

OFFICIAL MINUTES

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of the **REGULAR MEETING** of the Greenwich Township Board of Education held
November 19, 2025 in the Nehaunsey Middle School library.

The meeting was called to order by President, Erin Herzberg at 6:30pm

Flag Salute

Roll Call:

<input checked="" type="checkbox"/> Mrs. Erin Herzberg, School Board President	Chairperson: Policy Gloucester County/State Board Association Representative Negotiations Strategic Planning
<input type="checkbox"/> Ms. Meghann Myers, School Board Vice-President (Absent)	Chairperson: Building & Grounds Curriculum & Instruction
<input checked="" type="checkbox"/> Mr. Andrew Chapkowski	Chairperson: Budget & Finance Policy
<input checked="" type="checkbox"/> Mr. John Goetaski	Chairperson: Strategic Planning Budget & Finance Building & Grounds Curriculum & Instruction
<input checked="" type="checkbox"/> Mr. Michael Hasenpat	Building & Grounds Budget & Finance Strategic Planning Negotiations
<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo	Chairperson: Curriculum & Instruction Policy Paulsboro Board of Education Representative
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio	Chairperson: Negotiations Gloucester County/State Board Association Alternate

Quorum YES

Also present was Chief School Administrator, Mr. Ryan Hudson and Mr. Scott A. Campbell,
Business Administrator/Board Secretary.

As required under the guidelines of the Open Public Meeting Law, notice of this meeting was sent
to the **Courier Post** and the **Township Clerk**. It was also posted in the Greenwich Township
School Buildings. (Audiotaping Regulations - "The proceedings of this meeting were being
audiotaped.")

Standing Statement of Unanimous Consent

By unanimous consent of the Board of Education, the agenda items listed for this meeting are hereby approved for consideration and action without objection. All members present have reviewed the agenda and agree to proceed with the order of business as presented.

This unanimous consent shall be recorded by roll call in the official minutes of the meeting.

Motion (Herzberg/Vernacchio) to approve universal consent.

Roll call vote:

Chapkowski- yes

Hasenpat- yes

Vernacchio- yes

Lombardo- yes

Herzberg - yes

1. MINUTES

A.

October 19, 2025 – Regular Meeting

2. COMMITTEE REPORTS

A. Committee meetings were held on November 12, 2025 at the Nehaunsey Middle School

Policy	5:30pm
Budget	6:00pm
Building and Grounds	6:30pm
Curriculum and Instruction	7:00pm
Strategic Planning	7:30pm
Negotiations	8:00pm

The next committee meetings are set for December 10, 2025 at Nehaunsey Middle School.

3. REPORT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

A. Bills Lists

1 Recommend that the bills as presented by the Business Administrator in the following amounts are
2 ordered paid covering 10/24/2025 to 11/17/2025 totaling the amount of \$898,987.29 & \$6,517.50 as
3 well as the 10/30/2025 and the 11/15/2025 payroll totaling the amount of \$265,788.92. (Attachment)

4 C Board Secretary's Report

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6 Acceptance of the Board Secretary's Report for the month of **July 2025, August 2025, September 2025**
7 **and October 2025**. The Board Secretary certifies that no line item account has been over expended in
8 violation of N.J.A.C. 6A:23A-16.10(c) 3 and that sufficient funds are available to meet the district's
9 financial obligations for the remainder of the fiscal year. (Attachment)

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12 C. Treasurer's Report

13 The approval of the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the months of
14 **July 2025, August 2025, September 2025 and October 2025**. The Treasurer's Report and the
15 Secretary's Report are in agreement for the months of **July 2025, August 2025, September 2025 and**
16 **October 2025**. (Attachment)

17 D. Revenue Certification

18 The Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c)2 certifies that there are no changes in
19 anticipated revenue amounts or revenue sources.

