

Wyoming Area School District  
Combined Work Session/Regular Meeting  
Wyoming Area Board of Education  
252 Memorial Street, Pennsylvania, 18643  
Tuesday, July 22, 2025, 7:00 p.m.

AGENDA

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular Meeting of June 24, 2025

Superintendent's Report

Solicitor's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Bids Report

Open Discussion

Adjournment

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Communications Report

1. Luzerne Intermediate Unit #18 submitting their meeting minutes of May 21, 2025.
2. Jill Avery-Stoss, Wyoming Area Cross Country Parents Association, requesting permission to hold a donut sale fundraiser.
3. Lesley Ratchford, Wyoming Area Girls Basketball Parents Association, requesting permission to hold fundraisers.
4. Sara Mazzitelli, Wyoming Area Girls Volleyball Parents Association, requesting permission to hold a lottery raffle fundraiser.
5. Employee #20665 submitting a letter of resignation.
6. Employee #20148 submitting a letter of resignation.
7. Amy Musinski, Wyoming Area Girls Soccer Parents Association, requesting permission to hold fundraisers.
8. Employee #20462 submitting a letter of resignation.
9. Kim Gittens, Wyoming Area Intermediate Center PTO, requesting permission to hold fundraisers.
10. Employee #20500 submitting a letter of resignation.
11. Nikki Milcavage, Wyoming Area Boys Basketball Parents Association, requesting permission to hold fundraisers.
12. Employee #1145 submitting a letter of resignation.
13. Rachael Card Seamans, Wyoming Area Boosters, requesting permission to hold fundraisers.
14. Cheri Snyder, Wyoming Area Parents Association 2026, requesting permission to hold fundraisers.

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Communications Report

15. Employee #4987 submitting a medical leave of absence.
16. Tiffani Little, Wyoming Area Boys Soccer Parents Association, requesting permission to hold fundraisers.

