

Augusta Independent Board of Education  
June 13th, 2024 6:00 PM  
207 Bracken Street  
Augusta, KY

Attendance Taken at: 6:00 PM

Present Board Members:

Mrs. Laura Bach  
Mr. Shawn Hennessey  
Mr. Brian Jett  
Ms. Chasity Saunders  
Mr. Mike Taylor

1. **Call to Order**

Rationale:

Welcome Summer!  
Happy Birthday Board Member, Brian Jett - May 29<sup>th</sup>

1.1. **Roll Call**

1.2. **Pledge of Allegiance**

1.3. **Mission Statement**

Rationale:

The mission of Augusta Independent School is to ensure all students achieve high levels of learning in a nurturing climate, empowering them to be responsible and productive citizens of a global community.

1.4. **Approval of Amended Agenda**

Rationale:

Added Agenda Items:

- Approve Extension of Superintendent's Contract from July 1, 2024 - June 30, 2025
- Approve Board Member Resignation

**Order #24-1082 - Motion Passed:** Approval of the Amended Agenda as presented. Passed with a motion by Mr. Brian Jett and a second by Mr. Mike Taylor.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mr. Brian Jett	Yes
Ms. Chasity Saunders	Yes
Mr. Mike Taylor	Yes

2. **Communications**

2.1. **Principal's Report**

Rational:

Principal Robin Kelsch reported to the board the Youth Employment Program has 24 approved participants who will begin at their worksite placements next week. Principal Kelsch also reported summer maintenance projects are underway and announced the Little League Basketball will be moved to September and October 2024 to allow more program time.

2.2. **Superintendent's Report**

Rationale:

Superintendent Lisa McCane informed board members the property adjacent to the Augusta ballfield is for sale and if there is interest in purchasing the property that could be used for a softball field, bus parking, storage building, etc. The board charged Superintendent McCane to set up a meeting with the owners to discuss potentially purchasing the property for future use by the district. Chairperson Laura Bach and Board Member Mike Taylor volunteered to be the board representatives for the meeting with the property owner. Superintendent

McCane also informed the board of the Superintendent evaluation process that will be conducted during July's board meeting.

### 2.3. Personnel

Rationale:

**Classified Non-Renewals:** Tina Kiskaden - Custodian and Katie Norris - Special Education Instructional Assistant

**Classified Hires:** Rose Annette Harrison - Custodian (240 Day Contract), Sheryl Lynn Taylor - Custodial (181 Day Contract), Kayla Brandenburg - Special Ed Instructional Assistant, and Torynce Nesbitt - Special Ed Instructional Assistant.

**Classified Transfer:** Rick Saunders - Full Time Bus Driver (Remain maintenance and summer custodial/maintenance)

\*Health/PE Teaching Position remains vacant.

### 2.4. Attendance/Enrollment

Rational:

May 2024

Enrollment

P-12: 313

K-12: 295

9-12: 97

Attendance

Month: 95.75%

YTD: 93.98%

### 2.5. Citizens

### 2.6. Board Members

Rational:

Vice Chairperson, Shawn Hennessey expressed his gratitude to the board members and administration for the district's accomplishments together and to encouraged the board team to continue focusing on the best interest of students.

Board Chairperson, Laura Bach thanked Board Vice Chairperson, Shawn Hennessey for his years of dedicated service to the school, students, and staff.

Superintendent Lisa McCane thanked Vice Chairperson Hennessey for almost 10-years of dedicated service to the district and community and presented him a gift on behalf of the board team, administration, staff, and students.

## 3. Business Action/Discussion Items

### 3.1. Approve Extension of Superintendent's Contract

Rationale:

Extension of the Superintendent's Contract July 1, 2024 - June 30, 2025.

