



St. John Regional Catholic School's Sports Program is looking for volunteers for key roles

The success of our Sports program at St. John depends on our amazing parent volunteers. Available roles for our Sports Committee are listed below with a brief description of each. If you are interested in volunteering (and earning tuition credits), please reach out to Michael Walters at mwalters918@gmail.com no later than 08/22/2022.

Co-Athletic Directors:

- Oversees every aspect of the Wildcat Sports Program & Committee
- Organizes and runs meetings of the Sports Program and the Sports Program Board of Directors.
- Represents the Sports Program in meetings with the H.S.A. and the School Board
- Approves all Sports Program communications
- Works with the treasurer to approve budget
- Coordinates sponsorship of Sports Program activities

Secretary:

- Takes/produces/distributes meeting minutes
- Handles Sports Program communications
- Maintains Sports Program calendar and Sports Program records
- Keeps track of background checks/child abuse (VIRTUS) forms for all coaches
- Updates bylaws
- A member of the SJRCS Sports Program Board of Directors

Treasurer:

- Works with Athletic Director to develop budgets
- Manages income and expenses
- Coordinates receipts and disbursements
- Prepares monthly financial statements
- A member of the SJRCS Sports Program Board of Directors.

Individual Sports Commissioners

Sports Commissioners have the following responsibilities:

- Facilitates their particular sports program
- Coordinates practice/game schedules with Facilities Manager or location
- Organizes coaches
- Orders uniforms
- Obtains/disburses/collects equipment in coordination with the Equipment Manager
- Works with league representatives

Commissioner Roles Available:

- Soccer
- Basketball
- Lacrosse
- Golf
- Volleyball