Albuquerque Talent Development Academy (ATDA)

Governing Council (GC) Meeting Minutes

08/15/23

GC Members: Jose Scott, President (**Present**)

Gloria Garza, Vice President (**Present**)

Kelly Wogenrich, Treasurer (**Present**)

Brian Jones, Member (**Not Present**)

Jan McClure, Member (**Present**)

Others Present: Lucinda Molina, Principal

Michael Davis, Assistant Principal/Technology

Corinne Teller, Business Manager

Call to Order and Pledge of Allegiance @ 5:31 PM: Jose Scott

**[Open Session]**

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| **Approval of Agenda** | |
| Motion to Approve  Gloria Garza | Motion Seconded  Kelly Wogenrich |
| Vote  Jose Scott – Approved Gloria Garza – Approved  Kelly Wogenrich – Approved Jan McClure – Approved | |

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| **Approval of 06/13/23 Minutes** | |
| Motion to Approve  Jan McClure | Motion Seconded  Gloria Garza |
| Vote  Jose Scott – Approved Gloria Garza – Approved  Kelly Wogenrich – Approved Jan McClure – Approved | |

**Public Input –** NONE

**Financial Information Items via Finance Committee Consent Agenda –** Presented by Corrine Teller and Finance Committee Member, Kelly Wogenrich: A motion was made to approve the recommendations of the Finance Committee without additional discussion.

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| **Approval of June Finance Items –** A motion was made to approve the recommendations of the ATDA Finance Committee. Included in the motion was approval of the June 2023 Finance Reports as well as BARs 25205-002-IB and 24190. | |
| Motion to Approve  Kelly Wogenrich | Motion Seconded  Jan McClure |
| Vote  Jose Scott – Approved Gloria Garza – Approved  Kelly Wogenrich – Approved Jan McClure – Approved | |

**[Personnel Items]** – NONE

**[Staff/Committee Briefings] Principal’s Report –** Presented by Lucinda Molina: The enrollment for the beginning of the year is around 120 persons. All instructional vacancies for the current school year have been successfully filled, with Mr. Jesse Traub replacing Mr. Irizarry in the Social Studies department, Mr. Ely Leon taking over mathematics, and Ms. Anne Massie in Ms. Ward’s former position as the math interventionist. Our new security guard has also started his duties. To bring the school in compliance with fire inspection, the internal fire panel has been repaired and upgraded, and Mr. Saylor has ordered a Knox Box for fire department access at the entry gate area. Staff trainings continue, with a loud noise training and room fortification training scheduled for September. Students will also be involved in the fortification training. ATDA staff is continuing to work with APS to improve situations with inconsistent bussing and lunch scheduling.

**[Staff/Committee Briefings] Lease Assistance Application and Related Party Questionnaire –** Presented by Corinne Teller: The FY24 Lease Assistance Application is due August 16, 2023. There is approximately $122,000 in expected revenue. Only the Governing Council president and school principal need to sign the application signature page, but all GC members must complete the Conflict of Interest Questionnaire for the application to be complete. The FY23 Related Party Questionnaire needs to be completed for the FY23 audit as a separate item from the Lease Assistance Application.

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| **FY24 Lease Assistance Application –** The ATDA GC completed the Conflict of Interest Questionnaire and approved the submission of the Lease Assistance Application pending signatures. | |
| Motion to Approve  Kelly Wogenrich | Motion Seconded  Jan McClure |
| Vote  Jose Scott – Approved Gloria Garza – Approved  Kelly Wogenrich – Approved Jan McClure – Approved | |

**Additional Final Action Items –** NONE

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| **Confirmation of Scheduling of Next ATDA Governing Council Meeting**   * The September 2023 GC Meeting has been scheduled for 09/19/23 @ 5:30 PM. | |
| Motion to Approve  Gloria Garza | Motion Seconded  Kelly Wogenrich |
| Vote  Jose Scott – Approved Gloria Garza – Approved  Kelly Wogenrich – Approved Jan McClure – Approved | |

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| **Motion to Adjourn @ 6:03 PM** | |
| Motion to Approve  Jan McClure | Motion Seconded  Gloria Garza |
| Vote  Jose Scott – Approved Gloria Garza – Approved  Kelly Wogenrich – Approved Jan McClure – Approved | |