

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION

Regular Meeting
September 14, 2011
5:30 p.m. – Closed Session; 6:30 p.m. – General Session
Support Services Center
2560 Skyway Drive, Santa Maria, CA 93455

The Santa Maria Joint Union High School District mission is to provide all students with an enriching high school experience that strives to enhance students' natural abilities, to promote the development of new capabilities, and to encourage the lifelong pursuit of wisdom and harmony as productive individuals in their community.

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the District can be inspected at the above address during normal business hours.

Individuals who require special accommodations including, but not limited to, American Sign Language interpreter, accessible seating or documentation in accessible formats should contact the superintendent or designee within a reasonable time before the meeting date.

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	Unless otherwise announced, the next regular meeting will be held on October 12, 2011, with a closed session at 5:30 p.m. and open session at 6:30 p.m. at the Santa Maria Joint Union High School District Support Services Center at 2560 Skyway Drive, Santa Maria, CA 93455	
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CSBA

PROFESSIONAL GOVERNANCE STANDARDS

Adopted by the Santa Maria Joint Union High School District April 11, 2001

THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:

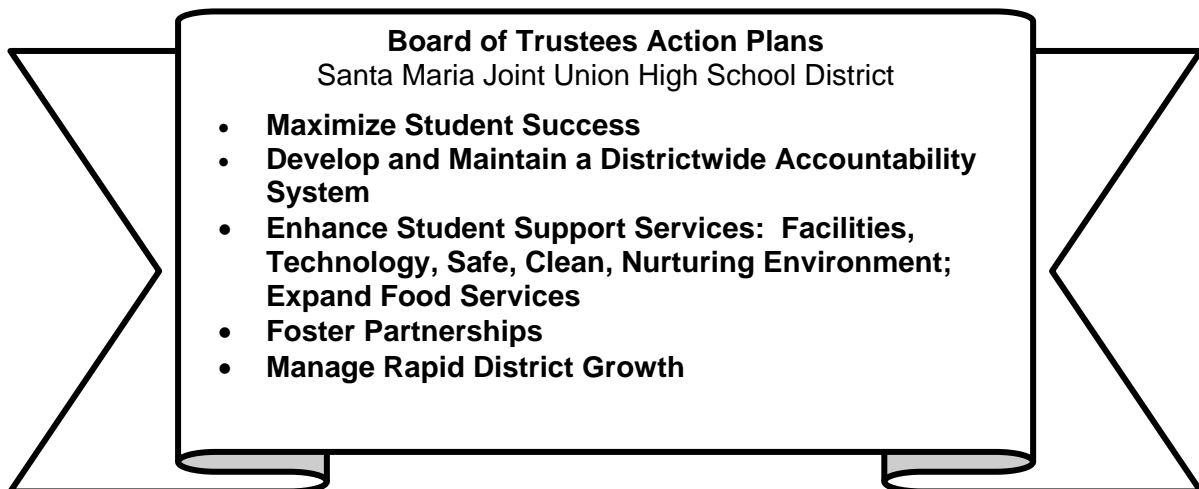
- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:

- Keeps learning and achievement for all students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



THE BOARD'S JOBS

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

THE SUPERINTENDENT:

- Promotes the success of *all* students and supports the efforts of the Board of Trustees to keep the district focused on learning and achievement.
- Values, advocates and supports public education and all stake holders.
- Recognizes and respects the differences of perspective and style on the Board and among staff, students, parents and the community — and ensures that the diverse range of views inform board decisions.
- Acts with dignity, treats everyone with civility and respect, and understands the implications of demeanor and behavior.
- Serves as a model for the value of lifelong learning and supports the Board's continuous professional development.
- Works with the Board as a "governance team" and assures collective responsibility for building a unity of purpose, communicating a common vision and creating a positive organizational culture.
- Recognizes that the board/superintendent governance relationship is supported by the management team in each district.
- Understands the distinctions between board and staff roles, and respects the role of the Board as the representative of the community.
- Understands that authority rests with the Board as a whole; provides guidance to the Board to assist in decision-making; and provides leadership based on the direction of the Board as a whole.
- Communicates openly with trust and integrity including providing all members of the Board with equal access to information, and recognizing the importance of both responsive and anticipatory communications.
- Accepts leadership responsibility and accountability for implementing the vision, goals and policies of the district.

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**Regular Meeting
September 14, 2011**

**Support Services Center
2560 Skyway Drive, Santa Maria, California 93455**



5:30 p.m. Closed Session/6:30 p.m. General Session

The Santa Maria Joint Union High School District mission is to provide all students with an enriching high school experience that strives to enhance students' natural abilities, to promote the development of new capabilities, and to encourage the lifelong pursuit of wisdom and harmony as productive individuals in their community.

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I. Open Session

Call to Order

II. Public Comments on Closed Session Items

At this time any member of the public may address the Board concerning the Closed Session Items. Testimony is limited to three minutes each person and fifteen minutes each topic. The Board President will, if appropriate, direct administration to respond in writing.

III. Adjourn to Closed Session

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

- A. Student Matters – Education Code Sections 35146 & 48918. The Board will review proposed expulsions/suspended expulsion(s) and/or and requests for re-admission. *NOTE: The education code requires closed sessions in these cases to prevent disclosure of confidential student record information.*
- B. Certificated and Classified Personnel Actions. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources.

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- C. Conference with Labor Negotiators. The Board will be provided a review of negotiations with the Faculty Association (California Teachers Association) and the California School Employees Association (CSEA).
- D. Conference with legal counsel – pending litigation
- E. CSBA Director–at–Large Election

IV. Reconvene in Open Session

Call to Order/Flag Salute

V. Announce Closed Session Actions

The Board will announce the following actions:

- A. Student Matters – Education Code Sections 35146 & 48918. The Board will review proposed expulsions/suspended expulsion(s) and/or and requests for re-admission. *NOTE: The education code requires closed sessions in these cases to prevent disclosure of confidential student record information.*
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VI. Presentations

- A. Righetti High School Water Polo – Report on Trip to Europe
- B. Riccardo Magni – Wind Turbine Summer Project

VII. Items Scheduled for Information

- A. Superintendent's Report
 - 1. Report on Academic Performance Data
- B. Principal Reports on Academic Performance

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- C. Student Reports: Delta, TBD; Lupe Garcia, Santa Maria; Stephany Rubio, Pioneer Valley; and Alex McKinney, Righetti.
- D. Reports from Employee Organizations
- E. Board Member Reports

VIII. Items Scheduled for Action

A. Instruction

- 1. Instructional Materials Certifications for 2011-2012

Pursuant to Education Code Section 60119, the governing board of a school district must conduct a public hearing to discuss “whether each pupil in each school in the district has, or will have prior to the end of the fiscal year, sufficient textbooks or instructional materials, or both, in each subject that are consistent with the content and cycles of curriculum framework adopted by the state board.” District Resolution No. 2-2011-2012 is printed on pages 4 and 5, which indicates that the district has certified for 2011-2012 that Education Code Section 60119 has been followed.

A PUBLIC HEARING IS REQUIRED

***** IT IS RECOMMENDED THAT the Board of Education adopt Resolution Number 2-2011-2012, which indicates that the district has fulfilled Education Code Section 60119.**

Moved _____

Second _____

A ROLL CALL VOTE IS REQUIRED:

Mr. Tognazzini _____
Dr. Garvin _____
Dr. Karamitsos _____
Dr. Reece _____
Dr. Walsh _____

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SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
Resolution Number 2-2011-2012

SUFFICIENCY OF INSTRUCTIONAL MATERIALS - STATEMENT OF ASSURANCE

WHEREAS, the governing board of Santa Maria Joint Union High School District, County of Santa Barbara, State of California, in order to comply with the requirements of Education Code 60119 held a public hearing on September 14, 2011, at 6:30 pm, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Santa Maria Joint Union High School District, County of Santa Barbara, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home to complete required homework assignments, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, in mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, consistent with the cycles and content of the curriculum frameworks, and;

WHEREAS, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

WHEREAS, sufficient laboratory science equipment was provided for science laboratory classes offered in grades 9-12, inclusive;

Therefore, be it resolved that for the 2011-2012 school year, the Santa Maria Joint Union High School District, County of Santa Barbara, State of California has provided each pupil with sufficient textbooks and instructional materials consistent with the cycles and content of the curriculum frameworks.

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Resolution 2-2011-2012 (page 2)

Sufficiency of Instructional Materials - Statement of Assurance

I hereby certify the foregoing to be a full, true, and correct copy of a resolution duly adopted by the Board of Education of the Santa Maria Joint Union High School District, County of Santa Barbara, and State of California at a regular meeting of the said board on this 14th day of September, 2011.

PASSED AND ADOPTED THIS 14TH day of September, 2011 by the following vote:

ROLL CALL

AYES:

NOES:

ABSENT:

ABSTAIN:

President/Secretary/Clerk of the Board of Education
Santa Maria Joint Union High School District

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2. Regional Occupational Program

Education Code 52304.1 requires the Governing Board to annually review and assess participation in Regional Occupational Programs (ROP). The law further requires the Board to prepare an annual plan to increase the participation of these pupils. The following plan is prepared to address Education Code requirements:

▶ Conduct annual meetings between SMJUHSD guidance/SMJUHSD administrative personnel and ROP guidance/ROP administrative personnel to conduct joint planning and continued integration to maximize ROP student enrollment.

▶ Maintain joint responsibility at each high school site between SMJUHSD and ROP administration and guidance personnel to maximize ROP student enrollment.

▶ Allow SMHS juniors and seniors to enroll in year long ROP classes (i.e., take one ROP block in terms 1, 2, 3, and 4).

▶ Maintain timely communication between SMJUHSD and ROP guidance personnel regarding all registration/scheduling procedures and timelines.

▶ Continue with the effective ROP Publicity Program to all District sophomores, juniors, and seniors.

▶ Continue with the integration of the ROP Guidance and Publicity Programs with:

- a. SMHS, RHS, PVHS and DHS student career path and career counseling programs
- b. SMHS and RHS Career Center efforts.

▶ Institute joint planning between SMJUHSD Superintendent, SMJUHSD Assistant Superintendent, SMHS Principal, RHS Principal, PVHS Principal and ROP Director to identify new potential ROP courses.

***** IT IS RECOMMENDED THAT the Board of Education approve the proposed plan to improve and increase student participation in the Santa Barbara County Regional Occupational Program.**

Moved _____

Second _____

Vote _____

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B. General

1. Board Policies

The administration has reviewed the following amended or new Board Policy/Administrative Regulation, aligned with California School Boards Association updates, which are provided as education code and laws change.

The sections of proposed amendments are presented in Appendix C for the board's review and adoption. This policy and regulation will be included in the existing sections upon adoption.

Community Relations

Uniform Complaint Procedures

BP/AR 1312.3

***** IT IS RECOMMENDED THAT the Board of Education approved the Board Policy/Administrative Regulation as presented.**

Moved _____

Second _____

Vote _____

C. Business

1. 2010/2011 Unaudited Actuals

Pursuant to Education Code Section 42100, the school district must file an annual statement with the County Superintendent of Schools regarding prior year actual income and expenditures no later than September 15. This District closed its books for 2010/2011, and these figures are shown on the appropriate state forms which are posted on the District website at www.smjuhsd.org under "Latest News".

Diane Bennett, Assistant Superintendent of Business Services, will discuss the year-end actuals, including the change in the 2010/2011 Ending Balance and its corresponding effect on the 2011/2012 Beginning Balances. A brief summary of the changes is shown in Appendix D.

