

RANDOLPH COUNTY BOARD OF EDUCATION

Monday, October 16, 2017

Regular Monthly Meeting

Minutes

On Monday, October 16, 2017, at 6:30 p.m., the Randolph County Board of Education met for their regular monthly Board of Education meeting in the Central Services Board Room at the 2222-C S. Fayetteville Street Office in Asheboro. Board Members in attendance: Gary Cook (Chairman), Emily T. Coltrane (Vice-Chair), Brian Biggs, Fred Burgess, and Sharon Farlow. Superintendent Stephen Gainey, Leadership Team, and Elizabeth Troutman, Attorney, also were present at the meeting.

Open Session

Call to Order

Chairman Cook called the meeting to order at 6:30 p.m.

Moment of Silence

A moment of silence was observed.

Pledge of Allegiance

The Pledge of Allegiance was led by the Board of Education.

Comments by Superintendent

1. September 20 – Attended the Regional North Carolina School Boards Association meeting in Winston-Salem
2. September 21 – Attended an “Open House” event at Archdale Elementary
3. September 26 – Attended a “Curriculum Night” event at Farmer Elementary
4. September 28 – Attended “RCSS ESL Celebration” event at Randleman Elementary
5. September 29 – Attended the “Elected Officials Picnic” sponsored by the Asheboro/Randolph Chamber of Commerce
6. October 12 – Attended a “Literacy Night” event at Southmont Elementary

In the Superintendent’s final comments, he expressed his appreciation to several teachers and schools for the opportunity to visit and read to the students as a part of the “leadership Reads” program. Finally, the Superintendent expressed his thanks and appreciation to Farm Bureau for their efforts to cover the cost of a field trip for all 3rd grade students at Ramseur Elementary on October 25 to Millstone Orchards in Ramseur.

Approval of Minutes

Brian Biggs moved to approve the minutes for the meetings held on 8/16/17 and 9/18/17. The motion was seconded by Fred Burgess and the motion and the motion passed unanimously.

Recognitions

1. Krista Tuggle – Volleyball State Record for Assists

Krista was recognized for her state record for assists and received a “Pride in RCSS” certificate for her outstanding accomplishments on the volleyball court.

RANDOLPH COUNTY BOARD OF EDUCATION

Monday, October 16, 2017

Regular Monthly Meeting

Minutes

2. RCSS STAR Employees

Franklinville Elementary School - Debbie Sheron
Grays Chapel Elementary School - Stephanie Taylor
Level Cross Elementary School - Lynn Stewart
Liberty Elementary School - Andrea Isley
Northeastern Randolph Middle School - Casey Westmoreland
Providence Grove High School - Montgomery Hall
Ramseur Elementary School - Martyn Rush
Randleman Elementary School - Megan Misenheimer
Randleman High School - Faith Lowery
Randleman Middle School - Cynthia Shaner

3. STAR³ Students

Franklinville Elementary School - Layla Saunders - 1st Grade
Grays Chapel Elementary School - Rakee Garner - 5th Grade
Level Cross Elementary School - Austin Crabtree - 4th Grade
Liberty Elementary School - James Tabor - 3rd Grade
Northeastern Randolph Middle School - Bryant Ridley - 8th Grade
Providence Grove High School - Caroline Remsburg - 12th Grade
Ramseur Elementary School - Abbie Callicutt - 5th Grade
Randleman Elementary School - Aubrey Stewart - 4th Grade
Randleman High School - Chesney Strider - 11th Grade
Randleman Middle School - Odin Latimer - 8th Grade

4. Exceptional Children “Teacher of Excellence” Award

Gina Grant was recognized as the Exceptional Children “Teacher of Excellence” award recipient for the 2017-2018 school year.

