

AGENDA

VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS

Public Meeting

Thursday, May 11, 2023 – 6:00 p.m.

Vernonia Schools Building, 1000 Missouri Ave., Vernonia, OR 97064

Public participation on agenda items occurs at the discretion of the chair. Please indicate your interest by completing a “Public Comment Card” provided at the agenda table and give it to the Board Secretary or if attending virtually, email your interest to bcarr@vernoniak12.org 24 hours before the meeting. **Individual comments are limited to 3 minutes. Group comments are limited to 5 minutes.**

At 8:00 p.m., the Board may take a five-minute recess, and the chair will review the agenda for possible rescheduling of agenda items. For special accommodations, call 429-5891 at least 48 hours prior to the meeting.

REGULAR SESSION

1.0 **CALL TO ORDER**Chair
1.1 Flag Salute

2.0 **AGENDA REVIEW**Chair
2.1 Action to Approve the Agenda

3.0 **RECESS TO BUDGET COMMITTEE MEETING**

4.0 **RETURN TO BOARD MEETING**

5.0 **PUBLIC COMMENT ON AGENDA & NON-AGENDA ITEMS**

This is a time for public comment. Normally the Board will not take any immediate action, but will refer concerns to the Superintendent and ask him to report to the Board. We would appreciate you keeping comments to 3 minutes per individual or 5 minutes if you are representing a group of patrons. Please note: Under Oregon Revised Statutes, we cannot discuss personnel concerns in a public meeting. If you have any concerns with school district personnel, please schedule a meeting with the Superintendent.

6.0 **SHOWCASING OF SCHOOLS**

6.1 Administrator Reports.....Administration

6.2 STAR Outcomes Presentation.....Administration

7.0 **BUSINESS REPORTS**

7.1 SuperintendentJim Helmen

5.1.1 Strategic Plan Update

7.2 FinancialMarie Knight

7.3 MaintenanceMark Brown

8.0 **BOARD REPORTS / BOARD DEVELOPMENT**.....Chair

8.1 Committee Reports

8.1.1 Policy Committee

8.1.2 Scholarship Committee

9.0 **OTHER INFORMATION and DISCUSSION**

9.1 Staff Retirement.....Jim Helmen

9.2 Policy Updates – 1st ReadingJim Helmen

9.2.1 DH – Loss Coverage

9.2.2 EEA-AR – School Bus Scheduling and Routing

9.2.3 GBA-AR – Veterans’ Preference

9.2.4 GBL – Personnel Records

10.0 ACTION ITEMS.....Chair

10.1 Policy Approval

I move to approve the policies as presented.

11.0 MONITORING BOARD PERFORMANCE.....Chair

12.0 CONSENT AGENDA.....Chair

The Board, on an individual basis prior to the meeting, has reviewed all material. All financial reports are available for review by the public in the business office. All items listed are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items at the time the board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Agenda.

12.1 Minutes of the 04/13/23 Regular Meeting

I move to approve the consent agenda as presented.

13.0 RECESS to EXECUTIVE SESSION under O.R.S. 129.660(2)(f) "To consider records exempt by law from public inspection."

14.0 RETURN TO REGULA SESSION.....Chair

15.0 ACTION ITEM

15.1 Superintendent 2023-24 Contract

I move to approve the 2023-24 contract for Superintendent Jim Helmen as discussed.

16.0 OTHER ISSUES.....Chair

16.1 Agenda Setting Meeting for Next Month

17.0 ADJOURN.....Chair

UPCOMING DATES

June 8, 2023	School Board Meeting 6:00 p.m.
June 10, 2023	VHS Graduation 12:00 p.m.

(Dates and times are subject to change. Please check the district web site at www.vernoniak12.org for the most up-to-date information)

Vernonia School District 47J

May 1, 2023

	K	1	2	3	4	5	6	7	8	9	10	11	12	FE	Total	F&R	SpEd		
District																		2	
Mist Elementary	5	7	4	5	5	5											31	5	4
																	16%	13%	
Vernonia Elem.	31	29	27	31	33	37											188	109	43
a Family Academy	7	4	6	5	9	6											37		
																225	48%	19%	
Elementary Total	43	40	37	41	47	48											256	114	47
																	45%	18%	

Vernonia MS							37	21	35						93	52	16	
l. Family Academy							8	10	11						29			
																122	43%	13%
Vernonia HS										36	40	24	30	5	135	60	30	
											8	13	11	11	0	43		
																178	34%	17%
Total	43	40	37	41	47	48	45	31	46	44	53	35	41	5	556	226	95	
																	41%	17%

(as of 6/1/21) 559

October 1	45	44	36	42	46	45	49	33	44	44	57	36	42	4	567	
November 1	46	44	36	42	46	45	49	33	44	44	57	37	40	4	567	
December 1	47	44	37	42	47	46	49	33	44	44	57	38	40	5	573	
January 1	43	43	35	42	47	47	47	33	44	44	54	36	40	5	560	
February 1	44	41	35	42	47	46	47	32	44	44	54	36	41	5	558	
March 1	44	44	36	42	45	45	49	33	44	45	57	37	41	4	566	
April 1	42	40	37	40	47	48	46	31	47	44	53	35	42	5	557	
May 1	43	40	37	41	47	48	45	31	46	44	53	35	41	5	556	
June 1																0

AGENDA

VERNONIA SCHOOL DISTRICT BUDGET COMMITTEE

Public Meeting

Thursday, May 11, 2023 – 6:00 p.m.

Vernonia Schools, 1000 Missouri Avenue, Vernonia, OR 97064

1. Call Budget Committee Meeting to Order..... Chair
2. Approve Budget committee Minutes 04/20/23..... Chair
3. Budget Review / Discussion Jim Helmen
4. Approve 2023-2024 Budget..... Chair

Below is the full text of the one motion required to approve the budget.

I move to approve the Vernonia School District 47J budget for the 2023-2024 as follows:

<i>General Fund</i>	<i>\$ 9,565,321</i>
<i>Special Revenue Funds</i>	<i>\$ 2,851,901</i>
<i>Debt Service Funds</i>	<i>\$ 1,261,068</i>
<i>Capital Project Funds</i>	<i>\$ -</i>

Total All Funds \$13,678,290

As presented/amended, with a tax rate of \$5.0121 per \$1,000 of assessed value to be assessed in support of the General Fund.

I further move that a tax of \$1,200,000.00 to be approved for the service of bonded debt obligations of the School District.

5. Next Meeting: Budget Hearing 6/8/2023 Jim Helmen
6. Adjourn Chair

MEETING MINUTES

VERNONIA SCHOOL DISTRICT Budget Committee Meeting - April 20, 2023 Vernonia Schools Library, 1000 Missouri Avenue, Vernonia

- 1.0 CALL TO ORDER:** A meeting of the Budget Committee of Vernonia School District 47J, Columbia County, Oregon was called to order at 6:07 p.m. by Shannon Romtvedt. MEETING CALLED TO ORDER
- Budget Committee Present:** Shannon Romtvedt, Tony Holmes, Susan Wagner, Greg Kintz, Joanie Jones, Amy Cieloha, Scott Rickard, Janice Cockrell, and Stacey Pelster, who left at 7:03 p.m. BOARD PRESENT
- Budget Committee Absent:** Javoss McGuire and Carol Cochran BOARD ABSENT
- Staff Present:** Jim Helmen, Superintendent; Barb Carr, Administrative Assistant; Marie Knight, Business Manager; Juliet Safier, VEA President and Camrin Eyrrick, OSEA President. STAFF PRESENT
- Visitors Present:** None VISITORS PRESENT
- 2.0 WELCOME & INTRODUCTIONS:** Jim Helmen welcomed all to the meeting, especially recognizing Tony Holmes, new committee member. The committee introduced themselves. AGENDA REVIEW
- 3.0 ELECTION of BUDGET COMMITTEE CHAIR:** Jan Cockrell nominated Shannon Romtvedt as Budget Committee Chair. Stacey Pelster seconded the motion. There were no other nominations. Motion passed unanimously with those in attendance. ROMTVEDT BUDGET COMMITTEE CHAIR
- 4.0 ELECTION of BUDGET COMMITTEE VICE CHAIR:** Amy Cieloha nominated Scott Rickard as Budget Committee Vice Chair. Jan Cockrell seconded the motion. There were no other nominations. Motion passed unanimously with those in attendance. RICKARD BUDGET COMMITTEE VICE CHAIR
- 5.0 BUDGET COMMITTEE MINUTES:** Amy Cieloha moved to approve the budget committee minutes from 5/12/22 as presented. Scott Rickard seconded the motion. Motion passed unanimously with those in attendance. MINUTES APPROVED
- 6.0 DISCUSSION of BUDGET GOALS:** Jim Helmen read the budget goals as printed in the Proposed Budget document. BUDGET GOALS SHARED
1. The District will provide the necessary instructional resources to ensure student success. Instructional resources include adequate numbers of current state adopted textbooks and updated technology to compete in a global society.
 2. The district will maintain safe and healthy physical facilities that provide an environment for a quality learning experience.
 3. The district will offer professional development opportunities for all employees. Through training, the staff will be expected to lead the students to higher levels of achievement.
- 7.0 PRESENTATION of BUDGET MESSAGE:** Jim Helmen read aloud his Budget Message. He shared a summary document to help the committee understand the budget document. BUDGET MESSAGE READ
- He highlighted the following changes represented in the proposed budget document.
- The K-12 SEL Director position is not in 2023-24 budget due to ESSER funds going away next year. The duties from this position will be absorbed by the School Psychologist and Jim will take over the Check & Connect Grant responsibilities.
 - K-12 Assistant Principal current person is retiring. This position has been split between two people, one at the middle and one at the high school.
 - A newly created discretionary account for K-5 and 6-12 principals in the amount of \$5,000 each. This fund will allow principals to work with their teachers to provide SEL activities, field trips, assemblies, etc.
 - Reduction of one afternoon K-5 bus route, saving the District money and honoring the wishes of parents.