***** IT IS RECOMMENDED THAT the Board of Education authorize the District to file the 2010/2011 Annual Statement with the County Superintendent of Schools.**

Moved _____

Second _____

Vote _____

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2. Adoption of 2011/12 Gann Limit

Education Code Section 42132 requires that by September 30th of each year school district governing boards adopt a resolution identifying their estimated appropriations limit for the current year and their actual appropriations limit for the preceding year. Resolution Number 3-2011-2012, printed on the following page, reflects the calculation of the estimated appropriation limit for the 2011/12 school year.

***** IT IS RECOMMENDED THAT Resolution Number 3-2011-2012, adopting the 2011/12 Gann Limit be approved.**

Moved _____

Second _____

A ROLL CALL VOTE IS REQUIRED:

Mr. Tognazzini _____
Dr. Garvin _____
Dr. Karamitsos _____
Dr. Reece _____
Dr. Walsh _____

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SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
RESOLUTION NUMBER 3- 2011-2012

ADOPTION OF THE 2011-2012 GANN LIMIT

BE IT RESOLVED by the Board of Education of the Santa Maria Joint Union High School District that pursuant to Article XIII-B of the State Constitution and Government Code Sections 7900, et. seq., an appropriation limit for the 2010-2011 school year has been calculated in the amount of \$39,452,649.25.

BE IT FURTHER RESOLVED that the revenues applied to the 2011-2012 school year are not anticipated to exceed the appropriations subject to limitation, \$39,565,299.58.

PASSED AND ADOPTED by the Board of Education of the Santa Maria Joint Union High School District this 14th day of September, 2011, by the following vote:

ROLL CALL:

Ayes:

Noes:

Absent:

Abstain:

Board of Education President/Clerk/Secretary
Santa Maria Joint Union High School District

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3. Public Disclosure of Collective Bargaining Agreement with Classified Unit

In accordance with AB 1200 reporting requirements, the District must make public disclosure of any proposed collective bargaining agreements with their various employee organizations as to the effects of the agreements on the District's financial status. The District reached tentative agreement with the Classified Bargaining Unit (California School Employees' Association (CSEA) Chapter #455) on August 4, 2011 and the unit held a ratification vote on September 7, 2011.

The district and bargaining unit reached agreement on a Memorandum of Understanding (MOU) utilizing the previously negotiated CSEA Unit Health Benefit Reserve to increase the district's contribution towards the premiums for single full-time employees participating in the SISC Base Plan. The cost for the 2011/12 plan year is \$11,760 and will reduce the balance in this Reserve to \$15,954.

The fiscal implications of this agreement are shown in Appendix E.

***** IT IS RECOMMENDED THAT the Board of Education approve the Memorandum of Understanding with the Classified Bargaining Unit as presented.**

Moved _____

Second _____

Vote _____

4. School Bus Replacement Program

In September 2008, the California Air Resource Board (CARB) announced to school districts the availability of current funding opportunities that would assist in the replacement of school buses with new buses that burn ultra low sulfur diesel fuel and produce lower emissions. This is part of a continuing effort to reduce air pollution from school buses operating in the State of California. Furthermore, in December 2009 the CARB negotiated a deal with San Joaquin Valley Air Pollution Control District to implement the Lower Emission School Bus Program (LESBP) and our local agency, Santa Barbara County Air Pollution Control District (SBAPCD) is working with San Joaquin Valley to implement the program. SBAPCD has notified our district that funds are available through this program to replace another one of our older buses through this program.

The district administration requests permission to submit an application for replacement of Bus #68. This bus is a 1985 Crown Type I school bus and has logged 253,653 miles. This will be the fourth and final ten-speed bus to be replaced through this program.

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The quoted unit cost for replacement is \$165,945.50. The San Joaquin Valley Air Pollution Control District will fund up to \$138,251.75. Therefore, the cost to the School District is approximately \$27,693.75.

However, there is also the possibility that this amount will be funded through the Santa Barbara County Air Pollution Control District through an additional grant—see next agenda item.

***** IT IS RECOMMENDED THAT the Board of Education approve the submission of the grant application to the San Joaquin Valley Air Pollution Control District for the replacement of school bus #68 for a net cost to the district of \$27,693.75 to be paid from the general fund.**

Moved _____ Second _____ Vote _____

5. Additional Funding for Bus Replacements by Santa Barbara Air Pollution Control District

In August 2011, the Board of Education approved submission of an application for a grant from the San Joaquin Valley Air Pollution Control District (SJVAPCD) for funding of the replacement of bus #70, with an additional \$25,000.00 to be funded by the Santa Barbara Air Pollution Control District (SBAPCD). Subsequent to that submission, SBAPCD has notified the district that additional funding may be available to cover the entire additional cost of the replacement bus.

Furthermore, SBAPCD has notified the district that there may also be funding for the costs in excess of the San Joaquin Valley Air Pollution Control District’s grant for the replacement of bus #68.

Therefore, the district administration is requesting permission to seek secondary funding from the Santa Barbara Air Pollution Control District for these buses as follows:

<u>Bus #70 Replacement</u>		<u>Bus #68 Replacement</u>	
Total Cost		Total Cost	
Estimate	\$169,609.25	Estimate	\$165,945.50
SJAPCD Grant	<u>\$117,077.15</u>	SJAPCD Grant	<u>\$138,251.75</u>
SBAPCD Grant		SBAPCD Grant	
Request	\$ 52,532.10	Request	\$ 27,693.75

These grants would eliminate all costs to our District for these replacement buses.

IT IS RECOMMENDED THAT the Board of Education approve the submission of the grant application to the Santa Barbara Air Pollution Control District for the replacement of school buses #70 and #68 for a net cost to the district of \$-0-.

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Moved _____ Second _____ Vote _____

6. Award of Bid (#2012-001) for Diesel Particulate Filter Retrofit of 18 Buses

The administration opened bids on September 2, 2011 for the Diesel Particulate Retrofit Bid #2012-001. The bid recap and administrative recommendation follows:

<u>Bidder</u>	<u>Base Bid</u>
Santa Maria Diesel Service. (Santa Maria, CA)	\$266,414.29
A-Z Bus Emissions (Colton, CA)	\$275,367.05
Bus West (Fresno, CA)	\$284,991.00
Pape Kenworth (Paso Robles, CA)	\$327,299.47

After review of all four bids received by administration, Santa Maria Diesel Services was determined to be the lowest bidder.

***** IT IS RECOMMENDED THAT the Board of Education award the bid for the Diesel Particulate Filter Retrofit of 18 Buses Bid #2012-001 to the lowest bidder, Santa Maria Diesel Services for the Base Bid amount of \$266,414.29 to be paid for using grant funds from the San Joaquin Valley Air Pollution Control District.**

Moved _____ Second _____ Vote _____

IX. Consent Items

***** IT IS RECOMMENDED THAT the Board of Education approve the following consent items as presented.** *All items listed are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.*

Moved _____ Second _____ Vote _____

- A. Approval of Minutes
 August 10, 2011- Regular Meeting
- B. Approval of Warrants for the Month of August 2011

Payroll	\$1,465,763.64
Warrants	<u>1,704,361.17</u>
Total	<u>\$3,170,124.81</u>

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C. Pupil Personnel Matters

- Administrative Recommendation for Student Expulsion: Student #: 326650 – Pending Second Level Hearing.
- Administrative Recommendation for Student Re-Admission from Expulsion: Student #'s: 331191, 333438, 325948, 329027
- Expelled Student Who did Not Meet the Terms of his Suspended Expulsion Agreement: Student #: 329603

D. Acceptance of Gifts

Pioneer Valley High School

Donor	Recipient	Amount
Cal Poly Corporation	Mesa Club	\$1,421.83
Central Coast FCA	PVHS Football	13,134.25
Orfalea AVID Grants	AVID 2011	1,584.00
Orfalea AVID Grants	AVID 2012	1,596.00
Orfalea AVID Grants	AVID 2013	1,820.00
Guadalupe Fire Dept. Assoc.	Boys' Basketball	1,800.00
Abel Maldonado	Boys' Basketball	100.00
Lynn & Jesse De La Cruz	Band	250.00
Rabobank, N.A.	Band	250.00
H.D. Perrett	Band	150.00
Wayne R Miller	Band	100.00
SM PCS, Inc	Band	100.00
Christina L Miller	Band	100.00
W. Schuh	Band	200.00
Karen & Doug Moulder	Band	100.00
Television Merchants Inc. DBA		
Creative Rent "N" Own	Band	100.00
H.D. Perrett	Band	150.00
H.D. Perrett	Band	500.00
Frank Cason Jr.	Band	100.00
Judy Moulder	Band	125.00
Fellowship of Christian Athletes		
Central Coast California 2	Football	1,015.50
AcuHerb-Ying	Band	100.00
Encino Valley Farming	Band	100.00
Vilma A Neri	Band	100.00
TOTAL PIONEER VALLEY SCHOOL		<u>\$24,996.58</u>

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Santa Maria High School

Donor	Recipient	Amount
J.B. Dewar, Inc.	Auto Club/Racing Team (fuel value)	<u>\$288.00</u>
TOTAL SANTA MARIA SCHOOL		<u>\$288.00</u>

Righetti High School

Donor	Recipient	Amount
Charles Merrill	Marimba Band	\$500.00
Home Motors	Spanish Fiesta Club	119.00
Toyota Scion of SM	Spanish Fiesta Club	315.00
Ronald Miltimore	FCA	100.00
Craig Reade	Baseball	250.00
Rotary Club of SM	FFA	500.00
Elks Club	Scholarships	6,750.00
Los Alamos Mens Club	Video Club	400.00
Central Coast Swoosh	Girls Basketball	1,850.00
Rotary Club of SM	Scholarships	4,500.00
Christoper Leon	Scholarships	1,000.00
RHS Boosters	Football	3,500.00
Altrusa Club	Scholarship	1,000.00
Christine Reade	Football	1,000.00
Fellowship of Christian Athletes	Football	\$1,015.50
Edward & Lareesa Ward	Greenhouse Project	250.00
TOTAL RIGHETTI HIGH SCHOOL		<u>\$23,049.50</u>

E. Request for Travel

School	Instructor in Charge	Event/Location	Dates
PVHS	Hector Guerra	Chapter Officer Leader- ship Conference, Hollister.	10/8-9/11
RHS	Miguel Guerra	Chapter Officer Leader- ship Conference	10/7-9/11
PVHS	David Parker	National FFA Convention, Indianapolis, Indiana	10/19-24/11
PVHS	Sandra Sylvester	FBLA Leadership Devel- opment, Santa Clara	10/22-23/11

All required paperwork will be/was on file at the school before departure. No student was excluded from the field trip due to lack of funds.

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F. Approval/Ratification of Purchase Orders

<u>P.O. #</u>	<u>Vendor</u>	<u>Amount</u>	<u>Description & Funding Source</u>
12-0073	Sysco Foods	\$170,000.00	Cafeteria Foods, Fund 13/Cafeteria
12-0074	Producers Dairy Foods, Inc.	\$170,000.00	Misc. Supplies, Fund 13/Cafeteria
12-0078	Jordano's	\$360,000.00	Misc. Supplies, Fund 13/Cafeteria
12-0079	Gold Star Foods	\$375,000.00	Misc. Supplies, Fund 13/Cafeteria
12-0083	Campus Foods	\$150,000.00	Misc. Supplies, Fund 13/Cafeteria

G. Textbook Discard

Pioneer Valley is requesting permission to discard the obsolete/damaged textbook listed below:

Textbook Title	ISBN#	Copyright	# Copies
Algebra Structure & Method Book 1	0618044302	2000	631

H. Facilities Report, Appendix B

X. Open Session Public Comments

The public may address the Board on any matter (except personnel) concerning the District and not on the agenda. Note: The time limit to address the Board may not exceed three minutes. The Board is not required to respond to the Public Comment. The public may also address the Board on each item on the Agenda as the Board takes up those items. Persons wishing to speak should complete a blue request form and hand it to the Board secretary.

