

**NEW MILFORD BOARD OF EDUCATION
FACILITIES SUB-COMMITTEE MEETING MINUTES
February 14, 2023
Sarah Noble Intermediate School Library Media Center**

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NEW MILFORD, CT

Present:	Mr. Brian McCauley, Chairman, Facilities Subcommittee Mrs. Wendy Faulenbach Mr. Tom O'Brien
Also Present:	Dr. JeanAnn C. Paddyfote, Interim Superintendent of Schools Mrs. Holly Hollander, Assistant Superintendent Mr. Jeffrey Turner, Technology Director Mr. Anthony Giovannone, Director of Fiscal Services and Operations Mrs. Laura Olson, Director, Special Services and Pupil Personnel Mr. Matthew Cunningham, Director of Facilities

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley. Mrs. Faulenbach was seated in the absence of Mr. Helmus.	Call to Order
2.	Public Comment ● There was none.	
3.	Items for Information and Discussion A. NMHS Update ● Mr. Cunningham said Belfor Property Restoration has begun the removal and replacement of casework in the New Milford High School classrooms, which will include cabinets and countertops. He iterated that it has been an expensive endeavor. ● Mr. McCauley asked if all the rooms were being used. ● Mr. Cunningham said that yes, all rooms, except room 304. He said that the hallway in the first and third wings had been opened up. He added that the work has been taking place after school hours. An anticipatory completion date for the project is late March/early April. Mr. Cunningham reported that roofing contractor, Greenwood Industries, has continued work	Items for Information and Discussion A. NMHS Update

	<p>on the standing seam metal roof, and the core of the building should be completed within the month, weather permitting.</p> <ul style="list-style-type: none"> ● Mr. McCauley commented on how fast the project was being undertaken. ● Mr. Cunningham attributed it to the relatively mild winter weather conditions thus far, and that the project is ahead of their projected schedule. Once finished, the four corner turrets and their lowered roofs are next on the list, then roofers will move onto the low sloped roofs which require flashing then flood and gravel. ● Mr. O'Brien said that Petrucelli mentioned an order of a box gutter lined with copper. ● Mr. Cunningham said that box gutters are inside rather than outside - they are embedded in the roof. He also referred to them as 'Yankee Gutters'. Rubberized roofing atrophies over time, and instead of pouring tar in the box gutters they line them with copper in order to maintain a tight seal. ● Mr. O'Brien asked where the box gutters would be located. ● Mr. Cunningham said the roof comes down behind the turrets and that when water goes down and it spreads to the left it goes to a regular gutter and when it goes to the right it goes to the Yankee Gutter. ● Mr. O'Brien asked if this leads to the drain pipe. ● Mr. Cunningham said that they do lead to drain pipes and that Yankee Gutters have internal drain pipes. ● Mr. O'Brien asked if all the turrets were complete. ● Mr. Cunningham said that only a small percentage remain undone. Mr. Cunningham said weekly meetings are being held discussing what areas are being worked on to coordinate with parking and entrance accessibility. During drop off and pick up no equipment is moved. ● Mr. O'Brien asked if all the front work was done. ● Mr. Cunningham affirmed it was indeed finished, and that there was no longer any construction encroachment in the front. Their new staging area is on the cafeteria roof in the back. 	
B.	<p>NV5/ESG Update</p> <ul style="list-style-type: none"> ● Mr. Cunningham shared that ESG has completed the physical installation of solar panels on Hill and Plain school. He said that Subcontractor Vanguard has begun the installation of solar panels on Sarah Noble School and that this project is 50% complete. The overall initiative should be completed by late Spring, depending on equipment availability. He said that there has been a discussion about installing solar panels on 	B. NV5/ESG Update

	<p>Schaghticoke Middle School and that he was looking into the viability of the project at the request of the Town.</p> <ul style="list-style-type: none"> ● Mr. McCauley asked if they would also be looking at Sarah Noble's roof. ● Mr. Cunningham said such an effort had already been undertaken. ● Mrs. Faulenbach asked if there was a cost factor for solar panel installation and what it might have cost the Board. ● Mr. Cunningham said it had been paid for out of the overall \$15 million project budget. ● Mrs. Faulenbach asked if there was concern about putting solar panels on some of the roofs after the fact. ● Mr. Cunningham said that there had been, especially with some of the roofs being older, in particular, Hill and Plain. ● Mrs. Faulenbach asked about Northville Elementary School. ● Mr. Cunningham said Northville's roof was the original from 1981, except for some shingle areas that have since been renovated. Based on all the information about the roof, its condition, type and ballast, they strongly recommended abstaining from installing solar panels. ● Mrs. Faulenbach said the discussion had reminded her that Hill and Plain's roofing projects need to be in the 5-year capital plan. ● Mr. McCauley said that if there was a queue, Northville needs it first. ● Mrs. Faulenbach asked if it would be an issue renovating parts of Hill and Plain's roof after solar panels had already been installed. ● Mr. O'Brien said this concerns him as well and asked if the panels would all have to come off in order to conduct maintenance, let alone replacing the roof. ● Mr. Cunningham said the roof is covered by an overburden waiver and is under Garland roof products warranty, so if a roof had a leak the company would fix it with the expectations that he would be responsible for removal of the panels. 	
C.	<p>Central Offices</p> <ul style="list-style-type: none"> ● All Administrative Offices have been moved from East Street to Sarah Noble, according to Mr. Cunningham. Silver Petrucelli has been contacted to supply conceptual drawings and cost estimates for the construction of a permanent Administrative space at Sarah Noble. Mr. Cunningham said this stage will provide the Board of Education with the scope of the construction work and probable price tag. 	C. Central Offices