5. Career and Technical Student Organizations – National Qualifiers

Randleman High School – Advisor: Mr. Mark Walker
1st place – Milk Quality and Products Team
Myra Hicks, Chesney Strider, Addie Brechbiel, and Ashton Brechbiel

6. Microsoft Office Specialist Credentials Expert Level and Perfect Scores

The following students were recognized for achieving perfect scores on their MOS or Adobe certifications and those earning MOS Expert certifications:

MOS Word – Expert Level

1. Abigail Hartman – Providence Grove High School, Teacher: Amy Ward
2. Evan Waisner – Southwestern Randolph High School, Teacher: Ethan Marsh

MOS Word – Perfect Score

1. Cody Strader – Wheatmore High School, Teacher: Jason Metters

RANDOLPH COUNTY BOARD OF EDUCATION

Monday, October 16, 2017

Regular Monthly Meeting

Minutes

MOS PowerPoint – Perfect Score

1. Christian Sebastian – Providence Grove High School, Teacher: Tony Joyce
2. Alyssa Mannino – Randleman High School, Teacher: Andrew Molina
3. Renee Freeman – Southwestern Randolph High School, Teacher: Ethan Marsh

Adobe Illustrator – Perfect Score

1. Andrew Nichols – Southwestern Randolph High School, Teacher: Liz Miller

Public Comments (G.S. 115C-51)

There were no public comments.

Adoption of Agenda

Emily T. Coltrane made a motion and the motion was seconded by Brian Biggs to adopt the meeting agenda for the 10/16/17 Board of Education meeting as presented. The motion passed unanimously.

Information Items

Curriculum and Instruction

1. Update on Uwharrie Ridge Six-Twelve

Catherine Berry, Assistant Superintendent, recognized Nancy Cross, Director of Career-Technical Education and Innovative School Design for her work behind the scenes. Ms. Cross presented an update and the progress at Uwharrie Ridge Six-Twelve. She shared the current enrollment is 395 including 62 9th grade students. Currently, an after school care program is available for students through the YMCA, Chromebook have been distributed, students are participating in on-line classes, seven (7) are participating in Fall sports, a lunch council has been formed, furniture will soon be arriving with additional outdoor seating as well as additional indoor seating in the cafeteria.

2. Update on Summer Enrichment Camp at Southeastern Randolph Middle School

Ms. Cross shared that eighty-seven rising sixth, seventh, and eighth grade students attended the four-day camp which had a morning focus on Career and Technical Education (CTE) pathways and an afternoon focus on Science, Technology, Engineering, and Mathematics (STEM) activities. Transportation and meals were provided. Charts were presented including student survey feedback as well as data of participants as well as a budget.

Finance and Budget

1. Quarterly budget update

Todd Lowe, Finance Officer, presented a budget update for the first quarter including the following:

- State Allotments
- Personnel Benefits
- Current Expense Budget
- RCSS Enrollment
- Charter School Enrollment
- Fund Balances

RANDOLPH COUNTY BOARD OF EDUCATION
Monday, October 16, 2017
Regular Monthly Meeting
Minutes

- Cash Balances
- Areas to watch

Operations

1. Quarterly student assignment update

Marty Trotter, Assistant Superintendent for Operations, presented the following first quarter student assignment update.

- Reassignments = 900
- Releases = 349
- Admissions = 293
- Net transfer = -56

2. Update on RCSS Nine-Year Facilities Upgrade/Repair Plan

Marty Trotter, Assistant Superintendent, presented an update on the RCSS Nine-Year Facilities Upgrade/Repair Plan. A recommendation was presented to flip years 5 and 6. Originally, Year 5 of the plan would take place in 2018-2019 and Year 6 of the plan would take place in 2019-2020. As a result of our recommendation, items in Year 6 will now take place in 2018-2019 and items in Year 5 will now take place in 2019-2020.

Consent Items

Brian Biggs made a motion and the motion was seconded by Emily T. Coltrane to approve the consent items as presented. The motion passed unanimously. The following are the consent items approved by the Board of Education.