20 E. Board of Education Certification

21 The approval of the Board of Education certification for the month of **July 2025, August 2025,**
22 **September 2025 and October 2025** that after review of the Secretary's monthly financial reports and
23 upon consultation with the appropriate district officials, that to the best of its knowledge no major accounts
24 or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are
25 available to meet the district's financial obligations for the remainder of the year.

26 F. Transfer List

27 The ratification of transfers, authorized by the Superintendent, for the month of **July 2025, August 2025,**
28 **September 2025 and October 2025** to give balances to new accounts and to balance the existing
29 account. (Attachment)

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31 **4. ADMINISTRATIVE/PRINCIPALS REPORTS**

32 **A.**

- 33 1. School Health Services Monthly Report as of October 2025 for Broad Street School.
34 (Attachment)- HOLD
35 2.
36 School Health Services Monthly Report as of October, 2025 for Nehaunsey Middle School.
37 (Attachment)

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MONTHLY ATTENDANCE	
Broad Street	96.76%
Nehaunsey	95.86%

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2 **Broad Street School as of October 31, 2025**

Grade	Total Enrollment
Pre-K	41
Kindergarten	39
1st Grade	44
2nd Grade	33
3rd Grade	41
4th Grade	45
5th Grade	32
Total	275

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4 **Nehaunsey Middle School as of October 31, 2025**

Grade	Total Enrollment
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6th Grade	37
7th Grade	46
8th Grade	40
Total	123

1 **MONTHLY ENROLLMENT:**

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GCIT	88
PAULSBORO HIGH SCHOOL	97

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4 **MONTHLY DRILLS –**

Date	Time/*Locati on	Duration	Action/Drill	Weather Conditions
10/21/2025	10:10am/ BSS	5 minutes	Fire Drill	Sunny
10/22/2025	9:15am/ BSS	5 minutes	Lockdown	Sunny
10/28/2025	1:35pm/NMS	5 minutes	Fire Drill	Cool, Cloudy
10/29/2025	8:05am/NMS	18 minutes	MERT Drill	Cool, Sunny
*NMS/Nehaunsey Middle School *BSS/Broad Street School				

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2 **MONTHLY EVENT OVERVIEW: October 2025**

DATE:	EVENT	BUILDING
October 6 - 10	Week of Respect	Both
October 6	Fire Prevention Assemblies	Both
October 23	Fall Festival	NMS
October 27 - 30	NJSLA - Adaptive Field Test	Both
October 28	Pumpkin Patch	BSS
October 31	Halloween Parade	BSS

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4 **1. Student Discipline, Violence/Vandalism, HIB as of October 2025.**

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Infraction/Referrals/Reports	Number of Incidents this Month		2024-2025 Total-To-Date	
	BSS	NMS	BSS	NMS
Dating Violence	0	0	0	0
Detention After School	0	4	0	5
Harassment, Intimidation, or Bullying	0	0	0	0

Lunch Detention	9	2	24	2
Out-School-Suspension(OSS)	0	0	0	1
Restricted Study	1	1	1	1
Violence,Vandalism, Substance Abuse	0	0	0	0

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2 **2. Completed Investigation Reports as of November 19, 2025- NONE**

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Case Number	Date of Initial Report	Date Reported to Superintendent	Result of Investigation

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5 **5. SUPERINTENDENT RECOMMENDATIONS**

6 **A.**

7 1. Recommend acceptance of notice of retirement from Denise Murphy, Broad Street School,
8 Maintenance/Custodian effective June 30, 2026, with much gratitude and appreciation of 31 years of
9 service to our students, staff and district. (Attachment)

10

11 2. Recommend approval to hire Zoe Reale. Pre School teacher, Broad Street School, for the 2025 -
12 2026 school year at the salary of \$57,279.00 (prorated), Step A, tentative start date of January 5,
13 2026 contingent upon passing the Praxis and receipt of the Certificate of Eligibility from the New
14 Jersey Department of Education and in accordance with the GTEA and GTSD policies and regulations.

