

**AGENDA
REGULAR MEETING
LIBERTY CENTER BOARD OF EDUCATION
Monday, October 22, 2018
7:00 P.M.
Board Room**

1. CALL TO ORDER/ROLL CALL

Mr. Benson ___ Mr. Carter ___ Mr. Spangler ___ Mr. Weaver ___ Mrs. Zacharias ___

2. APPROVE MINUTES

_____ made the motion to accept the minutes of the regular meeting held on September 10, 2018, the special meeting held on September 25, 2018 and the special meeting held on October 2, 2018 of the Liberty Center Board of Education. _____ seconded the motion.
(Exhibit A, B and C)

Roll call: Mr. Benson ___ Mr. Carter ___ Mr. Spangler ___ Mrs. Zacharias ___ Mr. Weaver ___

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting.

4. RECOGNITION OF VISITORS/ PUBLIC PARTICIPATION

0169.1 Public Participation at Board Meetings

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principles:

Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than seven (7) days prior to the meeting and include:

- a. name and address of the participant;
- b. group affiliation, if and when appropriate;
- c. topic to be addressed.

Such requests shall be subject to the approval of the Superintendent and the Board President

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- D. Participants must be recognized by the presiding officer and may be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- E. Each statement made by a participant shall be limited to three (3) minutes duration, unless extended by the presiding officer.
- F. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session and not disrupt the meeting.
- I. The presiding officer may:
 - 1. prohibit public comments that are frivolous, repetitive, and/or harassing;
 - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, off-topic, antagonistic, obscene, or irrelevant;
 - 3. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 - 6. waive these rules.
 - 7. with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board.

R.C. 3313.20

5. CFO/TREASURER'S REPORT/RECOMMENDATIONS
Treasurer's Report-Mrs. Jenell Buenger

Consent Items

- a. Approve the financial reports, including the following: **(Exhibit D)**
 - Monthly Bank Reconciliation
 - FIN SUM
 - Check Register
 - Investment Report

- b. Approve the following donations:
 \$700 from UAW Local 86 for less fortunate students.
 \$200 from Kody & Lea Anne Kessler for the wrestling room, in memory of Nathan Soto.
 \$50 from Kristy & Cathy Irelan for the wrestling room, in memory of Nathan Soto.
 \$50 from Ryan & Kara Miller for the wrestling room, in memory of Nathan Soto.
 \$50 from Ryan & Sarah Fortner for the wrestling room, in memory of Nathan Soto.
 \$50 from Rex & Kylee Miller for the wrestling room, in memory of Nathan Soto.
- c. Declare transportation to be impractical for a parochial student who will be attending Saint Joseph's in Maumee and offer this student payment in lieu of transportation, the rate to be determined by the Ohio Dept. of Education for school year 2018-19. **(Exhibit E)**
- d. Declare transportation to be impractical for a parochial student who will be attending Monclova Christian Academy and offer this student payment in lieu of transportation, the rate to be determined by the Ohio Dept. of Education for school year 2018-19. **(Exhibit F)**
- e. Approve changes to the administrative petty cash checking account; approve the following individuals as the only authorized signers for the administrative petty cash checking account: Kristin Bauman, Janice Freeman and Jenell Buenger.
- f. Approve the Five-Year Forecast as presented. **(Exhibit G)**
- g. Approve the following New Fund and Special Cost Center, Appropriation Modifications and Amended Certificate Increases: **(Exhibit H)**

New Fund and Special Cost Center

300 951A Athletic Team Supporters

Increase Appropriations

002 6100 811 9015	Principal Payment Bonds	\$245,910.00
499 9018	Secondary Transition Students w- Disabilities	\$10.24
300 951A	Athletic Team Supporters	\$50,000.00
200 971A	National Honor Society	\$2,385.00

Increase Amended Certificate

002 6100 811 9015	Principal Payment Bonds	\$245,910.00
499 9018	Secondary Transition Students w-Disabilities	(\$169.76)
300 951A	Athletic Team Supporters	\$50,000.00
200 971A	National Honor Society	\$2,000.00

- h. Approve the following student activity budgets for the 2018-19 school year: **(Exhibit I)**
 Athletic Team Supporters
 National Honor Society

Move to approve the above consent items:

Moved by: _____ Seconded by: _____

Roll call: Mr. Carter___ Mr. Spangler___ Mrs. Zacharias___ Mr. Benson___ Mr. Weaver___

6. PRINCIPALS' REPORTS

7. ATHLETIC DIRECTOR'S REPORT

8. SUPERINTENDENT'S REPORT/RECOMMENDATIONS
Superintendent's Report - Dr. Tod Hug

Facilities Report- Mr. Neal Carter and Mr. Todd Spangler

Consent Items

- a. Approve the FFA students, advisor and chaperones to travel to Indianapolis, IN for the National FFA Convention from October 24-26, 2018. **(Exhibit J)**
- b. Approve the cheerleaders, advisor and chaperones to travel to Orlando, FL for the InterNational AmeriCheer Competition from March 14-18, 2019. **(Exhibit K)**

Move to approve the above consent items:

Moved by: _____ Seconded by: _____

Roll call: Mr. Spangler___ Mrs. Zacharias___ Mr. Benson___ Mr. Carter___ Mr. Weaver___

9. SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS

Consent Items

- a. Approve the following certified individuals to serve on their Building Leadership Committees (BLT) for the 2018-19 school year and receive a \$300.00 stipend, per the LCCTA Negotiated Agreement.

Elementary

Patty Hill
Brooke Keefer
Kaylene Atkinson
Karen Rettig
Merry Giesige
Ashley Chapa
Traci Chapman

Middle School

Betsy Rees
Carrie Sines
Cassie Hartzel
Steve Doseck
Amber Pingle
Jill Evans

High School

Brett Green
Ashley Braucksieck
Dawn Mericle
Megan Kolasinski

Heather Underwood
Nicole Carter
Kathy Bailey

b. Whereas the Board of Education has offered and advertised the following supplemental position per ORC. 3313.53, and received no interested or qualified licensed employees, move to employ Dustin Mays as the Assistant Musical Director for the 2018-19 school year with pay as stipulated in the collective bargaining agreement.

c. Approve Louise Dalton, a certified individual, to assist with testing for the third grade reading guarantee for the 2018-19 school year. She will be paid the LCCTA Negotiated Agreement's tutoring rate of \$25.00 per hour.

d. Approve advancing Ashley Braucksieck, High School Counselor, to the Masters +15 column on the LCCTA Negotiated Agreement's salary schedule retroactive, effective the beginning of the 2018-19 school year.

e. Approve Patty Hill, Classroom Teacher, as a District Mentor for the 2018-19 school year, pending completion of the necessary paperwork. Her salary will be per the LCCTA Supplemental Salary Schedule.

f. Approve the following classroom volunteers for the 2018-19 school year, pending completion of all necessary paperwork.

Alexandria Adams	Amanda Hockenberry	Tiffany Silveus
Dawn Badenhop	Jody Hollenbaugh	Sarah Stacy
Charlyn Barrett	Catrina Hopkins	Kristin Strugalski
Melissa Bartels	Chelsea Howe	Breanna Tammarine
Abbie Bates	Raegan Keller	Jenna Tammarine
Kristin Bauman	Mandy Kern	Darci Tammarine
Teri Billhart	Crystal Kline	Kelly Taormina
Christine Brink	Sara Lawniczak	Brianne Wymer
Kristin Campos	Sara Lemaster	Carly Zeiter
Darren Campos	Megan Lewallen	
Jessica Capretta	Brandi Lingruen	
Alexis Carico	Brad Martin	
Robin Carpenter	Sherry Martin	
Steve Chapa	Nicole McClure	
Cindy Christian	Bernadette Meyer	
Aimee Collins	Brandi Minnich	
Haley Damman	Randi Murdock	
Judy DeSumma	Makayla Nofziger	
Amanda Dilbone	Michelle Pieracini	
Kelly Dotson	Dustin Richardson	
Jill Fitzenreiter	Shannon Richardson	
Kathy Foss	Brian Robinson	
Kelsey Guyer	Bridgette Robinson	
Kristi Gyurasics	Janet Ruple	
Kennedy Hall	Tammy Sattler	
Mary Hernandez	Barb Sekula	

g. Regretfully accept the retirement resignation of Mrs. Patricia Hill, classroom teacher, effective May 31, 2019. This is Mrs. Hill's 25th year at Liberty Center Schools.

h. Offer Kristin Bauman an Executive Assistant/Accounts Payable Specialist Non-Certified Supervisor's contract, beginning October 1, 2018 through June 30, 2021.

i. Approve Hillary McBride as a tutor for a homebound student effective October 8, 2018 for a maximum of one hour per week through the end of the 2018-19 school year, at the LCCTA tutor rate.

j. Offer the following certified individuals each a one-year supplemental contract for the position indicated for the 2018-19 school year. Their salary will be per the LCCTA Negotiated Agreement's Supplemental Salary Schedule:

Archery Club Advisors – Brandon Readshaw (25%), Nicole Carter (25%), Jacob Rupp (25%) and Stephen Doseck (25%)

k. Approve the following certified individuals to serve on the Technology Committee for the 2018-19 school year, each of whom will be compensated per the LCCTA Negotiated Agreement:

Ashley Braucksieck
Kim Jones
Melissa Smith
Kathy Bishop
Kara Kellermeier
Karen Rettig
Brittany Edwards
Stacy Bowers

l. Approve Catrina Hopkins as a sub bus driver for the 2018-19 school year, pending completion of necessary paperwork.

Move to approve the above consent items:

Moved by: _____ Seconded by: _____

Roll call: Mrs. Zacharias ___ Mr. Benson ___ Mr. Carter ___ Mr. Spangler ___ Mr. Weaver ___

10. MEMORANDUM OF UNDERSTANDING

The motion was made by _____ and seconded by _____ to ratify the Memorandum of Understanding for work day times. **(Exhibit L)**

Roll call: Mr. Benson ___ Mr. Carter ___ Mr. Spangler ___ Mrs. Zacharias ___ Mr. Weaver ___

11. MEMORANDUM OF UNDERSTANDING

The motion was made by _____ and seconded by _____ to ratify the Memorandum of Understanding for the Archery Club supplemental salary schedule. **(Exhibit M)**

Roll call: Mr. Carter ___ Mr. Spangler ___ Mrs. Zacharias ___ Mr. Benson ___ Mr. Weaver ___

12. APPROVE UBS FINANCIAL SERVICES INC.

The motion was made by _____ and seconded by _____ to approve the Treasurer to work with UBS Financial Services Inc., a qualified financial institution within the State of Ohio, as a broker/dealer to invest district interim and long-term funds. UBS has signed the District Investment Policy and is in agreement with our policy guidelines. This will include moving the District's investments from Morgan Stanley to UBS. **(Exhibit N)**

Roll call: Mr. Spangler ___ Mrs. Zacharias ___ Mr. Benson ___ Mr. Carter ___ Mr. Weaver ___

13. APPROVE PR#090 - SECURITY DEVICES

The motion was made by _____ and seconded by _____ to approve PR #090 - Security Devices at Classroom and Office Doors, Option #1 The Boot Door Barricade at a cost of \$43,286.36. **(Exhibit O)**

Roll call: Mrs. Zacharias ___ Mr. Benson ___ Mr. Carter ___ Mr. Spangler ___ Mr. Weaver ___

14. OLD BUSINESS

15. NEW BUSINESS

The November Board of Education meeting will be on Monday, November 19, 2018.

16. BOARD MEMBERS' COMMITTEE REPORTS

17. EXECUTIVE SESSION

The motion was made by _____ and seconded by _____ that the Board enter Executive Session at _____ p.m. for the purpose of _____.

Roll call: Mr. Benson ___ Mr. Carter ___ Mr. Spangler ___ Mrs. Zacharias ___ Mr. Weaver ___

The board returned from Executive Session at _____ p.m.

18. ADJOURNMENT

_____ made the motion and _____ seconded the motion to adjourn the October 22, 2018 regular meeting of the Liberty Center Local Board of Education at _____ p.m.

Roll call: Mr. Carter ___ Mr. Spangler ___ Mrs. Zacharias ___ Mr. Benson ___ Mr. Weaver ___