Superintendent's Office/Board of Education

1. Approved recommendation to delete Board Policy 5005-Public Information Program (First Reading)
2. Approved recommendation to delete Board Policy 5007-Childcare Programs (First Reading)
3. Approved recommendation to delete Board Policy 5021/7301-Civility (First Reading)
4. Approved recommendation to revise Board Policy 5220-Collections and Solicitations (First Reading)
5. Approved recommendation to delete Board Policy 5225-Raffles (First Reading)
6. Approved recommendation to revise Board Policy 5240-Advertising in the Schools (First Reading)
7. Approved recommendation to revise Board Policy 5000-Schools and the Community (Second Reading)
8. Approved recommendation to revise Board Policy 5010-Parent Organizations (Second Reading)
9. Approved recommendation to revise Board Policy 5015-School Volunteers (Second Reading)
10. Approved recommendation to revise Board Policy 5020-Visitors to the Schools (Second Reading)
11. Approved recommendation to revise Board Policy 5022-Registered Sex Offenders (Second Reading)

RANDOLPH COUNTY BOARD OF EDUCATION

Monday, October 16, 2017

Regular Monthly Meeting

Minutes

12. Approved recommendation to revise Board Policy 5025-Prohibition of Alcoholic Beverages (Second Reading)
13. Approved recommendation to revise Board Policy 5026/7250-Smoking and Tobacco Products (Second Reading)
14. Approved recommendation to revise Board Policy 5028/6130/7267-Automated External Defibrillator (Second Reading)
15. Approved recommendation to revise Board Policy 5030-Community Use of Facilities (Second Reading)
16. Approved recommendation to revise Board Policy 5040-News Media Relations (Second Reading)
17. Approved recommendation to revise Board Policy 5050-Emergency Closings (Second Reading)
18. Approved recommendation to revise Board Policy 5230-Participation in Research Projects (Second Reading)

Finance and Budget

1. Approved budget amendment #1
2. Approved budget amendment #2

Human Resources

1. Approved revision of “Qualified Observers List” for the Randolph County School System

Superintendent’s Office/Board of Education

1. Selection of voting delegates from the Randolph County Board of Education at the 48th Annual North Carolina School Boards Association (NCSBA) Conference in November 2017
Superintendent Stephen Gainey shared that due to our school system’s total expenditures, the Randolph County Board of Education qualifies to have four voting delegates and one alternate during the NCSBA Annual Conference in November 2017. After discussion, the chairman called for a motion to approve board members Brian Biggs, Gary Cook, Emily Coltrane, and Fred Burgess to serve as delegates and Sharon Farlow to serve as the alternate. Brian Biggs moved to approve the motion and the motion was seconded by Sharon Farlow. The motion passed unanimously.
2. New Numbering System for the State Board of Education (SBE) Policy Manual
Dr. Gainey shared that the State Board of Education (SBE) changed its numbering system for the State Board of Education (SBE) policy manual during the 2016-2017 school year. The North Carolina School Boards Association (NCSBA) notified our school system of approximately 50 school board policies in our school board policy manual in need of revisions in the reference section reflecting the new numbering system. After review, the Superintendent requested the Board’s approval to authorize the Superintendent to make these necessary technical changes as needed to the reference section of school board policies for our school system. Fred Burgess moved to approve the Superintendent’s request, Brian Biggs seconded the motion and the motion passed unanimously.
3. Use of the gift from Ella B. Lowe to the Randolph County School System
The Board had discussion regarding the use of the gift from Ella B. Lowe to the school system. There will be focus on middle school media centers with the exception of ATMS and Braxton

RANDOLPH COUNTY BOARD OF EDUCATION

Monday, October 16, 2017

Regular Monthly Meeting

Minutes

Craven due to Braxton Craven School's media center was completed by the school system in 2016 and Archdale-Trinity Middle School's media center in the Summer of 2013. With the Lowe's being from the Liberty community, Liberty Elementary media center will receive new carpet, bookshelves, and furniture. The remaining four middle schools (Randleman Middle, Southeastern Randolph Middle, Southwestern Randolph Middle, and Uwharrie Ridge Six-Twelve will receive new furniture). Also any furniture not included in the school's Summer 2017 project for Northeastern Randolph Middle will be purchased. During the discussion, the Board members mention a plaque being placed in the individual school locations mentioning the donation. At the conclusion of the discussion, Brian Biggs made a motion and the motion was seconded by Sharon P. Farlow to approve the use of the gift as presented and discussed. Motion passed unanimously.

