

**AGENDA**  
**REGULAR MEETING**  
**LIBERTY CENTER BOARD OF EDUCATION**  
**Monday, June 25, 2018**  
**7:00 P.M.**  
**Elementary Media Center**

**1. CALL TO ORDER/ROLL CALL**

Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_

**2. APPROVE MINUTES**

\_\_\_\_\_made the motion to accept the minutes of the regular meeting held on May 21, 2018 of the Liberty Center Board of Education. \_\_\_\_\_ seconded the motion.  
**(Exhibit A)**

Roll call: Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mrs. Zacharias\_\_\_  
Mr. Weaver\_\_\_

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting.

**3. RECOGNITION OF VISITORS/ PUBLIC PARTICIPATION**

**0169.1 Public Participation at Board Meetings**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principles:

Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than seven (7) days prior to the meeting and include:

- a. name and address of the participant;
- b. group affiliation, if and when appropriate;
- c. topic to be addressed.

Such requests shall be subject to the approval of the Superintendent and the Board President

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.

- D. Participants must be recognized by the presiding officer and may be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- E. Each statement made by a participant shall be limited to three (3) minutes duration, unless extended by the presiding officer.
- F. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
  - 1. No obstructions are created between the Board and the audience.
  - 2. No interviews are conducted in the meeting room while the Board is in session.
  - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session and not disrupt the meeting.
- I. The presiding officer may:
  - 1. prohibit public comments that are frivolous, repetitive, and/or harassing;
  - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, off-topic, antagonistic, obscene, or irrelevant;
  - 3. request any individual to leave the meeting when that person does not observe reasonable decorum;
  - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  - 6. waive these rules.
  - 7. with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board.

R.C. 3313.20

**4. CFO/TREASURER'S REPORT/RECOMMENDATIONS**  
**Treasurer's Report-Mrs. Jenell Buenger**

Consent Items

- a. Approve the financial reports, including the following: **(Exhibit B)**
  - Monthly Bank Reconciliation
  - FIN SUM
  - Check Register
  - Investment Report
  - Budget to Actual
- b. Accept the following donations:
  - \$34.51 from Sam McMaster from his Eagle Scout Project

- c. Approve the following Cafeteria prices for the 2018-19 school year. Any changes from the 2017-18 school are noted:
- |                                |                       |
|--------------------------------|-----------------------|
| Lunch-Grades K-8               | \$2.90 (increase .10) |
| Lunch-Grades 9-12              | \$3.00 (increase .05) |
| Lunch-Pk-12 reduced price      | \$ .40 (no change)    |
| Milk-all grades                | \$ .50 (no change)    |
| Lunch-Adult                    | \$3.50 (no change)    |
| Breakfast-PK-12                | \$1.25 (no change)    |
| Breakfast- PK-12 reduced price | \$ .25 (no change)    |
| Breakfast-Adult                | \$1.50 (no change)    |
- d. Renew the property, fleet and liability insurance policies with SORSA (Schools of Ohio Risk Sharing Authority), Frost Insurance Agency, at a total annual premium of \$74,143. The policy will be in effect from July 1, 2018 through June 30, 2019. **(Exhibit C)**
- e. Approve the FY19 temporary appropriations in the amount of \$18,359,557.55. This includes the general fund, lunchroom fund and athletic fund, at 75% of the FY18 appropriations, as well as all of the district's other accounts at 100%. **(Exhibit D)**
- f. Approve the 2018-19 ticket prices for athletic events, which are unchanged from the 2017-18 school year, as presented. **(Exhibit E)**
- g. Approve the Jr./Sr. High School Fee list for the 2018-19 school year as presented. **(Exhibit F)**
- h. Approve the 2018-19 School Fees for grades Kindergarten, 1, 2, 3, 5, 6 students at \$50.00 per student, which are unchanged from last year. Approve Grade 4 student fees at \$55.00, which will enable students to keep their recorder used in music class.
- i. Approve the following student activity budgets for the 2018-19 school year: **(Exhibit G)**
- High School Principal's Fund
  - After Prom
  - Art Club
  - High School Quiz Team
  - Middle School Writer's Club
  - Future Business Leaders of America
  - Liberty Center FFA
  - High School Student Council
  - Liberty Center Middle School Student Council
  - SADD/Stand for the Silent
  - Liberty Center Elementary Student Council
  - Class of 2021
  - Freshman Class
  - Class of 2019
  - Drama
  - Liberty Center Band
  - Vocal Music
  - Boys Basketball Fund
  - Football Camp Fund
  - Football Moms' Group
  - Liberty Center Cross Country

Track and Field Camp Fund  
Baseball Moms' Group  
Girls Basketball  
Camp Fund-Volleyball  
Bowling Team  
High School Cheerleaders  
Jr. High Cheer  
Tigeron Yearbook  
Tiger Tales  
Boys Soccer  
Girls Soccer

- j. Approve the 2018-19 pre-school transportation rates, for typical preschoolers only, at \$80.00 per month (unchanged from last year).
- k. Approve the transfer from the General Fund to the Lunchroom Fund in the amount of \$40,000.00.
- l. Approve participation in the Secondary Transition Student w/Disabilities Grant for the 2017-18 school year.