15

16 3. Recommend acceptance of notice of retirement from Violet Gregg, Teacher, Nehaunsey Middle
17 School effective June 30, 2026, with much gratitude and appreciation of 25 years of service to our
18 students, staff and district. (Attachment)

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1 **6. POLICY & REGULATION**

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3 A. Recommend approval of the first and second readings of the following Policies and/or Regulations:
4 (Attachment)

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Number	Type	Section	Title	1st Reading	2nd Reading
5411	R	Students	PROMOTION FROM EIGHTH GRADE	x	
5440	R	Students	HONORING STUDENT ACHIEVEMENTS	x	
5550	R	Students	DISAFFECTED STUDENTS	x	
5752	R	Students	MARITAL STATUS & PREGNANCY	x	
3232	N	Teaching Staff Members	TUTORING SERVICES		x
4230	R	Support Staff	OUTSIDE ACTIVITIES		x
5330.04	N/M	Students	ADMINISTRING AN OPIOID ANTIDOTE		x
5230	R	Students	LATE ARRIVAL AND EARLY DISMISSAL		x
5130	R/M	Students	WITHDRAWAL FROM SCHOOL		x

5112	R	Students	ENTRANCE AGE		x
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1 (R- Revised, N- New, M- Mandatory, A- Abolish)

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3 **7. CURRICULUM & INSTRUCTION**

4 A. Recommend approval of the following Field Trips:

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Grade and/or Group	Destination	Date	Estimate Related Cost Including Transportation
NMS Concert Band	Broad Street School	12/11 & 12/12/2025	\$450 for 1 Bus- for 2 days of transportation
5th Grade	Museum of the American Revolution	4/10/2026	\$56.00 Museum Cost (with help of an museum educational scholarship) \$375.00 Bus Cost
Kindergarten	Philadelphia Zoo	5/21/2026	\$675 Trip Cost/ \$385 Bus Cost
4th Grade	The Arden Theatre Co.	5/27/2026	\$980.00 Trip Cost/ \$375 Bus Cost

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7 **B. Recommend approval for the following individual(s) to attend out-of-District**
8 **workshop(s):**

9

Name/Position	Workshop, Location, Time	Date	Cost
Colleen Moran/School Psychologist	**Retroactive ** Promoting Student Self Regulation/ Rowan University- 9am to 3:30pm	11/14/2025	\$0.00

Megan Ballinger/ Teacher	CKLA Shadow Day ELA pilot program/ December 1/ Woodbury City School District/ 9am - 11:30am.	12/1/2025	\$0.00
Robin Vicino/ Teacher	CKLA Shadow Day ELA pilot program/ December 1/ Woodbury City School District/ 9am - 11:30am.	12/1/2025	\$0.00
Suzanne Pezzino/ Teacher	CKLA Shadow Day ELA pilot program/ December 3/ Woodbury City School District/ 9am - 11:30am.	12/3/2025	\$0.00

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2 **8. BUDGET & FINANCE**

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4 **A.** None

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7 **9. Building and Grounds**

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9 A. Recommend approval of the following Use of Facilities Requests- None

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12 **10. NEW BUSINESS**

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14 **CONGRATULATIONS BROAD STREET SCHOOL TOP DOGS FOR THE MONTH OF OCTOBER 2025.**

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STUDENT NAME	GRADE	TEACHER
Theodore Shurr	Preschool	Mrs. Beckett
Hoorain Hafiz	Preschool	Mrs. Reale
Roman Dionglay	Preschool	Mrs. Walsh
Magnus Vallery	Kindergarten	Mrs. Fowler

Jonathan Walsh	Kindergarten	Ms. Barker
Emily Hasenpat	Grade 1	Mrs. Exley
Patrick Kearney	Grade 1	Mrs. Maxie
Jackson Pelle	Grade 1	Mrs. Nastase
Liam Entrekin	Grade 2	Ms. Nigro
Martha Capasso	Grade 2	Ms. Sanders
Gianna Smith	Grade 3	Mrs. Ballinger
Peyton Jatzke	Grade 3	Ms. Pezzino
Sammual Dowe	Grade 4	Mr. Camacho
Sofia Dowe	Grade 4	Mrs. Fried
Emmit Zimmer	Grade 5	Mrs. New
Serenah Valliere	Grade 5	Mrs. Vicino

