

JEFFERSON DAVIS PARISH SCHOOL BOARD

JULY 18, 2019

The Jefferson Davis Parish School Board met in regular session at 203 E. Plaquemine Street, Jennings, LA 70546, on Thursday, July 18, 2019 at 6:00 p.m., with the following School Board members in attendance: Members, Greg Bordelon, Jason Bouley, Charles Bruchhaus, Donald Dees, David Doise, Malon Dobson, Denise Perry, and James Segura. Absent: President, Phillip Arceneaux, Vice-President, David Troutman, David Capdeville, Terry Leger and Jody Singletary.

The meeting was opened by Board Member, Donald Dees, with an invocation by Kenzie Paige Hanks, a Jr. at Lake Arthur High School, followed by the Pledge of Allegiance to the U.S. flag led by Kane Hanks and Kye Hanks, 6th graders at Lake Arthur Elementary.

Motion by Mr. Segura, seconded by Mrs. Perry and unanimously carried to approve the School Board minutes of the Special Meeting on June 3, 2019 and the Regular meeting on June 20, 2019.

Motion by Mr. Bordelon, seconded by Mr. Dobson and unanimously carried that the Board call for a vote to take care of items of business not listed on the original agenda or to change the order of topics to be addressed.

PRESENTATIONS

Jake Duhon with the Therapy Center gave a yearly update to the Board.

FINANCE COMMITTEE:

The following recommendations were presented by Mr. Donald Dees, School Board Member, that the School Board:

Grant permission to JWES to accept the following donations to be used for the Leader in Me Program for 19-20 school year:

- | | |
|--|------------|
| A. Vance LeJeune/ Southside Automotive | \$ 50.00 |
| B. Dupuis Construction | \$ 500.00 |
| C. Bethel Ministries | \$ 500.00 |
| D. District Attorney Michael Cassidy | \$ 350.00 |
| E. Dr. Marcus Martin of 2M Research | \$2,500.00 |
| F. Jennings Kiwanis Club Scholarship Account | \$1,000.00 |

Motion by Mr. Bordelon, seconded by Mr. Dobson and unanimously carried.

Grant permission to HHS golf team to accept the following donations to be used to pay for championship rings and tournament fees:

- | | |
|---------------------------|------------|
| A. Hathaway Lil Dribblers | \$2,000.00 |
| B. Hornet Services | \$ 800.00 |

Motion by Mr. Doise, seconded by Mr. Bruchhaus and unanimously carried.

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Approve the use of 19-20 School District #3 Maintenance funds to install new flooring at Hathaway High School from Tina's Flooring Center at a cost of \$5,102.72. Motion by Mr. Doise, seconded by Mr. Bruchhaus and unanimously carried.

Approve the recommendation of the Superintendent to incorporate the 2019 State teacher and support personnel pay raise into the JDPSB salary schedules as follows:

1. Certificated personnel to receive a gross supplement of \$1,000 per full-time position, subject to any applicable index according to adopted School Board procedures. Part-time personnel will receive one-half of the full-time increase.
2. Support personnel to receive a gross supplement of \$500 per 9 month full-time position, subject to any applicable index based on number of months worked according to adopted School Board procedures. Part-time personnel will receive one-half of the full-time distribution.

The pay raise will essentially be funded by a dedicated increase in Level 3 MFP funding received from the state.

Motion by Mr. Bouley, seconded by Mr. Doise and unanimously carried.

Grant permission to LHS to accept the following donations from the Cardinal Dugout Club:

- A. \$5,226.14 to purchase metal for roof on Lacassine's Batting Cages.
- B. \$2,500.00 to purchase High School Boys' baseball uniforms.

Motion by Mr. Bordelon, seconded by Mr. Bouley and unanimously carried.

Grant permission to LHS to accept a \$25,000.00 donation from Lacassine Cardinal Backers. Funds to be used for all sports activities. Motion by Mr. Doise, seconded by Mr. Dobson and unanimously carried.

Grant permission to WAR to purchase on state contract 25 Chromebooks and 25 licenses from Dell, Inc. at a cost of \$6,857.02. The Chromebooks will be used for state testing and more importantly enhancing the school's resources for improving school wide student academic achievement, with a major focus on improving school math skills. To be paid from Welsh Schools Maintenance Contingency Fund Account. Motion by Mr. Segura, seconded by Mr. Bouley and unanimously carried.

