

Williamsburg Independent School District-Gifted and Talented

Screening and Formal Identification 4-12 Procedures:

All Williamsburg Independent School District (WISD) students in the 4th grade will take the CogAT and Iowa test.

1. Parents will be notified that all 4th grade students will be taking a nationally norm-referenced achievement test and full-scale cognitive ability test.
2. Student scores will be reviewed by WISD Gifted and Talented (GT) Identification and Placement Committee. Notification will be sent to the parent/guardian of students who are identified for GT. This notification will include the area of identification and will require parent signature in order for the student to participate in the GT Program.

Students in grades 4-12 can be recommended for the GT Program at any time by peer, teacher, and/or parent. (Recommendation forms can be found on the district's website) This process ensures that the district provides equal access for all children in the school district.

1. Parents will be notified if a student needs to be tested individually. The parent/guardian of the student will be required to sign a permission form for the student to be tested.
 - Recommendation forms will be submitted to the GT Coordinator. GT recommendation forms for peer, teacher, and/or parent can be found on WISD's webpage. Recommendation forms need to be submitted by October 1st/ March 1st.
2. The GT Identification and Placement Committee will meet in November to review the collected evidence for students being considered for Primary Talent Pool(K-3) and Gifted Identification (4-12). Identifications will be finalized and families will be notified. GT Services for newly identified students will begin upon return from Winter break.
 - Recommendations that are submitted by March 1st will be reviewed by the GT Identification and Placement Committee during the April meeting. Identifications will be finalized and families will be notified. GT services for newly identified students will begin upon return of the next school year.
3. Each GT student in the school district will have a Gifted Student Service Plan (GSSP). This plan is an educational plan that matches a formally identified gifted student's interests, needs, and abilities to differentiated service options and serves as a communication vehicle between parents and school personnel. A parent/guardian will receive instructions on how to access their child's GSSP annually. The parent/guardian will also receive an interest survey to complete. The survey will include a place to request a meeting if the parent/guardian has concerns with the services provided. The GT Coordinator will then contact the parent/guardian to set up a meeting.

Annual Program Evaluation

Each year the district will conduct an evaluation of our GT Program. The program evaluation will include an evaluation of the following:

1. Overall student progress

At the end of each semester, the GT Coordinator will review student progress reports in order to ensure that all students are meeting expectations.

2. Student, parent, and faculty attitudes toward the program

April/May of each school year the GT Coordinator will send out a survey to all GT students, parents, and school faculty. The survey will be placed on the district website. Participants will be notified through the district's all call system to inform participants that the survey is available.

3. Community involvement

At the end of each school year, school Administrators and GT Coordinator will evaluate community involvement for the school year and will continue to build community partners to benefit the district's GT Program.

4. Cost effectiveness

GT Coordinator and Administration will meet with the financial officer in April/May to discuss how finances were spent, how they will be spent in the coming year, and to discuss if additional financial resources are needed to meet GT program needs.

5. Gifted Education in regular classroom setting

A committee of school administrators, teachers, and the GT Coordinator will meet in April/May to discuss, evaluate, and make suggestions for gifted education in the regular classroom. Those suggestions will be shared with the Local Board of Education.

6. Quality of instruction and program personnel credentials

WISD Director of Instruction will oversee the GT Coordinator/Teacher credentials and instruction. The evaluations will take place throughout the course of the school year and will encompass informal and formal evaluations. One formal evaluation must be completed each school year.

7. Future program directions and modifications

In April/May, the GT Coordinator, School Administrators, and GT Identification and Placement Committee will review information from the previous school year and use the information to formulate a plan for the upcoming school year.

The data collected by the GT Coordinator in April/May will be discussed and documented through agenda/meeting minutes. The information obtained will be used by the WISD school administrators in the District and School Improvement Plans.