

OFFICIAL MINUTES

of the **REGULAR MEETING** of the Greenwich Township Board of Education held ***Tuesday, September 10, 2024*** in the Nehaunsey Middle School library.

The meeting was called to order by President Erin Herzberg at 6:30 p.m.

Roll Call:

<input checked="" type="checkbox"/> Mrs. Erin Herzberg, School Board President	Chairperson: Policy Gloucester County/State Board Association Representative Negotiations Strategic Planning
<input checked="" type="checkbox"/> Mr. Andrew Chapkowski, School Board Vice-President Arrived at 6:14 p.m.	Chairperson: Budget & Finance Chairperson: Curriculum & Technology Policy
<input type="checkbox"/> Mr. John Goetaski Absent	Chairperson: Strategic Planning Budget & Finance Buildings & Grounds
<input checked="" type="checkbox"/> Mr. Michael Hasenpat.	Buildings & Grounds Policy Public Relations and Health & Safety Strategic Planning
<input type="checkbox"/> Mrs. Roseanne Lombardo Absent	Paulsboro Board of Education Representative Curriculum & Technology Policy
<input checked="" type="checkbox"/> Ms. Meghann Myers	Chairperson: Buildings & Grounds Chairperson: Public Relations and Health & Safety Curriculum & Technology
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio	Chairperson: Negotiations Budget & Finance Gloucester County/State Board Association Representative – Alternate Public Relations and Health & Safety

Quorum **YES**

Also present was Mr. Ryan Hudson, Chief School Administrator and Mr. Scott A. Campbell, School Business Administrator/Board Secretary.

As required under the guidelines of the Open Public Meeting Law, notice of this meeting was sent to the ***Courier Post*** and the ***Township Clerk***. It was also posted in the Greenwich Township School Buildings. (Audiotaping Regulations - "The proceedings of this meeting were being audiotaped.")

FLAG SALUTE

1 **1. MINUTES**

2
3 Motion: (Chapkowski/Vernacchio) to approve the following minutes:

4
5 August 13, 2024 – Regular Meeting
6 August 13, 2024 – Executive Session
7

8 Motion carried by unanimous voice vote.
9

10 **2. SUPERINTENDENT RECOMMENDATIONS**

11
12 Motion: (Herzberg/Vernacchio) to approve the following as one, A & B:

13
14 A. The approval to accept the resignation from Stacy Anuszewski, ELA
15 teacher at Nehaunsey Middle School, with much appreciation, with a 60-
16 day notice effective August 23, 2024. (Attachment)
17

18 B. The approval to accept the resignation from Lauren Ernst, Social Studies
19 teacher at Nehaunsey Middle School, with much appreciation, with a 60-
20 day notice effective August 28, 2024. (Attachment)
21

22 Motion carried by unanimous voice vote.
23

24 Motion: (Vernacchio/Hasenpat) to approve the following:

25
26 C. The approval to hire Christina Lord, ELA teacher at Nehaunsey Middle
27 School, at a prorated salary of \$66,194.00, BA+30, Step I, for the 2024-
28 2025 school year, upon receipt of all new hire documents including
29 Criminal History Review clearance, in accordance with G.T.E.A. and
30 Greenwich Township Board of Education policies and regulations.
31

32 Motion carried by unanimous voice vote.
33

34 Motion: (Herzberg/Vernacchio) to approve the following:

35
36 D. The approval to hire Kaleigh Mizner, Social Studies teacher at Nehaunsey
37 Middle School, at a prorated salary of \$57,639.00, MA, Step A, for the
38 2024-2025 school year, upon receipt of all new hire documents, including
39 Criminal History Review clearance, in accordance with G.T.E.A. and
40 Greenwich Township Board of Education policies and regulations.
41

42 Motion carried by unanimous roll call vote.
43

44 Motion: (Vernacchio/Hasenpat) to approve the following:
45

1 E. The approval to hire Jackie Henderson, Substitute Custodian, at an hourly
2 rate of \$15.25, as needed, for the 2024-2025 school year, upon receipt of
3 a new hire documents, including Criminal History Review clearance, in
4 accordance with Greenwich Township Board of Education policies and
5 regulations.
6

7 Motion carried by unanimous roll call vote.
8

9 Motion: (Herzberg/Vernacchio) to approve the following:
10

11 F. The approval of Ryan McVeigh and Kimberly Chila to National Jr. Honor
12 Society Advisors for the 2024-2025 school year, at a stipend of \$750.00
13 each, for the year.
14

