, image and likeness) for high school athletes. This has become a hot button topic in high school sports with students wanting to use their name, image, and likeness for financial gain. A lawsuit was recently filed by a student-athlete, which has prompted an emergency by-law vote by all OHSA member schools to approve language allowing NIL for high school athletes in Ohio. The vote will take place the week of November 17<sup>th</sup>. Mr. Pohlman noted that he will be attending trainings for administrators at the beginning of November to get a better understanding of the school's role in the process.

**Superintendent's Report**

Mr. Peters updated the Board on the process of purchasing mobile bleachers, which is on the agenda for their approval. The Facilities Committee identified a priority of addressing seating at the track. The current track bleachers are the former football stadium bleachers. While they are suitable for the quantity of seating, they do not have handrails, and they can be difficult for people to enter and exit. When examining options, it was also noted that it would be beneficial to have additional seating at the football stadium. These discussions brought about the idea for portable bleachers that could be used at both the track and football field. Mr. Peters noted they worked with the Henry County Agricultural Society to rent portable bleachers for the season to see how they worked and if they were used. After a successful trial of the additional bleachers, they have decided to move forward with the purchase of elevated mobile bleachers. Mr. Peters explained there is an item on the agenda for the Board to review a contract with Century Industries through HGACBuy for a total cost of \$259,045. The bleachers will be paid for through the Permanent Improvement Fund. The bleachers would increase seating capacity by approximately 600.

**#84-25 Superintendent's Consent Agenda**

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Weaver to board approve the Superintendent's Consent Agenda items as follows:

Approve an overnight trip for the competition cheer team and coaches to compete in the International Cheer Competition in Orlando, FL from March 12-16, 2026.

Approve an overnight trip to Washington D.C. for 7<sup>th</sup> and 8<sup>th</sup> grade students and staff (Class of 2031 and 2032) from June 2-5, 2027.

Approve the following new or amended policies:

#2266	#2430.02	#2431	#3130	#5136	#5200
#5223	#6109	#6830	#7540.02	#8300	#8305

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#8400            #8462            #8640            #9270

Rescind the following board policy:

#7541

Approve the updated Liberty Center Local School District Emergency Operations Plan as submitted to the Ohio School Safety Center.

VOTE: Ayes: Mrs. Zacharias, Mr. Zeiter, Mr. Spangler, Mr. Weaver, Mr. Carter  
Nays: None – Motion Carried

**#85-25 Superintendent's Personnel Consent Agenda**

Upon the recommendation of the Superintendent, the motion was made by Mrs. Zacharias and seconded by Mr. Weaver to board approve the Superintendent's Consent Agenda items as follows:

Approve the NWOESC substitute teacher and paraprofessional list, as presented for the 2025-26 school year, to obtain substitute teachers and paraprofessionals.

Through the passage of HB 583 and ORC 3319.36 and 3319.101 approve the following individuals as Substitute Teachers for the 2025-26 school year with the 1-Year Temporary Non-Bachelors Substitute Teaching license or Pre-Service Teaching license:

Rita Bare  
Carol Creque  
Anthony Hernandez  
Zoey Ripke

Approve the following individual as a substitute to the department listed for the 2025-26 school year, pending completion of all necessary paperwork and training:

Brittnay Fierros – Custodian

Approve the following classroom volunteers for the 2025-26 school year, contingent upon the completion of all necessary paperwork:

Jamie Evans                      Carrie Mohler                      Michelle Ohlrich

Whereas the Board of Education has offered and advertised the following supplemental positions per ORC 3313.53, and received no interested or qualified licenses employees, move to offer the following non-certified individuals a one-year supplemental contract for the position indicated for the 2025-26 school year, pending completion of all necessary paperwork, with a salary as stipulated per the LCCTA Negotiated Agreement:

Casey Underwood – Assistant Girls Basketball Coach  
Braelyn Wymer – Assistant Girls Basketball Coach  
Taylor Snyder – Jr. High Girls Basketball Coach

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Peyton Arney – Jr. High Girls Basketball Coach  
Tyler Short – Assistant Wrestling Coach  
Brian Dotson – Assistant Wrestling Coach  
Chris Box – Jr. High Wrestling Coach  
Dylan Matthews – Jr. High Wrestling Coach  
Linnea Short – Wrestlerette Advisor  
Justin Frye – Assistant Boys Basketball Coach  
Jesse Miller – Jr. High Boys Basketball Coach  
Kyle Pieracini – Jr. High Boys Basketball Coach  
Rod Metzger – Head Boys Bowling Coach

Approve the following volunteers for the activity listed, contingent upon completion of all necessary paperwork and training:

Kristin Stacey – Girls Basketball  
Scarlette Gerken – Girls Basketball  
Gracie Miller – Girls Basketball  
Scott Arney – Girls Basketball  
Nick Tammaraine – Wrestling  
Tyler Lange – Boys Bowling  
Colleen Roth – Boys Bowling  
Kristin Shepard – Swimming  
Bethany Russell – Gymnastics  
Abbie Badenhop – Gymnastics  
Chelsea Sattler – Gymnastics

VOTE: Ayes: Mr. Zeiter, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter  
Nays: None – Motion Carried

**#86-25 Approve Then and Now Purchase Order**

Upon the recommendation of the administration, the motion was made by Mr. Spangler and seconded by Mr. Zeiter to approve the following “Then and Now” purchase order in accordance with ORC Section 5705.41 (D)(1) which states, “Except as otherwise provided in division (D)(2) of this section and section 5705.44 of the Revised Code, make any contract or give any order involving the expenditure of money unless there is attached thereto a certificate of the fiscal officer of the subdivision that the amount required to meet the obligation or, in the case of a continuing contract to be performed in whole or in part in an ensuing fiscal year, the amount required to meet the obligation in the fiscal year in which the contract is made, has been lawfully appropriated for such purpose and is in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances. This certificate needs be signed only by the subdivision's fiscal officer. Every such contract made without such a certificate shall be void, and no warrant shall be issued in payment of any amount due thereon. If no certificate is furnished as required, upon receipt by the taxing authority of the subdivision or taxing unit of a certificate of the fiscal officer stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances, such taxing authority may authorize the drawing of a warrant in payment of amounts due upon such contract, but such resolution or ordinance shall be passed within thirty days after the taxing

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authority receives such certificate; provided that, if the amount involved is less than one hundred dollars in the case of counties or three thousand dollars in the case of all other subdivisions or taxing units, the fiscal officer may authorize it to be paid without such affirmation of the taxing authority of the subdivision or taxing unit, if such expenditure is otherwise valid.”

Purchase Order #2600527 to Naviance, Inc. – Powerschool Group in the amount of \$4,600.27

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Zeiter, Mr. Carter  
Nays: None – Motion Carried

**#87-25 Approve Then and Now Purchase Order**

Upon the recommendation of the administration, the motion was made by Mrs. Zacharias and seconded by Mr. Spangler to approve the following “Then and Now” purchase order in accordance with ORC Section 5705.41 (D)(1) which states, “Except as otherwise provided in division (D)(2) of this section and section 5705.44 of the Revised Code, make any contract or give any order involving the expenditure of money unless there is attached thereto a certificate of the fiscal officer of the subdivision that the amount required to meet the obligation or, in the case of a continuing contract to be performed in whole or in part in an ensuing fiscal year, the amount required to meet the obligation in the fiscal year in which the contract is made, has been lawfully appropriated for such purpose and is in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances. This certificate needs be signed only by the subdivision's fiscal officer. Every such contract made without such a certificate shall be void, and no warrant shall be issued in payment of any amount due thereon. If no certificate is furnished as required, upon receipt by the taxing authority of the subdivision or taxing unit of a certificate of the fiscal officer stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances, such taxing authority may authorize the drawing of a warrant in payment of amounts due upon such contract, but such resolution or ordinance shall be passed within thirty days after the taxing authority receives such certificate; provided that, if the amount involved is less than one hundred dollars in the case of counties or three thousand dollars in the case of all other subdivisions or taxing units, the fiscal officer may authorize it to be paid without such affirmation of the taxing authority of the subdivision or taxing unit, if such expenditure is otherwise valid.”