Curriculum and Instruction

1. Preliminary Plans for Improvement/School Improvement Plans for schools designated as low-Performing

Ms. Berry, Assistant Superintendent, shared that the school system was notified by the North Carolina Department of Public Instruction that three schools, Braxton Craven School, Southeastern Randolph Middle School, and Uwharrie Ridge Six-Twelve were designated as low-performing schools. A letter of notification regarding the statutory requirements was sent to all parents in English and Spanish. Ms. Berry shared that each plan would be posted on the school system website for public comment for 30 days. At the November 2017 Board meeting, the plans will be brought to the Board for final approval prior to submission to the State Board of Education.

Operations

1. Eastern Randolph High School metals classroom bid acceptance

Marty Trotter, Assistant Superintendent, presented a request approval from the Board to award the Contract for the Eastern Randolph Metals Program addition to S & S Building and Development, LLC as the lowest responsive, responsible bidder in accordance with the Architect's recommendation. S & S Building and Development is based out of Greensboro, North Carolina, and submitted the low bid of \$299,500. Mr. Trotter shared that the work will soon begin on this project and will be completed by the end of July. The school will utilize the current space to temporarily set up essential equipment for the program. This will allow students to use machines second semester of the 2017-2018 school year. Work will be on-going throughout the 2017-2018 school year and completed early summer. Emily T. Coltrane made a motion and the motion was seconded by Brian Biggs to award the contract for the Eastern Randolph High School Metals Program addition to S & S Building and Development LLC. Motion passed unanimously.

Closed Session

Emily T. Coltrane made a motion to preserve the attorney-client privilege by discussing confidential personnel matters protected by state law; and to discuss student safety plans specifically provided in state statute as provided in North Carolina General Statute §143.318.11. Brian Biggs seconded the motion. The motion carried: 7-0.

Return to Open Session

The Board returned to open session at 9:40 p.m.

RANDOLPH COUNTY BOARD OF EDUCATION
Monday, October 16, 2017
Regular Monthly Meeting
Minutes

Operations

1. Action items

Emily T. Coltrane made a motion and the motion was seconded by Brian Biggs to approve the Preliminary Plans for Improvement/School Improvement Plans for schools designated as low-performing schools. Motion passed unanimously.

Human Resources

1. Action items

Certified Personnel Report

Brian Biggs made a motion and the motion was seconded by Emily T. Coltrane to approve the following certified personnel employment actions. The motion passed unanimously.

Name	Position	Work Location	Date Effective
<u>Employment</u>			
Kelly Robbins	Grade 2 Teacher	New Market	10/09/2017
James Miley	Math Teacher	SERMS	9/25/2017

Temporary Employment

Tiffany Dohner	40% Speech Pathologist	Central Services	09/06/17 - 06/13/18
Brenda Borjon	Remediation Translator	Level Cross	09/01/17 - 06/08/18
Joy Haithcock	50% Interventionist	Liberty	10/09/17 - 06/08/18
Judy Freeman	50% School Counselor	SWRHS	10/17/17 - 06/13/18
Victoria Reese	50% Music Teacher	Uwharrie Ridge Six- Twelve	10/05/17 - 06/13/18

Information Items

Name	Position	Work Location	Date Effective
<u>Transfers</u>			
Davis Inman	Math to PE Teacher	SERMS	09/28/2017
Brandon Coggins	Social Studies to Health/P.E.	THS	08/17/2017
Philip Yarbrough	Social Studies to Health/P.E.	WHS	08/17/2017
Lauren Osborne	CDC	Uwharrie Ridge Six- Twelve to ERHS	10/17/2017