BUDGET DOCUMENT REVIEW:

Jim Helmen and Marie Knight went through the budget document highlighting a variety of funds and functions as well as pointing out the areas of change as previously mentioned.

Jim encouraged all to go home and start going through the document and to please email he and Marie any questions you have. They will take all the questions and compile answers and send out to the full committee. Juliet Safier and Camrin Eyrrick asked to also receive the question responses.

Shannon Romtvedt thanked Jim and Marie for the extra preparation for this meeting. She found it very helpful. The rest of the committee agreed.

**BUDGET DOCUMENT
OVERVIEW**

9.0 NEXT BUDGET COMMITTEE MEETING: May 11, 2023 at 6:00 p.m.

10.0 ADJOURN: Meeting adjourned at 7:58 p.m.

Submitted by Barb Carr,
Administrative Assistant to the Superintendent and Board of Directors

Budget Committee Chair

District Clerk

VSD Budget Committee Questions & Answers 2023-2024 Budget

<p>5/1/23 Question</p>	<p>On page 13, #1 of the guide, I think the number of students might be missing.</p>
<p>Response</p>	<p>This was missed, I have added the information.</p>
<p>Question</p>	<p>On p 9 of the budget, the number of students for 22-23 is 569, but in the appendices on p 98, the number for 22-23 is 783, and for 23-24 is 749, so I'm a little confused.</p>
<p>Response</p>	<p>The number on page 9 of the budget document is the actual student count from 10/1/22, this equates to the ADM (Average Daily Membership). <u>Enrollment numbers of 10/1 each school year are used as a common data point.</u></p> <p>The numbers on page 98 are ADMw, (Average Daily Membership Weighted). This is the number calculated using the ADM and applying the special circumstances that give districts more weight per student, which results in more funding. The document on page 98, 2023-2024 Extended ADMw outlines these details.</p> <p>My estimate for the state school fund in 2024-25 was 549 ADM, when all the weights are applied, it totals 749.81. For 2022-2023 the total is 783.23 The state school fund allocation is calculated using the Extended ADMw, which is the higher of current year and next year estimates. 783.23</p>
<p>Question</p>	<p>p 17 fct 1995 what is e-rate?</p>
<p>Response</p>	<p>E-rate is funding we receive to assist with communication and technology spending.</p> <p>The FCC's E-Rate program makes telecommunications and information services more affordable for schools and libraries. With funding from the Universal Service Fund (fcc.gov/general/universal-service-fund), E-Rate provides discounts for telecommunications, Internet access, and internal connections to eligible schools and libraries.</p>
<p>Question</p>	<p>p 23 What is the difference between the Family Academy and distance learning?</p>
<p>Response</p>	<p>Vernonia Family Academy is our district program with teachers working with parents to homeschool their students. Distance Learning are programs that allow students to use online or non-traditional classroom methods to complete their studies.</p>

VSD Budget Committee Questions & Answers 2023-2024 Budget

Question	p 24 functions 2110 and 2113 attendance services (what is that?) is no 1 fte and social is now 0 fte. Are they the same?
Response	The fte in 2110 was funded in ESSER, fund 220 the past two years. We have moved all fte out of fund 220 (ESSER, Covid-related funding) The fte in 2113 is part of the Director of Social Emotional Health & Wellness position that was eliminated.
Question	p 25 fct 2120 guidance counselors down from 2 fte to 1 fte. That's concerning unless some of the effort is going to student transition services
Response	We did not fill the Elementary Counselor position in 2022-23. These duties have been incorporated into other positions. We will advertise a counselor/ Behavior specialist position for 23-24.
Question	p 27 fct 2310 Board of Education: why do we assign 0.1 fte to the BoE?
Response	The fte is for the Secretary to the Board of Education
Question	p 32 fct 2640 what are staff services?
Response	We were the recipient of a five year Wellness Grant for staff wellness. This function is for activities related to maintaining an efficient staff. We use this function for our wellness activities. Part of the grant requires the district to cover more expenses. As we enter the final year of this grant, a larger portion of the grant was budgeted for in the general fund. This includes a stipend for the Wellness Coordinator and extra pay for employees attending Wellness Committee meetings.
5/2/23 Question	What exactly does the first year of 49%/51% split mean?
Response	The state school fund is based on a two-year state budget. The biennium (2 years) we are budgeting for is 2023-2025. Since the budget spans two years, the funds are split unevenly. 49% of our state school fund allocation is paid in the first year of the biennium, 2023-24, and 51% will be paid in the second year, 2024-25. The higher amount in the second year is to allow for inflation and other cost increases such as materials, teachers COLA, etc..
Question	What's the difference between tier1 and tier 2 employees for PERS, can you define 'OPSRP'

VSD Budget Committee Questions & Answers 2023-2024 Budget

<p>Response</p>	<p>The definitions below are directly from the PERS (Public Employee Retirement System) website.</p> <p>You are a Tier One member if you began working for a PERS-participating employer on or before December 31, 1995, and worked six full calendar months for a PERS-participating employer in a qualifying position requiring at least 600 hours per calendar year.</p> <p>You are a Tier Two member if you began working for a PERS-participating employer on or after January 1, 1996, and before August 29, 2003, and worked six full calendar months for a PERS-participating employer in a qualifying position requiring at least 600 hours per calendar year.</p> <p>You are an OPSRP (Oregon Public Service Retirement Plan) Pension Program member if you started working for a PERS-participating employer after August 28, 2003, and worked six full calendar months for a PERS-participating employer in a qualifying position requiring at least 600 hours per calendar year</p>
<p>Question</p>	<p>Fund100-3104 2000 Revenue from intermediate sources(pg 17) How is money from Timber figured and allocated? How much of the general fund comes from the timber revenue?</p>
<p>Response</p>	<p>Timber revenue disbursed to school districts is based on timber harvested and sold within the district area. Funds are disbursed when the timber is sold, <u>not when it is harvested.</u></p> <p>Timber revenue is part of the state school fund formula based on the amount submitted as part of the ODE Estimate of Membership and Revenue collection each December.</p> <p>If the amount of timber revenue differs from the estimate, it is balanced out in the May state school fund payment in the following year. For example, the difference for timber revenue in 2021-22 will be reconciled with the May 2023 state school fund payment. If we receive any overpayment it is set aside to be paid back the following May. An increase in Timber revenue does not increase the overall amount of state funding we receive.</p>
<p>Question</p>	<p>-1111 Substitute teachers. (pg 18) 121-certified substitutes dropped to 4k vs 314 substitutes went up to 25,104. Are they not certified in the district now?</p>
<p>Response</p>	<p>Beginning with 2023-24 we are moving to working with an outside entity to employ our substitutes. They will be the employer, we will pay them for the salary/benefits and a fee to do this work. These expenses are budgeted in Object 314. You can see this under functions 1111, 1121, 1131 and others.</p> <p>We had previously used ESD to manage our substitutes, they are no longer going to be providing this service.</p>

VSD Budget Committee Questions & Answers 2023-2024 Budget

Question	1210 Talented and gifted. (pg 21) I know this was briefly addressed, but, what are requirements to be eligible for this, and how is it being solicited. Meaning are the kids aware of this, are they given the knowledge so they can strive for this?
Response	Districts must identify students who score in the 97th percentile on a nationally standardized test of math, reading, or intellectual ability, SBAC, Wechsler Intelligence Scale for Children (IQ), CogAT Test (Cognitive Abilities Test). They must use an entire math or reading battery, not a subsection. In addition, districts must identify students who have the potential to perform at the 97th percentile according to criteria established by each district. However, one single score is not sufficient for a student to qualify as TAG. In addition to the test, there must be at least one additional piece of information about the student that indicates high performance or ability. State law requires that a team of educators at the building level review all information to determine if a student qualifies for TAG. This team, working with the student's parents, teacher, TAG coordinator, and principal, makes the final determination based on test scores, work samples, behavioral traits, and other factors. We are currently in the process of updating a new VSD TAG plan which may adjust impact the qualification to TAG identification.
Question	1260 Early Intervention (pg22) Why have services dropped so much from the 20-21 school year
Response	This funding is used for pre-k and older student evaluations. The 2020-2021 year was during COVID, I believe we had more than the usual amount of students evaluated during that time period. In the current year we have spent about \$6,000 to date. We have also worked with NWRESA and requested they evaluate their intervention and monitoring systems prior to special education evaluation. This has reduced the amount of evaluations completed.
Question	To continue with Janice's question about the family academy/homeschool, the fte has increased (fte 2.0) but the amount is much smaller vs 20-21, Was the fte much bigger, then get dropped for the next 2 yrs due to covid?
Response	In 2022-2023 we had fte budgeted in Fund 220, ESSER (Covid related funding). For 2023-2024 all FTE has been moved to general fund or other grant funding sources.
Question	1400(pg 24) I thought I heard that there was no summer school available.????
Response	<p>The amount budgeted for function 1400 on page 24 is for the kindercamp program. We received funding for this program through Northwest Regional ESD. The other summer program we have budgeted for is Extended School Year under function 1250, Less Restrictive Programs. This funding is embedded in the total for function 1250.</p> <p>Despite the broad support for investments in summer learning and enrichment over the past two years and our advocacy for this year, it doesn't appear there is the needed legislative support to give Oregon schools the certainty of</p>

VSD Budget Committee Questions & Answers 2023-2024 Budget

	<p>funding for summer school. There is still a chance that the state legislators will grant funds for summer learning but we will not know until late May or June.</p>
Question	<p>I'm seeing in almost every department and category there's dues and fees. How is this connected to... Care/Upkeep, and others</p>
Response	<p>Expenses charged to Dues & Fees, Object 640 include: professional dues for administrators, school district memberships for food service organizations, Oregon School Boards, school accreditation fees, athletic organization dues, Avid membership for VHS, and audit, legal, and other professional fees incurred by the district.</p>
Question	<p>What is the Student Investment account Fund 251 and Student body funds 285</p>
Response	<p>SIA (Student Investment Account), fund 251 is our main fund that is part of the Integrated Guidance Plan, along with fund 252, High School Success. The Student Investment Account (SIA) funds are non-competitive grants available to all Oregon school districts and are based on ADM (Number of students in districts) The Integrated Guidance plan is available on the district website, vernoniak12.org.</p> <p>Student Body Funds, fund 285, is the fund used for money raised by or for direct student support. These funds are used for student clubs, trips, special athletic funds, and other things. The high school bookkeeper manages this account. Is it part of the district funds and is subject to the same requirements as all district spending.</p> <p>Here is a Link to additional SIA information SIA Information; Here is also a link to our Integrated Guidance Plan which outlines allocations for SIA funds/ programming HERE</p>
Question	<p>Fund 403 (pg 96) Stadium project. What is this, and why has no money last 2 yrs? The district did not go into agreement to provide any funds. (RFP etc)</p>
Response	<p>Fund 403 was set up when we thought the district would possibly fund a stadium project. This project has ended up being funded and managed by the Vernonia Boosters.</p> <p>Even though we are not using this fund we are required to keep it in the budget document for 4 years. We have not gone into any agreement with Booster Club to allocate a specific amount of funds to the project.</p>
5/3/23 Question	<p>I would like to know where we are with having 2 elementary teachers per grade level. This is a big one for me. If we are not budgeting for this are there creative ways we can look to make it happen?</p>

VSD Budget Committee Questions & Answers 2023-2024 Budget

Response	We have two elementary teachers per grade, except in the 2nd and Tier III classrooms. The 2nd-grade class is due to needing help finding a second-grade teacher. Based on the current budget, evaluation of class size, evaluation for progress in second grade, we are not currently looking to hire another teacher (As our goal is to increase teacher salaries over the next few years) but have a para educator available to support in 2nd grade.
Question	And on page 9 of the Budget Guide under 23/24 staff FTE....could you please clarify confidential staff, school based supervisors, district supervisors and contract staff?
Response	Confidential: DO Staff, Facilities/Maintenance Manager, Food Service Manager School Based Supervisors: VES Principal, VMS/VHS Principal, Athletic Director District Supervisors: Superintendent, Special Programs Director Contract Staff: School Psychologist, School Nurse, Speech Language Pathologist
Question	I am also curious as to how many licensed staff do not currently have a classroom of kids, but other responsibilities within the school. Just trying to think outside the box.
Response	We currently have two secondary certified teachers that are assigned to other positions in Alternative programming and College and Career Readiness.

VERNONIA AND MIST ELEMENTARY BOARD REPORT

May 11, 2023



"Building Bridges, Clearing Paths"

Student of the Month

Congratulations to our April Students of the Month.

- Wyatt Hansen- Mrs. Ash (Kindergarten)
- Alyce Stevens- Ms. Wall (Kindergarten)
- Axl Wilder- Mrs. Myatt (1st Grade)
- Amaya Wilson- Ms. Stavens (1st Grade)
- Vincent Normand- Ms. Adkins (2nd Grade)
- Melanie Sanchez- Ms. Adkins (2nd Grade)
- Annabeth McTaggart- Ms. Roberts (3rd Grade)
- Paige Schmidlin- Mrs. McLeod (3rd Grade)
- Pippa Forster- Mrs. MacDonald (4th Grade)
- Adam Thompson- Miss Johnston (4th Grade)
- Peyton Hinckley- Mr. Falkowski (5th Grade)
- Roman Sanchez- Mr. Hunt (5th Grade)
- Jeremy Kohler- Mrs. Avy (K-2 Mist)
- Reverie Gonzales- Mrs. Wilmoth (3rd-5th Grade Mist)

VES Golden Awards Assembly

Our 5th grade leadership team: Awnesty, Eli, Rylee and Valeria, planned and presented the Golden Awards to our students on Friday, April 28th for the classes that did the best job following the PBIS expectations.



Congratulations to the following classes for earning the April Golden Awards for following the school-wide expectations.

- Golden Sports (PE):
 - Green Wing: Ms. Wall's Kindergarten
 - Red Wing: Ms. Johnston's Fourth Grade
- Golden Whistle (Outside SEL):
 - Green Wing: Ms. Adkin's Second Grade
 - Red Wing: Mrs. McLeod's Third Grade
- Golden Staircase (Using Stairs safely):
 - Green Wing: Ms. Adkin's Second Grade
 - Red Wing: Mr. Hunt's Fifth Grade
- Golden Microphone (Assembly)
 - Green Wing: Ms. Wall's Kindergarten
 - Red Wing: Mrs. McLeod's Third Grade
- Golden Tray (Cafeteria)
 - Green Wing: Ms. Wall's Kindergarten
 - Red Wing: Mrs. McLeod's Third Grade
- Golden Chair (Cleanest Classroom)
 - Green Wing: Mr. James Class
 - Red Wing: Mrs. McLeod's Third Grade
- Golden Safety Vehicle (Safety Drills)
 - Green Wing: Ms. Stavens' First Grade

- Red Wing: Mrs. McLeod's Fourth Grade
- Golden Wand (Best Manners)
 - Green Wing: Mrs. Ash's Kindergarten
 - Red Wing: Mrs. McLeod's Third Grade
- Golden Logger (School Spirit)
 - Green Wing: Mrs. Myatt's First Grade
 - Red Wing: Ms. Robert's Third Grade
- Golden Toilet (Cleanest Bathroom)
 - Green Wing: Girls
 - Red Wing: Girls
- Golden Trophy (Hallway Expectations)
 - Green Wing: Ms. Stavens' First Grade (66 coins)
 - Red Wing: Mrs. McLeod's Third Grade (72 coins)

PLCs (Professional Learning Communities)

Congratulations to Mist Elementary for having 14 days with 90% or better attendance during the first PLC intervention cycle. These students were awarded with a Pizza Party on Tuesday, May 2nd.



We are continuing a second attendance intervention cycle during the month of May focused on 90% or higher daily attendance.

Professional Development

On Wednesday, April 26th, licensed staff participated in a 4 hour active shooter training put on by the Columbia County Sheriff's Office. The Active Violence Emergency Response (AVERT) training gives

individuals the tools to understand how to recognize warning signs, react quickly in an active shooter situation, and learn how to control bleeding in life-threatening situations.

Staff have also attended the OSAS (Oregon Statewide Assessment System) Smarter Balance training in preparation of administering the tests beginning May 9th. Testing at the elementary levels will continue through June 2nd.

Walk Throughs

We continue to look for learning targets and success criteria being posted in the classrooms daily to impact student learning. John Hattie's research shows a learning effect size of .40 equates to a year's growth in learning. Teacher clarity has an effect size of .75.

In addition to clarity of learning targets and success criteria, we are focusing on high leverage evidence based instructional strategies in the area of reading and writing: Sentence by Sentence reading, Radio Reading, Text Annotation and 2 Column Notes..

School Culture

Mist Elementary has partnered with Books are Fun and their Book Blast program to help build their students' home libraries. In addition, Mrs. Groshong has been busy inventorying all their books and setting up the barcodes to have a functional library check out system.

Kinder is learning about chickens and hatching eggs. On May 2nd, they will receive caterpillars to start a butterfly unit. In math, students are identifying, comparing, and composing 3D shapes. In reading, kindergarteners are working on comprehension and identifying main ideas and details. In writing, students are working on writing complete sentences. Teachers are utilizing a fast-tracked schedule for completing the kindergarten sight words and letters by the end of the year and are finding the kids are keeping up with this fast pace.

First grade has been doing a weekly after school reading club since February. The teachers invited their most struggling readers to spend some extra time honing in on their reading skills. One hundred percent of these students have read their first book and are eager to read more. They are working hard on learning letter sounds so they can decode words. We will be doing a celebration on May 9th at 2:45 for our families.

Third Grade performed a short play for the first grade students. Every student was involved in the play from creating props to learning their part whether they were an actor or understudy.

Fourth Grade has been learning about the life cycle of steelhead. They are also hatching and learning about chicks and how the offspring are similar and different from their parents. In writing, they are writing personal narratives about a small moment in their lives. In math they are identifying fractions, finding equivalent fractions and adding and multiplying fractions.

GaGa Ball

Thank you to Mr. Falkowski for teaching students and staff how to play GaGa, our newest outside SEL activity. Students love this new game and are eager to get out and play after lunch.





May 2023
VHS/VMS
Board Report–

Greetings Board!

May's Board Report is primarily focused on what has transpired since the last meeting

- CTE–CTE Students: foundry10 Thank You Photo!



○

- Welding 1 students are currently finishing up Mother's day projects, among other



things....

- **Theatre Arts**

- Theater Arts had a successful jaunt to the local second-hand shop, and would like to thank the owner of **Bargains on Bridge, Theresa Kilgore**, for her generosity in letting our students costume their whole show for a modest donation to her shop. She complimented our students on their behavior and attitude while visiting Bargains on Bridge, and let us have some nice items.
- **Mrs. Kintz's 8th grade class** made *Commedia Dell'Arte* masks for this production based on students in both classes collaborating on the look and design of the masks.
- Additionally, **Maddie Pelster** has turned her hand not only at acting in the production, but also costume designing, and set building! Our three doors that will make up our set were donated by a community member, and Maddie has single handedly sanded, and stripped these doors, and will assemble the frames to make these doors functional. One door is already done!
- **Go Maddie! Cy Mendelsohn** will create the graphics for our poster again this year, and we will invite community members in to see the students' performance on June 2nd and 3rd.
- Theater Arts is pleased to have these items (doors/costumes) on hand for future projects.

- **Art**

- Mrs. Kintz recently collaborated with Mrs. McLeod to help her third grade class print T-shirts. She has also been working with my highschoolers to prepare for the **Jr Salmon Auction**. We have some forms finished already and they are looking pretty good! The auction is the **25th**. Doors open at 5:30, auction starts at 6:30.

- **Transitions**

- HS Transitions class & Magic: the Gathering club field trip! Students enjoyed the opportunity for budgeting out their own lunches, measuring out and purchasing fabric by-the-yard, and conversing with a community of very helpful folks about Magic, the Gathering and other tabletop games. Everyone was pretty invested at every stop, and all received some good experience in the real world for the day. It's always hard to navigate a new space and talk to new people (especially for our Transition students), and all did a wonderful job on the trip!

