

WHITEPINE JOINT SCHOOL DISTRICT #288
BOARD OF TRUSTEES MEETING
Monday, July 14, 2025 6:30 p.m.
Bovill School
MINUTES

1. Call to Order: Chair, Beverly Clark, called the meeting to order at 6:32 p.m.
 - a. Attendance: Shawna Winter, Brittany Griffin, Beverly Clark, Mandy Kirk, Marc Manni, Joshua Hardy, Stephanie Fletcher, & various staff.
 - b. Changes to Agenda: The Consent Agenda was amended to include a new hire for the Bovill Custodian vacant position.
 - c. Adopt Agenda*: *By unanimous consent the Agenda was approved as amended.*
2. Public Comments (Limited to 12 minutes): None
3. Approve Consent Agenda*: *By unanimous consent the Consent Agenda was approved.*
 - a. Minutes
 - b. Bill Payments
 - c. Certified, Classified, and Supplemental Personnel Actions - None
 - d. Items to be Disposed - Technology
4. Presentations: *NONE*
5. Information Items
 - a. Budget Reports
 - b. Enrollment Report
 - c. Department / Principals' Reports
 - Athletic Director -
 - *NONE*
 - SPED Director -
 - *NONE*
 - IT Director -
 - *NONE*
 - Transp/Maint. Director -
 - *NONE*
 - Business Manager -
 - Update on the Federal Program dollars. We will continue to monitor this closely. Fortunately, the expenses these dollars would supplement are budgeted in the General Fund, so we would be able to continue with the services they provide, however it will greatly affect the ending fund balance of FY26 if these revenue streams are eliminated.
 - IASBO Annual Convention was well worth the time to attend. I attended classes ranging from Creating Healthy & Effective Workplace Cultures; Strategies of Leadership; Increasing participation in Child Nutrition; Hot Topics in School Finance; Communicating in Stressful Times; & Case Study In How To Change the Financial Position of a School. The networking opportunities are also very useful and I was able to have some great conversations with fellow business managers. Thank you for investing in this

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valuable training for me! If you have a chance, I would highly recommend reading the books by the keynote speaker, Willow Sweeny.

- Audit Update: We are on track with the audit. The first round of files was sent by the June 30th deadline as well as a preliminary trial balance. The next deadline is August 6th, the day before the scheduled audit. Work continues to wrap up the fiscal year; July & August payroll have been accrued, the last check run is complete, & 5 open purchase orders have been rolled to the new year.

- Elementary Principal -

- *NONE*

- Secondary Principal -

- *NONE*

d. Superintendent's Report

- Communication

- I am planning to have the yearly district newsletter ready to be sent the first week of August, with a goal date of no later than Aug. 4th.

- Professional Development

- We had three classroom teachers attend an updated ELA training focused on developing and improving writing skills at multiple levels. Mrs. Keen organized this training and suggested that we have our HS ELA teacher and an elementary teacher attend. They feel the training was extremely useful and have an abundance of ideas for implementation throughout this school year. I plan to have them present at an upcoming board meeting as soon as it is convenient.

- Facilities

- We have multiple ongoing projects this summer at both buildings including replacement of carpeting in select rooms, new HVAC units in Bovill and Deary, walk-in cooler repair at Deary, and some other smaller projects. The gymnasium is scheduled to be started on 7/14.

6. Discussion / Action* Items

- a. WJSD Athletic Code Updates*: *Brittany Griffin moved to approve the WJSD Athletic Code as discussed. Shawna Winter seconded, motion carried.*
- b. BES/DES Student Handbook*: *Brittany Griffin moved to approve the 2025-2026 BES/DES Handbook as discussed. Shawna Winter seconded, motion carried.*
- c. DMS/DHS Student Handbook*: *Mandy Kirk moved to approve the 2025-2026 DMS/DHS Handbook as discussed. Marc Manni seconded, motion carried.*
- d. Employee Medical Plan*: *Mandy Kirk moved to approve the Medical Benefit Plans from Acrisure as presented. Marc Manni seconded. Roll Call Vote: Shawna Winter – abstained, Brittany Griffin – Aye, Beverly Clark – Aye, Mandy Kirk – Aye, Marc Manni – Aye.*

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- e. 25-26 SY Bus Routes*: *Brittany Griffin moved to approve the 25-26 Bus Routes as presented. Shawna Winter seconded, motion carried.*
7. Policy Items:
- a. 1st Readings: *Mandy Kirk moved to move policies 1500, 2395, 2435, & 8705 to 2nd Reading. Marc Manni seconded, motion carried.*
- 1500 - Board Meetings;
- 2395 - Idaho Digital Learning Academy Classes;
- 2435 - Advanced Opportunities;
- 8705 - Generative Artificial Intelligence
- b. 2nd Readings: *Brittany Griffin moved to approve policies 2605, 7430, 8190. Shawna Winter seconded, motion carried. Policy 8120 will remain in 2nd reading until Mr. Hardy provides more information.*
- 2605 - Advancement Requirements (Grades 6 through 9); Approved
- 7430-Travel Allowances and Expenses; Approved
- 8120 - Bus Routes, Stops, and Non-Transportation Zones; Remain in 2nd reading
- 8190 - Emergencies Involving Transportation Vehicles; Approved
8. Executive Session - *NONE*
9. Other Business - *NONE*
10. Adjourn: *By unanimous consent, the meeting was adjourned at 9:40 p.m.*


Chair, Beverly Clark


Clerk, Stephanie Fletcher