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mrs. Zacharias\_\_\_ Mr. Benson\_\_\_  
Mr. Weaver\_\_\_

## 5. PRINCIPALS' REPORTS

## 6. ATHLETIC DIRECTOR'S REPORT

## 7. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

### Superintendent's Report - Dr. Tod Hug

#### Facilities Report- Mr. Neal Carter and Mr. Todd Spangler

#### Consent Items

- a. Ratify the approval of Coach Tim Davis and the Girls Basketball Team to attend an overnight Basketball camp at The University of St. Francis, Ft. Wayne, Indiana, from June 20, 2018-June 22, 2018. **(Exhibit H)**
- b. Approve the Educational Agreement with the Northwest Ohio Juvenile Detention, Training and Rehabilitation Center, Stryker, Ohio. Beginning July 1, 2018 through June 30, 2019, at the cost of \$40.00 per student, per week day, for our students assigned to the Northwest Ohio Juvenile Detention, Training and Rehabilitation Center (NWOJDT & RC). **(Exhibit I)**
- c. Approve the Memorandum of Understanding for the Hosting of Teacher Education Candidates with Defiance College beginning July 1, 2018-June 30, 2019. **(Exhibit J)**

- d. Approve 6<sup>th</sup> grade students (Class of 2025) and teachers to attend Camp Willson from May 20-22, 2019. **(Exhibit K)**
- e. Approve Coach Tim Atkinson and the Cross Country teams to attend the Team Camp of Champs in McCutchenville, Ohio, from July 29-August 2, 2018. **(Exhibit L)**
- f. Approve the Services Agreement between Henry County Hospital, Inc. and Holgate Local, Patrick Henry Local, and Liberty Center Local School Districts, beginning July 1, 2018 and continuing for one year, at a cost of \$60,132.75 to Liberty Center Local. **(Exhibit M)**
- g. Approve the following handbooks for the 2018-19 school year:  
 Elementary Student-Parent Handbook  
 Middle Student Student-Parent Handbook  
 High School Student-Parent Handbook
- h. Ratify the agreement with the Northwest Ohio Educational Service Center Governing Board (NwOESC) to provide extended school year speech or language impairment services to Liberty Center Schools for the time period of June 4, 2018-Aug. 24, 2018. These services will be for approximately one hour per week for 11 weeks, but may be for additional sessions as mutually agreed upon by the district representative and NwOESC. The cost will be approximately \$487.75 with an invoice sent upon completion of services. **(Exhibit N)**
- i. Amend the 2018-19 school calendar to reflect the following changes:
- Wednesday, August 29, 2018 - change from a Work day to a Professional Day for Elementary and High School Teachers only.
  - Friday, August 31, 2018-Change from a Professional Day to a Work Day for Elementary and High School Teachers only.
  - Monday, Feb. 18, 2019-Change from a student day to a Teacher Professional Day (non-student day).
- j. Approve a one-year contract with Napoleon Physical Therapy & Sports Medicine at the cost of \$11,500.00 beginning on July 30, 2018 through July 29, 2019. **(Exhibit O)**
- k. Approve the agreement with A Renewed Mind to provide behavioral health (mental health and substance abuse) treatment services to Liberty Center students on an as-needed basis for the 2018-19 school year. **(Exhibit P)**
- l. Seek approval for PR #102 as presented. **(Exhibit Q)**

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Spangler\_\_\_ Mrs. Zacharias\_\_\_ Mr. Benson\_\_\_ Mr. Carter\_\_\_  
 Mr. Weaver\_\_\_

