

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

BOARD OF EDUCATION

CSBA Professional Governance Standards

Adopted by the Santa Maria Joint Union High School District April 11, 2001

THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:

- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



Board of Trustees Action Plans
Santa Maria Joint Union High School District

- **Maximize Student Success**
- **Develop and Maintain a Districtwide Accountability System**
- **Enhance Student Support Services: Facilities, Technology, Safe, Clean, Nurturing Environment; Expand Food Services**
- **Foster Partnerships**
- **Manage Rapid District Growth**

RESPONSIBILITIES OF THE BOARD

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**Regular Meeting
August 2, 2016**

**Santa Maria Joint Union High School District
2560 Skyway Drive, Santa Maria, California 93455**

5:30 p.m. Closed Session/6:30 p.m. General Session

*The Santa Maria Joint Union High School District mission is,
"We prepare all learners to become productive citizens and college/career ready by providing
challenging learning experiences and establishing high expectations for achievement."*

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the District can be inspected at the above address during normal business hours.

Individuals who require special accommodation including, but not limited to, American Sign Language Interpreter, accessible seating or documentation in accessible formats should contact the superintendent or designee within a reasonable amount of time before the meeting date.

I. OPEN SESSION

A. Call to Order

II. ADJOURN TO CLOSED SESSION

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

A. Certificated and Classified Personnel Actions – Government Code Section 54957. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources. **Appendix A**

B. Student Matters – Education Code Sections 35146 & 48918. The Board will review proposed expulsions/suspended expulsion(s) and/or requests for re-admission. *NOTE: The education code requires closed sessions in these cases to prevent disclosure of confidential student record information.*

C. Superintendent Evaluation

III. RECONVENE IN OPEN SESSION

Call to Order/Flag Salute

IV. ANNOUNCE CLOSED SESSION ACTIONS – Dr. Richardson

V. PRESENTATIONS

A. Technology Report

VI. REPORTS

A. Superintendent’s Report

B. Board Member Reports

VII. Items Scheduled for Action

A. General

1. Board Policies – First Reading

The administration is asking the Board to review the proposed revisions to the board policies listed below. The policies will be on the next board agenda for approval.

BB9222	<u>Board Member Resignation</u> Bylaw updated to clarify the effective date of a resignation of a member of the board, the need for the board to fill the vacancy by ordering an election or making a provisional appointment as appropriate, and the need for the resigning member to file a revised Statement of Economic Interest/Form 700.
BB9270	<u>Conflict of Interest</u> Bylaw reorganized and updated to reflect requirement to submit the conflict of interest code to the code reviewing body (i.e., county board of supervisors or Fair Political Practices Commission, as appropriate) by the deadline established by the code reviewing body, merge material on the “rule of necessity” into the section “Conflict of Interest under the Political Reform Act,” expand material on “noninterests” in the section “Conflict of Interested under Government Code 1090 – Financial Interest in a Contract” to include additional examples of noninterests, and include the exceptions to the gift limitation. Exhibit revised to update legal citations.
E(1) 9323.2(a)	<u>Exhibit Added to Bylaws</u> Updated Exhibit that shows actions that require a super majority vote by the Board.

Resource Person: Mark Richardson, Superintendent

*** **IT IS RECOMMENDED THAT** the Board of Education review the proposed revisions to board policies listed. They will be listed for approval on the next agenda.

Moved _____

Second _____

Vote _____

B. INSTRUCTION

1. Quarterly Report on Williams Uniform Complaints

Pursuant to Education Code Section 35186, the governing board of a school district must conduct a public hearing to report the quarterly report that was submitted in July 2016 on the Williams Uniform Complaints for the months of April- June 2016. Each school site has reported that there have been no complaints in the general subject areas of Textbooks and Instructional Materials, Teacher Vacancy or Misassignments, Facilities Conditions or Valenzuela/CAHSEE Intensive Instruction and Services.

Resource Person: John Davis, Asst. Superintendent of Curriculum & Instruction

A PUBLIC HEARING IS REQUIRED.

1. Open Public Hearing
2. Take Public Comments
3. Close Public Hearing

*** **IT IS RECOMMENDED THAT** the Board of Education approve the Williams Quarterly Report as presented.

Moved _____

Second _____

Vote _____

C. BUSINESS

1. Retention of Commercial Warrant Documentation

In accordance with Education Code 42634, and the California Code of Regulations, Title 5, Sections 16025 and 16026, the district is required to provide complete support documentation for each commercial warrant presented to the County Office of Education for payment.

The County Office of Education has agreed to allow the district's eligible for a discretionary audit of certain commercial warrants rather than an audit

of one hundred percent (100%) of commercial warrants produced weekly. This option saves staff time producing copies as well as the cost of copies.

The terms of the agreement between the district and the County Office of Education are contained in a Memorandum of Understanding (MOU) on file at the District Support Services Center Business Office. This MOU is a renewal of an agreement originally entered into in March 2006.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

*** **IT IS RECOMMENDED THAT** the Board of Education approve renewal of the Memorandum of Understanding regarding Retention of Commercial Warrant Documentation with the Santa Barbara County Education Office.

Moved _____ **Second** _____ **Vote** _____

2. Public Hearing to Receive and Expend Educational Protection Account (“EPA”) Funds – Resolution No. 1-2016-2017

Educational Protection Account “EPA” funds result from the passage of Proposition 30 “Temporary Taxes to Fund Education. Guaranteed Local Public Safety Funding” in November of 2012. As part of the requirements of the law, the money raised from the taxes was to be set aside in an “EPA” account. For the 2016-2017 year, the CDE has indicated that EPA funds will be disbursed to school districts on a quarterly basis: September, December, March, and June. As per the District’s 2016-17 Adopted Budget, EPA funds are estimated to be \$11,343,457.