15 Motion carried by unanimous roll call vote.
16

17 Motion: (Chapkowski/Vernacchio) to approve the following:
18

19 G. The *retroactive* approval of Rebecca Moran, School Nurse, to attend the
20 Pre-School/Kindergarten Open House, August 28, 2024, for two (2) hours,
21 at a stipend of \$35.00 per hour.
22

23 Motion carried by unanimous roll call vote.
24

25 Motion: (Chapkowski/Vernacchio) to approve the following:
26

27 H. The approval of Patricia Seiner to Advisor of Academic Math Club for the
28 2024-2025 school year, at a stipend of \$750.00 for the year.
29

30 Motion carried by unanimous roll call vote.
31

32 Motion: (Herzberg/Hasenpat) to approve the following:
33

34 I. The approval of Jennifer Walker to Advisor of Fun & Games Club for the
35 2024-2025 school year, at a stipend of \$750.00 for the year.
36

37 Motion carried by unanimous roll call vote.
38

39 Motion: (Chapkowski/Vernacchio) to approve the following:
40

41 J. The approval of the following staff members to After School Detention
42 Monitors at Nehaunsey Middle School, at a stipend of \$35.00 per hour,
43 one hour per detention, for the 2024-2025 school year:
44

45 Joshua Bomze

Violet Gregg

Nicole Leach

1 **Michael Hasenpat** asked if this is something that is on a volunteer basis? **Ryan**
2 **Hudson** said the staff members will work on a schedule between the three of
3 them. Hopefully it is something we don't have to take advantage of but if we do,
4 one of the three will stay for the duration of the detention, 3:00 p.m. – 4:00 p.m.

5
6 Motion carried by unanimous roll call vote.

7
8 Motion: (Chapkowski/Herzberg) to approve the following:
9

- 10 K. The approval of Anthony Camacho, Bulldog After the Bell (tutoring before
11 and after school) for the 2024-2025 school year, two (2) one-hour days
12 per week plus one hour prep time, at \$35.00 per hour.

13
14 **Susan Vernacchio** asked if we are making this service available certain days
15 of the week and will the parents be notified? **Mr. Hudson** said it will be available
16 only on certain days and the parents will be notified. **Mr. Camacho** will identify
17 students in need and provide the services.

18
19 Motion carried by unanimous roll call vote.

20
21 Motion: (Vernacchio/Myers) to approve the following as one, L-O:
22

- 23 L. The approval of request for use of personal day, above three in a year,
24 from Michelle Neigut, for Monday, December 9, 2024. (Attachment)

- 25
26 M. The approval of the 2024-2025 Medical Standing Orders. (Attachment)

- 27
28 N. The approval of the submission of the 2024-2025 Use of
29 Paraprofessionals Statement of Assurance, to the County Office of
30 Education. (Attachment)

- 31
32 O. The approval of the submission of the 2024-2025 Statement of Assurance
33 with the Health & Safety Evaluations Building Checklist for each building,
34 to the County Office of Education. (Attachment)

35
36 Motion carried by unanimous voice vote.

37
38 **3. POLICY/REGULATION**

39
40 Motion : (Chapkowski/Vernacchio) to approve the following:

- 41
42 A. The approval of the following Policies and/or Regulations on second
43 reading:
44
45

1

Number	Type	Section	Title	1 st Reading	2 nd Reading
P0141	R/R	ByLaw	Board Member Number & Term		X
P0141.1	R/R	ByLaw	Board Member Number & Term Sending District		X
P2200	R/M	Program	Curriculum Content		X
P/R3160	R/M	Teaching Staff Members	Physical Examination		X
P/R4160	R/M	Support Staff	Physical Examination		X
R5200	R/M	Students	Attendance		X
P5337	R/R	Students	Service Animals		X
P5350	R/M	Students	Student Suicide Prevention		X
P8420	R/M	Operations	Emergency & Crisis Situations		X
P/R8467	R/M	Operations	Firearms & Weapons		X
P9181	R/R	Community	Volunteer Athletic Coaches & Co-Curricular Activity Advisors/Assistants		X

*(R=Revised/R=Recommended/M=Mandatory/N=New)

Motion carried by unanimous voice vote.