**Order #24-1083 - Motion Passed:** Approve Extension of the Superintendent's Contract passed with a motion by Mr. Brian Jett and a second by Mr. Mike Taylor.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mr. Brian Jett	Yes
Ms. Chasity Saunders	Yes
Mr. Mike Taylor	Yes

### 3.2. Approve Board Member Resignation

Rationale:

- The board moved to officially accept the resignation of Shawn Hennessey tendered on June 13, 2024.
- Board Vacancy Timeline: June 14-30 Post vacancy on district website; June 20 & 27 Advertise in Bracken County News; July 1 Deadline for candidates to apply; July 11 Special Called Meeting at 5:30 PM to discuss, consider, interview candidates, etc. in closed session and final board action to fill vacancy will be done in open session; new board member must file by August 13 for November 2024 election and the newly appointed board member will serve the remainder of the term through 2026.

**Order #24-1084 - Motion Passed:** Approve Board Member Resignation passed with a motion by Mr. Mike Taylor and a second by Ms. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mr. Brian Jett	Yes
Ms. Chasity Saunders	Yes
Mr. Mike Taylor	Yes

### 3.3. Monthly Budget Report

Rationale:

#### **May 2024 Budget Report**

##### **General Fund**

Revenue receipts through May totaled nearly \$2,071,000.

**Local Revenue:** \$331,000 was received in property taxes. \$131,000 was received in utilities tax, while \$85,000 was received in PSC taxes. \$32,000 was received in motor vehicle taxes. Refund of prior year expenditures accounted for \$7,500 (includes FEMA payment). Almost \$7,000 has been earned in interest. \$5,200 was collected for bus rental. \$3,600 was collected for omitted property taxes, with \$3,500 from the sale of surplus equipment. \$2,100 was received in reimbursement of expenses.

**State Revenue:** \$1,442,000 was received in SEEK funding. \$6,000 was received for revenue in lieu of taxes from the state.

**Federal Revenue:** Approximately \$10,000 was received for Medicaid reimbursement.

Expenditures through May totaled \$2,045,000.

**School Budget:** The school budget is \$27,000. \$22,000 was expended through May, with another \$1,900 obligated. Expenses included \$6,100 on the copy-print lease, \$4,500 on technology supplies/subscriptions, \$3,400 on general supplies, \$2,900 on dues and fees, \$2,400 on travel expenses, and \$1,700 on furniture.

**Maintenance Budget:** Expenses totaled \$362,000 through May. Expenses included \$97,000 on salaries and benefits, \$94,000 on utility services, \$52,000 on property insurance, \$35,000 on repairs and maintenance, \$31,000 in general supplies, \$9,600 on professional services, and \$2,700 on furniture and fixtures. Gymnasium improvements for the new floor, padding, and stage curtains totaled \$37,000. 84% of the maintenance budget has been utilized.

**Transportation Budget:** Through May, costs totaled \$108,000. Salaries and benefits accounted for \$64,000. \$16,000 has been spent on diesel fuel/gasoline, while \$11,000 has been spent on vehicles. Annual fleet insurance was \$6,400. Vehicle repair and maintenance accounted for \$5,400, while \$4,500 has been expended on repair parts and tires. 66% of the transportation budget has been utilized.

*For the general fund, year-to-date receipts exceeded expenditures by \$25,000.*

##### **Special Revenue Fund**

Nothing to report.

##### **Food Service Fund**

**Revenue:** Food service started with a balance of \$66,000. \$248,000 was received in NSLP reimbursement. \$17,000 was received in state revenue. \$10,700 has been collected in local revenue. Food service revenue totaled \$342,000 YTD.

**Expenditures:** Expenses totaled \$290,000 through May including \$152,000 on food supplies, \$126,000 on salaries and benefits, \$5,000 on general supplies, \$2,000 for equipment repair, \$1,500 on dues and fees, and \$700 for travel reimbursement.

The food service balance as of May 31 was approximately \$52,000.

**Order #24-1085 - Motion Passed:** Approve Monthly Budget Report passed with a motion by Ms. Chasity Saunders and a second by Mr. Brian Jett.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mr. Brian Jett	Yes
Ms. Chasity Saunders	Yes
Mr. Mike Taylor	Yes

### 3.4. Approve Amended 2023-2024 Extra Duty Salary Schedule

Rationale:

Originally, the Deeper Learning grant stipend was to be split into two payments, one in June and one in August. The district learned it can all be this month, therefore, the extra duty salary schedule revised the amount to reflect that change.