Summary of Applications Received

Elementary – 1

Secondary Principal – 3

English – 1

Cleaners – 7

Cafeteria – 2

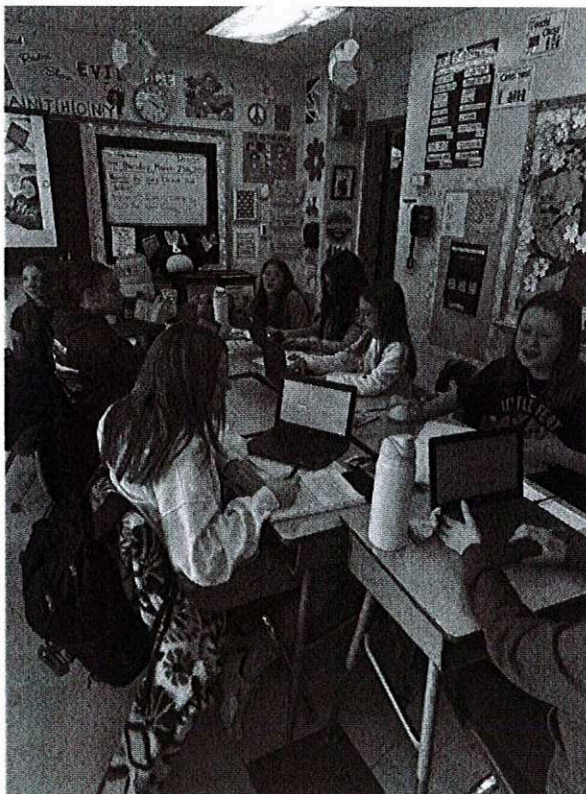
Math - 3

WYOMING AREA SCHOOL DISTRICT  
COMBINED MEETING OF THE BOARD OF EDUCATION

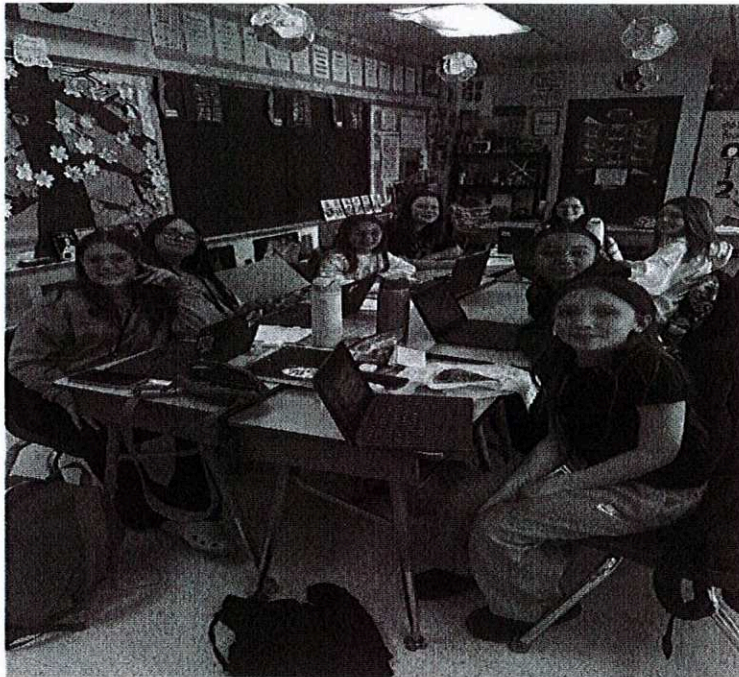
TUESDAY JULY 22, 2025

SUPERINTENDENT'S REPORT

1. 20 students met after school on Wednesdays in the Spring at the Intermediate Center for Writers Club with Mrs. Anthony. The students learned firsthand about journalism and worked on writing articles and contents for the Spring edition of the WAIC Newspaper. They were proud to publish both digitally and on paper the second edition of their newspaper. Great job Writers Club!

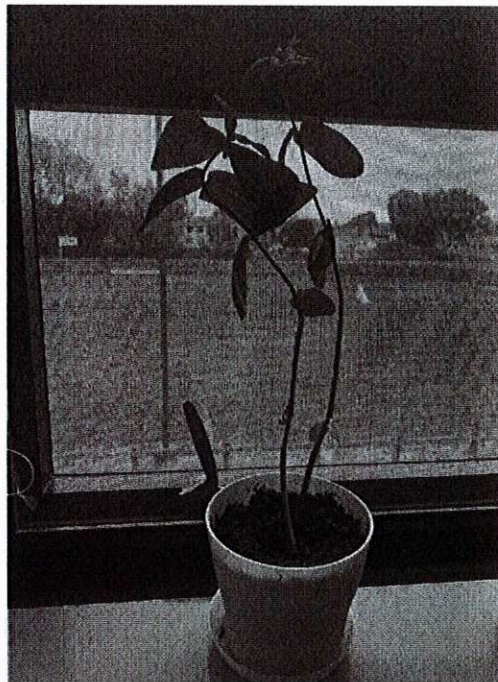






2. Mrs. Vaness's science after-school program was very successful. Students planted basil and zinnias, and were able to observe/chart their growth over the 6-weeks. Each child took both plants home to continue to care for them. During the program students also programmed Bee-bots and Ozobots to follow paths that they created.

They also learned about fossils by creating their own miniature dinosaur fossils using play-doh and plaster of paris. Some final classes included magnetic exploration and identifying the properties of items that float. It was a full house each week with a maximum of 15 students.





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Treasurer's Report

Peoples Security Bank & Trust	General Fund	2,429,578.46
Peoples Security Bank & Trust	Payroll Account	7,044.29
Peoples Security Bank & Trust	Cafeteria Account	43,106.45
Peoples Security Bank & Trust	Student Activities Account	139,737.62
Peoples Security Bank & Trust	Athletic Fund Account	2,488.76
Peoples Security Bank & Trust	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	General Fund Account	151,288.32
Peoples Security Bank & Trust	Series 2022 GON Account	892,380.35
Peoples Security Bank & Trust	Money Market Account	5,032,901.66

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Finance Report

1. Received the following checks:

Berkheimer Income Tax

Earned Income Tax	37,794.54
Local Services Tax	397.30
Per Capita Tax	29.40
Delinquent Per Capita	<u>2,147.28</u>
Total:	40,368.52

State & Federal Subsidy Payments

Retirement	974,483.01
Title I – Improving Basic Programs	59,507.25
Title II – Improving Teacher Quality	6,947.36
Title IV – Student Support & Academic Enrichment	5,028.08
Section 1305 & 1306	84,030.08
Medicaid Admin Claims	1,811.55
APS SY 21-22, 22-23, & 23-24	(2,981.84)
School District Transportation	830,777.22
Stronger Connections Grant	20,841.16
Non Public Transportation	<u>37,345.00</u>
Total:	2,017,788.87

Delinquent Real Estate Taxes

Wyoming County	21,632.57
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Local Realty Transfer Tax

Luzerne County	25,015.34
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2024 Real Estate Taxes

Thomas Pizano – Exeter Borough (supplemental)	812.90
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2. Approve the July payment of \$50,860.94 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for Special Education Services and other related services for the 2024-2025 school year.



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Finance Report

3. Approve to ratify the July payment of \$68,161.62 to the West Side Career & Technology Center for the 2024-2025 school year.
4. Approve the agreement with Children's Service Center Partial Hospitalization Program and Therapeutic Educational Program for the 2025-2026 school year.
5. Approve an agreement with Children's Service Center for a crisis worker for the 2025-2026 school year.
6. Approve the payment of \$248,120.00 to CM3 Building Solutions, App #11, at the Secondary Center for roof top unit and security doors.
7. Approve Power Purchase agreement with Coral Reef Partners, LLC., pending approval by the superintendent, school solicitor and business manager.
8. Approve the general ledger sheet:

Bill Listing: July 2025	792,470.11	
Prepays: June 2025	<u>116,307.59</u>	908,777.70
Cafeteria Account:	57,890.19	
Athletic Account:	<u>263.00</u>	<u>58,153.19</u>
		Total: 966,930.89

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the finance report.  
Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, Title III and Title IV) are currently being planned for the 2025-2026 school year. Anyone desiring information regarding these programs, contact Dr. Jon Pollard, Superintendent, at the District's Business Office.

2. Approve the appointment of Celeste Calpin as Driver Theory Instructor for the 2025-2026 school year.

3. Approve the following Edmentum WA Cyber Teachers for the 2025-2026 school year:

Melissa Dolman	English
Christine Rutledge	English
Paula Cecil	Math
Trudy McAndrew	Math
Molly Kearns	Science
Damien Rutkoski	Science
Michael Fanti	Social Studies
Dennis Hando	Social Studies
Lauren Wiedl	Special Education
Ann Giglio	Special Education
Carmen Latona	English (if needed)
Dennis Hando	English (if needed)
Erica Robaczewski	Science (if needed)
Ed Grivensky	Science/Biology (if needed)
Doug Womelsdorf	Science/Biology (if needed)
Maureen Pikas	Social Studies (if needed)

4. Accept, with regret, a letter of resignation from employee #20148 effective August 18, 2025.

5. Accept, with regret, a letter of resignation from employee #20665 effective July 9, 2025.

6. Accept, with regret, a letter of resignation from employee #20462 effective July 10, 2025.

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7. Accept, with regret, a letter of resignation from employee #1145 effective July 15, 2025.
8. Approve the transfer of Julie Matosky from special education to first grade teacher effective for the 2025-2026 school year.
9. Approve the transfer of Michelle Klaproth from second grade to third grade teacher effective for the 2025-2026 school year.
10. Approve the appointment of Greg Riley as Secondary Center Building Principal effective for the 2025-2026 school year.
11. Approve the appointment of Christa Richards as a Social Worker effective for the 2025-2026 school year, pending submission of certificate.
12. Approve the appointment of Samantha Keska as Skills for Student Success Teacher/Social Worker, effective for the 2025-2026 school year, pending submission of certificate.
13. Approve to collapse Special Education and second grade positions.
14. Approve the request of employee #4987 to take a medical leave of absence for the beginning of the 2025-2026 school year followed by retirement in December 2025.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the education report.  
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Activities Report

1. Approve the following appointments of the marching band staff for the 2025-2026 school year:

Kristen Santey	Assistant Director
Cassidy Heid	Color Guard
Zachary Houston	Percussion
Lucy Obruzut	Choreographer Volunteer

2. Approve the marching band schedule for the 2025-2026 school year.
3. Approve retroactively the appointments for the 2025 summer recreation program:

