



**SHIPPENSBURG AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING MINUTES  
February 26, 2024**

The Shippensburg Area Board of School Directors met on February 26, 2024 in the Senior High School Library beginning at 8:00 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**Board of School Directors**

Mrs. Steph Eberly  
Mr. Kirk Naugle  
Mr. Jim Bard  
Mr. Mike Carey  
Mr. Levi Cressler

Mr. Daren Donovan - **absent**  
Dr. Nathan Goates - **via phone  
and departed at 8:27 p.m.**  
Dr. Michael Lyman  
Mr. Fred Scott - **absent**

**Administrative Staff**

Mr. William August, Superintendent  
Mrs. Leslee DeLong, Assistant to the Superintendent  
Dr. Susan Donat - Director of Curriculum, Instruction, and Assessment  
Dr. Troy Stevens, Director of Technology

**Student Representatives**

Lily Kell  
Aryan Gaonkar

**Board Secretary/Chief Financial Officer**

Mrs. Cristy Lentz

**Other**

Approximately 3 parents and community members were in attendance.

**AGENDA APPROVAL**

**Carey** made a motion, seconded by **Naugle**, to approve the agenda as presented.

**The motion passed unanimously.**

**CITIZENS' COMMENTS (AGENDA ITEMS ONLY) -**

None

**STUDENT REPRESENTATIVES REPORT**

Lily Kell and Aryan Gaonkar- Student Representatives reported happenings at the Middle School and High School. Details regarding their report can be found attached in Agenda Manager.

## **REPORTS:**

### **FRANKLIN COUNTY CAREER & TECHNOLOGY CENTER REPORT - NONE**

Dr. Lyman provided an update from the last FCCTC meeting to include: 8 nursing students will be graduating, FCCTC still accepting applications for the nursing program, some top State Representatives recently visited the FCCTC, and the possibility of applying for two grants for facility improvements (roof and maybe air handlers).

### **BOARD COMMITTEE REPORTS -**

- **Transportation** - met on February 22, 2024 at 6pm. Topics include fuel costs, new fuel company, 2024-2025 transportation budget, still looking for drivers, committee members received an overview of the transportation departments roles and responsibilities.

### **Curriculum Report**

- Dr. Donate provided the Board with an update regarding how the District is identifying and closing learning achievement gaps - See Agenda Manager for the link.

### **SUPERINTENDENT'S REPORT**

- None

## **CONSENT AGENDA:**

Lyman made a motion, seconded by Carey, to approve items **4a through 4n** of the Consent Agenda.

### **Approval of Minutes**

- Minutes from the February 12, 2024 meeting.

### **Finance**

- **Bills of Payment:** Regular Bills of Payment
- **Construction Fund Paid Bills:** Series of 2022 and 2023 for February 2024

Disposal of Band Raincoats

Donation – S.A.S.H.S. Band Boosters – Raincoats

Camp GBLUES

Shippensburg Senior High School Prom 2024

Grant Approval - Marsha Schmus - Keystone Teachers Association Classroom Mini-Grants

Policies for Second Reading and Approval - 113.4, 114, 116, and 117

SASD Health & Safety Plan

E-Rate Funding Request

Request for Proposals (RFP) Food Service Management Company - Updated

Safe Schools Bollards at the Intermediate School\*

Approval of Boyo and Friese Drivers/Aides

## **Personnel - Professional and Support**

### **Professional Staff**

**Administration recommends approval the following leave of absence extension request:**

1. Jocelyn A. Topper – Math Teacher at Shippensburg Area High School is requesting an extension to her current School Board approved leave, effective March 4, 2024 and continuing through March 28, 2024 with a return-to-work date of approximately April 2, 2024

### **Support Staff**

**Administration recommends approval of the following resignation for the purpose of retirement:**

2. Carol A. Krall– Full-Time Classroom Assistant at Shippensburg Area High School effective the last day of the 2023-2024 school year

**Administration recommends the following resignation:**

3. Andrea L. Thompson – Part-Time Classroom Assistant at James Burd Elementary School and Shippensburg Area Intermediate School effective retroactive February 20, 2024

**Administration recommends the approval of the following leave without pay absence extension request:**

4. Paula J. Morris –Head Custodian at Shippensburg Area High School is requesting leave retroactive January 29, 2024 and continuing through approximately February 26, 2024, with an expected return to work date of February 27, 2024

**Administration recommends approval of the following support staff employee who has successfully completed the thirty (30) day probationary period and achieved regular employment status. This is in accordance with the SAESP Bargaining Agreement, Article III, 3.02:**

**5. Sara M. Kline – Part-Time Classroom Assistant at Nancy Grayson Elementary School and Shippensburg Area Intermediate School effective retroactive February 7, 2024**

**Administration recommends approval of the following new appointment: (All new hires are dependent upon successful completion of all required paperwork and clearances)**

6. Jason E. Clough – Full-Time Custodian at James Burd Elementary School, at an hourly rate of \$13.20, working 8 hours/day, 260 days/year, effective approximately February 27, 2024 (replacing Wesley H. Adams – resignation)

**Administration recommends approval of the following terminations:**

7. Kelly D. Moneyhun-Koch– Part-Time Kitchen Helper at Nancy Grayson Elementary School effective retroactive February 8, 2024

8. Felicia L. Myers –Part-Time Classroom Assistant at Shippensburg Area Middle School effective retroactive February 12, 2024

**Administration recommends approval of the following substitutes:**

9. Tanner L. Park – Custodian

10. Andrea L. Thompson – Classroom Assistant, Secretary

**Supplemental Staff**

**Administration recommends approval of the following volunteer coaches:**

11. Scott E. Burkholder – High School Track and Field

12. Angela L. Hostetter – High School Girls Softball

13. Dennis Lockhart – High School Baseball

**The motion to approve Consent Agenda Items 4a through 4n passed unanimously.**

**ACTION AGENDA:**

**Carey** made a motion, seconded by **Lyman**, to approve 5a of the Action Agenda.

- Gifted Education Students Field Trip

**The motion passed unanimously.**

**Bard** made a motion, seconded by **Lyman**, to approve 5b of the Action Agenda.

- SAIS Field Trip to Pine Grove State Park

**The motion passed unanimously.**

**Lyman** made a motion, seconded by **Carey**, to approve 5c of the Action Agenda.

- Pennsylvania's School Breakfast Expansion (SBE) Grants - Updated

**The motion passed unanimously.**

**Lyman** made a motion, seconded by **Carey**, to approve 5d of the Action Agenda.

- Leadership Development Training

**The motion passed unanimously.**

**Lyman** made a motion, seconded by **Naugle**, to approve 5e of the Action Agenda.

- Superintendent's Leadership Conferences

**The motion passed unanimously.**

**Naugle** made a motion, seconded by **Carey**, to approve 5f of the Action Agenda.

- iAttended Contract

**The motion passed unanimously.**

**Naugle** made a motion, seconded by **Lyman**, to approve 5g of the Action Agenda.

- E-Rate Funding/Bid for Wireless monitoring/troubleshooting sensors

**The motion passed unanimously.**

**Carey** made a motion, seconded by **Cressler**, to approve 5h of the Action Agenda.

- CAPITAL AREA PATHWAYS TO TEACHING (CAPT) PARTNERSHIP AGREEMENT

**The motion passed unanimously.**

**Lyman** made a motion, seconded by **Carey**, to approve 5i of the Action Agenda.

- 2023-2024 Calendar Revision

**The motion passed unanimously.**

**Bard** made a motion, seconded by **Naugle**, to approve 5j of the Action Agenda.

- 2024-2025 School Calendar

**The motion passed unanimously.**

**Carey** made a motion, seconded by **Naugle**, to approve 5k of the Action Agenda.

- High School gym floor Buffer and Coat/Finish

**The motion passed unanimously.**

**Lyman** made a motion, seconded by **Cressler**, to approve 5l of the Action Agenda.

- Resolution of Intent to Reimburse from Bond Proceeds for Capital Project Costs

**The motion passed unanimously.**

**Bard** made a motion, seconded by **Naugle**, to approve 5m of the Action Agenda.

- Approval to Bid the Stadium Project

**The motion passed unanimously.**

### **DISCUSSION AGENDA – For approval at the March 11, 2024 Meeting**

Expulsion Waivers

Policies for First Reading

Donation – K & W for the HOMES Program Holiday Party

Grant Approval

SAMS 8th grade Law Day Field Trip

Shippensburg FFA Banquet - Heritage Restored

Head of Custodian - Job Description

PA Principals Contract for Interim Assistant Principal - Agreement still needs attached

Middle School Chiller Maintenance Proposal

Waste Management Contract

SASHS Expansion Due Diligence Contract

### **CITIZENS' COMMENTS REGARDING NON-AGENDA ITEMS -**

None

## **BOARD COMMENTS -**

**Michael Lyman** - Thanked the Lego Competition Team and FFA Chapter Members for their presentations during the Committee of the Whole Meeting. He reminded the Board and public of the High School Play "Mamma Mia" that is to occur this week/weekend and encouraged folks to attend.

**Levi Cressler** - Inquired about the award status of Multi-Modal Transportation grant. He asked if the Board could be kept apprised of the results for the current Essay Poster Competition. He noted there are only 66 days left of school and gave a shout out to the seniors to enjoy their last 66 days. He thanked the students for their presentations during the Committee of the Whole Meeting and also thanked Mrs. Lentz for her budget presentation. Provided some sport highlights and noted the deadline for students to complete the Spring Sport sign-ups.

**Mike Carey** - Thanked the students for their presentations during the Committee of the Whole Meeting. He also thanked Mrs. Lentz for her budget presentation.

## **ANNOUNCEMENTS/INFORMATION ITEMS:**

### **Board Calendar -**

**March 5** - Policy Committee

**March 6** - Athletic Committee

**March 11** - Budget and Finance Committee of the Whole/Committee of the Whole Meeting/Board Meeting

### **Student Calendar –**

**High school play "Mamma Mia" show dates: February 29, 7pm, March 1, 7pm and March 2, 2pm and 7pm**

**March 28** - Act 80 - 2hr early dismissal

## **ADJOURNMENT**

Mrs. Eberly adjourned the meeting at 8:35 p.m.

  
Cristy Lentz, Board Secretary