Prior to spending the funds, districts are required to hold a public meeting to discuss and approve the use of the EPA funds. Funds may be spent on virtually any allowable expense other than administrative expenses. For Santa Maria Joint Union High School District, it is proposed that the EPA funds be used for employee salaries, wages, and benefits in the functions deemed allowable under the law. In the months that funding is received, the EPA account will be charged for such allowable expenses. At the conclusion of the fiscal year, and as part of the District’s year end closing process, a report showing the expenditure of the EPA funds will be posted, as required, on the District’s website. It should be noted that these EPA funds are not “new” money; rather they represent a cut that was avoided with the passage of Proposition 30.

A PUBLIC HEARING IS REQUIRED.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

1. Open Public Hearing
2. Take Public Comments
3. Close Public Hearing

*** **IT IS RECOMMENDED THAT** the Board of Education receive public comment, discuss and approve Resolution Number 1-2016-2017 regarding the use of EPA funding.

Moved _____

Second _____

A Roll Call Vote is Required:

Dr. Garvin	_____
Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____
Ms. Lopez	_____

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
RESOLUTION NUMBER 1 - 2016-2017**

RECEIVE AND EXPEND EDUCATIONAL PROTECTION ACCOUNT (“EPA”) FUNDS

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.3

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of the Santa Maria Joint Union High School District.

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Santa Maria Joint Union High School District has determined to spend the monies received from the Education Protection Act for the 2016-2017 school year, on employee salaries, wages, and benefits in those non-administrative functions as allowed under the law, up to the amount of funding available.

PASSED AND ADOPTED this 2nd day of August, 2016 by the following vote:

ROLL CALL

AYES:

NOES:

ABSENT

ABSTAIN:

Clerk/President/Secretary of the Board of Education
Santa Maria Joint Union High School District

3. 2016-2017 Budget Revisions – Appendix C

Education Code Section 42127 (i) (4) specifies that within 45 days of the State Adopted Budget, the district shall make available for public review any revision in revenues and expenditures, and the Governing Board take action for approval.

On June 27, 2016, Governor Brown signed into law the State’s 2016-2017 budget. Items in the final budget included a decrease in Local Control Funding due to a decrease in GAP Funding percentage, a decrease in one-time discretionary funding, an increase in Lottery Funding, and new one-time restricted funding for a “College Readiness Block Grant”.

Additional details of the proposed revisions for the District are presented as Appendix C.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

*** **IT IS RECOMMENDED THAT** the Board of Education approve the revision to the 2016-2017 Budget as shown in Appendix C.

Moved _____ **Second** _____ **Vote** _____

4. Authorization to Contract with Vernon Edwards Constructors to perform Preconstruction Professional Services for the Proposed Center for Career Technical Education and Applied Agricultural Sciences project of the District’s Reconfiguration and Facilities Program

In March and May, 2015 the board approved and prequalified 5 construction management firms to deliver services to the District for the Reconfiguration and Facilities Program.

A selection committee consisting of District staff has reviewed proposals for the Center for Career Technical Education and Applied Agricultural Sciences project and interviewed firms interested in providing the district with preconstruction professional consulting services, and ultimately, Lease Lease-Back Construction Services. Of three proposals received, the selection committee is recommending Vernon Edwards Constructors to perform preconstruction services for the project. The preconstruction services include, but are not limited to, professional cost estimating, plan review, constructability review, value engineering and professional scheduling services.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

*** **IT IS RECOMMENDED THAT** the Board of Education approve district administration enter into a contract with Vernon Edwards Constructors to perform pre-construction services for the Center for Career Technical Education and Applied Agricultural Sciences project of the District's Reconfiguration and Facilities Program.

Moved _____

Second _____

Vote _____

VIII. CONSENT ITEMS

*** **IT IS RECOMMENDED THAT** the Board of Education approve the following consent items as presented.

All items listed are considered to be routine and may be enacted by approval of a single roll call vote. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.

Moved _____

Second _____

A Roll Call Vote is Required:

Dr. Garvin	_____
Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____
Ms. Lopez	_____

A. Approval of Minutes

Regular Board Meeting – June 14, 2016
Regular Board Meeting – June 21, 2016

B. Approval of Warrants for the Month of June 2016

Payroll	\$7,639,740.76
Warrants	<u>3,361,316.19</u>
Total	<u>\$11,001,056.95</u>

C. Attendance Report

Mrs. Yolanda Ortiz, Assistant Superintendent of Business Services, will be available to answer questions regarding the 2015-2016 eleventh monthly attendance report presented on the last page of this agenda.

D. Facility Report – **Appendix B**

E. Service Agreement, Early Academic Outreach Program 2016/2017

The Regents of the University of California, University of California Santa Barbara have requested the District's participation in the Early Academic Outreach Program (EAOP) for the 2016/2017 school year, effective July 1, 2016, whereby the University will provide services to support and/or conduct academic preparation and early college readiness for students of the District.

F. Textbook Approval

The following textbook was presented to the Board of Education for preview at the June 14, 2016 meeting. It is presented for second reading and approval.

PVHS Agriculture Department/Christine Linne

Title: Exploring Animal Science (Title change)

Author: Frank B. Flanders

Publisher: Delmaar

Copyright: 2012

G. Presence Learning, Inc.

Presence Learning, Inc. Non Public Agency provides tele therapy Speech and Language therapy. The Licensed clinicians provide progress monitoring and tracking for students with language processing, autism, and articulation disorders. The clinicians perform online evaluations, and attend IEP meetings via tele conferencing services. Services for school year 2016-17 for PVHS estimate cost is \$100,000.

H. Pupil Matters – Education Code Sections 35146 & 48918

Administrative Recommendations for student re-admission from expulsion/suspended order and/or expulsion: Student #: 342959

I. Internship Training Program

Brandman University, has requested the District's participation in their Internship training program for the 2016/17 school year through the end of the 2017/18 school year, whereby the District would provide teaching experience through having the intern assume full teaching and legal responsibility for their classroom from the first day of the teaching assignment as a paid employee by the District for at least one academic year. The District's participation in this program benefit both the new teachers that are training for the teacher credentialing program and also allows the District first-hand experience with prospective teaching candidates for future teaching vacancies.

J. Purchase Orders

PO #	Vendor	Amount	Description/Funding
PO17-00077	Edmentum, Inc.	\$ 88,500.00	Plato courseware & licenses / Gen Fund LCAP Goal 4
PO17-00099	Presence Learning	\$ 100,000.00	On-line Speech Therapy Svcs, PVHS / LEA Medi-Cal Billing
PO17-00100	Timothy Tibbetts	\$ 81,000.00	Behavior Specialist Intern / Gen Fund Mental Health & Spec Ed
BPO17-00219	P&R Paper Supply	\$ 60,500.00	Paper & food supplies / Cafeteria Fund
BPO17-00220	Producers Dairy	\$ 225,000.00	Food & dairy / Cafeteria Fund
BPO17-00221	Ocean Cities Pizza	\$ 140,000.00	Food supplies / Cafeteria Fund
BPO17-00222	Jordano's	\$ 290,000.00	Food supplies / Cafeteria Fund
BPO17-00223	Gold Star Foods	\$ 470,000.00	Food supplies / Cafeteria Fund
BPO17-00224	Sysco Food Services	\$ 425,000.00	Food supplies / Cafeteria Fund
BPO17-00225	7-UP/RC Bottling	\$ 70,000.00	Beverage & Vending / Cafeteria Fund
R16-00471	School Innovations	\$ 74,500.00	A2A Attendance software yr 2 of 3 yr contract / Gen Fund LCAP Goal 6
PO17-00138	CIO Solutions, Inc.	\$101,127.51	Extreme Maint. Renewal and Juniper/Technology
PO17-00139	JB Dewar	\$250,000.00	Fuel for 2016-17/General

K. Safe School Plans

The Safe School Plans are site plans which must be Board approved. The duration of the plans is from July 1, 2016 to June 30, 2017. School Plans are to be updated annually and are available for review at the District Office.

L. Acceptance of Gifts

SMJUHS		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Tom Ross/Ross Realty	CTE Program	\$2,500.00
Total SMJUHS		<u>\$2,500.00</u>
Pioneer Valley High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
PG & E	Link Crew	\$120.00
PG & E	Watkins	\$90.00
Jerry Villarreal	Boosters	\$160.00
Total Pioneer Valley High School		<u>\$370.00</u>
Righetti High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
FCA	Football	\$4,776.00
Marvel Wrestling	Cheer, Dance, Football	\$2,225.00
Elks Recreation, Inc.	Football	\$500.00
Elks Rodeo Parade	Band	\$300.00

Ag Boosters	FFA	\$2,300.00
Warriors Booster Club	Various	\$16,625.00
Scott O'Brien	Softball	\$250.00
Patricia Hoffman	Legend	\$100.00
Laray	Legend	\$500.00
SM Breakfast Rotary	Cheer	\$100.00
Robert & Gloria Dias	FFA	\$300.00
Rotary Club of SM	Scholarships	\$3,000.00
Fund for Santa Barbara	Latinos Unidos	\$1,400.00
Friends of Golf	Boys/Girls Golf	\$440.00
Nancy Tee	Drama	\$200.00
Total Righetti High School		<u>\$33,016.00</u>
Santa Maria High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Target	Site	\$72.32
GMRI, Inc.	Athletics	\$1,000.00
Santa Maria FFA Boosters	FFA	\$15,000.00
Total Santa Maria High School		<u>\$16,072.32</u>

IX. REPORTS FROM EMPLOYEE ORGANIZATIONS

X. OPEN SESSION PUBLIC COMMENTS

The public may address the Board on any matter (except personnel) concerning the District and not on the agenda. Note: The time limit to address the Board may not exceed two minutes. The Board is not required to respond to the Public Comment. The public may also address the Board on each item on the Agenda as the Board takes up those items. Persons wishing to speak should complete a blue request form and hand it to the Board secretary.

XI. ITEMS NOT ON THE AGENDA

Note: The law generally prohibits the Board from discussing items not on the agenda. Under limited circumstances, the Board may discuss and act on items not on the agenda if they involve an emergency affecting safety of persons or property, or a work stoppage, or if the need to act came to the attention of the District too late to include on the posted agenda.

XII. NEXT MEETING DATE

Unless otherwise announced, the next regular meeting of the Board of Education will be held on September 13, 2016. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center.