Accept the quote received from Swicegood Music for band instrument repairs. Payment is to be made from each school's maintenance account.

- 1) LAHS - \$3,583.00
- 2) WHS - \$1,602.50
- 3) WAR - \$ 372.00

Motion by Mr. Bordelon, seconded by Mr. Doise and unanimously carried.

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Approve the Therapy Center Sports Medicine Contract for the 2019-20 school year at a cost of \$26,262.60. This is an increase of \$1,250.60 from last year. Each schools Athletic Department shall be responsible for their proportionate share of these expenses. Motion by Mr. Doise, seconded by Mr. Bruchhaus and unanimously carried, with Mr. Segura recused from voting.

Grant permission to JHS to purchase from Lafayette Music the following band instruments:

- | | |
|---|------------|
| A. One (1) Pearl Mallet Station
(electronic percussion instrument) | \$ 977.88 |
| B. One (1) Mallet Station Semi-Hard Rolling Case | \$ 194.88 |
| C. Four (4) Yamaha YBH-301MS w/case
Marching Baritone @ \$1,888.00 each
(brass baritone instrument) | \$7,552.00 |

Total cost of \$8,724.76 to be paid from Ward II JHS Maintenance. Other quotes received from The Woodwind & Brasswind (\$14,208.90) and bid solicited from Swicegood Music but they declined to bid.

Motion by Mr. Bordelon, seconded by Mr. Dobson and unanimously carried.

Grant permission to HHS to accept a donation of \$26,873.00 from Hathaway Lil Dribblers. Funds to be used to refurbish the HHS gymnasium basketball court. Motion by Mr. Doise, seconded by Mr. Bruchhaus and unanimously carried.

POLICY COMMITTEE:

The following recommendations were presented by Mr. Donald Dees, Board Member, to adopt the following Policy brought to the Board by Forethought Consulting resulting from the 2019 Louisiana Legislative Session.

A. Immunization File: JGCB

Act 196 was passed in the 2019 Legislative Session. This revision removes the language regarding specific immunizations. (Revised June, 2019: Effective upon approval).

Motion by Mr. Bordelon, seconded by Mr. Doise and unanimously carried.

The following committees had no reports to present:

Insurance - David Doise, Chairman

Building & Grounds - James Segura, Chairman

Transportation- Greg Bordelon, Chairman

16th Section-Charles Bruchhaus, Chairman

Ward II (Ad Hoc) - Donald Dees, Chairman

Legislative Liaison - Donald Dees, Chairman

Food Service Committee - Malon Dobson, Chairman

The Sales Tax report was given by Mrs. Amber Hymel, Finance Director.

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NEW BUSINESS:

Motion by Mr. Segura, seconded by Mrs. Perry and unanimously carried to authorize Bill Hebert, Director of Finance, to sign on behalf of the Jefferson Davis Parish School Board to reject Uninsured/Underinsured Motorist Bodily Injury coverage from the 19-20 Auto/Fleet Insurance policy, as recommended by Arthur J. Gallagher, the servicing insurance agent on the Auto/Fleet policy.

Motion by Mr. Bouley, seconded by Mr. Bruchhaus and unanimously carried to approve the following areas of critical shortage for the 2019-2020 school session: Administration, Special Education, Mathematics, Science, Spanish, 6-12 English, 6-12 Social Studies, 6-12 Business Education, French, FACS, Speech Therapist/Pathologist, Counselors and Bus Drivers. These critical shortage areas will be referenced for purposes of tuition reimbursement and retire-rehire recommendations.

Motion by Mr. Bordelon, seconded by Mr. Dobson and unanimously carried to consider and take action with respect to adopting a resolution ordering and calling a special election to be held in School District No. 1 (Lake Arthur) of the Parish of Jefferson Davis, State of Louisiana, to authorize the levy of a special tax therein; making application to the State Bond Commission in connection therewith; and providing for other matters in connection therewith.

Motion by Mr. Doise, seconded by Mr. Bruchhaus and unanimously carried to consider and take action with respect to adopting a resolution ordering and calling a special election to be held in School District No. 3 (Hathaway) of the Parish of Jefferson Davis, State of Louisiana, to authorize the levy of a special tax therein; making application to the State Bond Commission in connection therewith; and providing for other matters in connection therewith.

