

## REGULAR BOARD MEETING November 13, 2023 (Monday, November 13, 2023)

Generated by *Natasha Kotowicz* on Tuesday, November 14, 2023

### Opening

Procedural: Call to Order

Procedural: Pledge of Allegiance was spoken.

Discussion: Open Forum no one spoke.

Approval of Minutes

Action, Minutes, Procedural, Reports: Approval of Minutes Regular Meeting October 9, 2023

Recommended Action: Motion by: Jones Second by: Roller to approve the minutes of the Regular Meeting October 9, 2023. MC

Approval of Agenda

Action: Approval of Agenda

Recommended Action: Motion by: Roller Second by: Boe to approve the agenda as presented or amended to include the following: MC

Approval of Finances

Action: Approval of Finances

Recommended Action: Motion by: Boe Second by: Reinier to approve payment of the Bremer Credit Card in the amount of \$5,973.80; bills in the amount of \$147,487.28, checks #75525-75636; wires in the amount of \$366,701.87; payroll in the amount of \$348,186.21; and student activity report. MC

### Enrollment

Information, Reports: 2023/24 Student Enrollment: K-6 305; 7-12 228; Total 533.

### Reports

Reports: High School Principal Report Ben Miska-  
Monday, 11.13.2023

#### Staffing

1. High School Staffing Needs for 23/24 school year & beyond  
a.) Math Teacher-In communication with area universities; b.) Full Time Paraprofessional-Increased Needs; c.) 2 JH Girls Basketball Coach positions-Naomi Budziszewski & Brandon Deschene; d.) Robotics Coach; e.) Speech; Coach; f.) Head Golf Coach

#### Events/Meetings

1. Parent Teacher Conferences
2. Blood Drive-Looking to plan a 2nd one in the spring
3. Law Conference in Mahanomen
4. Northern Valley Career Conference for 10th graders
5. Teacher Inservice
6. Steering Committee met twice

Great Things at WAO High School the Past Month

1. Fall Band & Choir concert
2. Ed Foundation for funding Fall Needs Grants
3. Wrapped up Fall Sports Seasons
4. Finished Quarter 1
5. Students of the Quarter  
a.) Grades 6-8 Ezra Miska; b.) Grades 9-11 Macey Novacek; c.) Grade 12 Reed Hanson
6. Staff of the Quarter-Tim Desrosier
7. Teacher of the Year-Todd Mortimer
8. Veterans' Day Program

#### Upcoming

1. American Education Week November 13-17
2. Winter Sports starting up  
a.) Esports starting as well-Planning to offer Chess, Rocket League, and Super Smash Bros. Unlimited
3. ASVAB Test for Juniors November 13
4. 6th Grade Pizza Sales November 13-27
5. District QET November 15
6. Ed Foundation Meeting November 15
7. FCCLA Fall Leadership Summit Overnight event at St. Cloud November 18-19
8. HS Committee Meetings November 21
9. No School November 23-24
10. 10th Graders at Team Up Event November 28
11. Staff Christmas Party December 2
12. Area Principal Meeting in TRF December 6
13. Mid Quarter 2 December 8
14. Winter Sports Pics December 11
15. Elementary Christmas Concert December 11
16. Tech Committee Meeting December 12
17. HS Christmas Concert December 12
18. Ms. Diaz is planning to start a Poetry Club at WAO
19. Handbook language change for Online College Courses

Reports: Elementary Principal Report Kelsey Johnson  
November 13th, 2023

School Board Meeting - ELEMENTARY PRINCIPAL'S REPORT

What's Happening at WAO Elementary

- American Education Week - THANK YOU WAO STAFF!
- Fall Parent/Teacher Conferences - 96% Attendance
- Read Act Timelines

o November '23 - Whole School Screener selected and completed ✓ o January '24 - MDE Releases approved curriculum - Read Act \$ can be used o June '24 - Submission of local literacy plan - template to be released in March o July '24 - Group #1 literacy staff access to approved professional development (Little direction has been given on this other than the approved programs) o July '25 - Group #1 professional development completed

o August '25 - Literacy Lead contracted (Little direction on this so far)

#### Staffing

- Seeking the following positions for the 23/24 school year:
  - o Subs - Teachers & Paraprofessionals
  - o Paraprofessional - Fulltime