XI. Items not on the Agenda

Note: The law generally prohibits the Board from discussing items not on the agenda. Under limited circumstances, the Board may discuss and act on items not on the agenda if they involve an emergency affecting safety of persons or property, or a work stoppage, or if the need to act came to the attention of the District too late to include on the posted agenda.

REGULAR MEETING

September 14, 2011

XII. Next Meeting Date

Unless otherwise announced, the next regular meeting of the Board of Education will be held on October 12, 2011. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held at the Santa Maria Joint Union High School District Support Services Center at 2560 Skyway Drive, Santa Maria, CA 93455.

XIII. Future Regular Board Meetings:

November 9, 2011

December 14, 2011

XIV. Adjourn

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

CERTIFICATED PERSONNEL ACTIONS

September 14, 2011

Name	Status	Action	Location	Salary	Effective Dates	FTE	Assignment
	Extra-Pay Assignment	Temporary	PVHS	2,972.78	2011-12	~~~	Activities Director
	Extra-Pay Assignment	Temporary	PVHS	2,972.78	2011-12	~~~	Ag Advisor
	Extra-Pay Assignment	Temporary	PVHS	2,972.78	2011-12	~~~	Ag Advisor
	Extra-Pay Assignment	Temporary	PVHS	2,972.78	2011-12	~~~	Ag Advisor
	Extra-Pay Assignment	Temporary	PVHS	2,180.04	2011-12	~~~	AVID-Class of 2012
	Extra-Pay Assignment	Temporary	PVHS	2,180.04	2011-12	~~~	AVID-Class of 2013
	Extra-Pay Assignment	Temporary	PVHS	2,180.04	2011-12	~~~	AVID-Class of 2013
	Extra-Pay Assignment	Temporary	PVHS	2,180.04	2011-12	~~~	AVID-Class of 2014
	Extra-Pay Assignment	Temporary	PVHS	2,774.59	2011-12	~~~	Ballet Folklorico
	Extra-Pay Assignment	Temporary	PVHS	2,774.59	2011-12	~~~	Cheer/Song
	Extra-Pay Assignment	Temporary	PVHS	792.74	2011-12	~~~	Class Advisor Class of 2015
	Extra-Pay Assignment	Temporary	PVHS	396.37	2011-12	~~~	Class Advisor Class of 2014
	Extra-Pay Assignment	Temporary	PVHS	396.37	2011-12	~~~	Class Advisor Class of 2014
	Extra-Pay Assignment	Temporary	PVHS	1,981.85	2011-12	~~~	Class Advisor Class of 2013
	Extra-Pay Assignment	Temporary	PVHS	2,774.59	2011-12	~~~	Class Advisor Class of 2012
	Extra-Pay Assignment	Temporary	PVHS	2,774.59	2011-12	~~~	Drama
	Extra-Pay Assignment	Temporary	PVHS	2,774.59	2011-12	~~~	FBLA
	Extra-Pay Assignment	Temporary	PVHS	2,774.59	2011-12	~~~	Journalism
	Extra-Pay Assignment	Temporary	PVHS	2,000.00	2011-12	~~~	Intramural Coordinator
	Extra-Pay Assignment	Temporary	PVHS	1,189.11	2011-12	~~~	Co-Mesa
	Extra-Pay Assignment	Temporary	PVHS	1,189.11	2011-12	~~~	Co-Mesa
	Extra-Pay Assignment	Temporary	PVHS	2,774.59	2011-12	~~~	Music/Instrumental
	Extra-Pay Assignment	Temporary	PVHS	2,576.41	2011-12	~~~	Music/Choral
	Extra-Pay Assignment	Temporary	PVHS	2,774.59	2011-12	~~~	Yearbook
	Department Chair	Temporary	PVHS	3,567.33	2011-12	~~~	Agriculture
	Department Chair	Temporary	PVHS	3,567.33	2011-12	~~~	Business
	Department Chair	Temporary	PVHS	1,981.85	2011-12	~~~	Co-English
	Department Chair	Temporary	PVHS	1,981.85	2011-12	~~~	Co-English
	Department Chair	Temporary	PVHS	3,567.33	2011-12	~~~	Home Ec
	Department Chair	Temporary	PVHS	3,567.33	2011-12	~~~	Industrial Technology
	Department Chair	Temporary	PVHS	1,882.76	2011-12	~~~	Co-Intern. Languages
	Department Chair	Temporary	PVHS	1,882.76	2011-12	~~~	Co-Intern. Languages
	Department Chair	Temporary	PVHS	3,963.70	2011-12	~~~	Mathematics
	Department Chair	Temporary	PVHS	1,981.85	2011-12	~~~	Co-Physical Education
	Department Chair	Temporary	PVHS	1,981.85	2011-12	~~~	Co-Physical Education
	Department Chair	Temporary	PVHS	3,963.70	2011-12	~~~	Science
	Department Chair	Temporary	PVHS	1,981.85	2011-12	~~~	Co-Social Science
	Department Chair	Temporary	PVHS	1,981.85	2011-12	~~~	Co-Social Science
	Department Chair	Temporary	PVHS	1,981.85	2011-12	~~~	Co-Special Education
	Department Chair	Temporary	PVHS	1,981.85	2011-12	~~~	Co-Special Education
	Department Chair	Temporary	PVHS	3,567.33	2011-12	~~~	Visual/Performing Arts
	Extra-Pay Assignments	Temporary	RHS	2,972.78	2011-12	~~~	Activities Director
	Extra-Pay Assignments	Temporary	RHS	2,972.78	2011-12	~~~	Ag Advisor
	Extra-Pay Assignments	Temporary	RHS	2,972.78	2011-12	~~~	Ag Advisor
	Extra-Pay Assignments	Temporary	RHS	2,972.78	2011-12	~~~	Ag Advisor
	Extra-Pay Assignments	Temporary	RHS	2,180.04	2011-12	~~~	AVID
	Extra-Pay Assignments	Temporary	RHS	2,180.04	2011-12	~~~	AVID
	Extra-Pay Assignments	Temporary	RHS	2,180.04	2011-12	~~~	AVID
	Extra-Pay Assignments	Temporary	RHS	2,774.59	2011-12	~~~	Ballet Folklorico
	Extra-Pay Assignments	Temporary	RHS	2,180.04	2011-12	~~~	Dance
	Extra-Pay Assignments	Temporary	RHS	792.74	2011-12	~~~	Class Advisor 2015
	Extra-Pay Assignments	Temporary	RHS	792.74	2011-12	~~~	Class Advisor 2014
	Extra-Pay Assignments	Temporary	RHS	1,981.85	2011-12	~~~	Class Advisor 2013
	Extra-Pay Assignments	Temporary	RHS	2,774.59	2011-12	~~~	Class Advisor 2012

CERTIFICATED PERSONNEL ACTIONS - September 14, 2011

Name	Status	Action	Location	Salary	Effective Dates	FTE	Assignment
			RHS	2,000.00	2011-12	~~~	Intramural
	Extra-Pay Assignments	Temporary	RHS	2,774.59	2011-12	~~~	Drama
	Extra-Pay Assignments	Temporary	RHS	2,774.59	2011-12	~~~	FBLA
			RHS	3,369.15	2011-12	~~~	WASC Coordinator
	Extra-Pay Assignments	Temporary	RHS	2,774.59	2011-12	~~~	Journalism
	Department Chair	Temporary	RHS	2,774.59	2011-12	~~~	Music/Instrumental
	Department Chair	Temporary	RHS	2,576.41	2011-12	~~~	Music/Choral
	Department Chair	Temporary	RHS	2,774.59	2011-12	~~~	Yearbook
	Department Chair	Temporary	RHS	3,567.33	2011-12	~~~	Agriculture
	Department Chair	Temporary	RHS	3,567.33	2011-12	~~~	Business
	Department Chair	Temporary	RHS	3,963.70	2011-12	~~~	English
	Department Chair	Temporary	RHS	3,567.33	2011-12	~~~	Home Ec
	Department Chair	Temporary	RHS	3,567.33	2011-12	~~~	Industrial Technology
	Department Chair	Temporary	RHS	3,567.33	2011-12	~~~	Intern. Languages
	Department Chair	Temporary	RHS	1,981.85	2011-12	~~~	Co-Mathematics
	Department Chair	Temporary	RHS	1,981.85	2011-12	~~~	Co-Mathematics
	Department Chair	Temporary	RHS	3,765.52	2011-12	~~~	Physical Education
	Department Chair	Temporary	RHS	3,963.70	2011-12	~~~	Science
	Department Chair	Temporary	RHS	3,963.70	2011-12	~~~	Social Science
	Department Chair	Temporary	RHS	1,981.85	2011-12	~~~	Co-Special Education
	Department Chair	Temporary	RHS	1,981.85	2011-12	~~~	Co-Special Education
	Department Chair	Temporary	RHS	3,765.52	2011-12	~~~	Visual/Performing Arts
	Extra-Pay Assignments	Temporary	SMHS	2,972.78	2011-12	~~~	Activities Director
	Extra-Pay Assignments	Temporary	SMHS	2,000.00	2011-12	~~~	Intramural
	Extra-Pay Assignments	Temporary	SMHS	2,972.78	2011-12	~~~	Ag Advisor
	Extra-Pay Assignments	Temporary	SMHS	2,972.78	2011-12	~~~	Ag Advisor
	Extra-Pay Assignments	Temporary	SMHS	2,972.78	2011-12	~~~	Ag Advisor
	Extra-Pay Assignments	Temporary	SMHS	2,972.78	2011-12	~~~	Ag Advisor
	Extra-Pay Assignments	Temporary	SMHS	2,972.78	2011-12	~~~	Ag Advisor
	Extra-Pay Assignments	Temporary	SMHS	2,180.04	2011-12	~~~	AVID-Class of 2012
	Extra-Pay Assignments	Temporary	SMHS	2,180.04	2011-12	~~~	AVID-Class of 2013
	Extra-Pay Assignments	Temporary	SMHS	2,180.04	2011-12	~~~	AVID-Class of 2014
	Extra-Pay Assignments	Temporary	SMHS	2,180.04	2011-12	~~~	AVID-Class of 2015
	Extra-Pay Assignments	Temporary	SMHS	2,774.59	2011-12	~~~	Marimba/Folklorico
	Extra-Pay Assignments	Temporary	SMHS	792.74	2011-12	~~~	Class Advisor Class of 2015
	Extra-Pay Assignments	Temporary	SMHS	792.74	2011-12	~~~	Class Advisor Class of 2014
	Extra-Pay Assignments	Temporary	SMHS	1,981.85	2011-12	~~~	Class Advisor Class of 2013
	Extra-Pay Assignments	Temporary	SMHS	2,774.59	2011-12	~~~	Class Advisor Class of 2012
	Extra-Pay Assignments	Temporary	SMHS	2,774.59	2011-12	~~~	Drama
	Extra-Pay Assignments	Temporary	SMHS	2,774.59	2011-12	~~~	FBLA
	Extra-Pay Assignments	Temporary	SMHS	2,774.59	2011-12	~~~	Journalism
	Extra-Pay Assignments	Temporary	SMHS	2,378.22	2011-12	~~~	Mesa
	Extra-Pay Assignments	Temporary	SMHS	2,774.59	2011-12	~~~	Music/Instrumental
	Extra-Pay Assignments	Temporary	SMHS	2,576.41	2011-12	~~~	Music/Choral
	Extra-Pay Assignments	Temporary	SMHS	2,774.59	2011-12	~~~	Yearbook
	Extra-Pay Assignments	Temporary	SMHS	4,000.00	2011-12	~~~	
	Department Chair	Temporary	SMHS	3,567.33	2011-12	~~~	Agriculture
	Department Chair	Temporary	SMHS	3,567.33	2011-12	~~~	Business
	Department Chair	Temporary	SMHS	1,981.85	2011-12	~~~	Co-English
	Department Chair	Temporary	SMHS	1,981.85	2011-12	~~~	Co-English
	Department Chair	Temporary	SMHS	1,783.67	2011-12	~~~	Co-Home Ec
	Department Chair	Temporary	SMHS	1,783.67	2011-12	~~~	Co-Home Ec
	Department Chair	Temporary	SMHS	3,567.33	2011-12	~~~	Industrial Technology
	Department Chair	Temporary	SMHS	3,567.33	2011-12	~~~	Intern. Languages
	Department Chair	Temporary	SMHS	1,981.85	2011-12	~~~	Co-Mathematics
	Department Chair	Temporary	SMHS	1,981.85	2011-12	~~~	Co-Mathematics
	Department Chair	Temporary	SMHS	3,765.52	2011-12	~~~	Physical Education