## 8. SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS

### Consent Items

- a. Regretfully accept the retirement resignation of Kathy Curlis, bus driver, effective July 1, 2018.
- b. Approve paying Stacy Bowers \$500.00 for teaching the 2018 NwOESC Summer Honors Academy at Defiance Elementary the week of June 11-15, 2018. Payment will be received from the NwOESC.
- c. Ratify the employment of Samuel McMaster and Seth Grine as part-time (2018) summer employees in the Technology department, at the hourly rate of \$8.30 per hour with no benefits, beginning approximately June 4, 2018 through approximately August 31, 2018, pending completion of all necessary paperwork.
- d. Offer the following teachers employment for the Elementary Jump Start Program, pending enrollment of adequate students, from July 31-August 11, 2017 at the rate of \$27.50 per hour, for four hours per day:
  - Kaylene Atkinson
  - Jan Dishop
  - Ashley Westbury
  - Stephanie Echler
- e. Grant the following certified individuals extended day contracts for the 2018-19 school year as listed:
  - Nick Riley-20 days
  - Pam Righi-9 days
  - Ashley Brauckshieck-19 days
  - Shelley Aheleman-19 days
  - Brandon Readshaw-35 days
- f. Approve Ashley Westbury, Intervention Specialist, to tutor a student during the summer of 2018 for a maximum of two hours per week at the LCCTA's tutor rate of \$25.00 per hour. Tutoring will begin the week of June 4 and end the week of August 24, with the week of July 4<sup>th</sup> off.
- g. Approve the athletic ticket takers pay per the schedule presented, as well as approve the Athletic Director to hire event help as needed. **(Exhibit R)**
- h. Ratify the following stipends to Liberty Center classroom teachers who acted as mentor teachers to Bowling Green State University (B.G.S.U.) students during spring of 2018. This money was received from B.G.S.U.

Jodi Biederstedt	\$148.75
Karen Rettig	\$148.75
Joanne Junge	\$ 74.37
Jerry Oberhaus	\$ 74.37
- i. Approve Renee Ellis, Classroom Teacher, to tutor an incoming 5<sup>th</sup> grade student for one hour per day beginning August 20, 2018 and continuing for two weeks prior to the start of school. She will be paid at the LCCTA Negotiated Agreement's tutor rate of \$25.00/hr.
- j. Approve Brooke Keefer and Carey Pogan, Classroom Teachers, to provide one-on-one instructional support for an incoming first grade student for a total of three hours per day beginning August 13 and continuing each weekday until Friday, August 24. They will be paid at the LCCTA Negotiated

Agreement's tutor rate of \$25.00/hr.

- k. Offer current Director of Special Education, Kim Kamelesky, a five-year contract commencing August 1, 2019 and ending on July 31, 2024.
- l. Approve Amber Flory, Educational Aide, to assist classroom teachers with instructional support for a student. She will be compensated at her hourly rate of pay, per submitted timesheet, up to 3 hours per day beginning August 13 and continuing each weekday until Friday, August 24.
- m. Whereas the Board of Education has offered and advertised the following supplemental positions per ORC. 3313.53, and received no interested or qualified licensed employees, move to employ the following non-certified persons on supplemental contracts as indicated below for the 2018-2019 school year with pay as stipulated in the collective bargaining agreement:

Chris Righi - Assistant Football Coach  
Nick Miller – Assistant Football Coach  
Paul Amstutz – Assistant Football Coach  
Dan Clendenin - Freshman Football Coach  
Josh Drain – Freshman Football Coach  
Matt Furko –Jr. High Football Coach  
James Whitmire –Jr. High Football Coach  
Brandi Lingruen-Head Volleyball Coach  
Tina Hammontree - JV Volleyball Coach  
Shawna Rauch – Cross Country Assistant Coach  
Greg Badenhop-Head Boys Basketball Coach  
Kyle Bostater-Assistant Boys Basketball Coach  
Nick Pieracini-Jr. High Boys Basketball Coach (7<sup>th</sup> Grade)  
Kyle Pieracini-Jr. High Boys Basketball Coach (8<sup>th</sup> Grade)  
Tim Davis-Head Girls Basketball Coach  
Kaitlyn Cordes-Assistant Girls Basketball Coach  
Mike Bailey-Freshman Girls Basketball Coach  
Scott Army-Jr. High Girls Basketball Coach  
Troy Westhoven – Head Wrestling Coach  
Chris Box - Assistant Wrestling Coach  
Tyler Short –Assistant Wrestling Coach (50%)  
Joe Prchlik – Assistant Wrestling Coach (50%)  
Clayton Hill - Jr. High Wrestling Coach  
Brett Rohda – Jr. High Wrestling Coach  
Shelley Davis – Varsity Cheerleader Advisor - (Football)  
Sydney Davis -Varsity Cheerleader Advisor - (Basketball)  
Sue Irving – Freshman Cheerleading Advisor  
Brianna Tammarine-Jr. High Cheerleader Advisor- 50% (Basketball)  
Rick Shadday – Girls Bowling Head Coach  
Bruce Engler – Boys Bowling Head Coach  
Bill Strauss – Boys Head Soccer Coach  
Jeremy Killam – Boys Soccer Assistant Coach  
Dave Busick – Girls Soccer Head Coach  
Chad Ball – Girls Soccer Assistant Coach (50%)  
Colleen Roth – Girls Soccer Assistant Coach (50%)

Linnea Mack – Varsity Wrestlerette Advisor

- n. Offer the following certified individuals each a one year supplemental contract for the 2018-19 school year for the position indicated. His/her salary will be per the LCCTA Negotiated Agreement.