Jason Speece	Stadium/Weight Room Monitor
Lucia Campenni	Lifeguard

4. Approve the request of Sara Mazzitelli, Wyoming Area Volleyball Parents Association, to hold a lottery raffle fundraiser starting August 1, 2025.
5. Approve the request of Jill Avery-Stoss, Wyoming Area Cross Country Parents Association, to hold a donut sale starting August 22, 2025 and Gerrity's Bagging fundraiser on September 14, 2025.
6. Approve the request of Lesley Ratchford, Wyoming Area Girls Basketball Parents Association, to hold the following fundraisers:
  - King/Queen of the Valley Shooting Competition – 8/23/25
  - Shoot A Thon – 8/24/25
  - Lotto Calendar – 9/1/25
  - Girls Basketball Family Game Night – 9/10/25
  - WA Girls/Boys Basketball Bingo – 10/19/25

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7. Approve the request of Amy Musinski, Wyoming Area Girls Soccer Parents Association, to hold the following fundraisers:

- Car wash at A&A Auto in Exeter – 8/9/25
- Bagging for Charity at Gerrity's West Pittston/Wyoming – September
- Solo stove raffle – August/September
- Night at the Races – Mid September
- Sell team sponsorship signs to local businesses
- Apparel sale – August/September

8. Approve to ratify the appointment of Cassidy Graham as a Jr. High Softball Coach for the 2024-2025 Spring season.

9. Approve the request of Kim Gittens, Wyoming Area Intermediate Center PTO, to hold the following fundraisers:

- Penny Wars – Starting in September
- Smencil sale – Starting in September
- Annual Trunk or Treat – 10/31/25
- Poppin Popcorn Sale – Starting in November
- Santa Sale – Starting 12/8/25
- Snow Ball Fight – Starting 1/7/26
- Frosty's Fortune – Starting 1/7/26
- Designer Purse Bingo – 3/15/26

10. Approve the request of Nikki Milcavage, Wyoming Area Boys Basketball Parents Association to hold the following fundraisers:

- Sabatini's Night Out – 8/19/25
- Bagging at Gerrity's – 8/24/25
- Yeti Cooler of Cheer – Starting 10/1/25
- Bingo – 10/19/25
- Lottery Roll Raffle – Starting October
- 50/50 Raffle – Starting 11/16/25
- Daily Number Lottery Drawing – February 2026

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11. Approve the appointment of Joe Chacke as Head Girls Basketball Coach.
12. Approve the request of Rachael Card Seamans, Wyoming Area Boosters, to hold the following fundraisers:
  - Lottery Ticket Sale
  - Apparel Sale and have a small tent to at home football games for hair accessories sales
  - Visa Card Bingo – 2/22/26 -Secondary Cafeteria (snow date – 3/1/26)
13. Approve the request of Cheri Snyder, Wyoming Area Senior Parents Association 2026, to hold the following fundraisers:
  - Sell Boba Tea at home football games
  - Senior parking spots fundraiser
14. Accept, with regret, Carl DeLuca's letter of resignation as Girls Lacrosse Coach.
15. Approve the request of Tiffani Little, Wyoming Area Boys Soccer Parents Association, to hold a Mum Sale fundraiser starting August 1, 2025 and a Snap Raise fundraiser starting July 31, 2025.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the activities report.  
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Building Report

1. Approve the appointments of the following building coordinators for the 2025-2026 school year:

Kory Lyn Angeli	Intermediate Center
Lisa DeMichele	Primary Center
Daneen Kearns	Kindergarten Center

2. Employee #20500 submitting a letter of resignation retroactive to July 8, 2025.
3. Approve the request of Rachel Leandri, Broadway on the Boulevard, to rent the auditorium, lobby, band room, chorus room for a holiday show on Saturday, December 20, 2025, 11:00 am to 5:00 pm, with a dress rehearsal on Friday, December 19<sup>th</sup>, 4:30 pm to 7:30 pm, pending approval and availability by the building principal.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the building report.  
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Bids Report

Proposals for Food Service Management Companies was advertised on the following dates:

Times Leader/Citizens Voice

Sunday, April 6, 2025

Sunday, April 13, 2025

Sunday, April 20, 2025

The proposals were due and opened on May 19, 2025 at 9:30 a.m.

There were two proposals.

Metz

Nutrition Group

Approve the appointment of Metz Culinary Management as Food Service Management Company.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the Bids Report.

Roll Call: