



**JEFFERSON DAVIS PARISH SCHOOL BOARD AGENDA**  
**203 E. PLAQUEMINE STREET**  
**JENNINGS, LOUISIANA**  
**(337) 824-1834**  
**AGENDA MEETING**  
**THURSDAY, MARCH 20, 2025 at 6:00 p.m.**

LIVE STREAM LINK: <https://youtube.com/live/ea3hOrGwE6M?feature=share>

**FILE: BCB - SCHOOL BOARD MEETING RULES OF PROCEDURE**  
An individual speaker who appears at a School Board meeting to speak on an agenda item must register prior to the meeting, and will be allotted three (3) minutes to speak on the agenda item prior to School Board discussion on the agenda item.

- I. CALL TO ORDER**
- II. INVOCATION and PLEDGE OF ALLEGIANCE.**
- III. ROLL CALL FOR DETERMINATION OF A QUORUM.**

ARC	BORD	BRUC	DOB	DOISE	FREY	JONES	P. LEJEUNE	S. LEJEUNE	PATT	PETRY	TRAH	WALK
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- IV. APPROVAL OF THE SCHOOL BOARD MINUTES OF THE REGULAR MEETING ON FEBRUARY 20, 2025.**

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- V. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.**

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- VI. BOARD COMMITTEE REPORTS:**
  - A. FINANCE COMMITTEE - REQUEST FROM THE FINANCE COMMITTEE CHAIRMAN, PHILLIP ARCENEUX, THAT THE SCHOOL BOARD:**
    - 1. Grant permission to accept the following donations:
      - A. JHS**
        - 1. Kiwanis Club - \$500.00. Funds to be used for Key Club Convention expenses.
      - B. LAES**
        - 1. Knights of Columbus - \$2,500.00. Funds to be used for Special Education classrooms.
      - C. LAHS**
        - 1. Knights of Columbus - \$2,500.00. Funds to be used for Special Education classrooms.
        - 2. Alfredo Gallardo and Kayla Chapman - a 6'x 12" Nation Craft enclosed cargo trailer (VIN: 7PBE121OSD013546) valued at \$4,158.00. To be used by the football team for

equipment.

- D.   WHS
1.   Pat Deshotel - \$100.00. Funds to be used for end of year awards program.

2.   Kade Kelly - \$100.00. Funds to be used for SWPBIS costs.

3.   WHS PTO - \$5,000.00. Funds to be used for end of year awards program.

4.   Kade Kelly- \$160.00. Funds to be used for hound coin snacks for students.
- E.   A \$500.00 grant for the following schools from The EatMoveGrow program:  
Elton Elementary  
Fenton Elementary  
Hathaway High School  
Jennings Elementary  
Lacassine High School  
Lake Arthur Elementary  
Welsh Elementary
- The grant will be used to acquire resources that improve the overall health of students. The program works closely with school communities to implement evidence-based school policies and practices that:  
Teach elementary students how to lead a healthy lifestyle  
Improve children’s health environment during the school day  
Create access to Social Emotional learning resources  
Provide improved access to oral health

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2.   Adopt the following resolution for the Jefferson Davis Parish School Board Cafeteria Plan:

CAFETERIA PLAN RESOLUTION

On this date, the JEFFERSON DAVIS PARISH SCHOOL BOARD Board of Directors did meet to discuss the implementation of JEFFERSON DAVIS PARISH SCHOOL BOARD Flexible Benefits Plan to be effective, 3/1/2025. Let it be known that the following resolutions were duly adopted by the JEFFERSON DAVIS PARISH SCHOOL BOARD Board of Directors and that such resolutions have not been modified or rescinded as of the date hereof;  
RESOLVED, that the form of Cafeteria Plan, as authorized under Section 125 of the Internal Revenue Code of 1986, presented to this meeting is hereby adopted and approved and that the proper officers of the Employer are hereby authorized and directed to execute and deliver to the Plan Administrator one o r more copies of the Plan.  
RESOLVED, that the Plan Year shall be for a period beginning on 3/1/2025 and ending 2/28/2026.  
RESOLVED, that the Employer shall contribute to the Plan amounts sufficient to meet its obligation under the Cafeteria Plan, in accordance with the terms of the Plan Document and shall notify the Plan Administrator to which periods said contributions shall be applied.

RESOLVED, that the proper officers of the Employer shall act as soon as possible to notify employees of the adoption of the Cafeteria Plan by delivering to each Employee a copy of the Summary Plan Description presented to this meeting, which form is hereby approved.

The undersigned certifies that attached hereto as Exhibits A and B respectively are true copies of the Plan Document, and Summary Plan Description for JEFFERSON DAVIS PARISH SCHOOL BOARD's Flexible Benefits Plan approved and adopted in the foregoing resolutions.

The undersigned further certifies and attests that the above resolutions were made with the consent of the full Board of Directors, each of whom were in attendance on this date:

\_\_\_\_\_  
Signature/Title

\_\_\_\_\_  
Date

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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3. Grant permission to JES to enter into a service contract with Schindler Elevator Corporation Company for service and maintenance on the two elevators for an annual cost of \$12,630.00. Annual contract from February 1, 2025 to January 31, 2026. To be paid from Ward II Maintenance.