**Order #24-1086- Motion Passed:** Approve Amended 2023-2024 Extra Duty Salary Schedule passed with a motion by Mr. Mike Taylor and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mr. Brian Jett	Yes
Ms. Chasity Saunders	Yes
Mr. Mike Taylor	Yes

**3.5. Approve Monthly Facilities Report**

Rationale:

**Monthly Maintenance:**

- Bids on main school office carpet replacement
- Bids on cafeteria grease trap replacement
- Bids on new PA/Bell system
- Bids on replacing gym stage lights
- Mower serviced and belt replaced
- Preventative maintenance on HVAC systems (filters, belts)
- Repainted main school entrance restrooms
- Repaired gym HVAC system
- Replaced urinal/toilet flush valves
- Surplus 3rd grade set of classroom desks (new classroom desks replaced from Donors Choose)
- Bids to replace interior wood basement steps and a basement window at Board Office

**Transportation Update:**

- Awarded two Bluebird EV buses
- Cost \$377,900 per bus (2)
- Total Cost \$755,800 for two buses
- Original Grant covers \$345,000/Inflation reduction grant is \$80,000
- Total Grant (EPA & Inflation Grant) \$770,000
- Surplus \$14,200 for chargers (2)
- Total for two chargers \$10,903 (8-10 hours to fully charge)
- Depreciation for years 1 & 2, \$90,480; years 3-8, \$75,400; years 9-10, \$60,320; years 11-14, \$45,240.

**Order #24-1087 - Motion Passed:** Approve Monthly Facilities Report passed with a motion by Mr. Shawn Hennessey and a second by Ms. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mr. Brian Jett	Yes
Ms. Chasity Saunders	Yes
Mr. Mike Taylor	Yes

**3.6. Approve 2024-2025 Insurance Package Renewal**

Rationale:

The district's insurance policy includes property, fleet, umbrella, educators' professional liability and workers compensation with Assured Partners Insurance Agency. Superintendent McCane recommended the premium renewal for FY25 at the cost of \$65,212. \*The district's insurance policy has increased \$10,000 from last year due to natural disaster claims in Kentucky.

**Order #24-1088 - Motion Passed:** Approve 2024-2025 Insurance Package Renewal passed with a motion by Mr. Mike Taylor and a second by Ms. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mr. Brian Jett	Yes
Ms. Chasity Saunders	Yes
Mr. Mike Taylor	Yes

**3.7. Approve Boiler Replacement Project Application for Payment**

Rationale:

**Boiler Replacement Project Update:**

- 01.1 The cistern has been knocked down on the perimeter walls, and holes were knocked in the bottom, and it has been filled with gravel and compacted.
- 01.2 Concrete has been cut out to the perimeter of the new foundations, for the boiler building.
- 01.3 Trench has been run, with sleeves through the wall, from the location of the new boiler building into the existing mechanical room that is behind the restrooms on the lowest floor of the building.
- 01.4 Gravel has been used to infill at the building pad for now.
- 01.5 There is more gravel on site.
- 01.6 The trenching for foundations will begin within the next week or so. Then, foundations will be installed for the building
- \*Architect, Craig Aossej was on site on June 3, 2024 and provided the project update and verified the first project payment.
- \*See the attached Application and Certificate for Payment to Fisher & Barger in the amount of \$51,390.00.

**Order #24-1089 - Motion Passed:** Approve Boiler Replacement Project Application for Payment passed with a motion by Mr. Shawn Hennessey and a second by Ms. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mr. Brian Jett	Yes
Ms. Chasity Saunders	Yes
Mr. Mike Taylor	Yes

**3.8. Approve First Reading of 2024 Board Policies**

Rationale:

- KRS 160.340 requires that board policies be kept up to date by filing annual amendments thereto by August 15.
  - Proposed changes reflect new legal requirements.
- At the top of each draft is the legal and/or recommended explanation for the proposed change. In the body of each draft, new language is underlined. Language with ~~strike through~~ is recommended for deletion.