Kyle Kanuckel – Assistant Boys Basketball Coach

Brian Miller – Jr. High Football Coach

Tim Atkinson – Cross Country Head Coach

Hillary McBride-Jr. High Volleyball Coach

- o. Accept the resignation of Mrs. Danett Setmire, classroom art teacher, effective at the end of her contract.

- p. Approve the following volunteers to the sport indicated for the 2018-19 school year, contingent upon the completion of all necessary paperwork:

Sara Lawniczak-Volleyball

Ken Barnes-Cross Country

Tom Gerberich-Cross Country

Sean Westhoven - Weight room

Justin Spieth-Weight room

Tyler Short-Weight room

Chris Box-Weight room

Troy Westhoven-Weight room

Brett Green-Golf

Scott Slee-Boys Basketball

Ryan Zeiter-Boys Basketball

Seth Atkinson-Boys Basketball

Darren Estelle-Boys Basketball

Justin Frye-Boys Basketball

Kurt Rohrs-Girls Basketball

Bob Jones-Girls Basketball

Steve Giesige-Girls Basketball

Greg Westhoven-Wrestling

Sean Westhoven-Wrestling

Brian Dotson-Wrestling

Jarred Gillen-Wrestling

Jimmy Spieth-Wrestling

Kyle Kern-Wrestling

Rob Long-Wrestling

Sean Slee-Wrestling

Collin Vollmar-Wrestling

Don Johnson-Wrestling

Todd Box-Wrestling

Angie Sonnenberg-Cheerleading

Scott Lange-Bowling

Rod Metzger-Bowling

Rachel Amstutz-Gymnastics

Erica Wolfe-Gymnastics

Bethany Wolfe-Gymnastics

Rob Reimund-Boys Soccer

Andy Storer-Boys Soccer



Dave Barrett-Boys Soccer  
Rick Roell-Girls Soccer  
Ali Busick-Girls Soccer

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mrs. Zacharias\_\_\_ Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_  
Mr. Weaver\_\_\_

- q. Approve the following volunteers to the sport indicated for the 2018-19 school year, contingent upon completion of all necessary paperwork:

Todd Spangler-Football

Liz Spangler-Cheerleading

Move to approve the above consent item:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mrs. Zacharias\_\_\_  
Mr. Weaver\_\_\_

- r. Approve the following volunteer to the sport indicated for the 2018-19 school year, contingent upon completion of all necessary paperwork:

Tom Mohler-Girls Basketball

Move to approve the above consent item:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mrs. Zacharias\_\_\_ Mr. Benson\_\_\_  
Mr. Weaver\_\_\_

- s. Offer Chris Zacharias, a certified individual, one year supplemental contracts for the positions indicated below for the 2018-19 school year. His salaries will be per the LCCTA Negotiated Agreement.

Head Golf Coach

Assistant Girls Basketball Coach

Move to approve the above consent item:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Spangler\_\_\_ Mrs. Zacharias\_\_\_ Mr. Benson\_\_\_ Mr. Carter\_\_\_  
Mr. Weaver\_\_\_

- t. Offer Stephanie Sharpe, a non-certified individual, a one year supplemental contract as the Freshman Volleyball Coach for the 2018-19 school year. Her salary will be per the LCCTA Negotiated agreement.

Move to approve the above consent item:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mrs. Zacharias\_\_\_ Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_  
Mr. Weaver\_\_\_\_\_

**9. Approve Substitute Lists**

Approve the NWOESC substitute teacher and paraprofessional substitute list attached, as well as all of the upcoming lists for the 2018-19 school year, as the lists to obtain substitute teachers and paraprofessionals from for the Liberty Center Local School District. **(Exhibit R)**

**10. OLD BUSINESS**

**11. NEW BUSINESS**

**12. BOARD MEMBERS' COMMITTEE REPORTS**

**13. EXECUTIVE SESSION**

The motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Board enter Executive Session at \_\_\_\_\_ p.m. for the purpose of \_\_\_\_\_.

Roll call: Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mrs. Zacharias\_\_\_  
Mr. Weaver\_\_\_\_\_

The board returned from Executive Session at \_\_\_\_\_ p.m.

**13. ADJOURNMENT**

\_\_\_\_\_ made the motion and \_\_\_\_\_ seconded the motion to adjourn the June 25, 2018 regular meeting of the Liberty Center Local Board of Education at \_\_\_\_\_ p.m.

Roll call: Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mrs. Zacharias\_\_\_ Mr. Benson\_\_\_  
Mr. Weaver\_\_\_\_\_