4. CURRICULUM & INSTRUCTION

Motion: (Herzberg/Hasenpat) to approve the following:

A. The approval for the following individuals to attend out-of-district workshops:

Name/Position	Workshop/Location/Time	Date	Cost
Gerardo Batista, Supervisor of Buildings & Grounds	IPM Coordinators Training RiverWinds West Deptford, NJ 8:00 a.m. – 12:30 p.m.	9/13/24	\$0.00
Gerardo Batista, Supervisor of Buildings & Grounds	PEOSH/NJADP Indoor Air Quality Training RiverWinds West Deptford, NJ 8:00 a.m. – 12:30 p.m.	9/20/24	\$0.00

Motion carried by unanimous voice vote.

1 Motion: (Vernacchio/Hasenpat) to approve the following:
2
3

Name/Position	Workshop/Location/Time	Date	Cost
Susan Pipczynski, School Nurse. This was tabled at the June 11, 2024 meeting and she is requesting to be paid.	BLS Certification for Healthcare Providers Hammonton, NJ	6/30/24	\$75.00

4
5 Roll Call Vote:
6

7 Michael Hasenpat – No
8 Meghann Myers – No
9 Susan Vernacchio – No
10 Andrew Chapkowski – No
11 Erin Herzberg – No
12

13 Motion does not pass.
14

15 **5. BUDGET & FINANCE**
16

17 Motion: (Herzberg/Vernacchio) to approve the following as one, A-I:
18

- 19 A. The approval of the contract between Acenda, Inc. and Greenwich
20 Township School District, for the 2024-2025 school year, effective
21 September 1, 2024 until June 30, 2025, providing counseling,
22 collaboration and consultation services. (Attachment)
23
- 24 B. Th approval of the tuition contracts with LEAP Academy for student#
25 1738154547, in the amount of \$25,987.00, for the 2024-2025 school year.
26
- 27 C. The approval of tuition contract with Logan Township Board of Education
28 and Greenwich Township Board of Education, for student# 7613648257,
29 in the amount of \$17,253.00, for the 2024-2025 school year.
30
- 31 D. The approval of the contract between Gloucester County Special Services
32 School District (CRESS) and Greenwich Township School District, for
33 professional services as requested by Greenwich Township School
34 District, for the 2024-2025 school year.
35
- 36 E. The approval of the contract between Gloucester County Special Services
37 School District for the 2024-2025 ESY program, July 8 – August 8, 2024:
38

Student#	Tuition	1:1 Aide	Total
6736602241	\$4,770.00	-	\$4,770.00
5627683822	\$4,770.00	-	\$4,770.00
6385184968	\$4,770.00	-	\$4,770.00
3723865801	\$4,770.00	\$3,900.00	\$8,670.00
4264064031	\$4,770.00	\$3,900.00	\$8,670.00

F. The approval of the contract between Gloucester County Special Services School District and Greenwich Township Board of Education, for GCSSSD to provide Chapter 226 Nonpublic Nursing Services for the 2024-2025 school year. (Attachment)

G. The *retroactive* approval of the Shared Services Agreement between Logan Township Board of Education and Greenwich Township Board of Education for Librarian Consultant services for the 2024-2025 school year, in the amount of \$6,000.00. (Attachment)

H. The approval, by Resolution, of the contract between Gloucester County Special Services School District and Greenwich Township Board of Education to provide services under the Nonpublic Services Agreement for Chapters 192/193 for the 2024-2025 school year. (Attached with the Resolution)

I. The approval of contract between Gloucester County Vocational-Technical School District and Greenwich Township Board of Education, for Career-Technical Program, effective September 6, 2024 – June 30, 2025.

Motion carried by unanimous voice vote.

Motion: (Herzberg/Vernacchio) to approve the following:

J. The approval of the Annual Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms for the 2024-2025 school year. (Attachment)

Motion carried by unanimous voice vote.

6. REPORT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Motion: (Chapkowski/Myers) to approve the following as one, A-H:

A. Bills Lists

1. The bills as presented by the Business Administrator in the following amounts are ordered paid. (Attachment)

Number	Amount
#10-2025	\$48,035.85
#11-2025	\$5,353.51
#12-2025	\$5,080.31
#13-2025	\$159,986.14
#14-2025	\$312.70
#15-2025	\$156,407.04
#16-2025	\$16,244.73
#17-2025	\$19,817.88
#18-2025	\$162.70
#19-2025	\$22,823.44
Payroll #167-2025	\$72,969.60
Payroll #168-2025	\$69,411.48
Payroll #169-2025	\$269,410.94
TOTAL: \$846,016.32	

B. Voided Checks

1. The approval to void the following checks:

Check#	Void Date	Vendor	Amount	Account
29198-29208	8/29/24	Various	\$0.00	current

C. Student Activities Account

1. The approval of the Student Activities Account Monthly Bank Reconciliation for the month of **August 2024**. (Attachment)

D. Board Secretary's Report

1. The acceptance of the Board Secretary's Report for the month of **August 2024**. The Board Secretary certifies that no line item account has been over expended in violation of *N.J.A.C. 6A:23A-16.10(c)3* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment)

1 E. Treasurer's Report

- 2
3 1. The approval of the Treasurer's Report in accordance with 18A:17-
4 36 and 18A:17-9 for the month of **August 2024**. The Treasurer's
5 Report and the Secretary's Report are in agreement for the month
6 of **August 2024**. (Attachment)
7

8 F. Revenue Certification

- 9
10 1. The Board Secretary in accordance with *N.J.A.C. 6A:23A-16.10(c)*2
11 certifies that there are no changes in anticipated revenue amounts
12 or revenue sources.
13

14 G. Board of Education Certification

- 15
16 1. The approval of the Board of Education certification for the month
17 of **August 2024**, that after review of the Secretary's monthly
18 financial reports and upon consultation with the appropriate district
19 officials, that to the best of its knowledge no major accounts or
20 funds have been over expended in violation of *N.J.A.C. 6A:23A-*
21 *16.10(c)*4 and that sufficient funds are available to meet the
22 district's financial obligations for the remainder of the year.
23

24 H. Transfer List

- 25
26 1. The ratification of transfers, authorized by the Superintendent, for
27 the month of **August 2024**, to give balances to new accounts and
28 to balance existing accounts. (Attachment)
29

30 Motion carried by unanimous voice vote.

31
32 **7. BUILDINGS & GROUNDS**

33
34 Motion: (Chapkowski/Herzberg) to approve the following:

- 35
36 A. The approval of request for Use of Facilities from the Gibbstown PTO, for
37 the Scholastic Book Fair to be held on September 23, 2024 until
38 September 27, 2024 at the Broad Street School from 8:45 a.m. – 11:30
39 a.m.
40

41 Motion carried by unanimous voice vote.
42
43
44
45

1 **8. OLD BUSINESS**

2
3 No Old Business
4

5 **9. NEW BUSINESS**

6
7 Erin Herzberg said she has information on the Strategic Planning. Our
8 Representative, Theresa Lewis, from the NJSBA has three dates available to
9 meet with the committee members. Those dates are tentatively October 3, 17,
10 and 30, 2024. These dates will be advertised via our electronic media, the
11 mayor's office has approved it and it will go through the township posts, to get as
12 many community residents as possible. Scott Campbell said we will advertise.
13 Susan Vernacchio would like to also get it out to the senior citizens of the
14 community.
15

16 Motion: (Chapkowski/Vernacchio) to approve the following:
17

- 18 A. The approval for the contract in the amount of \$4,500.00 between the
19 Greenwich Township Board of Education and the New Jersey School
20 Boards Association to provide us with services for the Strategic Planning
21 to begin the process in October, 2024.
22

23 Motion carried by unanimous roll call vote.
24

- 25 B. **Ryan Hudson** said he is working with **Alisa Whitcraft** to pilot an ELA
26 program from Houghton Mifflin Harcourt for Grades 3-5 called, "Into
27 Reading" and for Grade 6 called, "Into Lit". We have spoken with the
28 representative to develop some training for the teachers to see if the
29 program meets our standards and the states standards.
30

31 **10. CORRESPONDENCE**

32
33 Scott Campbell received and read a note from the G.T.E.A thanking the Board
34 for the Welcome Back Cake.
35

36 **11. PUBLIC - AGENDA/NON-AGENDA ITEMS**

37
38 This is the time when anyone from the public who wishes to speak to the Board
39 may do so. Please state your name, address and phone number. The Board
40 recognizes the value of public comment on educational issues and the
41 importance of allowing members of the public to express themselves on school
42 matters of community interest. The Board will follow Policy #0167 – Public
43 Participation in Board Meetings, which allows members of the public three (3)
44 minutes to address the Board.
45

1 **Vanessa Keegan**, 27 North Repauno Avenue, Gibbstown, NJ asked about
2 unprinted yearbooks and refunds. She would like to know who handles the
3 yearbooks? She said she did email the administration as well as **Mr. Mike Grelli**
4 and there hasn't been any yearbooks and no refunds. **Mr. Ryan Hudson** said he
5 spoke with **Mr. Grelli** today because he is also hearing the concerns. He told
6 **Mr. Grelli** that he needs to come to a resolution and if the yearbooks are not
7 being printed, then refunds need to go out. The Board members in unison said
8 we need a new company. **Crystal Fried** from Broad Street School will be
9 handling the yearbooks this year.

10
11 **Dana Hasenpat**, 149 Center Street, Gibbstown, NJ gave a PTO update. They
12 had their first event of the year back in August after the Pre-School/Kindergarten
13 orientation. They set up a table inside with information on the PTO; the feedback
14 has been really positive. We coordinated with **Mrs. Whitcraft** for a "playground
15 and popsicles play date". It was well-attended and the popsicles were very much
16 appreciated as it was a very hot/humid day. Our first meeting of the year will be
17 September 18, 2024 at Broad & Maple who graciously donated their space for us
18 to use. All are welcome to attend.

19 **Jacqueline Chambers**, 40 North Market Street, Gibbstown, NJ, said at the last
20 meeting she had asked if there was any closet space to store mats for
21 cheerleading and she hasn't heard from anyone. **Ryan Hudson** said he spoke
22 with **Alisa Whitcraft** and she said there is no space available for **Ms. Chambers**
23 to use. **Ms. Chambers** then said in light of the threats of violence this past week,
24 she asked her son if he knew what to do in an emergency like that and he said
25 he doesn't know what to do. That is a real concern of hers. **Mr. Hudson** said
26 every school, by state law, has to do two drills per month and these drills have
27 been in place since your son has been in school. One is a fire drill and the other
28 is a security drill whether it be a lock-down, a shelter-in-place or an evacuation
29 drill. All teachers, per **Mr. Hudson's** instructions and prior to knowing about the
30 threat, were told to review all the processes because we will be having a drill
31 within the next two weeks. When we do the security drills, you, as parent, will be
32 notified by the principal of the school your child attends that a security drill has
33 taken place. This started back in 2021. **Mr. Hudson** realizes that kids forget
34 things over the summer but he wants to assure **Ms. Chambers** that as long as
35 her son has been in school in the state of New Jersey, security drills have been
36 practiced and protocols have been put in place. **Ms. Chambers** then asked if
37 there are kids that want to go to GCIT, does the district hand out flyers or do the
38 parents have to rely on GCIT for that? **Mr. Hudson** said that would go through
39 our Guidance Counselor, **Mr. Dan Giorgianni**.

40 41 **12. EXECUTIVE SESSION**

42
43 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-*
44 *6, et seq.*, which provides that an Executive Session, not open to the public, may
45 be held for certain specified purposes when authorized by Resolution. The

Board of Education for Greenwich Township, assembled in public session on **September 10, 2024**, hereby resolves that an Executive Session closed to the public shall be held on **September 10, 2024** at **7:11 p.m.** in the Nehaunsey Middle School library, located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion of certain matters which relate to items authorized by *Open Public Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.

Motion: (Chapkowski/Hasenpat) to enter into Executive Session at 7:11 p.m. to discuss the following:

<input type="checkbox"/>	Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:
<input type="checkbox"/>	Matters in which the release of information would impair the right to receive government funds, and specifically:
<input type="checkbox"/>	Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
<input type="checkbox"/>	Matters concerning negotiations, and specifically:
<input type="checkbox"/>	Matters involving the purchase of real property and/or the investment of public funds, and specifically:
<input type="checkbox"/>	Matters involving the real tactics and techniques utilized in protecting the safety and property of the public; and specifically:
<input type="checkbox"/>	Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:
<input checked="" type="checkbox"/>	Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Discussion of job descriptions and contracts
<input checked="" type="checkbox"/>	Matters involving quasi-judicial deliberations, and specifically:

It is anticipated that such matters may be disclosed to the public upon the determination of the Board that the applicable exception no longer applies and the public interest will no longer be served by such confidentiality.

Motion carried by unanimous voice vote.

Motion: (Herzberg/Vernacchio) to adjourn the Executive Session and return to the Regular meeting at 7:28 p.m.

Motion carried by unanimous voice vote.

1 **13. ADJOURNMENT**

2
3 Motion: (Vernacchio/Herzberg) to adjourn the meeting at 7:29 p.m.

4
5 Motion carried by unanimous voice vote.

6
7 Respectfully submitted,

8
9
10
11 Scott A. Campbell, Board Secretary

12
13
14
15
16
17 Next Board of Education Regular Meeting is scheduled for Tuesday, October 8, 2024 at
18 6:30 p.m.
19
20