CERTIFICATED PERSONNEL ACTIONS - September 14, 2011

Name	Status	Action	Location	Salary	Effective Dates	FTE	Assignment
	Department Chair	Temporary	SMHS	3,963.70	2011-12	~~~	Science
	Department Chair	Temporary	SMHS	1,981.85	2011-12	~~~	Social Science
	Department Chair	Temporary	SMHS	1,981.85	2011-12	~~~	Social Science
	Department Chair	Temporary	SMHS	3,963.70	2011-12	~~~	Special Education
	Department Chair	Temporary	SMHS	3,567.33	2011-12	~~~	Visual/Performing Arts
			DHS	3,369.15	2011-12	~~~	WASC Coordinator
			DHS	2,000.00	2011-12	~~~	Intramurals
			DHS	2,775	2011-12	~~~	Yearbook

**CLASSIFIED PERSONNEL ACTIONS
September 14, 2011**

Name	Action	Site	Pay Rate	Effective	Hours	Assignment
	Increase Hours	PVHS	13/A	08/16/11	5.5 to 6	Instructional Asst/Spec Ed I
	Transfer	RHS to PVHS	12/E	08/12/11	6.5	Food Service Worker II
	Transfer	SMHS to RHS	9/B	09/01/11	2	Food Service Worker I
	Out of Class	SMHS	26/C	08/15/11	8	Administrative Asst III
	Increase Hours	RHS	12/B	09/08/11	3 to 4	Campus Security Assistant
	Resign	PVHS	18/A	09/01/11	7	LVN Health Assistant
	Promote	SMHS	15/A	08/29/11	6	Instructional Asst/Spec Ed II
	Employ	SMHS	13/A	08/31/11	5.5	Instructional Asst/Spec Ed I
	Employ	PVHS	13/A	08/30/11	5.5	Instructional Asst/Spec Ed I
	Promote	RHS	12/C	08/12/11	6.5	Food Service Worker II
	Employ	SMHS	13/A	09/19/11	5.5	Instructional Asst/Spec Ed I
	Promote	SMHS	16/E	08/16/11	6	Instructional Asst/Spec Ed CTE
	Employ	PVHS	13/A	09/12/11	5.5	Instructional Asst/Spec Ed I
	Transfer	RHS to PVHS	15/E	09/08/11	6	Instructional Asst/Spec Ed II
	Abandonment	SMIS	11/B	08/19/11	4x4	Instructional Asst
	Transfer	SMHS	13/B	08/29/11	5.5	Instructional Asst/Spec Ed I
	Employ	SMHS	15/A	09/12/11	6	Instructional Asst/Spec Ed II
	Employ	DHS	13/A	08/29/11	5.5	Instructional Asst/Spec Ed I

**COACHING PERSONNEL ACTIONS
September 14, 2011**

Name	ACTION	SPORT	Site	ASB Stipend	DO Stipend	Season	Assignment
			PVHS		1,387.50	Fall/Winter	Asst Athletic Director
			PVHS		1,387.50	Fall/Winter	
	Resign	Cross Country	PVHS	2,775.00		Fall	Head Varsity Girls
		Cross Country	PVHS		1,378.50	Fall	Co-Head Varsity Girls
		Cross Country	PVHS		1,378.50	Fall	Co-Head Varsity Girls

COACHING PERSONNEL ACTIONS - September 14, 2011

Name	ACTION	SPORT	Site	ASB Stipend	DO Stipend	Season	Assignment
			RHS		2,775.00	Fall	Asst Athletic Director
	Dismiss	Basketball	RHS			2011/12	Head Varsity Girls
		Cross Country	RHS		2,775.00	Fall	Boys Head Varsity
		Cross Country	RHS		1,388.00	Fall	Girls Varsity Co-Head
		Football	RHS		3,766.00	Fall	Head Varsity
		Football	RHS		2,472.00	Fall	Asst Varsity
		Football	RHS		2,000.00	Fall	Asst Varsity
		Football	RHS		2,000.00	Fall	Asst Varsity
		Football	RHS		2,000.00	Fall	Asst Varsity
		Football	RHS		2,824.00	Fall	Head JV

COACHING PERSONNEL ACTIONS - September 14, 2011

Name	ACTION	SPORT	Site	ASB Stipend	DO Stipend	Season	Assignment
		Football	RHS		1,883.00	Fall	Asst JV
		Football	RHS		2,824.00	Fall	Head Frosh
		Football	RHS		1,883.00	Fall	Asst Frosh
		Girls Golf	RHS		2,775.00	Fall	Head Varsity
		Cheer Advisor	RHS		2,774.59	Fall	Cheer/Song
		Girls Tennis	RHS		2,775.00	Fall	Head Varsity
		Girls Tennis	RHS		2,081.00	Fall	Head JV
		Girls Volleyball	RHS		2,433.00	Fall	Head Varsity
		Girls Volleyball	RHS		1,000.00	Fall	Asst Varsity
		Girls Volleyball	RHS		2,000.00	Fall	Head JV
		Girls Volleyball	RHS		2,000.00	Fall	Head Frosh
		Water Polo	RHS		2,973.00	Fall	Varsity Co-Head
		Water Polo	RHS	2,973.00		Fall	Varsity Co-Head
		Water Polo	RHS		2,230.00	Fall	Head JV
		Water Polo	RHS	500.00		Fall	Asst JV
		Asst Athletic Adv	SMHS		2,775.00	Fall	Asst Athletic Director
		Cross Country	SMHS		2,775.00	Fall	Head Varsity Girls
		Cross Country	SMHS		2,775.00	Fall	Head Varsity Boys
		Football	SMHS		3,766.00	Fall	Head Varsity
		Football	SMHS		2,824.00	Fall	Asst Varsity
		Football	SMHS		2,138.00	Fall	Asst Varsity
		Football	SMHS		2,500.00	Fall	Asst Varsity
		Football	SMHS		2,500.00	Fall	Asst Varsity
		Football	SMHS		2,500.00	Fall	Head JV
		Football	SMHS		1,300.00	Fall	Asst JV
		Football	SMHS		2,824.00	Fall	Head Frosh
		Football	SMHS		1,300.00	Fall	Asst Frosh
		Girls Golf	SMHS		2,775.00	Fall	Head Varsity
		Girls Tennis	SMHS		2,006.00	Fall	Head Varsity
		Girls Tennis	SMHS		1,000.00	Fall	Head JV
		Girls Tennis	SMHS		900.00	Fall	Assistant
		Girls Tennis	SMHS		550.00	Fall	Assistant
		Girls Tennis	SMHS		400.00	Fall	Assistant
		Girls Volleyball	SMHS		2,973.00	Fall	Head Varsity
		Girls Volleyball	SMHS		2,230.00	Fall	Head JV
		Girls Volleyball	SMHS		2,230.00	Fall	Head Frosh
		Water Polo	SMHS		2,973.00	Fall	Head Varsity
		Water Polo	SMHS		2,230.00	Fall	Head JV

Appendix B

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
FACILITIES REPORT
September 2011

1. Delta High School Construction Projects

C2004 DHS Continuation School Replacement – WWCOT Architects

- Phases 1 and 2 are complete. Final billings and retention release are pending receipt of closeout documentation and stamped drawings related to fire sprinkler system work from DSA.

2. Ernest Righetti High School Construction Projects

C2004 ERHS Administration Building Renovation – Westberg + White Architects

- A Notice of Substantial completion was issued to the County May 6th. Final billings, retention release applications, and closeout documentation have been received and are being processed.

3. Santa Maria High School Construction Projects

C2004 SMHS New Pool – Rachlin Architects

- Construction began on June 13, 2011. Work completed this period includes building footing excavations, rerouting of existing underground utilities, installation of new underground utilities, and installation of pool structural steel.
- The targeted construction completion date remains May 5, 2012.

SMHS 4 Portables South Campus Relocation – Rachlin Architects

- Document and plan development is nearing completion with DSA submittal expected to occur in late September. Project bidding will follow DSA approval of the drawings.

C2004 SMHS New Classroom Building at Broadway – Rachlin Architects

- Schematic design reviews and project development are scheduled to commence in September.

SMHS 6 Portables at Lincoln Street – Westberg + White Architects

- Substantial completion was achieved in time for school opening in August. Due to issues related to failed telephone lines, some portions of work related to telephone and security were installed in a temporary configuration pending the completion of Verizon's installation of a new main line to the campus. Final contract work will occur following Verizon's activities.

4. Pioneer Valley High School Construction Projects

PVHS Remediation Phase 2: Building E, H, G, F, & J – Westberg + White Architects

- Substantial Completion occurred in time for school opening in August; however, due to material delays, some work related to a hall exit doors remains awaiting receipt of materials. All remaining work will occur on a non-interference basis with school activities.

PVHS Performing Arts Building – Architect to Be Determined

- A draft Request for Proposal for Architectural Services and project schedule remains under District and legal counsel review.

5. New Small School

C2004 New Small High School CTE Component – Architect to Be Determined

- Access agreements and needs assessments continue.
- A draft Request for Proposal for Architectural Services and project schedule remains under District and legal counsel review.

6. District Wide Energy Upgrade

District Wide Energy Upgrade – Johnson Controls Inc.

- The Project Development Agreement and Performance Contract are nearly complete after an extensive and thorough review by District managers and legal counsel.
- Discussions related to finance options continue with the District's bankers in preparation for final project approval.
- The project schedule will be established upon completion of final financing and School Board approvals.