**Order #24-1090 - Motion Passed:** Approve First Reading of 2024 Board Policies passed with a motion by Mr. Brian Jett and a second by Mr. Mike Taylor.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mr. Brian Jett	Yes
Ms. Chasity Saunders	Yes
Mr. Mike Taylor	Yes

**4. Business Consent Items**

**Order #24-1091 - Motion Passed:** Approval of the Business and Consent items passed with a motion by Ms. Chasity Saunders and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mr. Brian Jett	Yes
Ms. Chasity Saunders	Yes
Mr. Mike Taylor	Yes

- 4.1. Approve Previous Meeting Minutes
- 4.2. Approve Capital Funds Request
- 4.3. Approve 2024-2025 Pledge of Collateral

Rationale:

\* The Pledge of Collateral was formerly called Bond of Depository. KRS 160.570 requires each board of education to appoint a bank, trust company, or savings and loan association to serve as its depository. The depository selected shall, before entering upon its duties, provide collateral in accordance with KRS 41.240 The depository shall be approved by the local board of education and by the commissioner of education. For a

depository to be approved, a depository must provide a *Pledge of Collateral*. Pursuant to KRS 41.240, the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or always exceeds the amount of public funds on deposit. In accordance with KRS 160.570, approval must be obtained by the local board of education in accordance with Kentucky Board of Education (KBE) administrative regulations and be approved by the Commissioner of Education.

The **Pledge of Collateral Agreement** provides evidence between the board of education and the depository institution, of a pledge or provision of collateral in the event of failure or insolvency of the depository institution. Collateral includes securities or other obligations having an aggregate current face value or current quoted market value at least equal to the deposits or the provision of a surety bond(s) in favor of the district in an amount at least equal to the deposits, provided however, that amounts insured by the Federal Deposit Insurance Corporation or the Federal Savings and Loan Insurance Corporation need not be collateralized. This agreement shall be signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution. A board of education may enter into an agreement with its depository institution whereby the premium on collateral guaranteed by a surety company may be paid either by the board, or by the depository as evidenced in KRS 160.570 (2). If the district board of education pays the premium, the depository shall allow the board not less than two percent (2%) interest on its average daily or average monthly balances. The agreement should be retained in the district's board office.

#### 4.4. Approve 2024-2025 Fidelity Bod of Treasurer

Rationale:

Per KRS 160.560 and 702 KAR 3:080, it is the duty of each local board of education to bond their board treasurer and any other school employee who is responsible for board of education funds of \$100,000.

#### 4.5. Approve Use of District Property

#### 4.6. Approve Fundraisers

#### 4.7. Approve Surplus Items

Rationale:

##### Surplus Items

Technology: Desktop Computers: 10839, 10918, 10914, 10916, 10917, 10870, 10868, 10869, 10834, & 10749

3rd Grade Set of Classroom Desks - 25

Piano

#### 4.8. Approve Bills

#### 4.9. Approve Treasurer's Report

#### 5. Adjournment

Rationale:

July 11th: Board Meeting 6:00 P.M.

August 8th: Board Meeting 6:00 P.M.

August 12th-22nd: Staff PD for 2024-2025 School Year

August 13th: Opening Day

August 22nd: Read-I-Rest 5:00 P.M.-7:00 P.M.

August 26th: First Day of School for Students for the 2024-2025 School Year

September 2<sup>nd</sup>: Labor Day Holiday-No School

September 12<sup>th</sup>: Board Meeting 6:00 P.M.

**Order #24-1092 - Motion Passed:** Approve Adjournment passed with a motion by Mr. Shawn Hennessey and a second by Mr. Mike Taylor.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mr. Brian Jett	Yes
Ms. Chasity Saunders	Yes
Mr. Mike Taylor	Yes

*Laura S. Bach*

Laura Bach, Chairperson

*Lisa McCane*

Lisa McCane, Superintendent