APPLICATION FOR SUBSTITUTE TEACHING

North Central Ohio Educational Service Center

Marion Campus

100 Executive Drive Marion, Ohio 43302-4101 (740) 387-6625

Mansfield Campus

1495 West Longview Avenue, Suite 200 Mansfield, Ohio 44906-1872 (419) 747-4808

Tiffin Campus

928 West Market Street, Suite A Tiffin, Ohio 44883-3053 (419) 447-2927

	Date:
Name:	Phone Number:
Address:	
City:	Zip Code:
Email:	
Class of License (if applicable):	Substitute Non-Bachelor Substitute Professional Permanent
Teaching area(s)/validations listed on	license:
Other areas in which you are willing to	o substitute:
Would you be willing to do tutoring? _	Yes No If yes, in what areas and grade levels?
Please mark the school(s) in which yo	ou are willing to substitute:
Buckeye Central Local	Wynford Local
High School	High School
Middle School	Middle School
Elementary School	Elementary School
Colonel Crawford Local High School Intermediate School Elementary School	All Crawford County School Districts

Marion County	
Elgin Local High School Middle School Elementary School	Ridgedale Local Junior/Senior High School Elementary School
Pleasant Local High School Middle School Elementary School North Central Ohio Rehabilitation Center NCOESC Marion Preschool	River Valley Local High School Middle School Elementary School Marion Preparatory Academy All Marion County School Districts
Elgin Preschool Pleasant Preschool	
Sandusky County	
Fremont City Schools High School Junior High School Elementary School Bus Aide	All Fremont Buildings
Sanaca Caunty	
Seneca County Hopewell-Loudon Local	Old Fort Local
Junior/Senior High School Elementary School	Old Fort Local High School Middle School Elementary School
New Riegel Local High School Junior High School Elementary School	Seneca East Local High School Junior High School Elementary School
Seneca County Youth Center Tiffin Developmental Center North Central Academy North Central Academy (Spec. Ed. Units) Noble Elementary Spec. Ed. Classroom	Preschool Family Learning Center @ Sentinel New Riegel Seneca East All Seneca County Districts

Richland County	
Ontario Local High School Middle School Elementary School	Shelby City High School Middle School Elementary School
Wyandot County	
Carey Exempted Village Schools High School Middle School Elementary School	Mohawk Local High School Middle School Elementary School
Wyandot Co. MRDD (Angeline) Preschool Carey Upper Sandusky	All Wyandot County Districts
Items needed to complete application: (office use Completed Application	Documents (Employment Eligibility Verification) se

BOARD POLICY:

In order to have your name removed from the substitute teacher list, the request must be submitted <u>in writing</u> to the NCOESC.

CRIMINAL RECORD QUESTIONAIRE

The following questions are to be answered by all personnel who have been offered employment with the North Central Ohio Educational Service Center.

Pursuant to Ohio Revised Code (ORC) 3319.39, any applicant under final consideration for appointment, or employment in a position with a board of education as a person "responsible for the care, custody, or control of a child," must submit to a criminal records check conducted by the Bureau of Criminal Identification and Investigation. Except as provided by ORC 3319.39 (B) (1), no school district may hire a person for one of these positions if that person has been convicted of or pleaded guilty to certain offenses listed in Senate Bill 38, as reported by BCII. Such offenses include: 1) any felony; 2) any drug offense that is not a minor misdemeanor; 3) any offense of violence; 4) any theft offense; 5) corruption of a minor; 6) sexual imposition; 7) importuning; 8) any substantively comparable offense of a municipal corporation.) Nor may a school district hire any person who refuses to submit to a criminal records check.

A school district is authorized to conditionally employ a person pending outcome of that person's BCII/FBI background check(s). If the results of the background check(s) indicate that the person is not eligible for the position in which he or she is employed, the school district must release the person from employment.

Information obtained by a school board from a BCII background search is confidential and not subject to disclosure. If you are not employed by this school district, the background check information will be destroyed.

If you have ever been convicted of one of the crimes listed in Revised Code Section 3319.39, you should answer

"YES" and furnish the date, place the name of the offense for which you were convicted.

	pplicant understands that	failure to reveal any o	crimes as indicated above will be	cause for immediate
		failure to reveal any o	orimes as indicated above will be	cause for immediate
Details	,			
Details	,			
	of my conviction are:			
			o have such a conviction, my cer ported to the State Board of Educ	
		a conviction.		