Purchase Order #2600513 to OHSAA in the amount of \$3,004.00

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Zeiter, Mr. Spangler, Mr. Carter  
Nays: None – Motion Carried

**#88-25 Approve Then and Now Purchase Order**

Upon the recommendation of the administration, the motion was made by Mr. Zeiter and seconded by Mrs. Zacharias to approve the following “Then and Now” purchase order in accordance with ORC Section 5705.41 (D)(1) which states, “Except as otherwise provided in division (D)(2) of this section and section 5705.44 of the Revised Code, make any contract or give any order involving the expenditure of money unless there is attached thereto a certificate of the fiscal officer of the subdivision that the amount required to meet the obligation or, in the case of a continuing contract to be performed in whole or in part in an ensuing fiscal year, the amount required to meet the obligation in the fiscal year in which the contract is made, has been lawfully appropriated for such purpose and is in the treasury or in process of collection to the credit of an appropriate fund free from



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any previous encumbrances. This certificate needs be signed only by the subdivision's fiscal officer. Every such contract made without such a certificate shall be void, and no warrant shall be issued in payment of any amount due thereon. If no certificate is furnished as required, upon receipt by the taxing authority of the subdivision or taxing unit of a certificate of the fiscal officer stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances, such taxing authority may authorize the drawing of a warrant in payment of amounts due upon such contract, but such resolution or ordinance shall be passed within thirty days after the taxing authority receives such certificate; provided that, if the amount involved is less than one hundred dollars in the case of counties or three thousand dollars in the case of all other subdivisions or taxing units, the fiscal officer may authorize it to be paid without such affirmation of the taxing authority of the subdivision or taxing unit, if such expenditure is otherwise valid."

Purchase Order #2600513 to OHSAA in the amount of \$5,792.00

VOTE: Ayes: Mrs. Zacharias, Mr. Zeiter, Mr. Spangler, Mr. Weaver, Mr. Carter  
Nays: None – Motion Carried

**#89-25 Resolution Authorizing Contract with Century Industries Through HGACBuy**

The motion was made by Mr. Weaver and seconded by Mr. Spangler that the Board approve the Resolution Authorizing a Contract with Century Industries Through HGACBuy for the purchase of mobile bleachers at a cost of \$259,045.00.

VOTE: Ayes: Mr. Zeiter, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter  
Nays: None – Motion Carried

**#90-25 Special Education Model Policies and Procedures**

The motion was made by Mr. Zeiter and seconded by Mr. Spangler to approve the Special Education Model Policies and Procedures Resolution.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Zeiter, Mr. Carter  
Nays: None – Motion Carried

The next board meeting is November 17, 2025 at 7:00 p.m. in the Board Room.

The next Senior Citizen Breakfast is Thursday, December 18, 2025 at 8:30 a.m. in the Auditoria.

**#91-25 Executive Session**

Mr. Weaver made the motion and Mr. Spangler seconded the motion that the Board adjourn to Executive Session at 7:31 p.m. for the purpose of considering the employment of a public employee of the School District.

The Board returned from Executive Session at 7:38 p.m.


VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Zeiter, Mr. Spangler, Mr. Carter  
Nays: None – Motion Carried


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**#92-25 Adjournment**

It was moved by Mr. Weaver and seconded by Mr. Zeiter to adjourn the October 27, 2025 regular meeting of the Liberty Center Local Board of Education at 7:43 p.m.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Zeiter, Mr. Spangler, Mr. Carter  
Nays: None – Motion Carried

  
\_\_\_\_\_  
President, Neal Carter

ATTEST   
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Treasurer/CFO, Jenell M. Buenger