- **MS**

- Our **WOW** board really filled up this last time. We gave away 14 prizes. We are currently working on the 4th round of our board. And.....we are on round three of STAR testing and they are doing a great job. We have a lot of kiddos who have earned a movie and a lot of kiddos who have earned a movie, pizza, and ice cream! Bribery Works!!!! 😊
- Mr. Gilbert and Mrs. Ward took 13 students to Washington DC in mid-April. Students were able to learn about history, government and civics while there. They were also able to meet students from other schools from Seattle and Nevada along with seeing memorials, visiting Colonial Williamsburg, and a few of the Smithsonians.

- **College and Career Center**

- With Careers, it will be a busy spring! We were able to offer a late ACT this last week to our Juniors. There were many that missed it due to illness, injury or conflicts and there is a possibility for me to schedule and administer one during the fall for juniors and any seniors that missed the opportunity this spring. Seniors went to the Columbia County Career Fair at OMIC last week. There were lots of vendors that displayed their careers and trades. Students were also able to take their resumes and have someone edit it for them and give them pointers! It was a very beneficial field trip. Next week I am taking juniors and interested seniors to the Washington County Hiring Expo so they can be exposed to more career opportunities and possibly connect with summer internships. On the 19th, I am taking a group, along with Mr. Benassi, Mr. Costanzo, and Ms. Abney to the Oregon Tradeswomen Career Fair. This is going to be AMAZING! It

is a very hands-on experience that demonstrates the many careers in the trades sector. Last, but not least, I am working on encouraging our seniors to finish their Digital Portfolio and senior project. The Digital Portfolio has become the capstone project for the careers credit that students earn here at VHS. Students get to create a place to demonstrate their high school activities and achievements, their career research and interest/skills assessments, resume work and senior project. I am excited to expand and develop this project for students here at VHS. It will be something that they will be able to transfer to their own accounts to edit and use after they graduate.

- **Academics**

- 3rd Quarter MS Academic Awards

- **Honorable Mention-3.00-3.24 GPA**

- Hayden Kofstad**Pearl Tsugawa-Maxwell**
- Michael Wheelock**Julia Busch**Elijah Ferguson
- Hudson Hargrave**Ryker Wood

- **Honors-3.25-3.49 GPA**

- Caylee Llanos**Cohen McManus**Abbey Thorn
- Joshua LaBelle**Iris Schram**Lawson Eide
- Nova Gleeson**Dayton Hurdsman

- **High Honors-3.50-3.99 GPA**

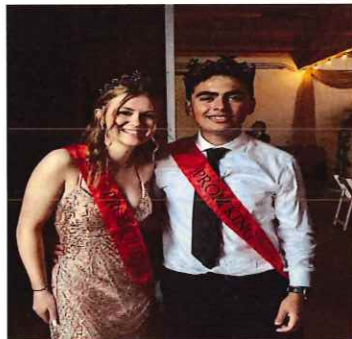
- Summer Wheelock**Makenlee Espinoza**Charlotte McIntyre
- Lorrie Shipley**Morgan Dennis**Charlotte Schlegel
- Taylor Leonetti**Heston Forster**Bella Granucci
- Jasmin Peterson**Layla Abbott**Brody Campo**Koe Leininger

- **Principal's Honors-4.00 GPA**

- Maika Borst**Jacob Roady**Ethan Martin

- **HS**

- Congratulations to 2023 Prom King and Queen.....**Lyness and Grace!**



-

- **2023-24 Student Leadership**
 - **ASB President**-*Peter Schram*
 - **Senior Class President**-*Michael Sliwinski*
 - **Senior Class Vice President**-*Haylie Turner*
 - **Junior Class President**-*Momi Leiningner*
 - **Junior Class Vice President**-*Ryan Koser*
 - **Junior Class Secretary**-*Ella Schram*
 - **Junior Class Treasurer**-*Kaydence Roberson*
 - **Sophomore Class President**-*Graci Turner*
 - **Sophomore Class President**-*Rydia Boyer*
 - **Sophomore Class Secretary/Treasurer**-*Katie Crabtree*
 - **Freshman Class Officers**-*Pending*

- **Athletics**
 - **State OHSET to Redmond May 11-14-Congratulations Team**
 - **Team Includes:**
 - **Rydia Boyer**Lila Echert**Pearl Johnson**
 - **Isabelle Martinez**Ayla McCollom**Hayden Rau**Trinity Weber**

- **Upcoming Events**
 - Junior Family Night (FAFSA/Senior)-**May 4**
 - Teacher Appreciation Week-**May 8-12**
 - Oregon Tradeswomen Career Fair-**May 19**
 - VHS End of Year Principal's Awards-**May 30**
 - Community Engagement Event #2-**May 31**
 - Middle School Year End Awards-**June 6**
 - 2023-Senior Dessert-**June 7**
 - MS End of Year Field Trip-**June 9**
 - 2023 VHS Graduation-**June 10**
 - MS Promotion-**June 12**

HAVE A GREAT WEEK LOGGER NATION!



"Building Bridges, Clearing Paths"

Vernonia Schools Board Report

Rachel Wilson - Vice-principal

May 2023

UPDATES:

1. Referral DATA (see attached)

2. Attendance:

- a. Part of Attendance Team w/NWRESO
 - i. No meeting scheduled at this time
- b. Elementary has started an Attendance team to address elementary needs: No update
- c. Looking forward to comparing data from pre/post Reengagement event attendance presentation

3. Positive Referral System/ Recognition: TBD

- a. NO update at this time (Consider: Synergy data as all goes through Synergy).

4. Safety Committee involvement:

- a. Active Shooter training on April 26 Professional Development Day
 - i. Staff were engaged and the trainers were tremendous! This was the needed piece to bridge our Standards Response Protocol (SRP) to a comprehensive safety program.
 - ii. Plans for further training in the fall are scheduled.
- b. Update: The Behavioral Safety Assessment team needs to meet to incorporate the Active Shooter training.
 - i. Team to include admin., counselors, school nurse, safety team members,
 - ii. Initial meeting will review what members learned at the trainings and make plans to move forward with the resources provided)

5. Student Handbook update:

- a. Work in progress: Syncing Synergy Incident Referral codes to sync with handbook; ongoing (chicken and egg ordeal).
- b. Tracking data as a way to narrow down categories to track.

6. School Culture and Climate:

- a. Not in my wheelhouse at this juncture although I admire the direction the district is going.

7. Tier 3 Classroom (elementary):

- a. Continues to be successful for our students
- b. Summer Gonsales, IA, has incorporated art and hands-on science projects to the

curriculum.

- c. James Helmen, classroom teacher, has developed a solid repertoire with his students and has incorporated recess supervision to support the 3 - 5 with proper play and positive role modeling.
- d. K-12 Tier 3 classroom teacher position hired for the 2023-24 school year.
 - i. School needs superseded my job fair attendance. Barb Carr attended and duly represented Vernonia in style.

8. Opportunity Room II

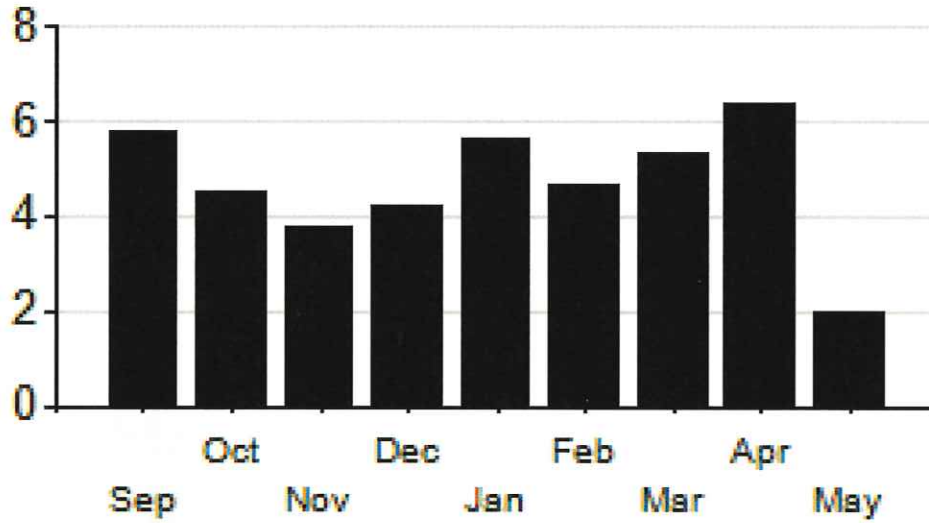
- a. Justin Ward continues to support MS/HS students with behavioral needs as well as:
 - i. Houses and supports ISP (Independent Study Program) students
 - ii. Develops and provides instruction for Alternative Education Program from individual classes to entire course offerings.
 - iii. Supports VFA students, as needed, when transitioning back to main campus.
 - iv. Supports out of class placement for students as needed be it period only, ISS, or ISS reentry from OSS.
- b. Victoria Leonetti, IA, supports ORII for a portion of the day as well as runs lunch and after school detention. We are increasing her duties to include providing staff presents in halls, capture skipping and off campus adventures, as well as continued support in Tier 3 to cover breaks and rambunctious behaviors. Leonetti continues to provide valuable supports for capturing our skipping students, etc. She is currently developing a program for enhancing Underwood's program for reducing tardies and unexcused absences.