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2 **SPOTLIGHT ON TEAM MEMBERS OF THE MONTH OF OCTOBER 2025**

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Broad Street School	Nehaunsey Middle School
Tara Reale	Joe Santone

Christine Franklin	Kim Chila
Alexa Walsh	Ryan McVeigh
Jordyn Court	
Alisa Whitcraft	

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3 * Team members are nominated by their peers and staff in recognition of something they did that made
4 our district just a little better!!!!

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6 **11. CORRESPONDENCE**

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8 Correspondence received from the law offices of Benny & Benny regarding a variance hearing by
9 the planning board for the property next to Broad Street School, 221 Broad Street. Ciconti's
10 Pizzeria is asking for a variance of that building so the hearing is scheduled Monday, December
11 1, 2025 at 7:00pm. Regarding turning that building into a restaurant/bar and maintaining
12 apartments upstairs.

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14 **12. PUBLIC - AGENDA/NON-AGENDA ITEMS**

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16 This is the time when anyone from the public who wishes to speak to the Board may do so.
17 Please state your name, address and phone number. The Board recognizes the value of public
18 comment on educational issues and the importance of allowing members of the public to express
19 themselves on school matters of community interest. The Board will follow Policy #0167 – Public
20 Participation in Board Meetings, which allows members of the public three (3) minutes to address
21 the Board.

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23 ***Erica Cosgrove, 350 Tomlin Station Rd., Gibbstown - Question in regards to Preschool***
24 ***Program that was approved, any progress in hiring teachers, updates? Mr. Hudson stated that***
25 ***one of the teachers was approved last month, the other teacher was approved 10 minutes ago,***
26 ***our next step is having furniture in the classroom. Mrs. Whitcraft will be sending out***
27 ***correspondence to parents regarding an orientation.***

28

29 ***Vanessa Fritz, 27 N. Raupo Avenue, Gibbstown- .Any updates with parking for drop off at***
30 ***Ciconitis/Music Store. Mr. Hudson responded Local PD has been made aware of the situation.***

31

32 ***Loni Cole, 506 West Broad Street, Gibbstown- What are the policies and procedures for filling***
33 ***a Board Seat that is a vacancy mid session. Is there a special election, is it a general election, is***
34 ***someone appointed? Scott A. Campbell responded that we have 60 days to fill the vacancy. Mrs.***
35 ***Herzberg stated those spots that are off an election period those candidates are interviewed by***
36 ***the Board.***

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1 **13. EXECUTIVE SESSION**

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3 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.*, which
4 provides that an Executive Session, not open to the public, may be held for certain specified
5 purposes when authorized by Resolution. The Board of Education for Greenwich Township,
6 assembled in public session on **November 19, 2025** hereby resolves that an Executive Session
7 closed to the public shall be held on **November 19, 2025** at **6:52 pm** in the Nehaunsey Middle
8 School library, located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion of
9 certain matters which relate to items authorized by *Open Public*
10 *Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.
11

12 Motion: (Hasenpat/Lombardo) to enter into Executive Session at 6:52 pm to discuss the
13 following:
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<input type="checkbox"/>	Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:
<input checked="" type="checkbox"/>	Matters in which the release of information would impair the right to receive government funds, and specifically: Local recreational grant- playground
<input type="checkbox"/>	Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
<input type="checkbox"/>	Matters concerning negotiations, and specifically: Memorandum of Agreement with G.T.E.A.
<input type="checkbox"/>	Matters involving the purchase of real property and/or the investment of public funds, and specifically: review and potential approval of the playground at Broad Street School
<input type="checkbox"/>	Matters involving the real tactics and techniques utilized in protecting the safety and property of the public; and specifically:
<input type="checkbox"/>	Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Ongoing Litigation
<input checked="" type="checkbox"/>	Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:
<input type="checkbox"/>	Matters involving quasi-judicial deliberations, and specifically:

15
16 It is anticipated that such matters may be disclosed to the public upon the determination of the
17 Board that the applicable exception no longer applies and the public interest will no longer be served by
18 such confidentiality.