RANDOLPH COUNTY BOARD OF EDUCATION
Monday, October 16, 2017
Regular Monthly Meeting
Minutes

Resignation

Nicholl Hicks	Grade 5 Teacher	Liberty	10/31/2017
Lindsay Hylton	English Teacher	RHS	10/13/2017
Taryn Brown	School Counselor	SWRHS	10/16/2017
Kerry Sparks	EC Resource Teacher	Trindale	10/31/2017

Retirement

Rebecca Hawley	English Teacher	THS	11/01/2017
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Classified Personnel Report

Board Member Fred Burgess recused himself. Brian Biggs made a motion and the motion was seconded by Emily T. Coltrane to approve the following classified personnel employment actions as presented. The motion passed unanimously.

Name Employment	Position	Work Location	Date Effective
Russell Gray	Custodian	Archdale	09/25/17
Kathleen Wyatt	Custodian/Bus Driver	ATMS	09/25/17
Tammy Cox	Bus Driver	Coleridge	08/28/17
Johnathan Hernandez	Custodian	Franklinville	10/03/17
Pamela Hopkins	School Nutrition Assistant	Grays Chapel	10/09/17
Christopher Benskey	Custodian	John Lawrence	10/02/17
Deborah Shope	School Nutrition Assistant	Level Cross	09/25/17
E.L. Lambert	Bus Driver	Randleman Elementary	08/28/17
Matthew Myrick	Mechanic I	Transportation	09/25/17
Frankie Sue Parrish	Bus Driver	Trinity Elementary	09/06/17

Temporary Employment

Shyanne Hood	Pre K Teacher Assistant	Southmont	09/18/17-TBD
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Substitute Teachers

Name	Grades	Schools	Pay Level
Anthony Zabielski	K-12	All Schools	STET
Stewart Coley	K-12	AT area	Non Certified
Brooke Hebert	6-12	AT area	Non Certified
Cynthia Neal	K-12	AT area	Certified
Summer Stotler	K-5	AT area	Certified
Deanna Beitzel	K-12	AT/Randleman area	Non Certified

RANDOLPH COUNTY BOARD OF EDUCATION
Monday, October 16, 2017
Regular Monthly Meeting
Minutes

Janice Willard	K-12	Eastern area	Non Certified
Andrea Walker	K-5	Eastern/Randleman area	Non Certified
Jessica Wilkie	K-12	Eastern/Southwestern area	Non Certified
Darcy Abbott	K-5	Franklinville	Non Certified
Dare Horrell	K-5	Franklinville	Certified
Terry Lucas	K-5	Franklinville	Certified
Amy Parris	K-5	Franklinville	Certified
Chelsea Foust	K-5	Hopewell/Trindale	Non Certified
Eva Curtis	K-5	Ramseur	Non Certified
Tommy McDonald	K-12	Randleman area	Non Certified
Carrie Driver	K-12	Southwestern area	Non Certified
Amber Haltom	K-12	Southwestern area	Non Certified
Emily Tyndall	K-12	Southwestern area	Certified
Allison Godwin	K-12	Southwestern/Randleman area	Non Certified
Lea Sheppard	K-8	Southwestern/Randleman area	Non Certified
Debra Wood	K-5/ 9-12	Southwestern/Randleman area	Certified
Debbie Sexton	9-12	Trinity High	Certified

Information Items

Transfer

Brittany Kennedy	School Nutrition to School Nutrition/BD	ATMS	09/18/17
Tammy Gurley	Custodian/BD to Bus Driver only	Braxton to THS	09/28/17
Cristie Hammer	Secretary/Treasurer to Payroll Specialist	Coleridge to Central Services	10/02/17
John Hamelin	Bus Driver to School Nutrition/BD	Hopewell to THS	10/16/17
Tiffany Payne	Custodian to Custodian/BD	New Market	09/01/17
Monica Stover	Custodian to Custodian/BD (temporary)	PGHS	09/05/17-TBD
Bruce Hartman	Bus Driver to School Nutrition/BD	RHS	10/01/17
Wayne Tyson	Custodian to Custodian/BD	Seagrove	09/01/17
Kristie McNulty	Custodian to Custodian/BD	SERMS	09/01/17
Melissa Foland	Teacher Assistant to Secretary/Treasurer	Southmont to Coleridge	10/17/17