9. Q&A:

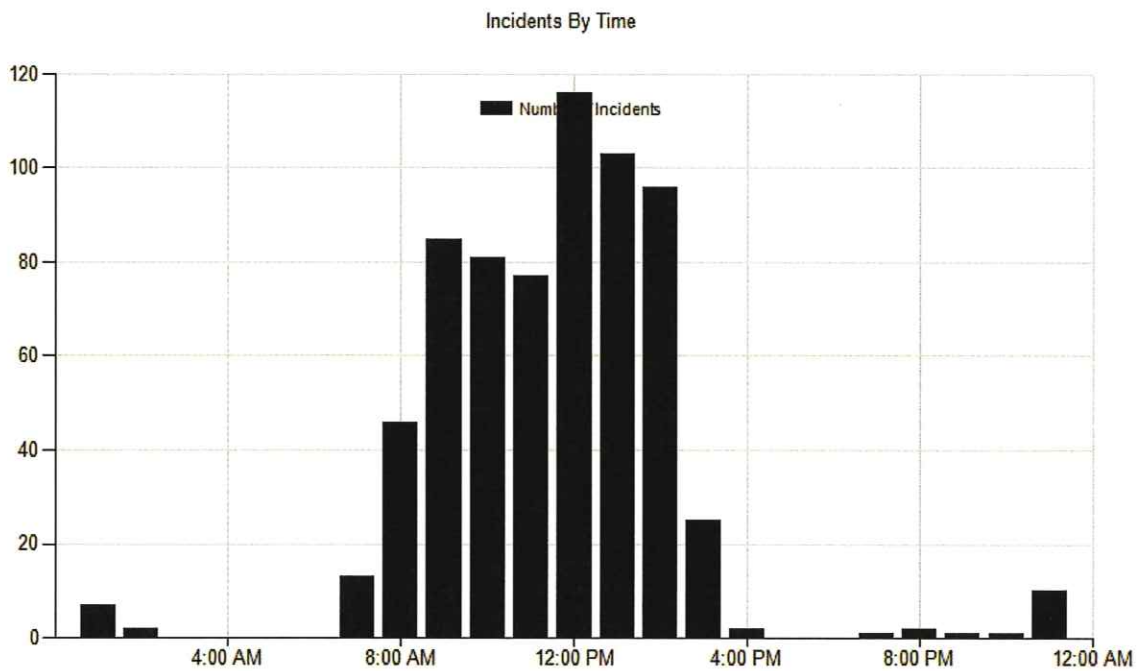
All Students/All Schools

As of May 2, 2023

Referrals Per Day



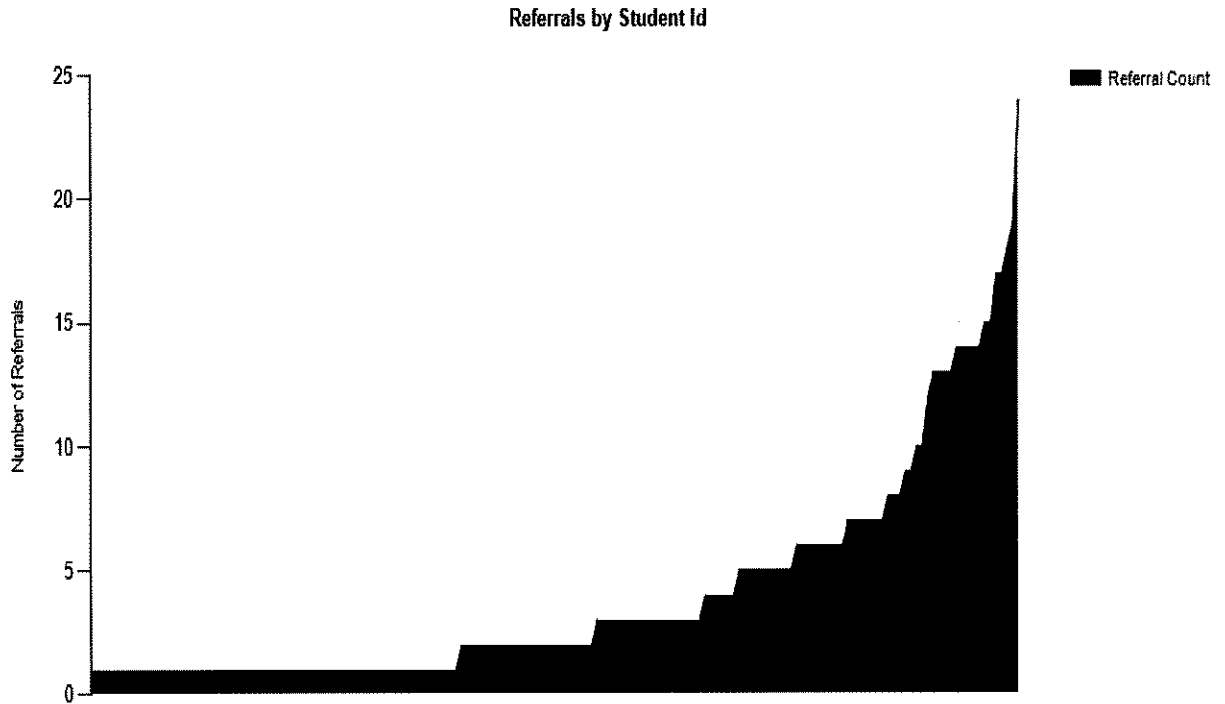
Incidents By Time



All Students/All Schools

As of May 2, 2023

Referrals by Student ID



VSD Special Education Report
 May 2023

Annual ODE data collections related to graduation and post school outcomes (PSO) help us monitor high school completion for special education students and understand what our students are doing after high school. One year after graduation, staff contacts each special education student to conduct a post-school interview. These interviews provide data on whether graduates are working, enrolled in postsecondary education, or completing vocational training. Interview respondents also provide feedback on their high school experience and suggest ways to improve our programs and supports for the future.

Data below reflects the 2021-2022 school year, and informs special education planning, priorities, and areas for improvement moving forward.

Graduation Rate

	Target	2020-21			2021-22			Graduation Rate
		Total Exitters*	Graduates	Grad Rate	Total Exitters*	Graduates	Grad Rate	
Special Education	Met	8	7	87.5%	3	3	100.0%	100.0%

*Total Exitters (Ages 14-21) includes Graduation with Regular Diploma, Received a Modified Diploma, Extended Diploma, Received a Certificate, Reached Maximum Age, and Dropped Out

Graduates - Special Education Students

	Regular Diploma	Modified Diploma	Total Graduates
2021-2022	1	2	3
2020-2021	3	4	7

Other Exitters - Special Education Students

	Extended Diploma	Received a Certificate	Reached Maximum Age	Dropped Out	Total Other Exitters
2021-2022	0	0	0	0	0
2020-2021	1	0	0	0	1

Dropout Rate

	Target	2020-21			2021-22		
		Dropped Out	Total Exitters	Dropout Rate	Dropped Out	Total Exitters	Dropout Rate
Special Education	Met	0	8	0.0%	0	3	0.0%

Post School Outcomes (PSO)

	Total Leavers	Required To Interview	Response Rate	Completed	Refused	Couldn't Find	Tried, but no Response	No Attempt Documented
2022 Interviews	8	8	87.50%	7	0	0	1	0
2021 Interviews	5	5	80.00%	4	0	1	0	0

2020 Interviews	7	7	0.00%	0	0	0	0	7
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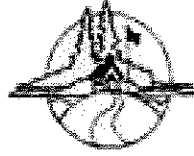
	Higher Education	HE + Competitive Employment	Engagement Rate HE+CE+Other School/Work	Not Engaged
2022 Interviews	0.00%	57.14%	85.71%	14.29%
Like-Size Districts	9.09%	67.68%	78.79%	21.21%
Statewide	19.14%	64.41%	75.24%	24.76%
2021 Interviews	0.00%	75.00%	100.00%	0.00%
2020 Interviews	NA%	NA%	NA%	NA%

PSO data gathered in 2022 (from class of 2021 graduates) indicates that our students enter higher education, employment, or in a combination of the two, at a higher rate than graduates from similarly sized districts.

We have worked hard at the high school level to develop our career exploration and job readiness opportunities. Special education students have full access to the guidance and resources provided through general education, via the grad coach and career center. However, we also provide Pre-Employment Transition Services (Pre-ETS) to special education students. While Pre-ETS are a required component of secondary school special education services, our staff goes beyond the minimum requirements.

In past reports, I have described class projects, field trips, and training completed by Ms. Alexander & Ms. Abney throughout the year. Their work to connect students with career exploration experiences is what helps our students find a path to employment early. When students work at the Logger Shack, the coffee cart, or participate in job readiness mini-lessons during class, they gain skills as well as the confidence that they will be successful at a job after high school. School-based work opportunities and career exploration are important first steps for our students toward graduation and engagement in employment or education soon after.

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Jim Helmen-Superintendent
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State School Funding (Outlook)

The State of Oregon Budget proposal

- The State School Fund is maintained at \$9.9 billion.
- Significant investments in early literacy are likely (\$100+ million for districts) in House Bill 3198. This will be a grant application process if it becomes available to schools.

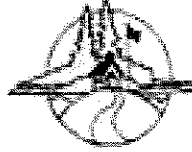
Grants

- VSD is actively pursuing a summer enrichment funding grant from the 21st Century Community Learning Centers Grant program. If successful, we could receive up to \$500,000 annually for after-school and summer enrichment activities. We are proud to have partnered with LitART curriculum to assist with our grant application. LitART has a proven track record of working with more than 6,700 after-school, summer, and Title I programs to provide a hands-on literacy curriculum that is both evidence-based and incorporates social-emotional learning.
- VSD has also completed the 2023-25 Youth Reengagement Opportunity Grant. This is the same grant that has funded our Check and Connect Program in the last three years.

Transportation Changes for the 23-24 School Year

- Beginning with the 2023-2024 academic year, VSD will implement a uniform start and end time across all grade levels, from kindergarten to 12th grade.
- Parents should expect some minor changes to the pickup and drop-off times for students as a result of possible route adjustments. However, they will be notified well before the start of the school year to ensure everything runs smoothly.
- The changes to transportation routes in the afternoon are hard due to the following:
 - Parents and community members have requested a uniform start and end time for all grade levels. This will help older siblings supervise younger students better,

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provide more instructional opportunities for academic growth, and allow grade-level teachers to plan instruction more effectively with partner teachers.

- Starting in June 2023, the VSD administration will collaborate with Curl Transportation Co. to make necessary changes to transportation routes.

District Safety Planning

On Wednesday, April 26, Columbia County Sheriff's Office (CCSO) provided Vernonia School District teachers with AVERT School Shooter and Hostile Event Training. The training was facilitated by Officer Seann Luedke from the CCSO and his newly graduated Oregon Police Academy officer, simply known as "Jake." This training was coordinated as a part of the VSD Safety Improvement plan focused on continued efforts to increase safety planning here at VSD. Bringing school shooter training to Vernonia has been part of the ongoing conversation all school year with District staff, local PD Officer Carnahan, and Vernonia Fire Department to begin better preparation if violence occurs, knowing we, "The District," may have only seconds to respond and be ready to do so.

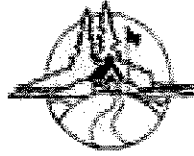
AVERT is an active shooter training that provided our staff with techniques on how to become immediate responders by learning how to:

- Recognize warning signs using situational awareness
- Decide whether to escape, evade, or attack is necessary, and have a plan and resources/training in all three events to do so
- Emergency response stop-the-bleed techniques for various injuries
- Respond quickly and confidently in an emergency

VSD Next Steps in safety planning

1. Columbia County Sheriff's Office will be here in August during in-service to complete another active shooter/hostile event training for all other staff that was not trained.
2. We are researching safety kits for each classroom, including tourniquets and 5-gallon buckets.
3. In June, we will work with Columbia County, our local PD, and local community officials to develop an emergency reunification plan.

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4. Through the next few weeks, CCSO, Officer Carnahan, and VSD will work together to continue providing increased security measures for VSD.

Town Hall Meeting on Safety Incident (Closing School)

On April 18, 2023, VSD hosted a Community Town Hall meeting to address school safety. The meeting covered the recent incident involving a youth with a firearm off campus, a review of the district's safety protocols, and a Q&A session for the community.

- We had 25 individuals in attendance.
- Sgt. Carnahan from Vernonia Police Department
- Cpl. Luedke from Columbia County Sheriff's Department and "Jake" police officer cadet.
- School administration
- School board member Greg Kintz
 - Review of "I love you guys" standard response protocols
 - Review building-wide safety systems in place.
 - Review of Community says to response protocols/reunification plan and future planning.

I would like to thank the community members for their questions about school safety and their ongoing support for the school district's efforts to keep students safe.

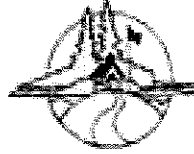
Summer School

Current summer school 2023 allocations are not likely-. There is still a possibility that some state funding will be transferred to summer learning, but we will not know until late May or early June.

Message from ODE: *"Despite the broad support for investments in summer learning and enrichment over the past two years and our advocacy for this year, it doesn't appear there is the needed legislative support to give you the certainty and time you need to plan for the summer.*

Regardless of state investments in 2023 summer programming, we must continue strengthening students' well-being, which we know is connected to academic outcomes, bridge connections

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with peers that waned during the pandemic, and re-engage students in the excitement of the excitement of learning.”

SBAC Testing

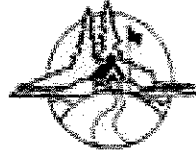
- The state of Oregon Smarter Balanced testing grades 3-8 and 11 will begin May 9th and end June 2nd, 2023.
- Our schools have an assessment plan developed, all testing administrators have been trained, and other groups and individual testing sessions have been provided.
- We currently have two. Opt-out forms Turned into the district- one elementary and one middle.
- All students completing SBAC will receive access to water and a nutritious snack.
- We have purchased headphones and computer mice to support easier access to the assessment platform.
- All staff has been provided access to practice assessments so that their students can get used to the assessment platform and how navigate its controls.
- All families have been sent access to SBAC practice tests they can access from home.

**I am incredibly proud of our administrators and staff for their positive perspectives.

Budget Committee

- VSD's initial budget meeting will be on April 20th, Thursday at 6 pm.
- The budget officer will be Dr. Jim Helmen, Superintendent.
- The district budget will cover the fiscal year from July 1 through June 30, 2024,
- First budget meeting:
 - Elect presiding officer (required) and vice chair (optional)
 - Establish a budget committee procedural rules
 - Receive the budget message and proposed budget
 - Establish a meeting calendar
 - Request additional information on budget items

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- VSD will make sure budget documents are available to anyone requesting copies.
- Provide opportunities for district patrons to ask questions and comment about the proposed budget. This is optional for the first meeting; it may occur at any budget committee meeting.

Union Bargaining

- OSEA's official demand to bargain has been received, and they are providing all the required documents.
- We have not received an official demand to bargain for the certified union.

Summer Meals Programming

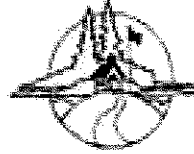
- Marie Knight has submitted her summer Meals Program Application and will begin June 26- Aug. 18th.
- We will begin the process of hiring summer staff.
- Discussions regarding parent pickup/eating inside the building will be reviewed in early June.

Attendance

Congratulations, Mist Elementary School winning the monthly district attendance competition. The competition starts again this month in April. They have a pizza party.

*I'm very proud of all the hard work that our staff, students, and families do together to improve our attendance districtwide.

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Vernonia Substance Use and Prevention Campaign 2023

- On May 22, 2023, Vernonia School District is hosting Substance Use Prevention Pep Rally.
- (9-10 AM- grades 5-8) (10-11 AM, grades 9-12.) 5-12 VFA and 5th-grade Mist Students are encouraged to attend.
 - When we receive them from Columbia health services, we will send pep rally information to families and exclusion forms.
 - We will also contact community members and community leaders, such as our mayor, city manager, school board members, etc., to join our pep rally.
 - I have placed Leonard Hamilton, VSD school nurse, as the facilitator of this event, so he may be the one you will receive an invite from
- The VSD administration has created a drug prevention training program for students, which will be presented by our administration and the school nurse, Leonard Hamilton, to each grade level.

memo

Vernonia School District 47J

To: Vernonia School District Board of Directors, Superintendent Jim Helmen
From: Marie Knight
Date: 5/11/2023
Re: May 2023 Financial Information

Comments:

Estimated ending fund balance is stable compared to last month. I am continuing to work on all grants funds to ensure accuracy and that available funds are utilized and claimed.

Interim audit work for fy 2022-2023 started last week. With the help of Cherise Harbour in the business office, and Teresa Williams at VHS I was able to provide them with all of the information requested and answer all of their questions. The process includes a closing conference to be held with superintend Helmen and myself when this portion of the audit is complete.

The financial report included in your packet has been updated to reflect current revenue and expense estimates through 6/30/2023.

As always, please contact me if you have any questions.

Thanks!

-Marie Knight

Business Manager, Vernonia School District 47J

VERNONIA SCHOOL DISTRICT 47J
FUND 100 (GENERAL FUND) 2022-2023

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL	BUDGET	OVER (UNDER)
REVENUES															
1111 Current Year Taxes	-	-	-	-	3,005,309	91,116	33,041	7,542	50,486	5,000	5,000	5,000	3,197,494	2,925,000	272,494
1112 Prior Year Taxes	-	-	-	-	11,846	1,845	6,491	3,787	2,212	5,000	5,000	5,000	60,062	75,000	(14,938)
1190 Penalties&Interest Income	-	-	-	-	49	1,578	92	65	166	-	-	-	2,091	-	2,091
1500 Interest Income	565	1,797	2,148	1,893	3,885	10,486	10,375	7,946	6,584	500	500	500	47,180	8,000	39,180
1710 Revenue - Admissions	-	-	-	-	370	-	-	-	-	-	-	-	13,000	13,000	-
1740 Revenue - Fees	-	-	-	-	150	550	1,273	55	1,100	850	1,000	1,000	8,423	10,000	1,010
1910 Rentals	-	-	-	-	117	10,819	1,500	984	1,963	-	-	-	30,000	30,000	1,010
1920 Donations	-	-	-	-	803	4,756	854	176	1,376	408	-	-	103,056	30,700	72,356
1960 Prior Year Refunds	-	-	-	-	117	10,819	1,500	282	1,844	-	-	-	11,844	8,000	3,844
1961 Current Year Refunds	-	-	-	-	803	4,756	854	176	1,376	408	-	-	11,844	8,000	3,844
1980 Fees Charged to Grants	-	-	-	-	803	4,756	854	176	1,376	408	-	-	11,844	8,000	3,844
1990 Miscellaneous	26	-	-	-	803	4,756	854	176	1,376	408	-	-	11,844	8,000	3,844
1994 Medicaid Admin Claim	-	-	-	-	4,756	-	-	-	-	-	-	-	4,756	4,756	-
1995 E-Rate	-	-	-	-	4,756	-	-	-	-	-	-	-	4,756	4,756	-
2101 County School Fund	-	-	-	-	70	-	37	-	-	29	-	-	70,244	75,000	-
2102 General Ed.Service Dist	-	-	-	-	70	-	37	-	-	29	-	-	70,244	75,000	-
2105 Natural Gas and Minerals	-	-	-	-	70	-	37	-	-	29	-	-	70,244	75,000	-
3101 State School Fund Grant	682,598	341,094	341,094	341,094	341,094	343,117	243,474	243,474	243,474	243,474	735,808	-	4,100,795	4,169,238	(68,443)
3103 Common School Fund	-	-	-	-	223,797	-	-	36,944	-	-	-	-	72,689	59,817	12,872
3104 State Timber Revenue	-	-	-	-	223,797	-	-	36,944	-	-	-	-	72,689	59,817	12,872
3199 Other Un-Restricted Grants-in-aid	-	-	-	-	335	-	-	176,345	-	-	-	-	650,000	650,000	-
3299 Other Restricted Grants-in-aid	-	-	-	-	335	-	-	176,345	-	-	-	-	650,000	650,000	-
5200 Transfer of Funds	-	-	-	-	-	-	11,000	-	-	-	-	-	20,000	20,000	-
5400 Beginning Fund Balance	564,572	-	-	-	-	-	-	-	-	-	-	-	564,572	600,000	(35,428)
TOTAL REVENUE	1,248,856	342,891	357,278	363,071	3,592,176	478,218	309,121	477,734	397,311	254,961	748,308	642,336	9,212,262	9,001,719	228,579