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22 Motion: (Chapkowski/Goetaski) to adjourn the Executive Session and
23 return to the Regular meeting at 7:23 pm
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25 Motion carried by unanimous voice vote.
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1 **14. OLD BUSINESS**

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3 **RESOLUTION**

4 On a motion by Erin Herzberg, seconded by Chapkowski and carried by unanimous voice vote, approval
5 was made for the revised 2024 NJDCA Grant Project for the Broad Street Elementary School Playground
6 Improvement Plan.

7 **WHEREAS**, the Greenwich Township Board of Education recognizes the need to improve the facilities
8 and equipment at the Broad Street Elementary School to provide a safe, accessible and enhanced play
9 environment for its students; and

10 **WHEREAS**, the Board has reviewed and supports the proposed Playground Improvements Plan for
11 Broad Street Elementary School, which includes upgrades and enhancements to playground structures,
12 surfacing and related site improvements; and

13 **WHEREAS**, the total revised estimated cost of the project is \$333,709.27; and

14 **WHEREAS**, the project will be funded, in part, through a 2024 grant award from the New Jersey
15 Department of Community Affairs (NJDCA) in the amount of \$71,000.00, along with any additional funds
16 as may be required; and

17 **WHEREAS**, the Board desires to formally approve the project and authorize the necessary actions to
18 move forward with the implementation, including the public bidding process and awarding of contracts, in
19 compliance with New Jersey Public School Contracts Law (N.J.S.A. 18A:18A-1 et seq.).

20 **NOW, THEREFORE, BE IT RESOLVED**, that the Greenwich Township Board of Education hereby
21 approves the 2024 NJDCA Grant Project for the Broad Street Elementary School Improvements Plan at
22 an estimated cost of \$333,709.27; and

23 **BE IT FURTHER RESOLVED**, that the School Business Administrator/Board Secretary, in consultation
24 with the Colliers Engineering and other appropriate district officials, is authorized to prepare and advertise
25 the bid specifications for the project and to conduct the bidding process in accordance with all applicable
26 laws and regulations; and

27 **BE IT FURTHER RESOLVED**, that upon receipt and review of bids, the Board authorizes awarding of
28 contracts to the lowest responsible bidder(s), subject to legal review and grant compliance requirements;
29 and

30 **BE IT FURTHER RESOLVED**, that the Superintendent, School Business Administrator/Board Secretary
31 and other designated district officials are authorized to execute all necessary documents related to the
32 grant submission, project management and construction to ensure the timely and successful completion
33 of the project.

34 **Board Members:**

35 Erin Herzberg, President- Yes

36 Andrew Chapkowski- Yes

37 John Goetaski- Yes

38 Michael Hasenpat- Yes

- 1 Roseanne Lombardo- Yes
2 Susan Vernacchio- Yes
3 Meghann Myers, Vice-President - ABSENT
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6 **15. ADJOURNMENT**

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Motion: (Herzberg/Goetaski) to adjourn the meeting at 7:27pm

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Motion carried by unanimous voice vote.

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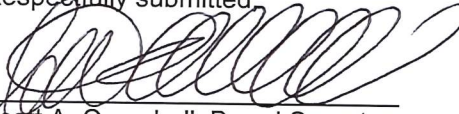
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Respectfully submitted,



Scott A. Campbell, Board Secretary

18 *Next Board of Education Regular Meeting is scheduled for December 17, 2025 at 6:30 pm.*