Maintenance & Operations

PVHS

- Prepared sports fields for football and soccer.
- Cleaned outside tennis and basketball courts.
- Renovated grass area south of choir room.
- Fertilized sports fields, front of school, and inner quad lawns.
- Cleaned super glue out of 25 door lock cores.
- Replaced classroom chair seats and floor glides.
- Cleaned P. E. lockers.
- Cleaned cafeteria kitchen, including exhaust hoods.
- Completed carpet and hard floor care for classrooms undergoing remediation.
- Started kitchen refrigerators and HVAC equipment in preparation for beginning of school.
- Replaced the commercial mixer cart for the Home Economics Foods class.
- Leveled new tables for the Home Economics Foods class.
- Completed installation of Smart Boards in classrooms.
- Recharged limestone chemical drain traps in three classrooms.
- Painted directional arrow at the cafeteria for improved flow during lunch.
- Preventive work order hours – 0
- Routine work order hours – 36
- Total work orders completed – 24
- Event setup hours – 40

REGULAR MEETING
September 14, 2011

RHS

- Continued Bradley Road landscape renovation project: clearing tree roots, grading, and sidewalk repair, and irrigation control valve repair.
- Setup tennis courts for tennis season.
- Continued installation of Smart Boards in classrooms: relocating existing projectors to work with the new Boards.
- Adjusted Public Address system volume for teachers as they move to new classrooms.
- Adjusted and repaired security cameras throughout the campus.
- Began painting classroom exterior doors the school colors to improve school spirit.
- Installed a mural in the newly reopened cafeteria to improve the look of the school.
- Repaired and replaced several toilets, urinals, and faucets in student restrooms.
- Attended training for Johnson Controls Energy Management System installed in Administration building.
- Cleaned cafeteria kitchen, including exhaust hoods.
- Completed carpet and hard floor care for classrooms.
- Started kitchen refrigerators and HVAC equipment in preparation for beginning of school.
- Replaced two (2) portable classroom roofs.
- Completed painting of Bradley Road portable classrooms.
- Preventive work order hours – 8
- Routine work order hours - 1
- Total work orders completed – 13
- Event setup hours - 16

SMHS

- Prepared sports fields for football and soccer.
- Installed temporary acoustical curtains for the band room.
- Completed setup of the Learning Center, with six newly relocated portable classrooms, new administration, and a variety of moved and expanded education programs.
- Completed carpet and hard floor care for classrooms used in summer school.
- Completed the setup of the former plastics laboratory to house a Computer Aided Drafting (CAD) class.
- Installed Smart Boards in numerous classrooms.
- Cleaned cafeteria kitchen, including exhaust hoods.
- Started kitchen refrigerators and HVAC equipment in preparation for beginning of school.
- Revised a portion of the practice field for lunch tables. Installed decomposed granite, poured a mow strip, and placed lunch tables for added outside eating space.
- Completed the move and reorganization of administration staff to facilitate improved student and parent access.
- Repaired wall damage found during the Administration building move. Cabinets and cubbies were moved, uncovering areas that required repair.
- Replaced two (2) portable classroom roofs.
- Renovated the Agriculture Science roof. Replaced the patio roof in the Agriculture Science courtyard.
- Repaired natural gas leaks at the Old Science Building, Greenhouse, and Arts & Crafts Building.
- Repaired a broken sewer line at the Administration Building.
- Federal Jobs Bill electrician, plumber, and groundskeeper – 547 Hours on 21 projects.
- Preventive work order hours – 22
- Routine work order hours - 34
- Total work orders completed – 52
- Event setup hours – 18

REGULAR MEETING
September 14, 2011

DHS

- DHS - Removed a built-in reception desk in preparation for ergonomic desk installation.
- DHS – Repaired the storm drain drainage problem.
- DHS – Abated weeds in the landscape.
- DHS - Moved new staff members into their work spaces.
- DHS – Resolved irrigation problems in the quad and in the north play field.
- DHS – Assembled new tables for the Multipurpose Room.
- DHS – Continued the installation of Smart Boards.
- DHS – Repaired drainage problem on the basketball court

Transportation

- Two days of training for school bus drivers, including evacuation of a smoke-filled bus.
- Revised eight home-to-school routes for the new school year.
- Eighteen-bus particulate trap retrofit project went out to bid and bids were opened. The project is ready for School Board Approval.
- Crown bus replacement in progress: two remaining Crown busses are scheduled to be replaced. One unit is on order.

Energy Management

- Programmed the school year HVAC energy management schedules into PVHS, RHS, and DHS's Energy Management Controllers.
- Reprogrammed outside lighting controls at PVHS.
- Reprogrammed outside as well as inside lighting controls at RHS Administration.
- Performed HVAC start-up quality control checks for all schools.

Graffiti & Vandalism

- **RHS** \$ 150
- **DHS** \$ 0
- **SMHS** \$ 100
- **PVHS** \$ 100

Reese Thompson
Director – Facilities and Operations

Photo Gallery



Santa Maria High Pool - August Progress



Santa Maria High Pool - Gravel Covering Water Pipes



Santa Maria High Pool - Miles of Rebar to Bend, Place, and Tie



Santa Maria High Pool - Restroom and Snack Bar Footings



Typical New Smart board and Projector Installed



Example of New Busses (left) to Replace Two 1985 Crown Buses

Community Relations

BP 1312.3(a)

UNIFORM COMPLAINT PROCEDURES

The Board of Trustees recognizes that the district is primarily responsible for complying with applicable state and federal laws and regulations governing educational programs. The district shall investigate complaints alleging failure to comply with such laws and/or alleging discrimination and shall seek to resolve those complaints in accordance with the district's uniform complaint procedures. (5 CCR 4620)

The Board of Trustees recognizes that the district is responsible for ensuring that it complies with state and federal laws and regulations governing educational programs.

The district shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination against any protected group as identified under Education Code 200 and 220 and Government Code 11135, including actual or perceived sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability, or age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any district program or activity that receives or benefits from state financial assistance. (5 CCR 4610)

Uniform complaint procedures shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and career technical and technical training programs, child care and development programs, child nutrition programs, and special education programs. (5 CCR 4610)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 1312.1 – Complaints Concerning District Employees)

(cf. 1312.2 – Complaints Concerning Instructional Materials)

(cf. 1312.4 – Williams Uniform Complaint Procedures)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 4031 – Complaints Concerning Discrimination in Employment)

(cf. 5141.4 – Child Abuse Prevention and Reporting)

(cf. 5148 - Child Care and Development)

(cf. 6159 – Individualized Education Program)

(cf. 6171 - Title I Programs)

(cf. 6174 - Education for English Language Learners)

(cf. 6175 - Migrant Education Program)

(cf. 6178 - Vocational Education)

(cf. 6200 – Adult Education)

UNIFORM COMPLAINT PROCEDURES (continued)

Complaints related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, and teacher vacancies and misassignments shall be investigated pursuant to the district's Williams uniform complaint procedure (AR 1312.4).

(cf. 1312.4 - Williams Uniform Complaint Procedures)

The Board encourages the early, informal resolution of complaints at the site level whenever possible.

The Board acknowledges and respects every individual's right to privacy. Discrimination complaints shall be investigated in a manner that protects the confidentiality of the parties and the integrity of the process. This may include keeping the identity of the complainant confidential, as appropriate and except to the extent necessary to carry out the investigation or proceedings, as determined by the Superintendent or designee, on a case-by-case basis.

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 5125 - Student Records)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

The Board prohibits retaliation in any form for the filing of a complaint, the reporting of instances of discrimination or participation in complaint procedures. Such participation shall not in any way affect the status, grades or work assignments of the complainant.

The Board recognizes that a neutral mediator can often suggest an early compromise that is agreeable to all parties in a dispute. In accordance with uniform complaint procedures, whenever all parties to a complaint agree to try resolving their problem through mediation, the Superintendent or designee shall initiate a mediation process before beginning a formal compliance investigation. The Superintendent or designee shall ensure that mediation results are consistent with state and federal laws and regulations.

<p>Note: As amended by Register 2005, No. 52, 5 CCR 4650-4665 provide that the CDE may directly intervene in a complaint without waiting for district action under certain conditions, including when a district has failed to cooperate with the investigation or when the complainant has requested anonymity because he/she would be in danger of retaliation and would suffer immediate harm if a complaint was filed at the district.</p>
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Legal References on the next page.

UNIFORM COMPLAINT PROCEDURES (continued)

Legal Reference:

EDUCATION CODE

200-262.3 *Prohibition of discrimination*
8200-8498 *Child care and development programs*
8500-8538 *Adult basic education*
18100-18203 *School libraries*
32289 *School safety plan, uniform complaint procedure*
35186 *Williams uniform complaint procedure*
41500 41513-*Categorical education block grants*
48985 *Notices in language other than English*
49060-49079 *Student records*
49490-49590 *Child nutrition programs*
52160-52178 *Bilingual education programs*
52300-52499.6 *Career technical education*
52500-52616.24 *Adult schools*
52800-52870 *School-based coordinated programs*
54000-54041 *Economic impact aid programs*
54100-54145 *Miller-Unruh Basic Reading Act*
54400-54425 *Compensatory education programs*
54440-54445 *Migrant education*
54460-54529 *Compensatory education programs*
56000-56885 *Special education programs*
59000-59300 *Special schools and centers*
64000-64001 *Consolidated application process*

CODE OF REGULATIONS, TITLE 5

3080 *Application of section*
4600-4687 *Uniform complaint procedures*
4900-4965 *Nondiscrimination in elementary and secondary education programs*

PENAL CODE

422.6 *Interference with constitutional right or privilege*

UNITED STATES CODE, TITLE 20

6301-6577 *Title I basic programs*
6601-6777 *Title II preparing and Recruiting High Quality Teachers and Principals*
6801-6871 *Title III, language instruction for limited English proficient and immigrant students*
7101-7184 *Safe and Drug-Free Schools and Communities Act*
7201-7283g *Title V promoting informed parental choice and innovative programs*
7301- 7372 *Title V rural and low-income school programs*

Management Resources:

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/offices/OCR>

UNIFORM COMPLAINT PROCEDURES

Compliance Officers

The Board of Education designates the following compliance officer to receive and investigate complaints and ensure district compliance with law:

Mr. John Davis
Asst. Supt. of Curriculum & Instruction
2560 Skyway
Santa Maria, CA 93455
(805) 922-4573

The Superintendent or designee shall ensure that employees designated to investigate complaints are knowledgeable about the laws and programs for which they are responsible. Such employees may have access to legal counsel as determined by the Superintendent or designee.

(cf. 9124 - Attorney)

Notifications

The Superintendent or designee shall annually provide written notification of the district's uniform complaint procedures to students, employees, parents/guardians, the district advisory committee, school advisory committees, appropriate private school officials or representatives, and other interested parties. (5 CCR 4622)

The Superintendent or designee shall meet the notification requirements of 5 CCR 4622, including the annual dissemination of district complaint procedures and information about available appeals, civil law remedies and conditions under which a complaint may be taken directly to the California Department of Education. The Superintendent or designee shall ensure that complainants understand that they may pursue other remedies, including actions before civil courts or other public agencies.

(cf. 5145.6 - Parental Notifications)

The Superintendent or designee shall make available copies of the district's uniform complaint procedures free of charge. (5 CCR 4622)

The notice shall:

1. Identify the person(s), position(s), or unit(s) responsible for receiving complaints
2. Advise the complainant of any civil law remedies that may be available to him/her under state or federal discrimination laws, if applicable

UNIFORM COMPLAINT PROCEDURES

3. Advise the complainant of the appeal process pursuant to Education Code 262.3, including the complainant's right to take a complaint directly to the California Department of Education (CDE) or to pursue remedies before civil courts or other public agencies.
4. Include statements that:
 - a. The district is primarily responsible for compliance with state and federal laws and regulations
 - b. The complaint review shall be completed within 60 calendar days from the date of receipt of the complaint unless the complainant agrees in writing to an extension of the timeline
 - c. An unlawful discrimination complaint must be filed not later than six months from the date the alleged discrimination occurs, or six months from the date the complainant first obtains knowledge of the facts of the alleged discrimination
 - d. The complainant has a right to appeal the district's decision to the CDE by filing a written appeal within 15 days of receiving the district's decision
 - e. The appeal to the CDE must include a copy of the complaint filed with the district and a copy of the district's decision

The above notification shall state that complainants may seek help from agencies such as legal assistance agencies, local mediation centers or the county office of education.