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL	BUDGET	OVER (UNDER)
EXPENDITURES															
100-Salaries	45,726	86,748	301,542	309,293	299,289	295,692	303,969	307,648	292,403	301,512	315,000	820,000	3,678,824	3,902,227	223,403
200-Payroll Costs	22,609	45,361	171,187	167,291	170,527	189,227	181,943	171,549	176,968	176,193	185,000	300,000	1,957,855	2,179,038	221,183
300-Contracted Services	47,438	73,080	99,528	194,246	186,314	182,619	230,383	194,471	206,432	195,239	205,000	448,641	2,263,391	1,868,013	(405,378)
400-Supplies	8,069	49,605	(5,835)	90,033	47,541	35,057	5,628	13,410	10,149	26,190	15,000	10,000	304,748	200,409	(104,339)
500-Equipment	-	201	2,072	-	-	5,643	20,245	5,717	16,703	16,703	-	-	50,582	10,000	(40,582)
600-Other (ins., fees)	112,845	8,152	2,270	609	1,318	883	218	205	1,204	1,014	1,000	1,000	130,718	159,600	28,882
700-Transfers	-	-	-	-	-	-	-	-	-	-	-	-	142,433	142,433	-
contingency/unappropriated	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	236,687	263,047	570,764	761,472	704,989	709,121	742,387	693,001	687,157	716,851	721,000	1,722,074	8,528,551	8,901,719	373,168

PROFIT/LOSS	1,012,169	79,844	(213,486)	(398,401)	2,887,188	(230,903)	(433,266)	(215,267)	(289,846)	(461,890)	27,308	(1,079,738)	683,712		
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RUNNING TOTAL	1,092,013	878,527	480,126	3,367,314	3,136,411	2,703,145	2,198,032	1,736,142	1,763,450	1,763,450	683,712				
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projected ending fund balance

EST 579.31 ADMr 783.23 ADMW 749.01

ACTUAL 554 BUDGET 0.95610093 MORE(LESS) -25.31

% of BUDGET 0.96

Vernonia School District 47J

Code: DH
Adopted: 11/13/86
Revised/Readopted: 05/11/23
Orig. Code(s): DH

Loss Coverage

The Board and designated district employees are responsible to safeguard the district against loss regarding funds, fees, cash collections and inventory. The Board shall designate the district employees responsible as custodians of such items. The district shall purchase bond coverage or equivalent crime coverage in an amount determined by the Board, in consultation with the district's agent of record. The district will pay the cost of such coverage.

END OF POLICY

Legal Reference(s):

ORS 328.441
ORS 332.525

OAR 581-022-2405

School Bus Scheduling and Routing *

Actual bus stops and routes will be determined by the Transportation Supervisor and will be based upon efficiency, safety, Board policy and applicable state and federal laws and rules.

The determination of safe roads for school bus travel will be made by the Transportation Supervisor and Superintendent.

The superintendent or designee will:

1. Annually review and assess school bus routes, stops and loading zones for safety, changing student population and supervision of students;
2. Advise parents of any changes in transportation policy affecting their students as early as possible and be responsive to parents' calls for assistance in seeking alternatives to busing; and
3. Work with cities, the county and other appropriate governmental agencies on a continuing basis regarding transportation issues.

School bus routes will be planned and organized to ensure student safety and receive the maximum bus use efficiency.

1. Student safety will be the major part of any route decisions.
2. Bus routing will be the responsibility of the transportation supervisor, or delegated representative, with the administrator's assistance.
3. Anyone requesting a route change will be referred to the transportation supervisor or delegated representative.
4. Route conditions will be reviewed routinely.
5. Routes will be planned to ensure the least possible amount of time elapsing from first pick-up to school, commensurate with economical efficiency.
6. Bus routes will traverse city, county, state or federal roads using district discretion.
7. Students living within one mile of school may be transported for health, safety and disability reasons when an approved supplemental plan is on file.
8. Secondary students eligible for bus transportation may be expected to walk up to one and one-half miles to a bus stop. Elementary students may be expected to walk up to one mile to a bus stop.
9. Where feasible, bus stops will be designated and students will be expected to gather at the assigned stop.

10. A fully supported seat shall be provided each student. Students must not stand.
11. Students may be transferred directly from one bus to another while being transported to and from school.
12. Transportation of students for nonschool group activities during regular school to home routes shall, in order to ensure adequate space, require written request from the parent and prior approval from the transportation supervisor.

Veterans' Preference

Oregon's Veterans' Preference Law requires the district to grant a preference to qualified and eligible veterans and disabled veterans at each stage in the hiring and promotion process. To be **qualified** for veterans' preference, a veteran or disabled veteran must meet the minimum and any other special qualifications required for the position sought. To be **eligible** for veterans' preference¹ a veteran or disabled veteran must provide certification they are a veteran or disabled veteran as defined by Oregon law².

The district is not obligated to hire or promote a qualified and eligible veteran or disabled veteran. The district is obligated to interview all minimally qualified veterans or disabled veterans and to hire or promote a qualified or eligible veteran or disabled veteran if the individual is equal to or better than the top candidate after the veterans' preference has been applied.

A veteran may submit a written request to the district for an explanation of the reasons why they were not selected for the position. The district shall provide the reasons for not selecting the candidate when requested.

Recruitment Procedures

All job postings or announcements will include a concise list of minimum and any special qualifications required for the position. Job postings will include a statement that the district's policy is to provide veterans and disabled veterans with preference as required by law and the job posting will require applicants to provide certification³ of eligibility for preference, in addition to other requested materials.

Selection Procedures⁴

Step 1: Before the review of any applications, the Human Resource Director will establish an evaluation scoring guide based on the minimum and any special qualifications listed in the job posting.

Step 2: The Human Resource Director will review the application materials using the evaluation scoring guide to determine which applicants meet the minimum and any special qualifications listed in the job posting. In assessing the applicant materials of a veteran or disabled veteran the human resource director shall evaluate whether the

¹ See Oregon Revised Statute (ORS) 408.235.

² See Oregon Revised statute (ORS) 408.225 and OAR 839-006-0440 for definitions of veteran and disabled veteran

³ See Verification of Veteran's Preference (OAR 839-006-0465) An applicant claiming veteran's or disabled veteran's preference will submit a copy of their Certificate of Release or Discharge from Active Duty (DD Form 214 or 215) or a certification that the veteran is expected to be discharged or released from active duty under honorable conditions not later than 120 days after the submission of the certification. A disabled veteran may also submit a copy of their letter from the U.S. Department of Veterans Affairs unless the information is included in the DD Form 214/215 or a certification that the veteran is expected to be medically separated from active duty under honorable conditions not later than 120 days after the submission of the certification.

⁴ If the district chooses not to use a scored system the law requires that the district give special consideration in the district's hiring decision to veterans and disabled veterans and the district will need to be able to demonstrate the method used for providing special consideration. (ORS 408.230 (2)(c)).

skill experience obtained in the military are transferable to the posted position. Any applicants that do not meet the minimum and any special qualifications shall be removed from the applicant pool.

- Step 3: Based on Step 2, the human resource director determines who will be interviewed. All qualified and eligible veterans or disabled veterans shall be given an opportunity to interview.
- Step 4: Interview questions and scoring sheets will be developed and each scoring sheet must be completed after each interview by the interviewers.
- Step 5: Following completion of the interviews, the human resource director shall complete the selection matrix and score the applicants based on the scoring sheets completed during interviews. Veterans' preference points must shall be applied by adding 5 percentage points to an eligible veteran and 10 percentage points to an eligible disabled veteran.
- Step 6: The human resource director makes the offer to the applicant with the highest final score. The district is not obligated to hire or promote a qualified and eligible veteran or disabled veteran. The district is obligated to hire or promote a qualified or eligible veteran or disabled veteran if they are equal or better than the top candidate after the veterans' preference has been applied.

A veteran may submit a written request to the district for an explanation of the reasons why they were not selected for the position. The district shall provide the reasons for not selecting the candidate when requested.

Filing a Complaint

A veteran or disabled veteran is encouraged to contact the Human Resource Office if they have any concerns or questions concerning the application of or the process used for veterans' preference.

A veteran or disabled veteran claiming to be aggrieved by a violation of Board policy GBA – Equal Employment Opportunity or this administrative regulation, may file a written complaint with the Civil Rights Division of the Bureau of Labor and Industries (BOLI) in accordance with Oregon Revised Statute (ORS) 659A.820.

Personnel Records

An official personnel file will be established for each person employed by the district. Personnel files will be maintained in a central location.

All records containing employee medical condition information such as workers' compensation reports and release/permission to return to work forms will be kept confidential, in a separate file from personnel records. Such records will be released only in accordance with the requirements of the Americans with Disabilities Act or other applicable law.

The superintendent will be responsible for establishing procedures regarding the control, use, safety and maintenance of all personnel records. Employees will be given a copy of evaluations, complaints and written disciplinary actions placed in their personnel file. All charges resulting in disciplinary action shall be considered a permanent part of a teacher's personnel file and shall not be removed for any reason. Employees may submit a written response to any materials placed in their personnel file.