XIII. FUTURE REGULAR BOARD MEETINGS FOR 2016

October 11, 2016
November 8, 2016
December 13, 2016

XIV. ADJOURN

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
MONTHLY REPORT OF ATTENDANCE
ELEVENTH MONTH 2015-16

May 23, 2016 through June 09, 2016

	Eleventh Month 2014-15			Eleventh Month 2015-16			Accumulated ADA			
	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Prior Year		Current Year	
							ADA % to CBEDS	ADA	ADA % to CBEDS	ADA
ERNEST RIGHETTI HIGH										
Regular	1776	1737.82	95.7%	1880	1849.42	95.6%		1794.01		1880.51
Special Education	77	71.71	93.4%	65	64.92	91.3%		75.21		68.22
Independent Study	29	33.82	81.6%	13	17.33	68.6%		27.51		12.41
Independent Study 12+	1	1.00	100.0%	0	0.00	---		0.46		0.00
Independent Study Spec Ed	0	0.00	---	0	0.00	---		0.00		0.39
CTE Program	7	6.41	91.6%	4	4.75	95.0%		6.71		5.83
Home and Hospital-Reg Ed	0	5.06	68.3%	1	3.17	57.6%		3.09		1.51
Home and Hospital-Spec Ed	5	4.82	96.5%	2	2.75	91.7%		2.51		2.96
TOTAL RIGHETTI	1895	1860.64	95.6%	1965	1942.33	95.5%		1909.50		1971.83
SANTA MARIA HIGH										
Regular	2124	2101.29	95.0%	2244	2233.33	97.0%		2219.36		2319.27
Special Education	87	81.24	93.4%	87	81.08	93.2%		84.77		78.78
Independent Study	112	108.00	85.6%	19	14.58	69.4%		61.38		20.55
Independent Study 12+	2	2.41	82.0%	1	1.00	100.0%		1.66		1.06
Independent Study Spec Ed	3	2.29	76.5%	2	2.00	100.0%		1.18		0.79
CTE Program	6	4.65	73.8%	6	6.17	93.7%		4.88		6.03
Home and Hospital-Reg Ed	4	11.12	72.1%	1	5.83	58.3%		7.46		7.61
Home and Hospital-Spec Ed	3	0.35	11.8%	2	2.00	100.0%		0.23		0.93
TOTAL SANTA MARIA	2341	2311.35	94.7%	2362	2346.00	95.9%		2380.92		2435.02
PIONEER VALLEY HIGH										
Regular	2397	2358.18	95.7%	2389	2363.92	95.7%		2433.26		2427.73
Special Education	115	106.88	92.7%	97	102.50	94.9%		111.67		103.86
Independent Study	3	11.53	53.1%	5	5.00	53.6%		16.76		4.84
Independent Study Spec Ed	6	4.76	83.5%	3	2.50	83.3%		2.89		1.78
CTE Program	0	0.00	---	0	0.00	---		0.00		0.00
Home and Hospital-Reg Ed	3	8.71	67.0%	4	22.42	77.3%		8.31		13.49
Home and Hospital-Spec Ed	0	0	---	0	0.00	---		0.00		0.00
TOTAL PIONEER VALLEY	2524	2490.06	95.5%	2498	2496.33	95.7%		2572.89		2551.71
DAY TREATMENT @ LINCOLN STREET	7	4.71	67.2%	7	5.42	84.4%		5.71		4.25
DISTRICT SPECIAL ED TRANSITION	10	9.59	95.9%	22	22.00	100.0%		9.73		21.88
DISTRICTI SPECIAL ED TRANS/VOC MM	12	10.88	0.907	16	16.00	1		12		15
ALTERNATIVE EDUCATION										
Delta Continuation	280	195.14	66.9%	195	218.91	68.8%		238.36		254.76
Delta 12+	0	0.00	---	0	0.00	---		0.45		0.60
Delta Independent Study	44	34.92	61.5%	12	9.13	74.0%		37.11		19.35
Delta Independent Study 12+	4	1.90	26.9%	1	0.92	55.0%		17.90		10.24
Delta Independent Study Spec Ed	3	0.00	---	2	0.25	---		0.00		0.77
Home and Hospital Reg Ed	0	0.00	---	0	0.00	---		0.17		0.40
Freshman Prep	0	0.00	---	0	0.00	---		0.00		0.00
Reach Program--DHS	0	0.00	---	0	0.00	---		0.00		0.00
Reach Program--SMHS	23	13.00	46.9%	14	8.33	52.1%		10.11		7.23
Reach Program--PVHS	13	10.06	55.2%	19	13.08	71.0%		8.07		8.11
Home School @ Library Program	49	41.65	0.744	41	35.83	0.762411348		37.59		39.8333333
Delta HS I.S. Program P	---	---	---	16	12.40	65.9%		---		21.71
TOTAL ALTERNATIVE EDUCATION	416	296.67	71.3%	300	298.86	99.6%		34976.0%		363.01
TOTAL HIGH SCHOOL DISTRICT	7205	698390.00%	96.9%	7170	712694.25%	99.4%	93.0%	724010.0%	93.2%	7363.02

August 02, 2016

CLASSIFIED PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	Pay Rate	Hours
	Dismiss	Instructional Assistant-Spec Ed II	SMHS	7/7/16	15/A	6
	Resign	Student Info Systems Analyst	DO	7/9/16	31/E	8
	Promote	Student Info Systems Analyst	DO	8/1/16	31/B	8
	Employ	Custodian	DO	7/11/16	15/A	4
	Employ	Grounds Maint I	DO	7/11/16	16/A	4
	Transfer	Instructional Assistant-Spec Ed I	SMHS to PVHS	8/10/16	13/A	5.5
	Out of Class	Registrar II	RHS	7/6/16	22/D	8
	Employ	Computer Technician	DO	7/11/16	22/A	8
CERTIFICATED PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	Salary	FTE
	Employ	Athletic Director	RHS	2016-17	24/V	1.0
	Column Advance	English	PVHS	2016-17	03/V	1.0
	Employ	Counselor	PVHS	2016-17	01/V +5	1.0
	Column Advance	English	SMHS	2016-17	04/IV	1.0
	Employ	CTE Grant Coordinator	District	2016-17	10/V	1.0
	Stipend	AVID	PVHS	2016-17	\$2,579.72	~~
	Employ	Special Ed	DHS	2016-17	06/V	1.0
	Column Advance	English	PVHS	2016-17	03/IV	1.0
	Stipend	Doctorate	PVHS	2016-17	\$1,500.00	1.0
	Column Advance	Physical Education	PVHS	2016-17	03/IV	1.0
	Column Advance	English	RHS	2016-17	03/IV	1.0
	Employ	Counselor	PVHS	2016-17	04/IV +5	1.0
	Employ	Social Science	RHS	2016-17	17/V	1.0
	Employ	Science	SMHS	2016-17	02/V	1.0
	Employ	English	PVHS	2016-17	06/IV	1.0
	Stipend	AVID	PVHS	2016-17	\$2,579.72	1.0
	Employ	English	RHS	2016-17	01/V	1.0
	Stipend	TOSA	PVHS	2016-17	\$3,878.61	~~
	Stipend	AVID	PVHS	2016-17	\$2,579.72	~~
	Stipend	AVID	PVHS	2016-17	\$2,579.72	~~
	Employ	Mathematics	PVHS	2016-17	06/V	1.0
	Employ	Band/Music	SMHS	2016/17	01/III	1.0
	Stipend	Music Stipend	SMHS	2016/17	\$3,283.00	~~

**Santa Maria Joint Union High School District
August 02, 2016**

CERTIFICATED PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	Salary	FTE
	Column Advance	Social Science	SMHS	2016-17	02/IV	1.0
	Column Advance	Mathematics	SMHS	2016-17	14/V	1.0
	Resignation	Band/Music	SMHS	6/30/16	07/V	1.0
	Resignation	Music Stipend	SMHS	6/30/16	\$3,187.66	~~
	Employ	Counselor	RHS	2016-17	02/IV +5	1.0
	Employ	English	SMHS	2016-17	06/III	1.0
	Stipend	TOSA	PVHS	2016-17	\$3,777.54	~~
COACHING PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	District	ASB/Booster
	2 Sport Stipend	Coaching	SMHS	2015-16	\$500.00	
	Stipend	Head Varsity Girls Soccer	ERHS	2015-16	\$3,328.00	

Appendix B

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACILITIES REPORT June and July 2016

1. Santa Maria High School Construction Projects

C2004 SMHS New Classroom Building at Broadway – Rachlin Partners

- Activation of the new solar panels is complete. Final contract closeout activities for the main building continue.

SMHS Camino Colegio Parking Area – Rachlin Partners

- A last minute City street transition modification at the new entryway was found necessary due to existing pavement crowning. The contractor is working with the City of Santa Maria to obtain an encroachment permit.
- Main contract punch work is in progress and final contract closeout activities have commenced. **(Photos)**

SMHS Breeze Way Canopy Removal – Support Services

- Final contract closeout activities continue.

SMHS Administration Roof Repairs – Support Services

- Final contract closeout activities continue.

SMHS 2016 Paving Projects – Flowers & Associates **(Photos)**

- Potter Enterprises commenced work July 5, 2016. Substantial completion occurred July 20, 2016. The punch walk is scheduled for July 25.

2. Ernest Righetti High School Construction Projects

ERHS New 38-Classroom Building – Rachlin Partners

- Reviews of project plans and specifications continue at DSA. The revised tentative construction period currently targeting summer 2016 will move to fall pending DSA approval and contractor cost negotiations.

ERHS Cafeteria Walk-In Freezer Project – Rachlin Partners

- The plans are at DSA for structural review. The construction period is pending final reviews and approvals.

ERHS Maintenance and Operations Building Project – Rachlin Partners

- Continued assessments indicate the cost for a replacement structure still significantly exceeds the anticipated replacement budget. The architect has been requested to provide an initial services proposal to perform a needs assessment and perform conceptual designs based on cost options at 3 levels. A proposal for design and construction document architectural and engineering services will be provided once the desired scope is determined.

3. Pioneer Valley High School Construction Projects

C2004 District Performing Arts Center – BCA Architects

- Site construction activities occurring this period include the continued installation of steel structural elements, structural block, wood framing, steel framing, roof decking, and electrical rough in for the theater, lobby and classrooms. **(Photos)**

6 Portable Roof Replacement -613-618 – Support Services **(Photo)**

- Channel Islands Roofing commenced July 5, 2016 with work expected to be substantially complete the week of July 25, 2016.

4. New Facility

C2004 New Facility School CTE Component – PMSM Architects

- Initial schematic design development meetings including participation by the architect, District agriculture representatives, and CFW are ongoing. Architect and General Contractor design agreements are under final review. Design and construction document development activities, DSA approval, and contracting are estimated to be complete in late spring 2017 with construction to start shortly thereafter.

5. District Wide and Support Services Center

District Wide Energy Upgrade – Johnson Controls Inc.

- Final contract closeout activities continue.
- Five of ten closeout items are resolved.
- Anticipate resolving the remaining items by September 30, 2016.

District Wide Project Closeout – Support Services

- Review of project closeout issues continues. Projects under current review and their status are as follows:
 - PVHS Pool: Evaluations continue on revisions to eight concrete block pilasters.
 - PVHS 12 Modular Classrooms: Coordination of modifications to the fire sprinkler system continues.

- SMHS CHCCC: DSA confirmation of reopened file to review status of change orders is pending.
- ERHS Industrial Arts: A formal DSA closeout certification letter dated May 25, 2016 was received. This project is closed.
- ERHS Portable Office: A formal DSA closeout certification dated July 14, 2016 was received. This project is closed.

District Wide Security Camera Installation – Support Services

- Bids were received for the installation of cameras at SMHS, PVHS, ERHS, and SSC. Advanced Wireless was the lowest bidder. Contracts are under final review. Site work is estimated to occur between July 27 and September 9, 2016.

SSC New West Parking Area – Flowers and Associates

- The landscaping design plan is nearing completion. It will be included with the submittal package that is estimated to go to the City of Santa Maria Planning and Development department for review and approval in early August. Construction scheduling will occur following design completion and City approval.

SSC Commodities Walk-In Freezer Project – Rachlin Architects

- Santa Barbara County Health Department and City of Santa Maria have approved the plans and specification. Construction cost estimates and schedules are under development.

6. Summer Activities

District Wide Summer Projects Planning

- Several roofing, carpeting, painting, electrical, communications, plumbing, landscaping, and various small projects are ongoing.

Gary Wuitschick
Director – Support Services

Maintenance & Operations

PVHS

- Prepared campus and football stadium for graduation. **(Photo)**
- Pressure washed the stadium bleachers.
- Repaired a broken six inch irrigation water line.
- Poured a concrete pad for the educational garden storage facility. **(Photo)**
- Restored sprinkler operation in several areas of campus.
- Cleared the weeds in the staff parking lot as well as along the north student drop off area in preparation for new ground cover.
- Worked with Performing Arts Center contractor to restore sprinkler operation in the front of the school that was severed during construction.
- Repainted doors in the modular classrooms.
- Cleaned carpets, hard floors, and deep cleaned classrooms throughout the campus.
- Moved furniture and classroom supplies to facilitate several teacher classroom moves.
- Removed food lab ranges for summer cleaning and electrical outlet revisions.
- Cleaned boys' and girls' locker rooms. **(Photo)**
- Cleaned the football stadium concession stand and restrooms.
- Hosted City of Santa Maria Fourth of July event at the football stadium.
- Installed new electrical outlets in the Food Science Lab. **(Photo)**
- Installed new electrical outlets in the cafeteria dining room in preparation for an additional serving line.
- Repaired the flag pole lights.
- Installed a computer projector, Smart Board, and sound system in the front conference room.
- Removed restroom fixtures and prepared walls for new flooring in ten staff restrooms.
- Relocated a wall mounted television from an assistant principal's office to the library.
- Installed carpet in two classrooms: 623 and 628.
- Pressure washed the lunch tables and concrete at the covered patio.
- Pressure washed exterior building walls.
- Performed monthly service/test on emergency eye washes and showers, science exhaust hoods, AEDs, fire alarm, and fire extinguishers.
- Completed annual service of fire extinguishers.
- Performed semi-annual service of the cafeteria kitchen ice machine.
- Setup several events – faculty association lunch, AVID College Faire, student tablet return, UCSB Survey, summer school intake, Future Leaders parent orientation, sports banquets (baseball, softball, swim team, volleyball, soccer,), athletic awards night, FFA end of year banquet, AVID banquet, band banquet, spring choir concert, basketball, citywide youth soccer tournament, weekend mens' soccer, and Crosspointe Church.
- Preventive work order hours – 26
- Routine work order hours – 121
- Total work orders completed – 207
- Event setup hours – 268

REGULAR MEETING
August 2, 2016

ERHS

- Prepared the campus and football stadium for graduation. **(Photo)**
- Prepared the Greek Theater for McKenzie Junior High School 8th Grade graduation.
- Setup Delta High graduation at Allan Hancock College gymnasium. **(Photo)**
- Prepared varsity baseball and softball fields for CIF games.
- Installed new irrigation at the marquee on the corner of Bradley and Foster Roads.
- Repaired sprinklers and control valves in several areas of the campus.
- Repaired sprinklers and control valves at DHS.
- Cleared weeds on the slope above the sports fields.
- Performed weed abatement campus wide.
- Stowed the preschool equipment at the conclusion of the home economics spring preschool module.
- Repaired the retaining wall and revised the driveway approach to the play fields at Bradley Road and Larch Street.
- Removed block walls at the entrances to the 200 and 300 buildings. This improves the traffic flow during passing periods and enhances student supervision in the street locker and main hall area. **(Photo)**
- Began installation of a permanent sound system in the cafeteria multi-purpose room.
- Installed a new electrical circuit for a relocated warming cart in the cafeteria kitchen.
- Installed computer projectors in two classrooms: 432 and 628.
- Completed touch-up painting in the football stadium prior to graduation.
- Repainted the band risers.
- Applied an anti-slip coating on the ADA ramp at the Greek Theater.
- Installed a new public address speaker to cover the greenhouse area.
- Performed annual service of the heating and ventilation system at the cafeteria building.
- Completed semi-annual HVAC filter changes at ERHS and DHS.
- Completed quarterly preventive maintenance on boilers in the 100 and 200 buildings as well as HVAC on the thirty-one portables classrooms in the Bradley Road parking lot.
- Pumped the cafeteria kitchen grease trap.
- Inspected overhead doors.
- Lubricated and adjusted doors at Administration, 100 and 200 buildings, and DHS.
- Performed quarterly maintenance on rolling gates.
- Repaired faulty restroom faucets, clogged drinking fountains, clogged toilets and sinks throughout campus.
- Removed natural gas ranges in the foods lab for summer cleaning. Tested gas valves in the classroom.
- Removed obsolete wood shop equipment and replaced it with more usable equipment that was salvaged from the SMHS wood shop.
- Cleaned carpets, hard floors, and deep cleaned classrooms throughout the campus.
- Moved furniture and classroom supplies to facilitate several teacher classroom moves.
- Installed carpet in the band room and classroom 104. **(Photo)**
- Setup several events – student art show, senior awards night, suicide awareness concert, art show and chalk festival, FFA end of year banquet, Marimba Band and Ballet Folklorico banquets, several athletic banquets (track, softball, baseball, boys' and girls' swim), athletic awards night, SMBSD graduation, basketball summer games, soccer, baseball, Central Coast tennis tournament, SMV Packers baseball, Arroyo Grande High School water polo tournament, Rise and Achieve flag football game, chefs' cycle bike event.
- Preventive work order hours – 140
- Routine work order hours – 792
- Total work orders completed – 169
- Event setup hours – 181

REGULAR MEETING
August 2, 2016

SMHS

- Power washed the concrete at the cafeteria multi-purpose room area.
- Reseeded the lawn at the practice field.
- Repaired sprinklers in the math and science building areas, the practice field, the softball field, and JC building area.
- Cleaned the stadium track.
- Fertilized the school turf.
- Performed weed abatement throughout the campus.
- Power washed the patio and walkways around the cafeteria.
- Cleaned carpets, hard floors, and deep cleaned classrooms throughout the campus.
- Moved furniture and classroom supplies to facilitate several teacher classroom moves.
- Demolished the marquee in front of Ethel Pope Auditorium and installed power and communications conduit for the new marquee. **(Photos)**
- Pressure washed the stadium bleachers. **(Photo)**
- Recoated the stage floor at Ethel Pope auditorium.
- Replaced lighting ballasts in classrooms 123, 124, 412, and 512.
- Repainted several areas in the cafeteria multi-purpose room.
- Repaired a door at the small gymnasium.
- Completed the rehabilitation of the maintenance shop restrooms.
- Repaired the locks in the stairwell of the new Broadway classroom building.
- Inspected doors in the 600 portable classrooms as well as the Broadway classroom building.
- Repaired drainage grates at the pool.
- Performed HVAC preventive maintenance in the 200, 300, 500, 600, and 900 classrooms as well as in the school server room.
- Inspected and serviced ADA wheel chair lifts.
- Reorganized the furniture in the records office.
- Setup several events: choir spring concert, Ballet Folklorico spring performance, senior honors night, senior class barbeque, end of year banquets for Drama/Choir/Ballet Folklorico, McFarland Cross Country Team Presentation, Mock Interviews, FBLA banquet, track banquet, softball banquet, Purple Pride Conference, cheerleaders' meeting, Spanish Honors Society, Special Olympics, Un Cafecito, DELAC, MRAC meeting, student tablet return, District track meet, citywide soccer tournament, SMBSD graduation, SMBSD track meet, Arellanes Junior High flag football game, adult soccer league, APF Power Lifting Competition, Academy of Dance recital.
- Preventive work order hours – 68
- Routine work order hours – 498
- Total work orders completed – 189
- Event setup hours – 434

Graffiti & Vandalism

- **ERHS** \$ 50
- **DHS** \$ 180
- **SMHS** \$ 40
- **PVHS** \$ 0

Reese Thompson
Director – Facilities and Operations

Photo Gallery – Major Projects



SMHS – Camino Colegio Parking Lot Paving Receives Final Details



SMHS – Camino Colegio Parking Lot Required a New ADA Ramp to the Front Entrance



SMHS - New Asphalt Slurry Seal for Student Walkway



PVHS - Performing Arts Center Lobby Interior Begins to Take Shape



PVHS – Theater Interior Walls and Roof Decking in Progress



PVHS – Roof Replacement Underway on Six Portable Classrooms

Photo Gallery – Maintenance & Operations



PVHS – M & O crew sets up the stadium for graduation.