Procedures

The following procedures shall be used to address all complaints which allege that the district has violated federal or state laws or regulations governing educational programs. Compliance officers shall maintain a record of each complaint and subsequent related actions, including all information required for compliance with 5 CCR 4632.

All parties involved in allegations shall be notified when a complaint is filed, when a complaint meeting or hearing is scheduled and when a decision or ruling is made.

Step 1: Filing of Complaint

Any individual, public agency or organization may file a written complaint of alleged noncompliance by the district.

UNIFORM COMPLAINT PROCEDURES

A complaint alleging unlawful discrimination shall be initiated no later than six months from the date when the alleged discrimination occurred, or six months from the date when the complainant first obtained knowledge of the facts of the alleged discrimination. A complaint may be filed by a person who alleges that he/she personally suffered unlawful discrimination or by a person who believes that an individual or any specific class of individuals has been subjected to unlawful discrimination. (5 CCR 4630)

The complaint shall be presented to the compliance officer who shall maintain a log of complaints received, providing each with a code number and a date stamp.

If a complainant is unable to put a complaint in writing due to conditions such as illiteracy or other disabilities, district staff shall help him/her to file the complaint. (5 CCR 4600)

Step 2: Mediation

Within **three days** of receiving the complaint, the compliance officer may informally discuss with the complainant the possibility of using mediation. If the complainant agrees to mediation, the compliance officer shall make all arrangements for this process.

Before initiating the mediation of a discrimination complaint, the compliance officer shall ensure that all parties agree to make the mediator a party to related confidential information.

If the mediation process does not resolve the problem within the parameters of law, the compliance officer shall proceed with his/her investigation of the complaint.

The use of mediation shall not extend the district's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time. (5 CCR 4631)

Step 3: Investigation of Complaint

The compliance officer shall hold an **investigative meeting within five days** of receiving the complaint or an unsuccessful attempt to mediate the complaint. This meeting shall provide an opportunity for the complainant and/or his/her representative to repeat the complaint orally.

The complainant and/or his/her representative and the district's representatives shall also have an opportunity to present information relevant to the complaint and evidence or information to support the allegations in the complaint. (5 CCR 4631)

A complainant's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, or his/her failure or refusal to

UNIFORM COMPLAINT PROCEDURES

cooperate in the investigation or his/her engagement in any other obstruction of the investigation, may result in the dismissal of the complaint because of a lack of evidence to support the allegation. (5 CCR 4631)

The district's refusal to provide the investigator with access to records and/or other information related to the allegation in the complaint, or its failure or refusal to cooperate in the investigation or its engagement in any other obstruction of the investigation, may result in a finding, based on evidence collected, that a violation has occurred and may result in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

Step 4: Response

Within **30 days of receiving the complaint**, the compliance officer shall prepare and send to the complainant a written report of the district's investigation and decision, as described in Step #5 below. If the complainant is dissatisfied with the compliance officer's decision, he/she may, **within five days, file his/her complaint in writing with the Board.**

The Board may consider the matter at its next regular Board meeting or at a special Board meeting convened in order to meet the **60-day time limit** within which the complaint must be answered. The Board may decide not to hear the complaint, in which case the compliance officer's decision is final.

If the Board hears the complaint, the compliance officer shall send the Board's decision to the complainant within **60 calendar days** from the date of receipt of the complaint unless the complainant agrees in writing to extend the timeline. (5 CCR 4631)

Step 5: Final Written Decision

The report of the district's decision shall be written in English and in the language of the complainant whenever feasible or required by law. If it is not feasible to write this report in the complainant's primary language, the district shall arrange a meeting at which a community member will interpret it for the complainant.

This report shall include:

1. The findings of fact based on the evidence gathered (5 CCR 4631)
2. The conclusion(s) of law (5 CCR 4631)
3. Disposition of the complaint (5 CCR 4631)
4. Rationale for such disposition (5 CCR 4631)

UNIFORM COMPLAINT PROCEDURES

5. Corrective actions, if any are warranted (5 CCR 4631)
6. Notice of the complainant's right to appeal the decision **within 15 days to the California Department of Education**, and procedures to be followed for initiating such an appeal. (5 CCR 4631)
7. For discrimination complaints, notice that the complainant must **wait until 60 days** have elapsed from the filing of an appeal with the California Department of Education before pursuing civil law remedies (5 CCR 4631; Education Code 262.3)

If an employee is disciplined as a result of the complaint, this report shall simply state that effective action was taken and that the employee was informed of district expectations. The report shall not give any further information as to the nature of the disciplinary action.

Appeals to the California Department of Education

If dissatisfied with the district's decision, the complainant may appeal in writing to the California Department of Education **within 15 days** of receiving the district's decision. When appealing to the California Department of Education, the complainant must specify the reason(s) for appealing the district's decision and whether the facts are incorrect and/or the law has been misapplied. The appeal shall be accompanied by a copy of the locally filed complaint and a copy of the district's decision. (5 CCR 4632) and must include a copy of the locally filed complaint and the district's decision.

Upon notification by the CDE that the complainant has appealed the district's decision, the Superintendent or designee shall forward the following documents to the CDE: (5 CCR 4633)

1. A copy of the original complaint
2. A copy of the decision
3. A summary of the nature and extent of the investigation conducted by the district, if not covered by the decision
4. A copy of the investigation file, including but not limited to all notes, interviews, and documents submitted by the parties and gathered by the investigator
5. A report of any action taken to resolve the complaint
6. A copy of the district's complaint procedures
7. Other relevant information requested by the CDE

UNIFORM COMPLAINT PROCEDURES

Appeals may be sent to:

State Superintendent of Instruction
California Department of Education
721 Capitol Mall
Sacramento, CA 95814

The California Department of Education may directly intervene in the complaint without waiting for action by the district when one of the conditions listed in 5 CCR 4650 exists. In addition, the California Department of Education may also intervene in those cases where the district has not taken action within **60 calendar days** of the date the complaint was filed with the district.

Note: 5 CCR 4611, as amended by Register 2005, No. 52, details complaint issues that are not subject to district complaint procedures and not under the jurisdiction of the CDE. Such issues include, but are not limited to, allegations of child abuse, health and safety complaints related to a child development program, employment discrimination complaints, and allegations of fraud.

Civil Law Remedies

A complainant may pursue available civil law remedies outside of the district's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders. For discrimination complaints, however, a complainant must wait until 60 days have elapsed from the filing of an appeal with the California Department of Education before pursuing civil law remedies. The moratorium does not apply to injunctive relief and is applicable only if the district has appropriately, and in a timely manner, apprised the complainant of his/her right to file a complaint in accordance with 5 CCR 4622. Local resources include:

Santa Barbara County Office of Education
P. O. Box 6307
Santa Barbara, CA 93160-6307
(805) 964-4711

Legal Aide Foundation of Santa Barbara
County
301 East Cañon Perdido
Santa Barbara, CA 93101
(805) 963-6754

California Rural Legal Assistance, Inc.
San Luis Obispo Office
1160 Marsh Street, Suite 114
San Luis Obispo, CA 93401
(805) 544-7997

REGULAR MEETING
September 14, 2011

APPENDIX D

2011/2012

2010-11 UNAUDITED ACTUALS **Summary of Changes since Budget Adoption**

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
2010-2011 UNAUDITED ACTUALS
Summary of Changes to the Ending Balance since Budget Adoption**

As the District closes its books on another year, the general fund actual Ending Fund Balance is \$12.1 million. This ending fund balance provides the District with much needed “breathing room” as it continues to face more fiscal uncertainty. The current 2011/12 budget is built with an operating deficit of almost \$2.25 million, a figure which will grow to more than \$3 million annually absent some kind of increased State revenue or a concerted effort to reduce spending. Therefore, this Ending Fund Balance is critical to keeping the District solvent. In particular, with the State of California deferring the actual “cash” owed to districts, it is imperative that the District have reserves to utilize for meeting the day to day obligations of payroll and vendor payments.

Although the Ending Fund Balance is greater than what was projected at the time the District adopted its 2011/12 budget the increase is a result of a number items that are one-time in nature (detail shown below). Also, note that included in the \$12.1 million are: \$3.5 million in restricted program ending balances; \$0.7 million in various school site carryovers; \$2.0 million in required reserves; and \$0.3 million in other designations.

UNRESTRICTED REVENUES

Revenue increases consist of the following:

➤ Revenue limit, due to increased participation in the needy meal program, and the PERS reduction calculation	\$ 35,403
➤ Revenue limit, decrease in amount allocated to Special Education, per the SELPA funding model	619,945
➤ Federal revenues – AP test fees	<4,695>
➤ State revenues.	
• Tier III categorical programs, adjustments based on funding notices received from CDE regarding deferred amounts to be paid.	209,438
• Deferred maintenance program funding, but note that this is also a component of transfers out	259,417
➤ Local revenues.	
• Refund from Verizon as transition to VOIP continues, plus E-rate reimbursements from AT&T & Comcast	28,047
• Interest income	8,261
• Variety of one-time sources, grants, stipends, <u>which are also counted in expenses</u>	53,437
• Miscellaneous other, net	<u><883></u>

TOTAL UNRESTRICTED REVENUE INCREASES \$1,208,370

Several of the revenue items noted above are one-time in nature, and others which are ongoing will be adjusted, as necessary, in the District’s 2011-12 1St Interim Revised Budget and the accompanying three year projection.

UNRESTRICTED EXPENDITURES

Expenditures were less than the budgeted amounts through a conscious effort to reduce all areas of expenditures to the minimums required for critical and necessary items only. So, while these efforts are to be commended, such reductions may not be sustainable long-term and therefore, are not budgeted at lower amounts into the 2011/12 budget year. It is district practice that when school sites reduce their expenditures in one fiscal year, they are allowed to "carryover" their unspent budget to the next school year to allow them to maintain programs. Consequently, there appears to be significant savings or what some may construe as "over-budgeting" when in reality it is a concerted effort to respect the serious "cash challenge" the District faces.

Expenditures of unrestricted resources decreased in total by \$1.29 million and consist of the following:

➤ Operations, pool supplies, grounds maintenance	\$162,550
➤ Support for technology and Aeries	106,300
➤ Telephone, internet, data lines – line cancellations, service consolidation, contract modifications	30,494
➤ Legal expenses (in addition to reservation from ending balance)	25,651
➤ Indirect costs applied to expenditures in restricted programs. When program expenditures are less than projected, indirect costs are less	<86,478>
➤ Miscellaneous all other, net	74,883
➤ Unexpended funds, which are <u>reserved for carryover to next year</u>	
○ Site/department budgets	240,728
○ MAA	166,889
○ Tier III carryovers	288,626
○ CSEA health benefit reserve	27,714
○ Legal expense	200,000
○ Capital outlay	<u>50,000</u>

TOTAL UNRESTRICTED EXPENDITURE DECREASES **\$1,287,357**

TRANSFERS OUT

Transfers out increase by the same amount as the funding recognized from the deferred maintenance program, as shown in the revenue section above. The funding was transferred to the District's special reserve fund for capital outlay to be used on future capital facility projects. As of the District's 2011/12 adopted budget, this funding had been shown as a being directly received into the special reserve fund, however, application of proper accounting rules dictated the change in how the transfer is being shown as of year-end. **\$259,417**

DESIGNATIONS AND RESERVATIONS

Designations and reservations of ending fund balance for economic uncertainties, revolving cash, stores, prepaid expenses, and unrealized gains in treasury (This is a result of the 3% calculation based on the lower expenditures and the other required year-end adjustments).

\$<109,235>

CLOSING THOUGHTS

After taking into account all of the above revenue increases, expenditure reductions and the various reservations and designations, the District's **available** unappropriated ending fund balance is \$5.6 million. This is an increase of \$940,356 from what was projected at the time the District adopted its 2011/12 budget. It must be re-emphasized that this increase in the Ending Fund Balance and thus the Beginning Fund Balance for 2011/12 provides the District with the breathing room needed as it faces the uncertainty of the dismal global economic climate.

Keep in mind, that the District adopted its 2011/12 budget on June 15, 2011, based on projections and assumptions contained in the Governor's May Revised Budget proposal. While the final State budget was not significantly different from the May Revision, it did contain a number of so-called "trigger" provisions if State revenues do not materialize as projected. If the "trigger" is pulled, these provisions could mean mid-year cuts to the District of \$2 million or more.

The potential of mid-year cuts creates continued uncertainty for the District primarily because whether or not it will actually happen will not be known until December. Also, the District is prohibited by the budget language from recognizing any revenue cuts until that time. Meanwhile, some legislation has been introduced to move the determination date to an earlier time, as well as to mitigate the cuts in various ways. To date none of this legislation has passed. The district administration will continue to monitor and report to the board as more information is known.

COMPONENTS OF THE GENERAL FUND ENDING BALANCE

The table below details the components of the District's General Fund ending balance for the year ended June 30, 2011

	Estimated Actuals as of 11/12 Budget Adoption	Unaudited Actuals	Difference
ENDING FUND BALANCE	\$ 10,276,456	\$ 12,109,655	\$ 1,833,199
Designations and reservations			
Economic uncertainties 3%	1,958,249	1,851,007	
Revolving cash	15,000	15,000	
Stores	100,466	117,520	
Prepaid expenses	3,122	9,271	
Unrealized gains in treasury	38,835	13,639	
CSEA Unit Health Benefit Reserve	28,938	27,714	
Site/Department carryovers		240,728	
MAA carryovers		166,889	
Tier III carryovers		288,626	
Legal expense reserve		200,000	
Capital outlay reserve		50,000	
Categorical programs restricted ending balances			
ARRA SFSF	61,000	338,694	
Education Jobs Fund	1,040,055	0	
LEA Medi-Cal Billing Option	159,225	70,566	
Prop 20 Lottery instructional materials		292,691	
EIA/SCE	4,665	366,196	
EIA/LEP	10	188,891	
QEIA	2,170,218	2,230,194	
Miscellaneous local grants	8,402	13,402	
TOTAL DESIGNATIONS AND RESERVATIONS	5,588,185	6,481,028	
ENDING AVAILABLE UNAPPROPRIATED FUND BALANCE	\$ 4,688,271	\$ 5,628,627	\$ 940,356

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT							
2010-11 UNAUDITED ACTUALS							
FUND BALANCE ANALYSIS - GENERAL FUND							
					UNRESTRICTED GENERAL FUND		
					Estimated Actuals as of 11/12 Budget Adoption	Unaudited Actuals	Difference
REVENUES							
	Revenue Limit Sources				42,299,234.60	42,954,583.00	655,348.40
	Federal Revenue				4,800.00	105.42	(4,694.58)
	State Revenue				4,755,377.00	5,224,231.66	468,854.66
	Local Revenue				406,303.00	495,164.25	88,861.25
	TOTAL REVENUES				47,465,714.60	48,674,084.33	1,208,369.73
EXPENDITURES							
	Certificated Salaries				22,618,309.64	22,717,277.85	98,968.21
	Classified Salaries				7,658,990.56	7,696,674.33	37,683.77
	Employee Benefits				8,823,237.89	8,764,564.59	(58,673.30)
	Books and Supplies				2,455,575.00	1,374,999.40	(1,080,575.60)
	Services and Other Operating Expenditures				3,118,428.00	2,705,346.87	(413,081.13)
	Capital Outlay				58,000.00	98,994.13	40,994.13
	Other outgo (debt service)				57,173.00	58,021.90	848.90
	Other outgo (indirect costs)				(1,004,180.69)	(917,702.66)	86,478.03
	TOTAL EXPENDITURES				43,785,533.40	42,498,176.41	(1,287,356.99)
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES					3,680,181.20	6,175,907.92	2,495,726.72
OTHER FINANCING SOURCES/USES							
	Transfers In				231,280.00	231,280.00	0.00
	Transfers Out				211,180.00	470,597.00	259,417.00
	Contributions						
	Special Ed, federal PL94-142				(1,130,451.69)	(1,055,978.77)	74,472.92
	Special Ed, state				(1,623,790.29)	(2,082,391.03)	(458,600.74)
	Special Ed, transportation				(187,372.99)	(259,434.50)	(72,061.51)
	Home to School Transportation				(386,877.18)	(363,905.60)	22,971.58
	Maintenance				(1,784,448.50)	(1,808,292.61)	(23,844.11)
	Federal Title V (program ended)					(422.00)	(422.00)
	ROP				413,588.00	410,903.07	(2,684.93)
	Subtotal Contributions				(4,699,352.65)	(5,159,521.44)	(460,168.79)
	TOTAL OTHER FINANCING SOURCES/USES				(4,679,252.65)	(5,398,838.44)	(719,585.79)
NET INCREASE (DECREASE) IN FUND BALANCE					(999,071.45)	777,069.48	1,776,140.93

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT							
2010-11 UNAUDITED ACTUALS							
FUND BALANCE ANALYSIS - GENERAL FUND							
					UNRESTRICTED GENERAL FUND		
					Estimated Actuals as of 11/12 Budget Adoption	Unaudited Actuals	Difference
FUND BALANCE, RESERVES							
Beginning Fund Balance					7,831,951.81	7,831,951.81	0.00
Ending Fund Balance					6,832,880.36	8,609,021.29	1,776,140.93
Components of Ending Fund Balance							
Reserve for							
Revolving Cash					15,000.00	15,000.00	0.00
Stores					100,466.00	117,519.99	17,053.99
Prepaid Expenditures					3,122.00	9,271.42	6,149.42
Designated Amounts							
Economic Uncertainties					1,958,249.00	1,851,007.00	(107,242.00)
Unrealized Gains					38,835.00	13,639.00	(25,196.00)
Carryover - sites & depts						240,728.00	240,728.00
Carryover - MAA						166,889.00	166,889.00
Carryover - Tier III allocations						288,626.00	288,626.00
Legal expense reserve						200,000.00	200,000.00
Capital outlay reserve						50,000.00	50,000.00
CSEA Unit Health Benefit Reserve					28,938.00	27,714.00	(1,224.00)
TOTAL RESERVED/DESIGNATED AMOUNTS					2,144,610.00	2,980,394.41	835,784.41
ENDING UNDESIGNATED/UNAPPROPRIATED FUND BALANCE					4,688,270.36	5,628,626.88	940,356.52

**REGULAR MEETING
SEPTEMBER 14, 2011**

APPENDIX E

**Public Disclosure
of
Collective Bargaining Agreement
with Classified Unit**

**Santa Barbara County Education Office
School Business Advisory Services**

**PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
in accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449**

Name of School District:	SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
Name of Bargaining Unit:	CALIF SCHOOL EMPLOYEES' ASSN CHAPTER #455
Certificated, Classified, Other:	CLASSIFIED

The proposed agreement covers the period beginning: October 1, 2011 and ending: September 30, 2012
(date) (date)

The Governing Board will act upon this agreement on: September 14, 2011
(date)

A. Proposed Change in Compensation

Compensation All Funds - Combined	Annual Cost Prior to Proposed Agreement FY 2011-12	Fiscal Impact of Proposed Agreement (Complete Years 2 and 3 for multiyear and overlapping agreements only)		
		Year 1 Increase/(Decrease)	Year 2 Increase/(Decrease)	Year 3 Increase/(Decrease)
		FY 2011-12	FY 2012-13	FY 2013-14
1. Salary Schedule Including Step and Column	\$ 10,681,493	\$ -	\$ 62,270	\$ 38,534
		0.00%	0.58%	0.36%
2. Other Compensation Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$ 131,677	\$ -	\$ -	\$ -
		0.00%	0.00%	0.00%
Description of other compensation				
3. Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 2,441,285	\$ -	\$ 14,364	\$ 8,889
		0.000%	0.59%	0.36%
4. Health/Welfare Plans	\$ 1,075,359	\$ 11,760	\$ -	\$ -
		1.09%	0.00%	0.00%
5. Total Compensation Add Items 1 through 4 to equal 5	\$ 14,329,814	\$ 11,760	\$ 76,634	\$ 47,423
		0.082%	0.53%	0.33%
6. Total Number of Represented Employees (Use FTEs if appropriate)	327.00			
7. Total Compensation <u>Average</u> Cost per Employee	\$ 43,822	\$ 36	\$ 234	\$ 145
		0.082%	0.53%	0.33%

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
CALIF SCHOOL EMPLOYEES' ASSN CHAPTER #455

8. What was the negotiated percentage increase? For example, if the increase in "Year 1" was for less than a year, what is the annualized percentage of that increase for "Year 1"?

For the current 2011-12 year, an increase of \$11,760 in health benefits for that group of employees that are classified as "full time". This amount represents an increase to the district portion of coverage, and results in a zero co-pay for 35 employees who are (a) full time, (b) elect the "base plan" health coverage, and (c) for single only. Increases noted in subsequent years consist of already-reported step/column costs only.

9. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

No

10. Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

See attached copy of MOU. This was ratified by the unit on September 7, 2011

11. Does this bargaining unit have a negotiated cap for Health and Welfare Yes No

If yes, please describe the cap amount.

District cost / year for full time employee single coverage \$4944; non-full time employee single coverage \$4522; two-party coverage \$6612; family coverage \$7452

B. Proposed negotiated changes in noncompensation items (e.g., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

None

C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (e.g., counselors, librarians, custodial staff, etc.)

None

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D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

None

E. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

None

F. Source of Funding for Proposed Agreement:

1. Current Year

Previously set-aside fund balance reservation. This agreement will reduce that amount from \$27,714 to \$15,954.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Bargaining Unit: CALIF SCHOOL EMPLOYEES' ASSN CHAPTER #455

		Column 1	Column 2	Column 3	Column 4
Object Code		Latest Board- Approved Budget Before Settlement (As of June 15, 2011)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES					
Revenue Limit Sources	8010-8099	\$ 42,727,645		\$ -	\$ 42,727,645
Federal Revenue	8100-8299	\$ 4,800		\$ -	\$ 4,800
Other State Revenue	8300-8599	\$ 4,399,117		\$ -	\$ 4,399,117
Other Local Revenue	8600-8799	\$ 404,300		\$ -	\$ 404,300
TOTAL REVENUES		\$ 47,535,862		\$ -	\$ 47,535,862
EXPENDITURES					
Certificated Salaries	1000-1999	\$ 22,216,718	\$ -	\$ -	\$ 22,216,718
Classified Salaries	2000-2999	\$ 7,856,155	\$ -	\$ -	\$ 7,856,155
Employee Benefits	3000-3999	\$ 9,108,704	\$ 11,760	\$ -	\$ 9,120,464
Books and Supplies	4000-4999	\$ 1,649,900		\$ -	\$ 1,649,900
Services, Other Operating Expenses	5000-5999	\$ 3,014,780		\$ -	\$ 3,014,780
Capital Outlay	6000-6999	\$ 58,000		\$ -	\$ 58,000
Other Outgo	7100-7299 7400-7499	\$ 40,125		\$ -	\$ 40,125
Indirect/Direct Support Costs	7300-7399	\$ (781,957)		\$ -	\$ (781,957)
TOTAL EXPENDITURES		\$ 43,162,425	\$ 11,760	\$ -	\$ 43,174,185
OTHER FINANCING SOURCES/USES					
Transfers In and Other Sources	8900-8979	\$ 898,443	\$ -	\$ -	\$ 898,443
Transfers Out and Other Uses	7600-7699	\$ 346,443	\$ -	\$ -	\$ 346,443
Contributions	8980-8999	\$ (5,446,362)	\$ -	\$ -	\$ (5,446,362)
OPERATING SURPLUS (DEFICIT)*		\$ (520,925)	\$ (11,760)	\$ -	\$ (532,685)
BEGINNING FUND BALANCE					
Prior-Year Adjustments/Restatements	9791 9793/9795	\$ 6,832,880 -			\$ 6,832,880 -
ENDING FUND BALANCE		\$ 6,311,956	\$ (11,760)	\$ -	\$ 6,300,196
COMPONENTS OF ENDING BALANCE:					
Reserved Amounts	9711-9730	\$ 118,588	\$ -	\$ -	\$ 118,588
Reserved for Economic Uncertainties	9770	\$ 1,863,754	\$ -	\$ -	\$ 1,863,754
Designated Amounts	9775-9780	\$ 27,714	\$ (11,760)	\$ -	\$ 15,954
Undesignated/Unappropriated Amount	9790	\$ 4,301,900	\$ -	\$ -	\$ 4,301,900

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Bargaining Unit: CALIF SCHOOL EMPLOYEES' ASSN CHAPTER #455

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of June 15, 2011)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources 8010-8099	\$ 2,218,944		\$ -	\$ 2,218,944
Federal Revenue 8100-8299	\$ 4,722,442		\$ -	\$ 4,722,442
Other State Revenue 8300-8599	\$ 4,573,707		\$ -	\$ 4,573,707
Other Local Revenue 8600-8799	\$ 480,310		\$ -	\$ 480,310
TOTAL REVENUES	\$ 11,995,403		\$ -	\$ 11,995,403
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 6,294,704	\$ -	\$ -	\$ 6,294,704
Classified Salaries 2000-2999	\$ 3,656,908	\$ -	\$ -	\$ 3,656,908
Employee Benefits 3000-3999	\$ 3,410,130	\$ -	\$ -	\$ 3,410,130
Books and Supplies 4000-4999	\$ 935,807		\$ -	\$ 935,807
Services, Other Operating Expenses 5000-5999	\$ 3,132,531		\$ -	\$ 3,132,531
Capital Outlay 6000-6999	\$ 552,000		\$ -	\$ 552,000
Other Outgo 7100-7299 7400-7499	\$ -		\$ -	\$ -
Indirect/Direct Support Costs 7300-7399	\$ 634,166		\$ -	\$ 634,166
TOTAL EXPENDITURES	\$ 18,616,246	\$ -	\$ -	\$ 18,616,246
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
Contributions 8980-8999	\$ 5,446,362	\$ -	\$ -	\$ 5,446,362
OPERATING SURPLUS (DEFICIT)*	\$ (1,174,482)	\$ -	\$ -	\$ (1,174,482)
BEGINNING FUND BALANCE				
9791	\$ 3,443,576			\$ 3,443,576
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 2,269,094	\$ -	\$ -	\$ 2,269,094
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts 9712-9740	\$ -	\$ -	\$ -	\$ -
Reserved for Economic Uncertainties 9770	\$ -	\$ -	\$ -	\$ -
Designated Amounts 9775-9780	\$ 2,269,094	\$ -	\$ -	\$ 2,269,094
Undesignated/Unappropriated Amount 9790	\$ 0	\$ -	\$ -	\$ 0

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Bargaining Unit: CALIF SCHOOL EMPLOYEES' ASSN CHAPTER #455

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of June 15, 2011)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources 8010-8099	\$ 44,946,589		\$ -	\$ 44,946,589
Federal Revenue 8100-8299	\$ 4,727,242		\$ -	\$ 4,727,242
Other State Revenue 8300-8599	\$ 8,972,824		\$ -	\$ 8,972,824
Other Local Revenue 8600-8799	\$ 884,610		\$ -	\$ 884,610
TOTAL REVENUES	\$ 59,531,265		\$ -	\$ 59,531,265
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 28,511,422	\$ -	\$ -	\$ 28,511,422
Classified Salaries 2000-2999	\$ 11,513,063	\$ -	\$ -	\$ 11,513,063
Employee Benefits 3000-3999	\$ 12,518,835	\$ 11,760	\$ -	\$ 12,530,595
Books and Supplies 4000-4999	\$ 2,585,707		\$ -	\$ 2,585,707
Services, Other Operating Expenses 5000-5999	\$ 6,147,311		\$ -	\$ 6,147,311
Capital Outlay 6000-6999	\$ 610,000		\$ -	\$ 610,000
Other Outgo 7100-7299 7400-7499	\$ 40,125		\$ -	\$ 40,125
Indirect/Direct Support Costs 7300-7399	\$ (147,791)		\$ -	\$ (147,791)
TOTAL EXPENDITURES	\$ 61,778,671	\$ 11,760	\$ -	\$ 61,790,431
OTHER FINANCING SOURCES/USES				
Transfer In and Other Sources 8900-8979	\$ 898,443	\$ -	\$ -	\$ 898,443
Transfers Out and Other Uses 7600-7699	\$ 346,443	\$ -	\$ -	\$ 346,443
Contributions 8980-8999	\$ (0)	\$ -	\$ -	\$ (0)
OPERATING SURPLUS (DEFICIT)*	\$ (1,695,407)	\$ (11,760)	\$ -	\$ (1,707,167)
BEGINNING FUND BALANCE				
9791	\$ 10,276,456			\$ 10,276,456
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 8,581,050	\$ (11,760)	\$ -	\$ 8,569,290
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts 9711-9740	\$ 118,588	\$ -	\$ -	\$ 118,588
Reserved for Economic Uncertainties 9770	\$ 1,863,754	\$ -	\$ -	\$ 1,863,754
Designated Amounts 9775-9780	\$ 2,296,808	\$ (11,760)	\$ -	\$ 2,285,048
Undesignated/Unappropriated Amount 9790	\$ 4,301,900	\$ -	\$ -	\$ 4,301,900

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT

This certification page must be signed by the district's Superintendent and Chief Business Official at the time of public disclosure and is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent years. The absence of a certification signature or if "I am unable to certify" is checked should serve as a "red flag" to the district's Governing Board.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Official of the Santa Maria Joint Union High School District, hereby certify that the District can meet the costs incurred under this Collective Bargaining Agreement during the term of the agreement from October 1, 2011 to September 30, 2012.

Board Actions

The board actions necessary to meet the cost of the agreement in each year of its term are as follows:

Current Year

Budget Adjustment Categories:

Revenues/Other Financing Sources
 Expenditures/Other Financing Uses
 Ending Balance(s) Increase/(Decrease)

	Budget Adjustment Increase/(Decrease)
\$	-
\$	11,760
\$	(11,760)

Subsequent Years

Budget Adjustment Categories:

Revenues/Other Financing Sources
 Expenditures/Other Financing Uses
 Ending Balance(s) Increase/(Decrease)

	Budget Adjustment Increase/(Decrease)
\$	-
\$	-
\$	-

Budget Revisions

If the district does not adopt and submit within 45 days all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim

Assumptions

See attached page for a list of the assumptions upon which this certification is based.

Certifications

I hereby certify I am unable to certify

**District Superintendent
 (Signature)**

Date

I hereby certify I am unable to certify

**Chief Business Official
 (Signature)**

Date

Special Note: The Santa Barbara County Education Office may request additional information, as necessary, to review the district's compliance with requirements.

L. CERTIFICATION NO. 2: GOVERNING BOARD'S APPROVAL OF THE COLLECTIVE BARGAINING AGREEMENT

This certification page must be signed by the President or Clerk of the district's Governing Board at the time of formal board action on the proposed agreement.

In accordance with the requirements of AB 1200 and Government Code Section 3547.5, the information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for approval.

After public disclosure of the major provisions contained in this summary, the Governing Board of the Santa Maria Joint Union High School District, at its meeting on September 14, 2011, took action to approve the proposed agreement with the Calif School Employees' Assn Chapter #455 Bargaining Unit.

President (or Clerk), Governing Board
(Signature)

Brenda Hoff

Contact Person

Date

805-922-4573 x4403

Phone

Special Note: The Santa Barbara County Education Office may request additional information, as necessary, to review the district's compliance with requirements.

MEMORANDUM OF UNDERSTANDING

between

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

and

CSEA CENTRAL COAST CHAPTER 455

**2011 REVISION TO ARTICLE IV
(Health & Welfare Benefits)**

Effective for the 2011/2012 Benefit Plan Year beginning October 1, 2011

The Santa Maria Joint Union High School District (hereinafter "District") and the California School Employees Association Central Coast Chapter 455 (hereinafter "Association") do hereby agree to the following:

Both parties have reached tentative agreement on the revision of Article IV of the CSEA Agreement as follows:

Revise the second sentence in Section 4.1.4.2 to: "For the SISC Base Plan only, the District will pay \$412.00 per month (\$4,944.00 annually) for single party participation for all employees working full-time." The remaining sentences of this Section will remain as stated and will not be revised.

Revise Section 4.1.8 to reflect: The CSEA Unit Health Benefit Reserve will be reduced by \$28 per person per month for the 2011/12 plan year to offset the increased employee contribution to full-time employees, as defined in 4.1.4.1, enrolled in the SISC Base Plan, single coverage only. The cost for the 2011/12 plan year is \$11,760 and will reduce the balance of this Reserve to \$15,594 for the 2011/12 plan year.

This MOU is subject to ratification by California School Employees Association Chapter #455 and the Santa Maria Joint Union High School District Board of Education;

Diane Bennett
District Representative

Krista Ballard
Association Representative

8/22/11
Date

8/22/2011
Date

CORRECTION OF MEMORANDUM OF UNDERSTANDING

between

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

and

CSEA CENTRAL COAST CHAPTER 455

**2011 REVISION TO ARTICLE IV
(Health & Welfare Benefits)**

Effective for the 2011/2012 Benefit Plan Year beginning October 1, 2011

The Santa Maria Joint Union High School District (hereinafter "District") and the California School Employees Association Central Coast Chapter 455 (hereinafter "Association") do hereby agree to the following:

The MOU dated August 22, 2011, to revise Article IV (Health & Welfare Benefits) contains a typographical error in the section beginning "Revise Section 4.1.8.... will reduce the balance of this Reserve to \$15,594 for the 2011/12 plan year." The end of that section should read "**will reduce the balance of this Reserve to \$15,954 for the 2011/12 plan year.**"

Diane Bennett
District Representative

Krista Ballard
Association Representative

9/7/2011
Date

9/7/2011
Date