

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 2, 2023
7:00 p.m. Library**

***I. CALL TO ORDER – OPENING STATEMENT**

This meeting is called to order at 7:03 p.m. with the following opening statement read by Mr. Reaves:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat and Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

***II. THE PLEDGE OF ALLEGIANCE**

All in attendance pledged the flag.

***III. ROLL CALL**

Roll call was taken by Cheryl Zarra as follows:

Mr. Christopher Keiser - President	Present - Arrived - 7:19 pm
Mr. Michael Reaves - Vice President	Present
Dr. Rebecca Kipp-Newbold	Present
Ms. Rita Lemley	Present
Mr. Netz Sacro	Present

Also present

Dr. Michele Cone, Superintendent	Present
Ms. Cheryl Zarra, Board Secretary	Present
Ms. Gwen Thornton, NJSBA Representative	Present

***IV. PUBLIC COMMENT**

AT THIS TIME, COMMENT IS INVITED ON RESOLUTIONS ON TONIGHT’S AGENDA ONLY. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING

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PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO
THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None

***V. APPROVAL OF MINUTES**

1. Motion by Mr. Reaves and seconded by Ms. Lemley to approve the April 26, 2023 regular session minutes.

Motion approved on all call vote

***VI. WRITTEN COMMUNICATION**

None

***VII. SUPERINTENDENT'S REPORT**

Dr. Cone presented the following:

- HIB Report: 0 HIB and 0 Suspension
- HIB Grade Report will be posted on the district website. Califon received 77 out of 78.
- Enrollment 87
- Updates
 - NJSLA will be held 5/15 - 5/26 for grades 3 - 8
 - Drama to perform Alice in Wonderland on May 10, 2023
 - A Memorial Day Tribute Concert will be held 5/30/23
 - Band Recital to be held June 7, 2023
 - There will be a Science Fair, Greek Day, Career Day, Field Day and Invention Connection

BOE Training- Gwen Thornton, NJSBA

***VIII. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee: Discussed tuition reimbursement, innovation for grade 5, summer curriculum writing, and the fire truck ride

Policy & Legislation Committee: Discussed revised policies. Highlights were given by Dr. Cone and Dr. Kipp-Newbold

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Finance, Facilities, & Transportation Committee: Motions on the agenda including a donation, extraordinary aid submission, security drill and summer hours.

Personnel Committee: Discussed returning staff, retirement, resignation and tenure

Negotiations Committee: N/A

Long Range Planning, Shared Services: N/A

***IX. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Dr. Kipp-Newbold and seconded by Ms. Lemely to discuss the Consent Agenda.

Motion approved on unanimous all call vote.

- Dr. Kipp-Newbold offered gratitude for the donation on the agenda and the act of honoring each family. She also offered congratulations to those teachers receiving tenure in the 23-24 school year.
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Motion made by Mr. Reaves and seconded by Mr. Sacro to approve the consent agenda.

Motion approved on unanimous all call vote.

Finance/Facilities/Transportation/Personnel/Curriculum and Instruction/Policy

Finance:

1. Motion to approve the bills list dated April 20, 2023 through May 2, 2023 in the amount of \$107,899.31.

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2. Motion to accept, with appreciation, donations in the name of Walter J. Miller to the Califon School District for the purchase of various playground equipment for volleyball, tetherball and soccer for use and enjoyment by all students of Califon Public School from the following:

Name	Donation	Name	Donation
Mr. & Mrs. Anderson	\$200.00	Mr. & Mrs. Myers	\$100.00
Mr. & Mrs. Carlone Jr.	\$50.00	Mr. & Mrs. Notte	\$100.00
Mr. & Mrs. D'Agostino	\$25.00	The Perkalis Family	\$25.00
Mr. & Mrs. Feeney	\$100.00	Mr. & Mrs. Shannon	\$50.00
Mr. & Mrs. Fulcomer	\$35.00	Ms. Snyder	\$20.00
Mr. & Mrs. Kipp	\$40.00	The Sobala Family	\$100.00
The Martineau Family	\$100.00	Sparta Twp. Public Schools Science Dept./Sunshine Group	\$125.00
Ms. Miicke	\$50.00	Mr. & Mrs. Thomas	\$30.00
Mr. & Mrs. Moyer	\$100.00	Mr. & Mrs. Weather	\$500.00
Mr. Munsey	\$100.00	Robin Weitzman, Chad Weth, Laura & Morton Weitzman	\$50.00

3. Motion to approve the submission of the 2022-2023 Extraordinary Aid grant application.

Transportation:

Facilities:

1. Motion to approve documentation of mandated Security/Fire/Emergency and Evacuation Drills

Date of Drill	Type of Drill
4/25/23	Security

2. Motion to approve the district's summer hours as follows for administration and administrative staff 8:30 am - 1:30 pm, 4 days per week Monday -Thursday, closed Fridays beginning June 19, 2023 through August 11, 2023

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Personnel:

1. Motion to approve the following tenured certificated personnel for the 2023-2024 school year:

Name	FTE	Level	Step	Compensation
Blondina, Bryce	1	MA	10	\$67,330.00
DeMarco, Alison	1	MA+30	20	\$82,955.00
Heyduke, Marie	1	MA	13	\$70,205.00
Hoitsma, Kyle	1	BA	12	\$65,880.00
Kooger, Lisa	1	BA	20	\$77,330.00
Medea, MaryJane	1	BA	11	\$65,880.00
Mitzak, Kelly	1	BA	11	\$65,880.00
Montesion, Lori	1	BA+45	20	\$79,605.00
Patterson, Linda	1	BA+15	20	\$78,580.00
Sullivan, Christine	.2	MA+30	17	\$15,231.00

