

HENRY COUNTY R1 SCHOOL DISTRICT  
MINUTES OF BOARD OF EDUCATION REGULAR BOARD MEETING  
Thursday, May 16, 2024, 6:00 P.M.  
Windsor High School/BOE Room, 210 North Street, Windsor, MO 65360

Members Present

Mr. Andy Burkhart  
Mr. Scott Swigert  
Mr. Jake Drenon  
Mr. Jason Heany  
Mrs. Jennifer Pipal

Others Present

Mr. Brad Hunter, Superintendent  
Mrs. Kimberly Evans, EL Principal  
Mr. Justin Wells, HS Principal  
Mrs. Whitney Bowers, SpED Director

---

The open session was conducted in the Board of Education Room at 210 North Street.

**I Preliminaries of the Meeting**

At 6:00 P.M. Board President Mr. Jason Heany declared a quorum and called the meeting to order.

**II Welcome Guests, Pledge of Allegiance, Student Recognition**

Mr. Jason Heany welcomed guests and all present recited the Pledge of Allegiance.

Mr. Scott Swigert moved with a second by Mr. Andy Burkhart to amend the agenda to accept the resignation of a board member. Motion carried 5-0.

**III Approval of Amended Agenda**

Mrs. Jennifer Pipal moved with a second by Mr. Scott Swigert to approve the amended agenda as presented. Motion carried 5-0.

Mrs. Jennifer Pipal moved with a second by Mr. Scott Swigert to accept the resignation of David Cooley from the Board of Education. Motion carried 5-0.

**IV Approval of Consent Agenda**

Mr. Andy Burkhart moved with a second by Mr. Scott Swigert to approve the consent agenda as presented - payment of bills for \$243,994.25 (ck nos.149542-149638), open minutes from April 16, 2024, and financials. Motion carried 5-0.

**V Selection and Swearing in of New School Board Member**

Mr. Jake Drenon moved with a second by Mr. Scott Swigert to appoint Dr. Jamie Burkhart to fill the vacant seat on the Board of Education. Motion carried 4-0. Mr. Andy Burkhart abstained from the vote. After being sworn into office, Dr. Burkhart signed the oath of office, which forms part of the minutes.

**VI Items for Discussion**

No items for discussion were presented at this time.

## VII **Administration Reports**

Mr. Wells, Mrs. Evans, and Mrs. Bowers were present for questions.  
Mr. Donnie Mayes, IT Director, and Mr. Travis Smith, Maintenance Director were also present for questions.

Mr. Hunter updated the board on the following items:

- ~Last day of school is May 17, 2024.
- ~Senior Scholarship Ceremony is May 18, 2024 at 2:00 pm.
- ~Graduation is May 19, 2024, at 2:00 pm.
- ~SB727 was approved and signed into law by Governor Parson. School districts are subject to the mandatory increase in minimum teacher salary levels. This legislation will go into effect for the 25/26 school year.
- ~Summer School is from May 21, 2024, through June 7, 2024.
- ~Mr. Hunter met with several Senators and Representatives during his trip to Washington D.C to discuss Title funding and teacher shortages.

## VIII **New Business**

### **A. Adoption of MSBA Policy EHBD 24A**

Mrs. Jennifer Pipal moved with a second by Mr. Scott Swigert to approve MSBA Policy EHBD 24A. Motion carried 6-0.

### **B. Adoption of MSBA Procedure EHBD-AP(1)**

Mr. Jake Drenon moved with a second by Mrs. Jennifer Pipal to approve MSBA Procedure EHBD-AP(1). Motion carried 6-0.

Mr. Andy Burkhart moved with a second by Dr. Jamie Burkhart to rescind all existing current District policies and regulations effective July 1, 2024. Motion carried 6-0.

### **C. Adoption of EdCounsel Guide Service Board Policies**

Mr. Andy Burkhart moved with a second by Mr. Scott Swigert to approve the following EdCounsel Board Policies effective July 1, 2024: Official District Name C-100-P; District Rules and Guides C-105-P; District Mission and Planning C-110-P; Community Engagement and Communications C-115-P; Concern or Complaints C-120-P; Concerns or Complaints Regarding Federal Programs C-125-P; Equal Opportunity and Prohibition Against Discrimination, Harassment and Retaliation C-130-P; Title IX C-131-P; Board Meetings Generally C-135-P; Public Comment to the Board C-140-P; District Information and Records C-145-P; Prohibition of Tobacco and Imitation Tobacco Products C-150-P; Visitors to District Property and Events C-155-P; Community Use of District Facilities C-160-P; Use of Recording Devices or Drones C-165-P; Advertising on District Property C-170-P; School Board's Role and Responsibilities G-100-P; The Role of an Individual Board Member G-105-P; School Superintendent G-110-P; Building Leaders and Directors G-115-P; Board President Duties G-120-P; Appointed Board Officials (Seven Director) G-130-P; Board Secretary Duties G-135-P; School Attorneys G-145-P; Officials Authorized to Sign for the District or Board G-150-P; Board Meetings G-155-P; Superintendent Evaluation and Compensation G-215-P; Board Training and Development G-225-P; Ballot Issues G-230-P; Board Member Elections G-235-P; Board

Member Qualifications G-250-P; Board Member Oath of Office G-255-P; Board Member Ethics G-260-P; Prohibition of Nepotism G-265-P; Board Member Financial Conflict of Interest G-270-P; Board Member Personal Financial Disclosures G-275-P; Board Member Removal from Office G-400-P; School Admissions S-100-P; Student Absences and Excuses S-115-P; Student Transfers S-120-P; Student Records S-125-P; Administration of Medication S-135-P; Student Allergy Prevention and Response S-145-P; Physical Examinations and Screenings S-146-P; Counseling S-147-P; Surveying, Analyzing, and Evaluating Students S-150-P; Reporting and Investigating Child Abuse S-160-P; Student Discipline S-170-P; Bullying, Hazing, and Cyberbullying S-185-P; Suicide Awareness and Prevention S-190-P; Student Alcohol/Drug Abuse S-195-P; Weapons in School S-200-P; Seclusion and Restraint S-205-P; Secret Organizations S-210-P; Employee Manual E-100-P; Hiring of Employees E-105-P; Compliance with the Fair Labor Standards Act E-110-P; Lactation Accommodations E-111-P; Employee Leave E-115-P; Employee Benefits E-120-P; Employee Health and Safety E-125-P; Drug-Free Workplace E-130-P; Professional Development for Employees E-135-P; Evaluation of Employees E-140-P; Teacher Tenure E-145-P; Termination of Employees E-160-P; Reductions in Force E-165-P; Administrative Leave E-170-P; Employee Conflict of Interest E-175-P; Employment References E-195-P; Mandatory Reporting Training E-200-P; Academic Calendar I-100-P; Reading Intervention/Success Plans I-110-P; Teaching about Religion I-115-P; Teaching about Human Sexuality I-120-P; Special Education and Section 504 I-125-P; Independent Educational Evaluations I-126-P; Programs for Gifted Students I-130-P; Parent and Family Involvement and Engagement (Title I, Part A) I-135-P; Program for Students who are Homeless, Migrant, English Learners, At-Risk or in Foster Care I-140-P; Virtual Courses I-160-P; Student-Initiated Group use of School Facilities I-165-P; Student Publications I-170-P; Distribution of Non-Curricular Student Publications I-175-P; Promotion, Acceleration and Retention of Students I-185-P; Assessment Program I-195-P; Speakers at District Events I-205-P; Accounting and Reporting F-100-P; Audits F-105-P; Audit Committee F-110-P; Budget F-115-P; Fiscal Year F-120-P; Bonded Employees and Officers F-125-P; Taxing and Borrowing F-130-P; Investment of District Funds F-135-P; Purchasing F-140-P; Procurement for Federal Programs and Projects F-145-P; Depositories of Funds F-150-P; Fraud Prevention F-160-P; Inventory Management F-165-P; Surplus District Property F-170-P; Grants F-190-P; Salary Deductions F-195-P; Political Campaign Contributions F-200-P; Asbestos F-215-P; Emergency Preparedness Plan F-230-P; Firearms and Weapons F-235-P; Communicable Diseases F-245-P; Animals on District Property F-250-P; Transportation Services F-260-P; Technology F-265-P; Data Governance and Security F-270-P; Board Member Liability and Insurance F-280-P; Food Service Program F-285-P; District Wellness Plan F-290-P. Motion carried 6-0.

**D. Gerding, Korte & Chitwood Audit Service Agreement**

Mr. Hunter recommended the board accept the audit service agreement between Gerding, Korte & Chitwood CPAS and Henry County R1 School District for the 2023/2024 fiscal year. Mrs. Jennifer Pipal moved with a second by Mr. Jake Drenon to approve Gerding, Korte, & Chitwood to perform audit services for the 23/24 fiscal year. Motion carried 6-0.

**E. 24-25 Monaco School Services Agreement**

Mr. Hunter presented the contract agreement from Monaco School Services, LLC and Henry County R1 School District for the 24/25 school year. Mrs. Jennifer Pipal moved with a second by Mr. Jake Drenon to accept the contract from Monaco School Services, LLC. Motion carried 6-0.

**F. 24-25 Tracy Gilcrest Agreement**

Mr. Hunter presented the contract agreement from Tracy Gilcrest, Occupational Therapist, and Henry County R1 School District for the 24/25 school year. Mr. Jake Drenon moved with a second by Mrs. Jennifer Pipal to accept the contract between Tracy Gilcrest and Henry County R1 School District for the 24/25 school year. Motion carried 6-0.

**G. 24-25 Summit Behavioral Services Agreement**

Mr. Hunter presented the contracts from Summit Behavioral Services and Henry County R1 School District for the 24/25 school year. Mrs. Jennifer Pipal moved with a second by Mr. Jake Drenon to accept the contracts from Summit Behavioral Services and Henry County R1 School District for the 24/25 school year. Motion carried 6-0.

**H. 24-25 The Pediatric Place Service Agreement**

Mr. Hunter presented the contract from The Pediatric Place and Henry County R1 School District for Physical Therapy for the 24/25 school year. Mr. Scott Swigert moved with a second by Mrs. Jennifer Pipal to accept the contract from The Pediatric Place and Henry County R1 School District for the 24/25 school year. Motion carried 6-0.

**IX Approval of Executive Session**

Mrs. Jennifer Pipal moved with a second by Mr. Scott Swigert to enter executive session for consideration of matters relating to personnel with discussion, record, and vote of the meeting closed per 610.021 (3) of Missouri Statutes. Roll call vote: A. Burkhart-yes; Swigert-yes; J. Burkhart-yes; Heany-yes; Pipal-yes; Drenon-yes. Motion carried 6-0.

**X Adjournment**

The meeting was properly adjourned at 6:32 P.M.