Except as provided below, or required by law, district employees¹ personnel records will be available for use and inspection only by the following:

1. The individual employee. An employee may arrange with the District office to inspect the contents of their personnel file on any day the District office is open for business;
2. Others designated by the employee in writing may arrange to inspect the contents of the employee's personnel file in the same manner described above;
3. The comptroller or auditor, when such inspection is pertinent to carrying out their respective duties, or as otherwise specifically authorized by the Board. Information so obtained will be kept confidential. No files will be removed from their central location for personal inspection;
4. A Board member when specifically authorized by the Board. Information will be kept confidential. No files will be removed from their central location for personal inspection;
5. The superintendent and members of the central administrative staff designated by the superintendent;
6. District administrators and supervisors who currently or prospectively supervise the employee;

¹ Includes former employees

7. Employees of the District office;
8. Attorneys for the district or the district's designated representative on matters of district business.
9. Upon receiving a request from a prospective employer issued under Oregon Revised Statute ORS 339.374 (1)(b), the district, pursuant to ORS 339.378 (1), shall disclose the requested information if it has or has had an employment relationship with a person who is the subject of the request, no later than 20 days after receiving such request. The records created by the district pursuant to ORS 339.388 (8)(c) are confidential and are not public records as defined in ORS 192.311. The district may use the record as a basis for providing the information required to be disclosed about an employee under ORS 339.378 (1);
10. Upon request from a law enforcement agency, the Oregon Department of Human Services, or the Teachers Standards and Practices Commission, or the Oregon Department of Education, in conducting an investigation related to suspected abuse or suspected sexual conduct, to the extent allowable by state and federal law, including laws protecting a person from self-incrimination;
11. Upon request from a prospective employer or a former employee, authorized district officials may disclose information about a former employee's job performance to a prospective employer and such disclosure is presumed to be in good faith. Presumption of good faith is rebutted by showing the information disclosed was knowingly false or deliberately misleading, was rendered with malicious purpose or violated any civil right of the former employee protected under ORS 659 or ORS 659A.

The superintendent may permit persons other than those specified above to use and to inspect personnel records when, in their opinion, the person requesting access has a legitimate official purpose. The superintendent will determine in each case, the appropriateness and extent of such access.

Release of personnel records to parties other than those listed above will be in line with the district's public records procedures.

END OF POLICY

Legal Reference(s):

ORS 30 .178
ORS 339 .370 – 339.374
ORS 339 .378
ORS 339 .388
ORS 342.143
ORS 342.850
ORS 652.750
ORS Chapter 659

ORS Chapter 659A

OAR 581 -022-2405

OSEA v. Lake County Sch. District, 93 Or. App. 481 (1988).

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12112 (2018); 29 C.F.R. Part 1630 (2019); 28 C.F.R. Part 35

(2019).

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. § 2000ff-1 (2018).

11

MEETING MINUTES

VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS Regular Meeting – April 13, 2023 Mist Elementary School, 69163 Hwy. 47, Mist, OR 97016

- 1.0 CALL TO ORDER:** A Regular Meeting of the Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:01 p.m. by Stacey Pelster. MEETING CALLED TO ORDER
- Board Present:** Susan Wagner, Amy Cieloha, Greg Kintz, Stacey Pelster, Joanie Jones, Scott Rickard BOARD PRESENT
- Board Absent:** Javoss McGuire BOARD ABSENT
- Staff Present:** Jim Helmen, Superintendent; Marie Knight, Business Manager; Michelle Eagleson, Elementary Principal; Rachel Wilson, K-12 Vice Principal; Susanne Myers, Special Education Director; and Kendra Schlegel, Licensed Staff. STAFF PRESENT
- Visitors Present:** Julie Ramsey, Doris Buchholz, Scott Laird, Thomas Jones, Tony Holmes, Shirley Kyser, Zak Smith, and Beau Smith. VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 2.0 AGENDA REVIEW:** Amy Cieloha moved to approve the agenda as amended. Susan Wagner seconded the motion. Motion passed unanimously. AGENDA REVIEW
- 3.0 PUBLIC COMMENT ON AGENDA and NON-AGENDA ITEMS:** None PUBLIC COMMENT
- 4.0 SHOWCASING OF SCHOOLS:**
- 4.1 Administrator Reports:** The Board reviewed the administrative reports prior to the meeting. ADMINISTRATOR REPORTS
- Scott Rickard asked Michelle Eagleson about when Star data will be available, Michelle is working on it and plans to have it ready for the next board meeting. Jim Helmen stated that both administrators will have a presentation for next month.
- Joanie Jones asked about standards. Michelle explained what they are working on with staff and that they are seeing good outcomes.
- Michelle was complimented on the bulletin board.
- Greg Kintz, volunteered to help review resumes at the Columbia County Career Center. This is the first CTE location he will be visiting.
- Athletics: Susan Wagner asked about OHSET, they are going to state and nothing is on the report.
- Student Beau Smith who wants to play soccer at Banks introduced himself and explained his desire to play soccer at Banks. The board discussed the process for the co-op agreement.
- 5.0 BUSINESS REPORTS:**
- 5.1 Superintendent Report:** The Board reviewed the Superintendent report prior to the meeting. SUPERINTENDENT REPORT
- No questions regarding the superintendent report.
- Jim Helmen shared that summer learning funds are directed at mental health supports rather than academic summer school. The Board discussed summer school and Susan Wagner brought up that summer school is good for homeless students to keep connection to school. Amy Cieloha asked about summer options for high school students to make up credits. Specifically for math. Acellus has been implemented recently for students who are behind.

Jim Helmen worked with the administrative team on the school day schedule for the 2023-24 school year. Students will be on the same daily start and end times. Elementary PE schedule is being altered to allow for this. The District will save approximately \$100,000 with reduction to transportation.

5.1.1 Strategic Plan Update: Strategic plan is the integrated guidance plan that is on the website. Continuous improvement plan will be presented later.

STRATEGIC PLAN
UPDATE

Scott Rickard asked about staff attending the educator fairs this week. Michelle Eagleson discussed going to the WOU educator fair with Susanne Myers. They met a lot of great candidates. Jim Helmen stated that the District does have applicants for the tier III position. We have other openings as listed by Jim.

Amy Cieloha asked Jim Helmen to explain how vape detectors work. He explained this and how things might work. Policies will be needed to implement the program. Staff are working to educate kids on dangerous behaviors.

5.2 Financial Report: Marie Knight's report was provided to the Board prior to the meeting. There were no questions.

FINANCIAL REPORT

5.2.1 Presentation of 2021-22 Audit: Marie Knight shared the 2021-22 Financial Audit highlighting items in the audit letter. Board questions were answered. Greg Kintz noted that the district name was incorrect on the audit document. Marie will follow up with the auditors on this issue.

2021-22 FINANCIAL
AUDIT PRESENTED

5.2.2 Budget Committee Application: Tony Holmes was present at the meeting and introduced himself. The board welcomed him.

5.3 Maintenance Report: Mark Brown's report was provided to the Board prior to the meeting. A bus radio has been installed at Mist and security cameras have been ordered that can be accessed from Vernonia Schools. Board chair requested that latches be installed on the gym restroom doors.

MAINTENANCE REPORT

6.0 BOARD REPORTS/ BOARD DEVELOPMENT:

BOARD REPORTS
COMMITTEE UPDATES

6.1 Committee Reports:

Safety Committee: Susan Wagner attended the safety committee meeting and explained that the committee is actively moving forward with several things. Committee reviewed the training from Monday and discussed the student meetings.

Amy Cieloha asked about why the student meetings were done in Zoom. This was to allow students to be in their small advisory groups rather than having a large assembly. It also allowed for group surveys regarding student opinions. Zoom meetings like this are facilitated with a large screen for all.

6.1.1 Policy Committee: Jim Helmen explained five policies have been reviewed and the color-coding on each policy. Yellow is accepted, blue is changes. OFLA policy was discussed.

6.1.2 Scholarship Committee – Amy Cieloha commented that the committee is looking at doing a pancake breakfast in the fall. Scott Rickard got some information from the Banks fire department. The information is that it's not a money maker, but done for outreach. Susan Wagner encouraged the committee to not be concerned about competing with other fund raisers as she has experience with this. The committee will revisit this idea. Greg Kintz explained the scholarship history to the audience.

6.1.3 Superintendent Contract Negotiations – Board Appointee:

Stacy Pelster stated that she will negotiate the Superintendent's contract if there are no objections from the board.

7.0 OTHER INFORMATION and DISCUSSION

7.1 2023-24 Instructional Calendar: Jim Helmen reviewed and explained the calendar and the calendar development process and rationale.

2023-24 INSTRUCTIONAL
CALENDAR PRESENTED

- | | | |
|------|---|---|
| 7.2 | Policy Updates – 1st Reading:
Policy updates were discussed. | POLICY UPDATES – 1 st
READING |
| 8.0 | ACTION ITEMS | |
| 8.1 | 2023-24 Instructional Calendar: Susan Wagner moved to approve the 2023-24 Instructional Calendar as presented. Greg Kintz seconded the motion. Motion passed unanimously with those in attendance. | OUT OF STATE TRAVEL
APPROVED |
| 8.2 | Superintendent Contract Negotiations Board Appointee: Scott Rickard moved to appoint Stacey Pelster to negotiate Superintendent Jim Helmen’s contract on behalf of the Board. Amy Cieloha seconded the motion. Motion passed unanimously with those in attendance. | 2022-23 CALENDAR
REVISION APPROVED |
| 8.3 | Athletic Co-op Agreement: Joanie Jones moved to approve the athletic coop agreement with Banks High School for Fall 2023 Soccer. Greg Kintz seconded the motion. Motion passed unanimously with those in attendance.. | ATHLETIC CO-OP WITH
BANKS FOR 2023
APPROVED |
| 8.4 | Budget Committee Appointment: Amy Cieloha moved to appoint Tony Holmes to a 3-year term to the VSD Budget Committee. Joanie Jones seconded the motion. Motion passed unanimously with those in attendance. | |
| 9.0 | MONITORING BOARD PERFORMANCE:
Stacey Pelster encouraged board members to attend the Board meetings in person if at all possible. Greg Kintz discussed the legislature in session. | MONITORING BOARD
PERFORMANCE |
| 10.0 | CONSENT AGENDA: | CONSENT AGENDA |
| 10.1 | Minutes of 03/09/23 Regular Meeting and 04/03/23 Scholarship Committee Meeting. | MINUTES |
| | Susan Wagner moved to approve the consent agenda as presented. Scott Rickard seconded the motion. Motion passed unanimously with those in attendance. | CONSENT AGENDA
APPROVED |
| 14.0 | OTHER ISSUES: None. | OTHER ISSUES |
| | 14.1 Agenda Setting Meeting for Next Month: Amy Cieloha volunteered to meet with Stacey Pelster and Jim Helmen. | |
| 15.0 | MEETING ADJOURNED at 7:33 p.m. | ADJOURNED |
| | Submitted by Marie Knight, Business Manager | |

Board Chair

District Clerk