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4. Grant permission to JHS to repair and replace band instruments that were damaged in an accident. The repairs total \$14,713.25 with Lafayette Music. This amount will be below the insurance claim payment. Maintenance funds will be used to make the initial repairs. Upon receiving the insurance claim payment, we will reimburse the maintenance fund account.

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5. Grant permission to LHS to accept the lowest quote of \$14,500.00 from Rafter C. Construction & Maintenance to install fencing of the borrow pit at the baseball/softball fields. Other quotes received from Mercy Contracting \$49,397.40, Amplus Fencing \$25,250, Prince Fence \$19,391.64. To be paid from LHS contingency.

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6. Grant permission to LAHS to purchase from Lake Arthur First Baptist Church a 2016 Ford 25 passenger bus (VIN:1FDXE4FS7GDC26597) with 16,027 miles for a cost of \$40,000. Bus will be used as an activity bus for the Lake Arthur Schools. To be paid from Contingency #1. Comparison quotes 2016 Ford E450 Bus - Bradenton, FL with 73,749 (\$38,997.00) and 2017 Ford E450 Bus - Oregon, OH with 31,898 miles (\$52,975.00).

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7. Grant permission to LHS to accept the following change order:

**CHANGE ORDER NO.: FOUR (4)**

Owner: Jefferson Davis Parish School Board  
Engineer: Meyer & Associates, Inc. Engineer’s Project No.: H1-19026-DA  
Contractor: Gunter Construction, Inc.  
Project: Lacassine Athletic Complex (Phase 1)  
Contract Date: February 20, 2024 Date of Notice to Proceed: March 25, 2024  
Date Issued: March 14, 2025 Effective Date of Change Order: March 14, 2025  
The Contract is modified as follows upon execution of this Change Order:

Description: Add Pay Item 706-02-00300 “Concrete Drive (8" Thick)” at a lump sum of \$22,000. An additional 14 contract days were added under this change order to address the additional scope of work.

Attachments: 3/14/25 Gunter Estimate No. 023140

Change in Contract Price Change in Contract Times	
Original Contract Price:  \$ 664,554.65	Original Contract Times: Substantial Completion: 120 (07-23-2024) Ready for final payment: 165 (09-06-2024)
<b>[Increase]</b> from previously approved Change Orders No. 1 to No. 3:  \$ 168,921.95	<b>[Increase]</b> from previously approved Change Orders No. 1 to No. 3: Substantial Completion: 120 Ready for final payment: 120
Contract Price prior to this Change Order:  \$ 833,476.60	Contract Times prior to this Change Order: Substantial Completion: 240 (11-20-2024) Ready for final payment: 285 (01-04-2025)
<b>[Increase]</b> this Change Order:  \$ 22,000.00	<b>[Increase]</b> this Change Order: Substantial Completion: 14 Ready for final payment: 14
Contract Price incorporating this  Change Order: \$ 855,476.60	Contract Times with all approved Change Orders: Substantial Completion: 254 (12-04-2024) Ready for final payment: 299 (01-18-2025)

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- B. Insurance - Charles Bruchhaus, Chairman
- C. Building & Grounds Committee - David Doise, Chairman
- D. Policy- Russell Walker, Chairman
- E. Transportation Committee - Greg Bordelon, Chairman
- F. 16th Section-Charles Bruchhaus, Chairman
- G. Ward II - Paula LeJeune, Chairman
- H. Legislative Liaison - Greg Bordelon, Chairman
- I. Long Range Planning - Malon Dobson, Chairman
- J. Food Service Committee - Summer LeJeune, Chairman

**VII. SALES TAX REPORT - by Amber Hymel, Tax Collector.**

**VIII. NEW BUSINESS:**

1. Authorize AIFS, ISEUSA, ICES and Education Foundation Exchange as acceptable foreign student placement services for the 2025-2026 school year.

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2. Adopt a resolution appointing the School Board President as the School Board’s representative on the Jefferson Davis Parish local ITEP Committee:

**STATE OF LOUISIANA  
PARISH OF JEFFERSON DAVIS  
JEFFERSON DAVIS PARISH SCHOOL BOARD**

**RESOLUTION**

A RESOLUTION APPOINTING THE SCHOOL BOARD PRESIDENT AS THE SCHOOL BOARD’S REPRESENTATIVE ON THE JEFFERSON DAVIS PARISH LOCAL ITEP COMMITTEE

WHEREAS, pursuant to a Declaration of Emergency published in the Louisiana Register, Vol. 50, No. 5, May 20,2024, regarding the Department of Economic Development, Office of Business Development, an Emergency Rule promulgated by Louisiana Economic Development Secretary Susan B. Bourgeois, said rule being effective as of April 24, 2024, was published regarding Title 13 (Economic Development), Part I. Financial Incentive Programs, Chapter 5. Industrial Ad Valorem Tax Exemption Program, Subchapter B., ITEP Rules for Projects with Advances filed on or after February 21, 2024; and