	<ul style="list-style-type: none"> ● Mrs. Faulenbach questioned the process. She commented that the financial component was an unbudgeted project whose whole process should run through Operations and the Board. ● Mr. Giovannone disputed this, saying that once the RFP is posted and you receive quotes it is not until that point that the exact amount of money necessary is known and that to go forward it comes from capital reserve. ● Mrs. Faulenbach again spoke of the order of decision making. She said the Board might want to take a consensus rather than a formal motion of cost followed by a RFP and request of said monies through capital reserve, and instead treat it as a year end project out of the year end balance. ● Mr. Giovannone said that any end of year project would have to be completed, billed and have all invoices paid by June 30th. He said hesitancy to move forward with the RFP before requesting a specific budget amount might be overcome by a motion not to exceed a certain dollar amount. ● Mr. O'Brien asked about East Street School. ● Mr. Cunningham said that it was holding up and had done well during the recent arctic blast. He said there were people there day and night checking temperatures and that they never dipped below 50-degrees. ● Mr. O'Brien asked about the boilers. ● Mr. Cunningham said that there hadn't been any boiler issues at any schools. ● Mrs. Faulenbach asked if everything had been moved out of East Street. ● Mr. Cunningham said yes, with the exception of some items found stowed away in nooks and crannies. 	
D.	<p>Security Grant</p> <ul style="list-style-type: none"> ● Mr. Cunningham said that the State of Connecticut has made available a grant for various security enhancements. Applications are due by March 31. Mr. Cunningham explained that it is a matching grant, so you must put up what you want to put back. If the return rate in 2023 is 50%, and you say you have many different projects with a total price tag of \$500,000, \$250,000 will be covered by the state. We still will actually have to front the \$500,000 and then submit receipts for reimbursement. ● Mrs. Faulenbach asked what the time frame was to find out if we'd received the grant. ● Mr. Cunningham said that given the submission date of March 31 he believes they might find out in June. 	D. Security Grant

	<ul style="list-style-type: none"> ● Mr. Giovannone said that the application is due March 31, then they review during April and May and make an award by the end of June. The grant will be available for a three-year period starting on the date it was awarded. ● Mr. Cunningham said they weren't a recipient of the grant last round, so they are expecting a different outcome on this go. ● Mr. O'Brien asked how competitive it is. ● Mr. Cunningham said it was very competitive.. ● Mrs. Faulenbach asked if a list of the security suggestions would be supplied to the Board, specifically in an Executive Session, so as not to lay out security measures in public. ● Mr. Cunningham affirmed. ● Mr. O'Brien asked if we could use capital reserve as a pool of money for the operation funds. ● Mr. Giovannone said they set aside \$250,000 last calendar year in the hopes of receiving the grant, which was then relinquished back into capital reserve. 	
E.	<p>NMHS Woodshop HVAC</p> <ul style="list-style-type: none"> ● Mr. Cunningham said that an RFP for architectural and engineering services for the New Milford High School woodshop code improvements has been posted, with bids opening on February 27, 2023. ● Mrs. Faulenbach said they'd done this in reverse as it was already approved by the Board of Finance. ● Mr. Cunningham said that had been done based on cost estimates they received. ● Mrs. Faulenbach pointed out they had an idea of the cost prior to putting out the RFP, which is why she asked earlier about the order of operations. She asked when work would begin. ● Mr. Cunningham said it would take 4-6 weeks to review, which kicks them into April which they will then put out for bids for two weeks, resulting in a contractor on board by May. The work itself isn't tremendous, he said, but HVAC equipment has been experiencing supply chain issues which might affect the time horizon of the project. ● Mrs. Faulenbach asked if this will affect scheduling and the Board's desire to get programs up and running again. ● Mrs. Hollander said that they could just go back to the modified curriculum if the project took longer than expected. 	E. NMHS Woodshop HVAC
4.	<p>Public Comment</p> <p>There was none.</p>	Public Comment

5.	Adjourn <i>Mrs. Faulenbach moved to adjourn the meeting at 7:15 pm, seconded by Mr. O'Brien and passed unanimously.</i>	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:15 pm
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Respectfully submitted:



Mr. Brian McCauley, Chairman