



ST. JOSEPH CATHOLIC SCHOOL

October 17, 2024 – Meeting Minutes

Meeting Stated: 6:35pm

Attended: In person – Fran, Phil, Pat, Angela, Beth, Erica, Yung, Daniel, Andy
Online – David, Meredith

Opening Prayer

Introduction (Andy)

- Approval of September Meeting Minutes – 1st – Angela, 2nd – Beth Sept. Minutes approved.

Principal Report (Ms. Thompson)

- The school will be working with the parish for the food drive again this year.
- The garden areas including Mary's garden in the playground area have all be cleaned up and Bruce Miller helped with some new plants for the areas.
- On the calendar: Open House on Oct. 22 at 9:30am and 5:30pm
Trunk or Treat on Oct. 31
Hoopsgiving Nov. 23
Open House Nov. 19th at 9:30am and 5:30pm
- Applications to apply will open earlier this year, beginning of January
- Start of January new tuition rates posted
- Reenrollment will happen in January

- Accreditation Video

- Last accreditation was done the year before Fran started at St. Joseph.
- 5 Domains are covered with accreditation teacher and SAC members will help with various parts of the process.
 1. Catholic Identity – Monica Woodson and Yung. Beth and Erica help specifically with the community piece of it.
 2. Governance – Chris Reilly, Daniel, and Andy.
Finance part: Michelle Smithson and Phil
 3. Curriculum and Instruction: All teachers, Pat and Angela
 4. Student Services: Kevin Daigrepont, Specials teachers, Terri Schraegle, Beverly Melian
 5. Facilities – David and Ivan

All the work on the domains is a self study piece of the accreditation process.



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Someone will become the editor to check over everything.

By early June all will need to be submitted for Diocese Superintendent to check over and give suggestions.

The accreditation team will visit sometime between Sept – Nov 2025.

A budget will be made for sprucing up some areas around the school.

Jina Kim is organizing all the information being worked on in all the domains. Evidence is being uploaded into organization software.

Financial Report (Phil)

- Currently favorable to budget in the 1st 2 month of this school year because enrollment is higher than budgeted for.
- FACTS changed when they distribute funds and gives all funds in fall rather than divide into spring and fall payments for those who pay bill in full in the summer.
- Textbooks and Licenses were able to be sent through GAPS which also helped the budget to be favorable.

Review Technology Assets (Phil)

- 421 total tech items are on the technology list
- Plan to extend the warranty for 2 more years of use on Dell Latitudes
- Historically accidental drop insurance is not something the school has needed as our students have been doing great at being very careful with technology, therefore plan it just the basic warranty to be extended and not include the additional accidental drop insurance.
- 12 ipads in JLab abd EDP likely have one more year before needing replacement
- Teachers laptops due in June 2026 for replacement. Will need to work with Region 10 to find out want to do with the old laptops as the current ones were purchased with EANS money and we don't own them.
- Vote to approve warranty extension for 35 Dell Latitudes: 1st – Pat, 2nd – Beth, all in favor.



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Sub-Committee Updates

Catholic Identity Update (Yung)

- A look over the guidance curriculum/Social Emotional Instruction with teachers showed several programs being used.
- Virtues in Practice: runs on a 3 year cycle, has family guidance piece, used to see some parts of this in Jaguar Tracks in the past.
- Superkids K-2 – Has a virtue program built in
- Second Step – Pk-8, all teachers have access to this online.
- 1st grade uses Spark. It is a pilot program.

Alumni Organization Proposal (Beth)

- Beth met with Angela Powell regarding alumni involvement.
- Angela Powell will organize the senior walk with another parent
- Ideas to increase alumni and alumni parent involvement: Alumni newsletter, Career Day, Parent and Student Alumni groups

Hoopsgiving Update/Needs (Daniel)

- 16 teams have signed up so far
- All but 1 previous sponsor has officially signed up and paid
- Pep Rally on Nov. 22nd at 1pm – Cheer will perform. Need additional ideas.
- Parent vs. Student game will be at 5:30 on Friday night with setup afterwards
- Sign-up genius for volunteer sign up will be created and sent out.
- Advertised event in BL newsletter.

Other things mentioned:

- Need a new uniform vendor, calls to potential companies will be happening in the coming weeks.
- Previous Student Government documents have been acquired from a former teacher.

Closing Prayer

Adjourned: 8:20pm