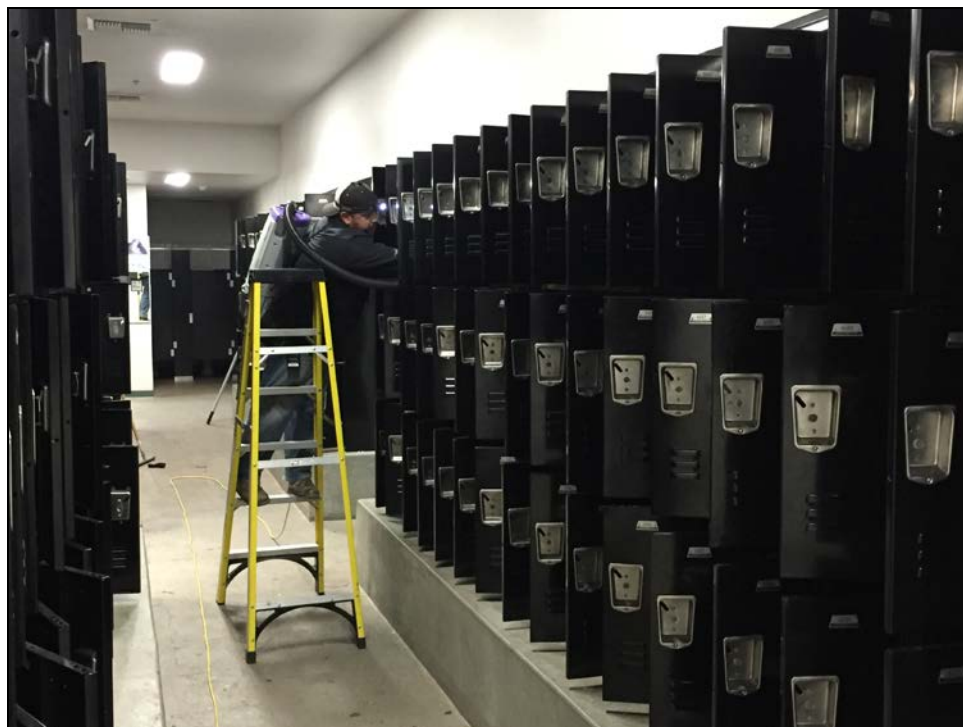


PVHS – Concrete for the School Garden Storage Unit is Poured

REGULAR MEETING
August 2, 2016



PVHS - Del Ward Installs New Electrical Outlets in the Foods Lab



PVHS - Paul Alvarez Vacuums the P.E. Lockers Prior to Deep Cleaning

REGULAR MEETING
August 2, 2016



ERHS – Bernie Rayner and Juan Rodriguez Set up the Graduation Stage



DHS – José Placencia and Don Johnson Arrange Graduation Chairs in Allan Hancock's Gymnasium

REGULAR MEETING
August 2, 2016



ERHS – José Placencia and Denton Tilley Remove the Block Walls that Restricted Student Flow and Supervision



ERHS – The Band Room Receives Carpet – First Time in the School’s History



SMHS – Greg Matthews Takes Down the Old Marquee



SMHS – Del Ward Installs Conduit to Communicate with the New Marquee



SMHS - Robert Wallace Power Washes the Stadium Bleachers

REGULAR MEETING
August 2, 2016

APPENDIX C
2016-17 General Fund Budget
45-day Revision

Santa Maria Jt Union High School District

2016-17 General Fund Budget
45-Day Revision

Changes since May Revise

- LCFF "Gap" closure rate cut by 0.66 percentage points to 54.18% <**\$61,424**>
- One-time discretionary funds rate cut by \$23 to \$214 per ADA <**\$170,860**> expenditures reduced to match
- Lottery funding: Increase in funding rate \$4/ADA in both unrestricted & restricted; \$30,308 each

2

NEW since May Revise "College Readiness"

- Funding is estimated at \$140 per unduplicated FRPM/EL student
- Must have a spending plan, approved by Board, including a public hearing at one meeting and adoption at a subsequent meeting
- By ***by January 1, 2017*** must report to SPI how District will measure the impact of the funding
- A final report will be required to submit to CDE

3

NEW since May Revise "College Readiness" – Eligible uses

- Professional development
- Counseling services for college admission
- Student subsidies for AP exam fees
- Other services that increase college preparation and going rates for English learners, foster youth, low-income

4

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
2016/17 GENERAL FUND BUDGET 45-DAY REVISION

	2016/17 Adoption	Change/Difference	45 Day Revise
Projected Actual ADA	7513		7513
Projected <i>Funded</i> ADA	7513		7513
Beginning Fund Balance	4,223,510		4,223,510
Revenues			
LCFF	79,940,681	LCFF (61,424)	79,879,257
Federal Revenues	4,125,878		4,125,878
State Revenues	10,106,764	One-time Lottery College Readiness 60,616 861,000	10,857,520
Local Revenues	483,659		512,412
Total Revenues	94,656,982	689,332	95,375,067
Expenditures			
1xxx Certificated Salaries	37,345,037		37,345,037
2xxx Classified Salaries	15,456,569		15,456,569
3xxx Employee Benefits	20,361,487		20,361,487
4xxx Books & Supplies	6,614,234		6,614,234
5xxx Services & Other Operating	11,058,242	College Readiness 861,000	11,919,242
6xxx Capital Outlay	2,130,361		2,130,361
Other Outgo - debt svc	401,182		401,182
Indirect Costs	(167,630)		(167,630)
Total Expenditures	93,199,482	861,000	94,060,482
Operating Surplus/(Deficit)	1,457,500	(171,668)	1,314,585
Transfers In	-		
Transfers Out	(2,135,600)	One-time 170,860	(1,964,740)
Other Financing Sources / (Uses)	-		
Encroachment Contributions	-		
Increase / (Decrease) in Fund Balance	(678,100)	(808)	(650,155)
Ending Fund Balance	3,545,410	(808)	3,573,355
Components of Ending Fund Balance			
Revolving cash, stores, prepaid expense, CSEA Health Benefi	168,846		168,846
Economic uncertainties (3%)	2,860,053	20,704	2,880,757
Restricted programs ending balance	333,698	Restricted Lottery 30,308	364,006
Unappropriated amount, General Fund	182,813	(51,820)	130,993