WHEREAS, Section 557(A)(1)(b) of Title 13, Part I., Chapter 5, Subchapter B., states that the parish school board shall name “the president of the school board or the superintendent of the school board, as elected by resolution of the school board” as its representative on the “Local ITEP Committee”;

NOW, THEREFORE, BE IT RESOLVED, by the Jefferson Davis Parish School Board, that:

- 1. The Jefferson Davis Parish School Board President, is hereby appointed as the official representative of the Jefferson Davis Parish School Board on the Local ITEP Committee representing Jefferson Davis Parish.
- 2. The School Board President shall attend all meetings of the Jefferson Davis Parish Local ITEP Committee and actively participate in its deliberations, bringing forth the perspectives and concerns of the Jefferson Davis Parish School Board.
- 3. The School Board President shall report back to the School Board on the activities, discussions, and recommendations of the Jefferson Davis Parish Local ITEP Committee as required.

This Resolution is hereby approved by a majority of the duly elected members of the Jefferson Davis Parish School Board and shall take effect immediately upon its adoption.

ADOPTED AND APPROVED this 20th day of March, 2025.

\_\_\_\_\_  
Greg Patterson, President

\_\_\_\_\_  
John Hall, Secretary/Superintendent

**\*\*\* ADDENDUM TO NEW BUSINESS**

1. Approve the following out-of-state travel:
  - A. JHS Key Club to travel to Tupelo, MS to attend the Key Club District Convention (LA, MS, TN) from April 3 to April 6, 2025. At no expense to the Board.

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**IX. INFORMATION**

1. Condolences are extended to the family of:
  1. Rosanne Shirley, EES Teacher who retired in 1998 with 30.5 years of Service.
  2. Betty Wade, Central Office Elementary Supervisor, who retired in 1994, with 31 years of service.
2. The Jefferson Davis Parish School Board Members 2025 Spring Strategic Planning Meeting will be on Thursday, March 27, 2025 at 6:00 p.m. at Abshire Camp.
3. The Department of Special Services events:
  - A. 4th Annual/2025 Special Olympics ~ Track & Field Event on Friday, March 21, 2025 from 8:00am - 12:00pm at Lake Arthur High School Track & Small Gym in Lake Arthur, LA for SWDs grades 3<sup>rd</sup> - 12<sup>th</sup> grade.
  - B. 2nd Annual/2025 "An Evening to Shine" Dance on Friday, April 4, 2025 from 5:30pm- 7:30pm at the Jennings High School Cafetorium for students with significant disabilities in grades 6th-12th.
  - C. JDP Special Education Advisory Council "Parent Meeting" on the topic of the Individualized Education Program (IEP) and its impact on students' education on Tuesday, March 25, 2025, from 5:30 PM to 6:30 PM at the Pupil Appraisal Center in Training Room A at the JWCPE.

**X. PERSONNEL CHANGES**

**APPOINTMENTS**

1. Kevin Ewing, LHS Bus Operator, 03/01/25, re: Arthur Benoit transfer.

**TRANSFERS**

- 1. Mark Deshotel, WHS Assistant Principal to WHS Principal, 3/13/25, re: Brant Smith retirement.

**LEAVE WITHOUT PAY**

- 1. Shelby Nunez, WES Paraprofessional, 02/10/25, 02/28/25 and 03/10/25.
- 2. Kelly Dronet, HHS Teacher, 04/04/25.
- 3. Caroline Duhon, WES Paraprofessional, 03/13/25.
- 4. Lydia Dietz, EES Cafeteria Tech, 03/14/25.

**RESIGNATIONS**

- 1. Stacey Dickens, JES Assistant Principal, 03/01/25.

**RETIREMENTS**

- 1. Alice Arceneaux, WES Clerical Aide, 06/01/25, with 33.5 years of service.
- 2. Donald Citizen, JHS Custodian, 05/31/25, with 24.5 years of service.
- 3. Rachel L. Benoit, WES Teacher, 05/24/25, with 31.5 years of service.
- 4. Rudi Beth Young, JHS Teacher, 05/24/25, with 36 years of service.
- 5. Renee Fruge, HHS Teacher, 05/24/25, with 21.56 years of service.
- 6. Kelly Dronet, HHS Teacher, 05/24/25, with 26.5 years of service.
- 7. Linda Anthony, JES Librarian/Teacher, 05/24/25, with 38 years of service.

**XI. SUPERINTENDENT’S COMMENTS NOT REQUIRING BOARD ACTION**

**XII. EXECUTIVE SESSION**

A. Motion to enter into Executive session.

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B. Motion to resume in regular session.

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**XIII. ADJOURN**

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IN COMPLIANCE WITH STATE LAW, A COPY OF THIS AGENDA WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD ON WEDNESDAY, MARCH 19, 2025 BY 4:00 P.M.
IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT DEBBIE AT 337-824-1834 DESCRIBING THE ASSISTANCE THAT IS NECESSARY.