

JPII Parent Association Exec Board Meeting Minutes 18 November 2024

Members in attendance: Angela Lowe, Katherine Luders, Sharon Patterson, Vickie Marks, Diane Olszewski, Kari Creehan, and Dr. Jeremiah Russell

Angela Lowe called the meeting to order and opened with a prayer. Minutes from the October 14th meeting were presented for approval. The date of Oktoberfest needed to be corrected from 25 October to 19 October. No other changes needed. Motion made and seconded to approve minutes with Oktoberfest date correction. Motion passed.

Treasurer's Report – Angela Lowe to give report because Wendy Evans unable to attend. Budget expense numbers for homecoming expenses to be amended - \$357 recorded as expenses, but football and booster club picking up \$238 of that cost. Dr. Russell recommends adding a note to reflect that on the homecoming budget/expense line. Leftover shakers to be used by basketball. The 7th Grade Showcase came in under budget.

Kari Creehan expressed concern that \$250 budget for Catholic Schools Week luncheon may not be high enough. Discussion ensued about getting food/dessert donations from hospitality committee to keep our costs down. Christmas Luncheon budget is sufficient for catering from Bubby's Diner again this year.

President's Report – Angela Lowe reported five more signups since October 14th. Currently 135 families have joined for 2024-25. Lack of participation is still a concern.

Angela reported 65 responses to survey about PA fee assessment. Angela can provide a breakdown of survey results, if necessary, but overall –

Approximately 84% of respondents were “somewhat to very” familiar with what PA does. Approx. 54% of respondents said they were active in some way, and 10.8% of resp. said not a member and not involved.

As to automatic yearly assessment for PA fees, 50.8% support auto fees, 27.7% support auto fees with opt-out option, and 21.5% said voluntary fees. Result – approx. 79% of families responding to survey prefer some sort of automatic fee assessment.

Board members present agreed that scholarship families would not be automatically assessed.

Other survey results included responses on why families not more involved in PA, improving membership confirmation, what type of PA events are held, etc. Suggestions from board members to make our membership more visible included listing our member families online, posting more of our activity photos on FB and IG, ensuring that parents know that class liaison emails are a PA function, and submitting our activities weekly to Vince for the JPII newsletter.

JPIL Admin Report – Dr. Russell discussed the school uniform changes to be implemented next school year due to the closing of Dennis Uniforms. The plan is to grandfather existing uniform styles for three more years while transitioning to the new style and vendor. Dr. Russell will let parents know if he gets any response from Dennis Uniforms regarding refunds on unfulfilled orders.

PA Committee Reports – Kari Creehan reported on the hospitality activities, including the upcoming faculty Christmas luncheon for 55 people. Bubby's Diner to cater most of the food again this year. They will charge the same as they did last year - \$417.95. Kari and Marie to send out a sign-up genius for sides, desserts, other items, etc., soon after Thanksgiving break. Admin preferred long tables rather than round to be set up in the library.

Oktoberfest Report – Vickie Marks reported 189 tickets sold and 161 people attended. Event net profit (as of 18 November) was approximately \$37,620. Gross profit as of 18 November was approx. \$50,920.) Approx. \$29K in sponsorship. Approx \$13K in expenses. Vickie can provide exact numbers and data upon request and in her final reports. Vickie recommends we go back to the initial Oktoberfest model where we get all the food catered (rather than relying on her parents and volunteers) by an outside source.

Vickie will not hold an overall after-action meeting for the entire committee and volunteers, but with a selection of key PA board members and JPIL admin. She will also send out a survey to attendees, etc.

Angela to coordinate with Vickie and JPIL admin to schedule check presentation. Angela to work with Wendy and Gay to ascertain exact donation amount to school (keeping in mind that PA yearly budget expenses need to be covered or some events must be cut).

Upcoming Events – PA General Meeting after the Christmas Concert on 15 December. PA Board Meeting on 16 December at 2pm. Christmas Faculty Luncheon on 18 December.

Meeting adjourned.