RANDOLPH COUNTY BOARD OF EDUCATION
Monday, October 16, 2017
Regular Monthly Meeting
Minutes

Holly Hayes	School Nutrition/BD to Custodian/BD	SWRHS to SWRMS	10/16/17
Sharon Hazel	Custodian	Wheatmore to Uwharrie Ridge	10/16/17

Change of Service

Cheryl Eads	Custodian/BD 4 to 3.5 hours Custodian/2.3 to 4.4 hours BD	ATMS	09/11/17
Heather Bain	Custodian/BD 3.5 to 4.5 hours 12 months	Braxton	09/28/17
Jamie Smith	General Office Assistant 9 months to 10 months	ERHS	09/25/17
Gregory Huff	Custodian/BD 3.39 to 3.65 hours BD	Grays Chapel	10/02/17
Patti Weidman	General Office Assistant/BD 5.4 to 4.5 hours GOA/2.55 to 3.04 hours BD	Grays Chapel	08/28/17
Dawn McQuaigue	School Nutrition/BD 2.45 to 3.05 hours BD	Hopewell	10/05/17
Lynda Mizell	Bus Driver 3 to 4 hours	Liberty	08/28/17
Lynda Mizell	Bus Driver 4 to 3.55 hours	Liberty	10/03/17
Tiffany Strickland	Custodian/BD 5 to 4 hours Custodian	New Market	10/01/17
Francena Fowler	Bus Driver 3.83 to 4.33 hours	RHS	08/28/17
Ruth Grantham	School Nutrition Assistant 6.5 to 7 hours	Seagrove	09/01/17
Luis Vasquez	Custodian/BD 5 to 4.75 hours Custodian/2.49 to 3.12 hours BD	Seagrove	08/28/17
William Pyrtle, III	Custodian 4 to 4.5 hours	SWRHS	10/02/17
John Wilson	Custodian/BD 5 to 4.5 hours Custodian/2.35 to 3.42 hours BD	SWRHS	10/02/17
Frankie Sue Parrish	Bus Driver 2.47 to 3.72 hours	Trinity Elementary	09/18/17

RANDOLPH COUNTY BOARD OF EDUCATION
Monday, October 16, 2017
Regular Monthly Meeting
Minutes

Resignation

Sophia Myers	Custodian	ATMS	09/30/17
Andre Stewart, Jr	Technology Technician II	Central Services	10/20/17
Tonya Finnegan	Custodian/BD	Uwharrie Ridge	08/31/17

Retirement

Penelope Stewart	School Nurse	ATMS	01/01/18
Sheri Small	Data Manager	Randleman Elementary	01/01/18

Administrative Contracts

Brian Biggs made a motion and the motion was seconded by Sharon P. Farlow to approve the recommendation by the Superintendent to extend the administrative contracts for Catherine Berry, Assistant Superintendent for Curriculum and Instruction, Marty Trotter, Assistant Superintendent for Operations, and Amy Walker, Assistant Superintendent for Human Resources through June 30, 2021. The motion passed unanimously.

School Administrators

Emily T. Coltrane made a motion and the motion was seconded by Brian Biggs to approve the Superintendent’s recommendation to retain the current administrators as presented with regard to the low-performing schools. Motion passed unanimously.

Adjournment

Emily T. Coltrane made a motion to adjourn the meeting. Brian Biggs seconded the motion and the motion passed unanimously. The Board adjourned at approximately 9:50 p.m.

Board Chair

Board Secretary