

DRAFT – Unofficial Until Approved
Meeting Minutes 12/10/2013

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Special Session on December 10, 2013 in the Board Room, at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop R., Tucson in Arizona 85749. The meeting was called to order at 7:30 a.m.

1. ROLL CALL

Board Members present:

Mrs. Claire Place, President

Mr. Jeffrey Neff, Board Member

Dr. Peter Livingston, Clerk (arrived at 7:32)

Mr. Carlos Ruiz, Board Member

Mr. Steven Auslander, Board Member (arrived at 7:38) Amanda Grimshaw, Student Board Member (absent)

Administrative Staff:

Dr. Doug Price, Superintendent

Mr. Marty O'Shea, Business Manager

2. APPROVAL OF AGENDA

MOTION: Mr. Ruiz made a motion to approve the Agenda. Mr. Neff seconded; the motion carried with Mrs. Place, Mr. Ruiz and Mr. Neff all voting unanimously.

3. CALL TO THE PUBLIC

There was no call from the public during this session.

4. CONSENT AGENDA (see attached)

MOTION: Mr. Neff made a motion to approve the Consent Agenda. Mr. Ruiz seconded; the motion carried with Mrs. Place, Mr. Neff and Mr. Ruiz all voting unanimously.

5. ACTION ITEMS

A. 2013-14 FY Budget Revision #1

MOTION: Mr. Neff made a motion to adopt the 2013-14 FY Budget Revision #1 as submitted. Mr. Ruiz seconded; the motion carried with Mrs. Place, Mr. Neff and Mr. Ruiz all voting unanimously.

B. Consider Tax Credit donation Eligibility for TVHS Organic Farming Club

MOTION: Mr. Ruiz made a motion to approve TVHS Organic Farming Club eligible to receive Tax Credit Donations. Mr. Neff seconded; the motion carried with Mrs. Place, Mr. Ruiz and Mr. Neff all voting unanimously.

C. Classified Staff Pay Increase

Dr. Price recommends a 4% increase effective January 1, 2014 for the classified staff. This will be an ongoing cost to the operation of the school from this point forward. He noted this has been a top priority for the Board as per their Board goals. He noted that current enrollment, charter funding and operational efficiency (solar, energy efficiency operations), enables the sustainability of this expenditure.

MOTION: Dr. Livingston made a motion to approve the Classified Staff Pay Increase. Mr. Neff seconded; the motion carried with Mrs. Place, Dr. Livingston, Mr. Neff and Mr. Ruiz all voting unanimously.

Dr. Price added, he recommends beginning in the 2014-15 school year, each certified (teacher) position to be paid an additional \$1000. This is to be a one-year, one-time increase for the 2014-15 school year. He continued, if school funding determinations by the State Legislature are favorable, he would recommend the \$1000 become permanent. He added, this too, is a Board goal, and will continue to lobby our law makers and association representatives to support appropriate school funding.

D. Additional Position (s) Request

Dr. Price recommends adding a Human Resource Generalist (FT) and an Accounting Assistant (PT 10 hours) to our staff. Due to the district growth and added demands of newly imposed accountability and compliance regulations from the Federal, State and ADE agencies, Dr. Price recommends the reorganization of the HR Department and the Business office to include these staff members.

MOTION: Mr. Neff made a motion to approve the Additional Position (s) Request. Dr. Livingston seconded; the motion carried with Mrs. Place, Mr. Neff, Dr. Livingston and Mr. Ruiz all voting unanimously.

E. Approved New Support Staff Hiring Schedule

Due to the change in the Minimum Wage laws, effective January 1, 2014, Dr. Price recommends an increase of .10 cents/hour to the bottom two classified hiring groups. This new schedule incorporates that increase in minimum wage to \$7.90 per hour.

MOTION: Mr. Ruiz made a motion to approve the New Support Staff Hiring Schedule.

Mr. Neff seconded; the motion carried with Mrs. Place, Mr. Ruiz, Mr. Neff and Dr. Livingston all voting unanimously.

F. December 12, 2013 Board Meeting Cancellation

MOTION: Mr. Neff made a motion to cancel the December 12, 2013 board meeting.

Dr. Livingston seconded; the motion carried with Mrs. Place, Mr. Neff, Dr. Livingston and Mr. Ruiz all voting unanimously.

G. Addition of December 17, 2013 Board Meeting (rescheduled from December 12, 2013)

MOTION: Mrs. Place made a motion to approve the addition of a December 17, 2013 board meeting.

Mr. Neff seconded; the motion carried with Mrs. Place, Mr. Neff, Dr. Livingston and Mr. Ruiz all voting unanimously.

MOTION: Dr. Livingston made a motion to reconsider Action Item F. Mr. Neff seconded.

Board Members discussed the possibility of having a short Board Meeting in Phoenix while they attend the ASBA Conference. However, they concluded due to the lack of appropriate meeting space and the sensitive nature of the topics, they prefer to wait for the December 17 board meeting. Dr. Livingston called for the vote, the motion failed with Mrs. Place, Dr. Livingston, Mr. Neff and Mr. Ruiz all voting unanimously.

7. FUTURE AGENDA ITEMS

Mrs. Place mentioned at the Board Organization should be on the next board agenda. Dr. Price and Mrs. Place discussed the timing per district policy. Dr. Price said he would clarify and update the board to ensure it would be placed on the appropriate board meeting agenda.

Mr. Ruiz shared with Board Members that the Tucson Chamber of Commerce and the Hispanic Chamber of Commerce will be supporting and focusing on education issues. Because of his role with the Hispanic Chamber of Commerce and as a School Board Member he would like to hear Dr. Price's view point. Dr. Price said he would be happy to provide input once he has reviewed the article Mr. Ruiz shared with him earlier that morning.

8. ANNOUNCEMENTS

9. ADJOURNMENT

Respectfully submitted by,
Judy Bower, Board Secretary

Claire Place, Board President

Peter Livingston, Board Clerk

Steven Auslander, Board Member

Jeffrey Neff, Board Member

Carlos Ruiz, Board Member

Personnel Items - Board Meeting - December 10, 2013

| Administrator Contracts | Position | Reason | Site | FTE | Salary | Date |
|-----------------------------------|--------------------------------|------------------------------------|------------|--------|-------------------|--------------|
| | | | | | | |
| Certified Contracts | Position | Reason (Replace / New) | Site | FTE | Salary | Date |
| Michele Picou | School Nurse | New Position / Ee Reclassification | EGJH | 0.80 | \$24,000 annually | 1/1/2014 |
| | | | | | | |
| Administrator Resignations | Position | Reason | Site | FTE | Salary | Date |
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| Certified Resignations | Position | Reason | Site | FTE | Salary | Date |
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| Classified Contracts | Position | Reason (Replace/New) | Site | FTE | Wage | Date |
| Mary Canale | Accountant, Associate | New Position | District | 1.000 | \$35,000 annually | 1/1/2014 |
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| Classified Resignations | Position | Reason | Site | FTE | Wage | Date |
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| Other Resignations | | | | | | |
| Jim Lawwill | Varsity Boys Football Hd Coach | Personal | TVHS | varies | \$2,868.00 | 12/5/2013 |
| Nancy Dybus | Substitute Bus Driver | Personal | Tranpstn | varies | \$10.10 | 12/5/2013 |
| OTHER | | | | | | |
| Bruce Novak | Assistant Softball Coach | Replace Katie Stika | TVHS | varies | \$2,008.00 | Spring, 2014 |
| Jo Ann Ralyea | Certified Substitute Teacher | new | varies | varies | Sub Teacher Pay | SY 13/14 |
| Della Thompson | Tutor | new | 3 hrs/week | 0.08 | \$25.00 / hour | 12/2/2013 |
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