2. Motion to approve the following non-tenured certificated personnel for the 2023-2024 school year:

Name	FTE	Level	Step	Compensation
Baker, Kelly	.4	MA	3	\$23,944.00
Bruton, Michael	1	BA+45	11	\$68,755.00
Denkovic, Tracy	1	BA	10	\$64,455.00
Heath, Ashley	.5	BA	2	\$28,117.50
Ippolito, Peggy	.5	BA	15	\$34,415.00
Morano, Michele	1	MA	6	\$61,880.00
O'Brien, Tracey	1	BA	10	\$64,455.00
Swimmer, Amanda	1	MA	4	\$60,610.00

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3. Motion to approve the following non certificated personnel for the 2023-2024 school year:

Name	Position	Compensation
Susan French-Gonzalez	Executive Secretary to the Chief School Administrator and Student Data Manager	\$47,403
Edward Newhauser	Head Custodian	\$55,595
Tristan Downey	Instructional Aide	\$21,857.68
Joani Iselin	Part-time PK Aide/RBT	\$18,100
Paula Hatch	Treasurer of School Monies	\$1,997

4. Motion to approve the following Substitute Staff for the 2023-2024 school year at the rate of \$100 per day.

Diana Abreu	Thomas Driscoll	Mary Scott
Kelly Baker	Lily French-Gonzalez	Anne Simpson
Carol Clark	Judith Salisbury	Christine Sullivan

5. Motion to approve Tristan Downey as Substitute Custodian for the 2023-2024 school year at the rate of \$15 per hour.

6. Motion to approve Nike Brandner as Substitute Nurse for the 2023-2024 school year at the rate of \$130.00 per day.

7. Motion to approve the following stipend positions for the 2023-2024 school year:

Position	Compensation
Yearbook Coordinator	\$600
8th Grade Advisor (2)	\$500 per staff member
Teacher in Charge	\$80/day (as needed)
Student Council Coordinator	\$500
Webmaster	\$2,000
District Media Coordinators (2)	\$500 per staff member
Art Club	\$250
Dance Chaperones	\$50 per staff member
Drama	\$800
Soccer Coach (2)	\$1,000 per staff member

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8. Motion to approve the following “Mandated” stipend positions for the 2023-2024 school year:

Position	Compensation
HIB Coordinator	No Compensation
HIB Specialist	\$1,000
Safety Specialist	No Compensation

9. Motion to approve the following employees for the “Mandated” stipend positions for the 2023-2024 school year:

Position	Faculty Member	Compensation
HIB Coordinator	Dr. Michele Cone	No Compensation
Safety Specialist	Dr. Michele Cone	No Compensation

10. Motion to accept, with regret, the resignation of Robin Heuneman, part time Math Teacher effective June 30, 2023 for the purpose of retirement.

11. Motion to approve the Business Administrator contract effective July 1, 2023 – June 30, 2024 as approved by the County Superintendent.

Curriculum and Instruction

1. Motion to approve Hunterdon County ESC to provide Public School Services as needed for the 2023-2024 school year per the 2023-2024 rate sheet.
2. Motion to approve Califon Fire Company Fire Truck ride for Kindergarten class.
3. Motion to approve the following graduate course tuition request:

Name	Institution	Dates	Compensation
Amanda Swimmer	Rowan University Global Learning & Partnerships - SPED 08555: Ed & Psychology of Students w/ Disabilities	Completion 7/3/23	\$2,183.46
Amanda Swimmer	Rowan University Global Learning & Partnerships - LDTC 18516: Applied Tests & Measurements	Completion 7/3/23	\$2,183.46

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POLICY

1. Motion to approve Califon Public School District first reading for the following policies and regulations:

P0144	Board Member Orientation & Training - Revised
P&R 2520	Instructional Materials (M) - Revised
P3217	Use of Corporal Punishment - Revised
P4217	Use of Corporal Punishment (NEW)
P5305	Health Services Personnel (M) - Revised
P&R 5308	Student Health Records (M) - Revised

***X. OLD BUSINESS**

None

***XI. NEW BUSINESS**

None

***XII. PUBLIC COMMENT (all school-related topics; 3 min. /person)**

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None

XIII. BOARD COMMENT

None

***XIV. BOARD TRAINING**

Chief School Administrator Evaluation Training by Gwen Thornton - NJSBA

***XV. EXECUTIVE SESSION**

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WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R. S.10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances, and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated litigation/Contract negotiation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 7:21 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

Motion made by Mr. Reaves and seconded by Mr. Keiser to enter Executive Session.

Motion approved with full board consent via all call vote.

***XVI. RECONVENE**

Motion made by Mr. Keiser and seconded by Mr. Reaves to end the executive session at 8:46 pm and reconvene the public session with full board consent via all call vote.

***XVI. ADJOURNMENT**

Motion made by Mr. Reaves and seconded by Dr. Kipp-Newbold to adjourn the meeting at 8:46 pm.

Motion approved on a unanimous all call vote.

Respectfully submitted

Cheryl Zarra
Board Secretary