

LIBERTY COUNTY SCHOOL DISTRICT ADVISORY COUNCIL

Minutes

March 28, 2024 at 1:00pm

WELCOME by DAC Chairperson, *Becky Shuler*

ATTENDANCE

- Supt. Kyle Peddie
- Asst. Supt. Jeff Sewell
- Becky Shuler
- Jessie Bennett
- Danielle Summers
- Tammy Pullam
- Ricky Sansom
- Derringer Edwards
- Ashlie Waldorff
- Jodie Bailey
- Chad Smith
- Dusty Arnold
- Robyn Conyers
- Beth Brown
- Mandie Fowler
- Lynn Guthrie
- Chesnee Layne
- Savannah Creamer

APPROVED MINUTES FROM LAST MEETING –December 7, 2023

Motion to approve the minutes by Mandie Fowler. Seconded by Jodie Bailey. All were in favor. The minutes were approved.

OLD BUSINESS – No old business

SUPERINTENDENT REPORT- *Report given by Superintendent Kyle Peddie*

1. Very proud of our “A: District Status again this year... AND having Tolar School be an “A School. This is quite an accomplishment because of great personnel and a disciplined work ethic. This is asl due to parents who do their part at home preparing their children for working hard at school. It really is a TEAM EFFORT... School and Home!
2. The LCHS Culinary Class did a phenomenal job serving lunch for the Florida Senate during the Legislative Session. President of the Senate, Kathy Passidomo, has requested them to come again next year. Shelly Stafford did a wonderful job with everything as she led the class. I was YUMMY! Senator Corey Simon was very proud!
3. Robert Turner is picking up our school news with the County Record.
4. The Florida Department of Education, Office of Safe Schools, has made impromptu visits to all our schools. We are in total compliance. They have already begun making return visits.
5. Our \$985K Legislative Appropriation Request was passed by the Florida Legislature. These funds will go to finish the LCHS Football Fieldhouse/Allied Health Center. Work is to begin soon.
6. Culpepper is about 75% complete with the new LCHS Softball Fieldhouse. Hoping to be in it by the last few games.
7. We will be adding more guardians to our Guardian Staff for the 24-25 School Year. They will be

trained this summer. The funds have been secured in a partnership with the Florida Department of Education and the Liberty County Sheriff's Department

8. We are also looking at some advanced technology that can detect weapons BEFORE they get into a school. It's very pricey, but we are in conversations with the manufacturer to see if we can be a poster child for the technology application.
9. Intent to Return letters went out to all staff a few weeks ago. We hopefully have minimal positions to fill. It's always Teacher Hunger Games each summer.
10. We have begun working on the staffing plans for each school for the 24-25 School Year. It will be here before you know it!

NEW BUSINESS:

School Reports:

WR Tolar School-Report given by Jessie Bennett Assistant Principal

1. Baseball and softball season started and ended.
2. We have had Data Chats with our 3rd-8th graders.
3. Blake Garrett with DISC Village recently started at Tolar. He is on campus full time.
4. Our "A" Celebration was a huge success. The students enjoyed 10 inflatables, several outdoor activities, and treats. Special thanks to Skip with Stuff the Bus and Paul with Coca-Cola for providing hot dogs, drinks, and chips for all our students and staff.
5. 3rd Quarter Awards Program and Field Day were today.
6. Starting off state testing with 4th-8th Writing Assessment which will be held next Tuesday and Wednesday, April 2 & 3.
7. Kg graduation is set for May 16 at 6 p.m.

Pre-K-Chesnee Layne

1. DCF Licensed – We were able to become DCF licensed which helps 21st Century to be able to service 4-year-old and allow for funding that parents of 4-year-olds can apply for in order for their 4-year-old to stay the full day.
2. FAST Testing – We are included int the FAST testing. Based on the Students that attend VPK program, shared #4 spot in the state for the students that are Kindergarten ready. We have awesome PreK staff. Our goal is to make sure that our PreK students are Kindergarten Ready.

Liberty County High School-Tim Davis – Out - Report giving by Derringer Edwards

Academics

1. The PERT Test is being administered today to those students who are trying to qualify for Dual Enrollment for next school year.
2. We have the BEST Writing Assessment coming up next Tuesday.
3. We had several students take and pass the AG certification test this week, which helps us in our goal to get every student at least one certification before graduation.

Extra-Curricular Activities

1. FFA came in 8th place in the state Poultry and Livestock judging back in February!
2. HOSA will travel to Orlando on April 4-7th for their state competition.

3. Mock DUI is tentatively set for April 18th. Chad Smith is checking on the availability of participants.

Athletics

1. **Baseball** -The boys are 7-4 and play Blountstown at home tonight.
2. **Softball** - Girls are 9-3 and ranked number 4 in the state! We had a huge win on Monday night against Marianna! Our game vs. Arnold Tuesday was cancelled and rescheduled for Monday night.
3. **Beach Volleyball** -Girls are doing great this year as they are battling some injuries with a record of 5-2. Weightlifting We hosted the boys' district meet yesterday at the old gymnasium with several placing in the top 3 in both categories!
4. **Track**- Boys and Girls track team are in full swing. We had a meet at Wakulla Wednesday and travel to Bozeman next week.
5. **PROM** -Prom is tomorrow night from 8:00-11:00 pm. Mrs. Shelly has done a wonderful job of coordinating the decoration of the gym, and we look forward to a wonderful evening for our students! Be sure to check Facebook for thousands of pics!

Hosford- Report giving by *Danielle Summers*

1. Last month, Hosford hosted a family literacy night that promoted the New Worlds Reading Initiative. Families learned how to apply for the initiative, completed literacy activities, and received three free books for their home libraries.
2. Hosford athletics have had a busy spring.
 - The baseball team had an undefeated season.
 - The softball team did well this year with a lot of young players.
 - The Hosford wrestling team completed their inaugural season with many victories and are looking forward to growing their team next year.
3. The LCHS band performed for our 2nd – 8th grade students earlier this week. The band director spoke with our middle school students, promoting the band and the new opportunity to join the band at Hosford School next year.
4. 4th -6th grade students competed this morning in the school-wide speech contest.
5. We will host another family engagement event on April 12th when we have our annual family breakfast.

Student Concerns – None

Parent Concerns - None

District Reports:

Food Service- Stacie Fant Out

ESE, ELL Director- Lara Deason Out

1. The district has a new Licensed Mental Health Counselor: Mrs. Jennifer Keever (She is filling the position recently vacated by Maggie Foran). Her office is located in the ESE Department Building. Mrs. Keever works to coordinate mental health counseling services to referred students, provides counseling sessions to students who are not able to be served through an outside provider, provides/teaches required instructional curriculum regarding resiliency, human trafficking, dangers, and effects of smoking/drug use, etc., responds to crisis situations that arise, and is a resource to schools to help problem solve student mental health related issues etc.
2. The district is participating in the Florida Heiken Vision Program and the mobile vision clinic is scheduled to be here on April 22nd. This is contingent on having enough qualified applicants. Parent Square messages have been sent out encouraging parents/guardians to apply on the online portal.
 - The Florida Heiken Children's Vision Program, a non-profit that gives free comprehensive eye examination and free glasses (if needed) for students in Florida.
 - Flyers available: tomorrow March 29th is the last day they will accept applications for our district.
3. The district will be hosting the last Youth Mental Health Awareness Training for this year on April 26th. This is a required training for all staff within the district. We hope to start offering this training to parents/guardians this next school year. The goal is to increase awareness of the warning signs of a mental health crisis and know the available resources.
4. The 2023-2024 Exceptional Student Education (ESE) Parent Survey window is open and will remain open until June 30th. This is an opportunity for parents/guardians of students with disabilities (Pre-k to 12th) to provide their input to help the district to improve services and outcomes for students with disabilities.
 - Flyer available with link to the online survey or they can use the QR code provided on the flyer. <http://bit.ly/2024parentsurvey>
 - **If anyone could take a flyer to post in your place of work to help promote the completion of this survey it would be appreciated.**
5. The district is hosting Kindergarten registration at W.R. Tolar and Hosford School for the 2024-25 school year for all students who will be turning 5 before September 1, 2024. Students already enrolled in PreK for the 2023-24 school year **do not** need to register. Currently enrolled PreK students, who qualify, will automatically be enrolled at their zoned school. During this registration process students will be screened for Vision, Hearing, Speech & Language while parents complete the enrollment packet and provide needed documents to the data entry clerk. Parents/guardians need to call the school to schedule their registration appointment.

- Hosford is scheduled for April 9th, 10th, & 11th
- W.R. Tolar is scheduled for April 24th & 25th
- Flyers are provided with information and list of documents the parent/guardian will need to provide for enrollment.
- PLEASE help us get the word out to parents of children who will qualify to start Kg. In the 2024-25 school year. This really helps with planning for staffing and services for the upcoming school year.
- **If you could take a flyer to post in your place of work to help promote this event it would be appreciated.**

Technology- Lynn Guthrie

Technology Projects

1. 37 laptops have been ordered and should arrive any day. These laptops are for LCHS and funding was provided through a STEM grant.
2. Laptop Refresh – 1,100 of our student laptops go out of warranty next month (purchased summer 2021). Thanks to some amendments and special funding, Mandie Fowler was able to secure \$120,000 for new devices. We are hoping to acquire 300-400 devices but of course that depends on the cost per unit. Quotes have been requested and hope to get those ordered soon.
3. Network Upgrade at Tolar - 13 Aruba switches will be added to the network at Tolar soon. Funding was acquired through E-Rate as well as grant funding made available by Mandie.
4. Network for LCHS Sports Complex - This project will provide wired and wireless access for the football press box and both baseball and softball fieldhouses/concession stands. Network connectivity also allows for security cameras to be installed. Currently, six cameras have been installed off the football press box and are in operation. Still working on completion of networks for baseball and softball but both will begin with two security cameras.

School Safety- Report given by Ricky Sansom

2023 Safety upgrades

- New fencing at rear of Liberty Learning/County Office.
- New cameras at LCHS ball fields.
- Four new cameras at high school.
- Two new cameras at WR Tolar.
- Guardian program was implemented.
- Added cameras at Hosford elementary school.
- Added additional PA speakers at Hosford elementary for better coverage.
- Installed vape sensors at WR Tolar.
- New fencing at bus parking.

2023-2024 Upcoming Safety Projects

- Install signal amplifiers at Tolar.
- Install signal amplifiers at LCHS.
- Digital mapping for all schools.

Continued rounds and inspections are being conducted at all schools and I am very proud to announce that everyone is doing a great job on keeping their doors and areas secured and locked. I feel very good about our schools and look forward to improvements in the future.

Office of Safe Schools visited Hosford to conduct a safety inspection and I am pleased to announce that everyone did a great job and the inspection went very well.

Curriculum- *Mandie Fowler*

1. **Afterschool & Summer Interventions:** K-5 students who have been identified as needing additional interventions to close learning gaps will be receiving invitations for summer in the next few weeks. These students are already participating in our after-school academies & receiving interventions during the school day. These programs are all grant funded. This will be the final summer of these grant funded activities; they were funded to close Covid-19 related learning loss, and funds expire this year.
2. **Summer Credit Recovery:** All middle & high school students who need to recover credits will be housed at LCHS for summer school.
3. **Curriculum Adoption:** New Science curriculum will be adopted for the 2024-25 academic year. The district is waiting for the governor's office to release the list of approved curricula. Science teachers participated in a review day in December at PAEC in Chipley to review options & samples are currently being stored at the district office. We will send out a ParentSquare message once we are ready for parent/community input.
4. **Parent Involvement Survey:** Please be sure to respond to ParentSquare surveys, this helps determine trajectory of federal Parent Involvement funds. Currently parent involvement funds are spent to pay for ParentSquare & the annual wall calendars.
5. **Federal Grant Application Process:** At this time, no federal grants have been released for the application process; however, funding is expected to remain static. All grant budgets and narratives are available on the district website.
6. **Controlled Open Enrollment:** Controlled Open Enrollment begins April 1st and closes May 5th. Forms are available on the district's website, in the school guidance offices, and will be sent via ParentSquare.
7. **2024-25 District Calendars:** The updated district calendars are on the website and printed copies are available for attendees today. They also were shared via ParentSquare as well.

21st Century-Report given by Beth Brown,

Hosford:

Weekly attendance is averaging 100 students.

February and March:

1. The UF Lastinger Center came out and put on a Family Literacy Event. They feed supper to the families, provide information on reading strategies, set up reading centers, and gave out free books. Parents were also able to sign up for the book club. It was a great success.
2. We had a family book fair night. Families were able to come out and shop for books with their kids. Pizza and desserts were served. We had several families attend and the book fair was a success for our school,

Tolar:

Weekly attendance is around 100 students.

1. 21st teachers are reaching out to school day teacher for weekly skills to work on
2. homework is being completed
3. The Good News Club comes on Tuesday/ around 20 students attend
4. In January, Tolar 21st Century hosted a math night in which students were able to take part in math center activities with a family member. We had 36 adults and students participate. In February, Tolar 21st Century hosted a student advocacy night in which families received information and tips on how advocate for their children at school.

Upcoming Events:

1. Baggin' Books - March 28th (3:30-5:00)
2. Family Reading Night/Family Book Fair Night - April 22nd (4:00-5:30)
3. Both Sites- Afterschool Ends May 2nd Summer Session June 10- & July 26 Monday-Thursday 7:30-3:30

Assessment- Asst. Superintendent Jeff Sewell

ASSESSMENT

1. Spring Assessments begin next week with the Writing Assessment in grades 4th-10th.
2. At the end of April FAST PM3 will begin.
3. May will then be filled with end of year assessments which include FAST PM3 for ELA & Math, all EOCs, & the Science Assessment for grades 5th/8th.
4. The week of April 8th the District Assessment Team will begin planning the Assessment Calendar for the 2024-25 school year. We hope to have it all finalized in May and have it ready for Board approval in June.

PERSONNEL

1. Staffed at this moment in time.
2. We are aware of certain openings for next school year.
3. Staffing discussions for the 2024-25 school have started, and we hope to have certain positions posted in April to start filling these anticipated openings.

CERTIFICATION

1. Currently working with individuals on certification renewals.
2. We have a few and are working towards initial certification and are close to obtaining the steps required.
3. The district is new reviewing those out-of-field staff and working with those individuals.

POLICY UPDATES

1. All policy revisions from NEOLA have been reviewed and processed.
2. We are currently up to date on all revisions.
3. However, I expect another Spring update any day now.
4. There will likely be another update in the summer based on current legislation.

ACCOUNTABILITY / EVALUATIONS

1. School administrators are currently working and finishing up on the Instructional Practice piece.
2. The last portion is tied to Student Performance and will be based on Spring Assessment data.
3. Portions of this data will also be used to determine School & District grades.

Chairperson, Becky Shuler:

Ms. Becky Shuler announced our next meeting will be **September 12, 2024 @ 9:30am**

Adjourned Meeting: