

SCHOOL BOARD WORKSHOP

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

April 26, 2016

4:30 P.M.

This workshop was open to the public and electronically recorded.

The following Board members were present: Mr. Roger P. Milton, Chairman, Mr. Isaac Simmons, and Mr. Steve Scott. Also present were Mrs. Deborah Minnis, Attorney for the Board; and others. Mrs. Audrey D. Lewis, Mr. Charlie D. Frost, and Mr. Reginald C. James, Superintendent and Secretary to the Board, were absent.

1. Call To Order

The workshop was called to order by the Chairman, Mr. Roger P. Milton, at 4:35 p.m.

2. Financial Data Report

3. Discussion Items

- a. List of contractors and notification to Board regarding vendors with total payments greater than \$15,000 and other payment issues.
- b. Miscellaneous finance department items:
 - i. Educational Funding Accountability Act – Summary of Administrative Expenses
 1. Comparable districts
 - ii. Final Conference Bill 2016-17 FEFP program numbers for General Fund Budget

Mrs. Ferree stated that the 2016 tax value has not been certified by DOR and could change the TRIM process. She stated that the valorem tax roll was certified by DOR and will not change after the TRIM process. She stated that there was possible overestimation by FDOE for the final conference bill numbers. She stated that the Required Local Effort Millage is set by FDOE. She stated that there is no change in the statutorily defined millage rate. She stated that the operating millage is going down almost 4% (prior to any changes in property value by TRIM). She stated that the valorem tax roll certified by DOR will not change. She stated that the State Calculation does not deduct these amounts in the total. She stated that however, the District cannot use these deductions for its operating purposes. She stated that although the Total State Funding amount appears to be going up even though there is a 4% reduction in the RLE, this inflation is from the possible overstatement in the

property values used by FDOE for the LBR, but not yet certified by TRIM. She stated that the total funding calculated also includes amounts that must be passed through to the charter schools.

iii. Conversion to FOCUS training was conducted on April 20 and 21. System goes live April 26, 2016.

iv. Monitoring reports.

1. 2014-15 district budget, annual financial report, and program cost report.

FDOE performed the review based on criteria for the FEFP established in the Florida Statutes and Florida Administrative Code. District met all criteria, no further action is required.

2. Medicaid Certified School Match Program. Agency for Health Care

Administration (ACHA) performed the review and determined the district was in compliance with Medicaid MSCM policy.

c. Other – agenda items:

i. POWER Buying Group

Mrs. Ferree stated that the Letter of Agreement with the POWER Buying Group maximizes pricing advantages for the food service program.

ii. TSA Contract Amendment to reduce rate charged to the district

Mrs. Ferree stated that the TSA Consulting Group Contract Amendment was for the contract rate reduction from \$5.76 to \$4.08, per year, per regularly scheduled employee.

iii. Budget Amendment #2

Mrs. Ferree stated that Budget Amendment #2 updates the current status and projections to the end of the year, prior to the 4th FEFP calculation. She stated that subsequent budget amendments will be presented for the 4th FEFP calculation as well as the final budget close out during the fiscal year close out process.

iv. TRIM Dates

Mrs. Ferree stated that the Truth In Millage (TRIM) timetable consisted of the following dates: July 19th – Board Meeting – Tentative Budget Advertisement; July 21st – Newspaper Ads for intent to adopt the tentative budget and millage rates, including the proposed millage for capital outlay projects; July 26th – Board Meeting for public hearing on the tentative budget and millage, adopting the tentative millage rates and tentative budget and publicly announcing the percentage the millage rates exceeds the roll-back rate, if applicable; and September 6th – Board Meeting to hold public hearing on the final budget and millage rates. Approve AFR for submission to the FDOE.

- v. Authorization to extend: TAN with Capital City Bank; Lease Purchase for disaster recovery services; and construction note payable as well as bus lease purchase with SunTrust Bank.

Mrs. Ferree stated that the Board's approval was needed for the first 12 month extension on the Capital City Construction Loan to pay next year's debt service that will become due and payable in the 2016-2017 fiscal year. She stated that payment of the Mainline Disaster Recovery Services 2016-2017 debt service with IBM Credit LLC, along with the payment of the Construction Loan and Bus Lease Purchases 2016-2017 debt service with Sun Trust Bank needed the Board's approval also.

4. School Board Requests and Concerns

None.

5. The workshop adjourned at 5:25 p.m.