Motion by Mr. Bruchhaus, seconded by Mr. Doise and unanimously carried to consider and take action with respect to adopting a resolution ordering and calling a special election to be held in School District No. 22 (Elton) of the Parishes of Jefferson Davis and Allen, State of Louisiana, to authorize the incurring of debt and issuance of bonds therein; making application to the State Bond Commission in connection therewith; and providing for other matters in connection therewith.

Motion by Mr. Doise, seconded by Mrs. Perry and unanimously carried to increase one Ag Teacher at JHS from 9 months to 12 months to follow policies in bulletin 741.

Motion by Mr. Bouley, seconded by Mr. Bordelon and unanimously carried to name the following selection as Hearing Officers for employee discipline hearings for Jefferson Davis Parish:

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Calvin "Woody" Woodruff - Vermilion Parish

Wayne Landry - Iberia Parish - Iberia Parish

John K. Richardson - Allen Parish

James R. Lestage - Beauregard Parish

Kim Hayes - Acadia Parish

Mark Boyer - St. Martin Parish - Alternate

INFORMATION:

1. Special School Board meeting will be held on Tuesday August 6, 2019 at 3:00 p.m. This meeting will be for the day that the bids for the sale of the School District # 2 (Jennings) bonds will be opened.
2. Condolences are extended to the family of Brenda Lopez, Cafeteria Tech, who retired in 1986 with 20 years of service.

PERSONNEL CHANGES

A. Personnel appointments as determined by the Superintendent:

1. Name **STACY SIMIEN**, LAHS Assistant Principal, effective 07/24/19, re: Brant Smith promotion.
2. Name **ERICA ARABIE**, JWES Assistant Principal, effective 07/24/19, re: Don Broussard lateral transfer to JHS.
3. Name **STACIE ELLIOT**, Special Services Secretary, effective ASAP, re: Barbara Latiola promotion to Accounts Payable.
4. Name **LINDA YOUNG**, JES Sweeper, effective 07/01/19, re: Employee Workers comp leave.

B. Personnel changes:

APPOINTMENTS

1. Haley Neal, HHS Cafeteria Tech, effective 8/8/19, re: Gloria Trahan retirement.
2. Jennifer Nguyen, JES Teacher, effective 8/7/19, re: Cheri Quibodeaux resignation.
3. Haylee Guidry, JES Teacher, effective 8/7/19, re: Darren Ortego grade/subject transfer.
4. Dara Esters, JHS Cafeteria Tech, 08/08/19, re: Jacqueline Michelle Hyde Resignation.
5. Lisa Juneau, JES Instructional Coach, effective 08/07/19, re: ½ time Rebecca Cormier transfer/1/2 new position.
6. April Dronet, LHS Counselor, effective 07/24/19, re: Robyn Natali transfer to FES.
7. Bevyn Taylor, LHS Teacher, effective 08/07/19, re: Savannah Carter grade/subject transfer.
8. Eric Cooley, WAR Special Education Teacher/Coach, effective 08/07/19, re: Erin Angelo transfer to Pupil Appraisal.

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9. Elizabeth Stretcher, JWES Teacher, effective 08/07/19, re: Caroline LeJeune grade/subject transfer.
10. Debra Miller, JWES Itinerant Pre-School Teacher, effective 08/07/19, re: Anne Arceneaux retirement.
11. Linda Young, JES Sweeper, effective 07/01/19, re: Employee Workers comp leave.
12. Elizabeth Guidry, JES Teacher, effective 08/07/19, re: Alice Boutte' Retirement.
13. Hayley Augustine, EHS Teacher, effective 08/07/19, re: K. Fontenot Medical Sabbatical.
14. Elizabeth Bohannon, HHS Teacher, effective 08/07/19, re: Bethany Janise transfer to JWES.
15. April Moore, HHS FACS Teacher, effective 08/07/19, RTW - Critical shortage area.
16. Hannah Hetzel, HHS Teacher, effective 08/07/19, re: Stacey Devall resignation.
17. Leah Fontenot, WES Teacher, effective 08/07/19, re: Sophie Thibodeaux transfer to WES Pre-K. Teacher.
18. Mary Gatte, LAHS Paraprofessional, effective 08/07/19, re: Sharon LaPoint retirement.
19. Rachael Brignac, HHS Speech Therapist, effective 08/07/19, re: Kelly Robertson resignation.
20. Stacey Simien, LAHS Assistant Principal, effective 07/24/19, re: Brant Smith promotion.

TRANSFERS

1. Rebecca Cormier, JES ½ time Lead RTI Coach to JWES full time RTI Coach, effective 08/07/19.
2. Brant Smith, LAHS Assistant Principal to WHS Principal, effective 07/24/19.
3. Erin Angelo, PAS Ed. Diagnostician sub to PAS Ed. Diagnostician Full time, effective 08/07/19.
4. Selena Gomes, JHS Assistant Principal to JHS Principal, effective 07/24/19, re: Wilbert Gilbeaux promotion.
5. Don Broussard, JWE Assistant Principal to JHS Assistant Principal, effective 07/24/19, re: Selena Gomes promotion.
6. Melvin Adams, JWE Parent Liaison Interventionist to WEIC Paraprofessional, effective 08/08/19, re: Harry Guidry retirement.
7. Robyn Natali, LHS High School Counselor to FES Elementary Counselor, effective 07/24/19, re: new Position.
8. Barbara Latiola, Special Services Secretary to Accounts Payable Bookkeeper, effective 06/17/19, re: Katie Kershaw transfer to Christin LeGros resignation.
9. Deanne Cinquemano, JWES Kindergarten Teacher to JWES Pre-K

Teacher, effective 06/18/19, re: Dana Simon retirement.

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10. Kim Harris JES Teacher to WEIC Alt School Teacher, effective 08/07/19, re:
Sharon Gilbeaux transfer.
11. Kaylin Newman, WES Pre-K Teacher to WES 2nd grade Teacher, effective 08/07/19, re: Thea Aguiard resignation.
12. Sophie Thibodeaux, WES Kindergarten Teacher to WES Pre-K Teacher, effective 08/07/19, re: Kaylin Newman transfer.

LEAVES

1. J. Molitar, JES Special Ed Teacher, 05/17/19 to 05/24/19.
2. V. Reed, JHS Special Ed Teacher, 03/06/19 and 05/07/19 to 05/13/19.
3. K. PreJean, HHS Teacher, 05/06/19 to 05/24/19.
4. J. Dugas, JWES Custodian, 07/08/19 to 08/05/19.
5. B. Boudreaux, EES Cafeteria Tech, effective 06/09/19 to 08/01/19.

SABBATICAL

1. K. Abshire, EHS Teacher, fall semester of 2019.

RESIGNATIONS

1. Brittany Boudreaux, EES Cafeteria Tech, 07/01/19.
2. Cheri Quibodeaux, JES Teacher, 05/25/19.
3. Crystal Benoit, JES Teacher, 07/01/19.
4. Lindsey Leger, HHS Teacher, 05/26/19.
5. Madeline Aguiard, FES Teacher, 07/08/19.
6. Kelly Robertson, HHS, Speech Language Pathologist, 07/11/19.

RETIREMENTS

1. Sharon B. LaPoint, LAHS Paraprofessional, effective 08/07/19, with 26 years of service.
2. Sabrina Lee, WEIC/Pupil Appraisal Social Worker, effective 07/01/19, with 26 years of service.
3. Michael Gary, HHS Custodian, effective 09/01/19, with 29 years of service.
4. Janet Zeno, JWES Cafeteria Tech, effective 07/01/19, with 11.8 years of Service.

SUPERINTENDENT'S COMMENTS NOT REQUIRING BOARD ACTION

Superintendent Credeur recognized and thanked the community for the support given to schools through generous donations.

EXECUTIVE SESSION

Motion by Mr. Bordelon, seconded by Mr. Doise and unanimously carried to enter into executive session to discuss potential litigation. Mr. Credeur asked the following to remain. All Board Members, John Hall, Michael Cassidy and Debbie Abshire.

Mr. Donald Dees called for a five minute break before Executive Session.

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Motion by Mr. Bordelon, seconded by Mr. Bouley and unanimously carried to exit out of executive session.

There being no other business to come before the Board, it was moved by Mrs. Perry, seconded by Mr. Segura and unanimously carried, to adjourn.

/s/ Phillip Arceneaux, President

ATTEST:

/s/Kirk Credeur, Secretary/Superintendent

Note: Items purchased by quotes or bids may be reviewed at the School Board office during normal business hours. All policies can be reviewed at any facility under the jurisdiction of the Jefferson Davis Parish School Board.