Upcoming Dates of Importance

November 13th-17th - American Education Week

November 15th - District QET

November 15th - Ed Foundation Meeting

November 17th - 23/24 Q1 Recognition Assembly @ 2:00 PM

November 23rd-24th - No School

December 1st - Northern Division Principal's Meeting in Bemidji

December 2nd - Staff Christmas Party

December 8th - MESA Board of Directors Meeting in Eden Prairie

December 11th - WAO Elem Holiday Concert (K-2nd @ 7PM | 3rd-6th @ 7:30PM)  
December 12th - District Tech Committee Meeting  
December 15th - Minnesota School Sealant Program Grade PreK-5

Reports: Superintendent Report

November 13, 2023

Student & Staff Growth, Achievement, and Support

a. Crisis Go - crisis communication & procedures

- Oct. & Nov. - updated WAO procedures • next - test app. & train committee • future - staff training & implementation

b. MSBA Leadership Conference • School board members attending - by Dec. 4 (Work Session)

c. Policy committee - reschedule date • Wednesday, Nov. 16 @ 7:00 a.m.

Finance & Facilities

d. Construction bids came in under anticipated budget

e. Future building project / Steering Committee meetings

- Wednesdays at noon?

f. Investments coming due

- Bremer CD - matures 12-21-23 • MSDLAF Term - matures 1-11-23 • Work on securing new rates for Dec. Board mtg.

g. December - set final levy

- Truth in Taxation mtg. - Mon. Dec. 18 @ 6:00 p.m.

h. Updated 23/24 budget in Jan/ Feb.

i. Board member elections:

- NWSC Board of Directors election - ballot at your seat • Region 1 Board election - let me know if you are interested

Reports: Board Committees

Board committees will report on their most recent and upcoming activities.

Negotiations- Boe reported. They met and are still in process.

Community Education-na

Curriculum-na

Technology-na

Education Foundation- Johnson reported they had met on Oct 18, 2023.

Facilities- na

Financial-Boe reported met on Nov 10, 2023.

Policy- Roller reported they met on Nov 2, 2023.

Quality Education Team **QET**- Peterson reported they will meet on Nov 15th, 2023.

Reports: Activities Report

From the Activity Director's Desk 11/13/2023

The cement is in and the new discus cage should be ready to go for this season. Thank you Pony Booster club for your continued support and donations!

The golf simulator has been delivered. We are waiting on the computer that will run it. We have not set up a system through community education for the public to use the simulator yet. Students will be using it this winter.

Our Fall concert was held on Oct. 16. Once again our music department shined! Bravo! Thank you to Miss. Fridstrom and Miss Becks for your passion and dedication to music at WAO.

Fall sports have wrapped up their seasons and evaluations have been made. Students were asked to fill out surveys about the season. The coaches will use the intel from the survey as part of their reflexion on the season. I have gone over the evaluation with the head coaches. Coach Miska will administer the football evaluation. This process, I believe is valuable for improving our programs at WAO.

FCCLA has 28 active participants this year! FFA reported 76 on the roster as it will be submitted to the state FFA organization, with 17 students being the most active within the chapter. I am pleased with the participation numbers of these activities WAO offers and I am excited to watch the programs grow! Knowledge bowl has also anticipating good participation numbers and will field three teams.

The Choir will travelled to EGF HS on Mon. Oct. 30 and met with 6 other choirs to learn 2 pieces together as a mass choir under the direction of Dr. Kemper, the Assistant Professor of Choral Music at Concordia. It was a great opportunity for us to see and hear other choirs as well as collaborate with choirs from around the area. Thank you Miss Becks for going above and beyond in organizing this.

Both boys and girls tentative basketball schedules have been posted to our schools web site. Several schools have contacted WAO needing changes in their schedules and we are working with them to finalize our competitions.

Respectfully submitted, Tony Gullikson

**Policy Reading**

Information: First Reading of WAO District Policies

First Reading of District Policies:

[425.23.01 - Staff Development and Mentoring](#)

[513.23.01 - Student Promotion, Retention, and Program Design](#)

[516.5.23.01 - Overdose Medication](#)

[534.23.01 - School Meals](#)

Information: Second Reading of WAO District Policies

Second Reading of District Policies:

[102.23.01 - Equal Education Opportunity](#)

[419.23.01 - Tobacco-Free Environment](#)

[424.23.01 - License Status](#)

[532.23.01 - Use of Peace Officers & Crisis Teams](#)

[602.23.01 - Organization of School Calendar & Day](#)

[603.23.01 - Curriculum Development](#)

[618.23.01 - Assessment of Student Achievement](#)

Action (Consent): (NA) Adoption of WAO District Policies

Recommended Action: Motion by: Second by: to accept

**Personnel**

Action: Resignation - Melissa Martinez - Paraprofessional

Recommended Action: Motion by: Roller Second by: Steer to approve the resignation of HS Paraprofessional Melissa Martinez, effective October 25, 2023. MC

Action:Resignation - Sean Kennedy - Custodian

Recommended Action: Motion by: Boe Second by: Roller to accept the resignation of Sean Kennedy, Elementary Custodian, effective November 24, 2023. MC

Action:Resignation - Jane Johnson - Nurse

Recommended Action: Motion by: Steer Second by: Jones to approved the resignation of Nurse Jane Johnson, effective December 1, 2023. MC

Action:Hire - Todd Mortimer - JV/assistant GBB Coach

Recommended Action: Motion by: BOE Second by: STEER to hire Todd Mortimer as JV/assistant Girls Basketball Coach at 10% of BA Step 10. MC

Action:Hire - Brice Miller - C-team BBB Coach

Recommended Action: Motion by:STEER Second by:ROLLER to hire Brice Miller as C-team Boys Basketball Coach at 8% of BA Step 2. MC

Action: Hire - Naomi Budziszewski - Jr. High GBB Coach

Recommended Action: Motion by: BOE Second by: REINIER to hire Naomi Budziszewski as Jr. High (8th grade) Girls Basketball Coach at 6.5% of BA Step 1. MC

Action: Hire - Brandon Deschene - Jr. High GBB Coach

Recommended Action: Motion by:ROLLER Second by:REINIER to hire Brandon Deschene as Jr. High (7th grade) Girls Basketball Coach at 6.5% of BA Step 1. MC

Action: Hire - Jacob Avila - Elementary Custodian

Recommended Action: Motion by:BOE Second by:JONES to hire Jacob Avila as Elementary Custodian, at Step 1 of the Support Staff Handbook. MC

### **District Business**

Action:Award Building Project Bids - Tyler Lowry, Donlar Construction

Recommended Action: Motion by:Jones Second by:Boe to award bids to the recommended low bidding contractors, for the WAO Addition and Remodel project.MC

Action, Procedural:Construction Project Change Orders

Recommended Action: Motion by:Boe Second by:Roller to approve Board Chair as the responsible person to approve and sign change orders, and to set a \$100,000 limit maximum before change orders are brought to the School Board. MC

Action:Softball Fields Rental Agreement - City of Warren

Recommended Action: Motion by: JONES Second by: BOE to approve the Softball Fields Rental Agreement from the City of Warren, for nonexclusive right of use to the fields from September 1, 2023 to September 1, 2073; at a cost of \$1.00 (one dollar) per year for use of the fields. MC

Action:High School Handbook update

Recommended Action: Motion by: STEER Second By: REINIER to approve the language update for on-line college courses in the 2023/24 High School Student Handbook. MC

Action:Approve FCCLA overnight event - Nov. 18, 2023

Recommended Action: Motion by: JOHNSON Second by:ROLLER to approve the FCCLA Fall Leadership Summit overnight event on November 18, 2023 in St. Cloud, MN. (6 students and 1 advisor). MC

Discussion:Meeting Closed for Staff Negotiations

motion: Jones

second: Boe

to close the meeting at 8:33pm. MC

motion:Boe

second: Steer

to open the meeting at 9:55pm MC

### **Important Dates**

Information:Communication & Events

## **November**

10 - Veterans' Day program @ 10:00 a.m.

Finance committee mtg. @ 12:00 p.m.

13 - School Board mtg. @ 7:00 p.m.

14 - Pony Booster Club mtg. @ 7:00 a.m.

15 - Facilities committee mtg. @ 7:00 a.m.

District QET @ 3:20 p.m.

WAO Ed. Foundation mtg. @ 5:30 p.m.

16 - (?) Policy committee mtg. @ 7:00 a.m.

23 - No School - Thanksgiving

24 - No School - Thanksgiving

28 - GBB vs. BGMR at WAO

30 - GBB vs. SAC away

### **Adjourn**

Action: Adjourn. Next Work Session Meeting will be December 4 @ 7:00 p.m. in the H.S. Multipurpose room. Truth in Taxation Meeting will be December 18 @ 6:00 p.m. Regular Board Meeting will be December 18 @ 6:30 p.m.

Recommended Action: adjourn at: 9:56pm motion by Jones, second by Steer. MC