

A G E N D A

**BRIMFIELD COMMUNITY UNIT SCHOOL DISTRICT #309
BRIMFIELD BOARD OF EDUCATION
REGULAR MEETING – WEDNESDAY, JULY 20, 2022 – 7:00 P.M.
BRIMFIELD HIGH SCHOOL - LIBRARY 323 E. CLINTON ST.**

AGENDA ITEMS	CONSENT AGENDA
I. Call to Order	
II. Roll Call	
III. Pledge of Allegiance	
IV. Recognize Visitors	
V. Public Comment	
VI. Approve Minutes A. June 15, 2022 – Policy Committee Meeting B. June 15, 2022 – Regular Meeting C. July 6, 2022 – Special Meeting	
VII. School Board Business A. President’s Report B. Superintendent’s Report C. High School Principal’s Report D. Grade School Principal’s Report	
VIII. New Business A. Resolution providing for the issue of \$831,000 Taxable General Obligation School Bonds, Series 2022A, of the District for the purpose of increasing the Working Cash Fund of the District and authorizing the sale of said bonds to Morton Community Bank, Morton, Illinois B. Approve Lease Agreement for School Bus C. Approve BGS Water Heater Replacement D. Approve Non-certified Salaries for the 2022-2023 school year E. Approve Board Policy Updates 1. 2:230 Public Participation at Board of Education Meetings and Petitions to the Board 2. 3:70 Succession of Authority 3. 4:70 Resource Conservation 4. 5:110 Recognition for Service 5. 5:140 Solicitations By or From Staff 6. 5:240 Suspension 7. 5:70 Religious Holidays 8. 5:80 Court Duty 9. 6:60 Curriculum Content 10. 6:70 Teaching About Religions 11. 6:80 Teaching About Controversial Issues 12. 6:140 Education of Homeless Children 13. 6:290 Homework 14. 6:330 Achievement and Awards 15. 7:15 Student and Family Privacy Rights 16. 7:270 Administering Medicines to Students 17. 7:285 Anaphylaxis Prevention, Response, and Management Program	

Continued on Back

<p>IX. Personnel</p> <ul style="list-style-type: none"> A. Approve Angie McGrath - BGS Counselor B. Approve Luann Baldock - BGS Paraprofessional C. Approve Tammie Updyke - BGS Cafeteria D. Approve Melinda Treadway - BHS Yearbook E. Approve Josh Johnson – BGS Assistant Baseball 	
<p>X. Adoption of Consent Calendar</p> <p>Action by the Board of Education in Adoption of the Consent Calendar at this point of the Agenda means that all items appearing in the agenda which have asterisks are adopted by one single motion, unless a member of the Board of Education requests that any such item be removed from the consent calendar and voted upon separately. Generally, consent calendar items are matters which the Board and the Superintendent consent are routine in nature and should be acted upon in one motion.</p> <ul style="list-style-type: none"> A. Approve Bills for Payment for the Month of July B. Approve Position Statement and Treasurer’s Reports for June C. Approve High School and Grade School Activity Fund Reports for June D. Approve the Destruction of Closed/Executive Session Audio Recordings Older than 18 months 	<p>**</p> <p>**</p> <p>**</p>
<p>XI. Executive Session - <i>The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)</i></p>	
<p>XII. Adjourn</p>	

To: Brimfield Board of Education, BCUSD #309
From: Tony Shinall, Superintendent
Re: July Board Report

Registration

Online registration will be beginning in July. There are slight increases from the online payment platform. If paying from a checking account, previously it was \$1 for each payment. It is increasing to \$1.50. If paying with a credit/debit card, previously it was \$2.65/\$100 transaction, increasing to \$2.95/\$100 transaction. In-person registration is scheduled for Tuesday, August 2, 2022.

Illinois Science Assessment

Results from the Illinois Science Assessment, given in 2021, arrived on July 6, 2022. While this does provide us with academic data, it is important to remember this information is over one year old; for instance, the high school data we received is for the seniors who graduated in 2022.

Students in grades five, eight, and eleven take this online assessment. All of these classes outperformed the state average of 595. The class averages were as follows: fifth grade score was 612, eighth grade score was 607, and eleventh grade score was 603. We are proud of our students and teachers for their efforts on this assessment.

Village of Brimfield Zoning - Solar Project

Mr. Upyke and I attended the Village of Brimfield Zoning Committee meeting at the request of the committee and Trajectory. The village does not have a solar ordinance at this time. A special use opportunity is being sought to allow the solar project to continue and meet timelines. A hearing will be held on Wednesday, August 10, 2022 at 6 pm. We will be represented at this hearing.

Track Project

A majority of the track project is now complete. The striping crew will be returning in July to finish two items.

BGS Roof Project

The BGS roof project is currently on schedule. We have met with the contractor bi-monthly. They believe it is possible that the project may be able to be completed this summer.

Peoria County School Safety Summit

The administration will be attending the Peoria County School Safety Summit on Monday, August 1, 2022. This event is offered to all Peoria County school districts. It is held in conjunction with the Peoria County Regional Office of Education, the Peoria County Sheriff's Office, the Peoria County Emergency Management Agency, the State of Illinois Fire Marshall, and the Illinois Terrorism Task Force.

Brimfield Grade School

Principal's Monthly Report

Submitted By: Julie L. Albritton

Date Submitted: Thursday, July 14, 2022



- **Enrollment (end of 21-22)**

- K-8 = 392 (-4)
- BF = 32
- Total Enrollment = 424 (-4)

- **Student Achievement/Instruction/Curriculum/Initiatives/School Improvements**

- **Brimfield Old Settler's Parade** - We would like to invite any staff/teachers to join us to walk in the Brimfield Old Settler's Parade on Saturday, August 13th @ 1pm. Tentatively -We will meet in the HS parking lot at 12:30.

- **Important Summer Dates**

- **Online Registration - Monday, July 18th** - Online Registration for RETURNING 1st - 12th Grade Students OPENS
- **In-Person Registration - Tuesday, August 2nd** - In Person Registration for any NEW students or Returning students with online registration issues - 10:00 am - 7:00 pm.
- **Class Lists - Thursday, August 11th** - Class Lists will be posted on the website - IF YOU WISH YOUR CHILD'S NAME NOT BE INCLUDED ON THE WEBSITE - please let the office know no later than Friday, August 5th by emailing Bren at bren.dwyer@brimfield309.com or calling the office at 309-446-3366.
- **Back to School Night for BGS** - Tuesday, August 16th - BACK TO SCHOOL NIGHT for Pre- K - 8th grade.
 - Pre-K - 8 students with last names A - M will be from 5:00 - 5:30pm.
 - Pre-K - 8 students with last names N - Z will be from 6:00 - 6:30 pm.
 - There will be a Junior High informational meeting in the gym at 5:40pm for ALL junior high students.

- **Summer Projects -**

- **BGS Concrete Work** - in front of the GS in underway (pictures attached).
- **BGS Roof Work** - continues and they are currently working over the JH Hallway.
- **BGS Summer Work** - is on track and hallways are being waxed.
- **BHS & BGS Gym Floors** - are scheduled to be refinished on Thursday, July 28th. The floors will be ready for use again on Monday, August 1st.





Brimfield bus fleet lease proposal (21+1wc Pass)

New _____ Pre-Driven X

Prepared For: Tony Shinall
Brimfield, CUSD 309
323 E. Clinton St., PO Box 380
Brimfield, IL 61517

Unit Price: One (1) 2019 Chevy/StarCraft 21+1wc pass School Bus
3 year Annual Lease payment option:.....\$16,700 per bus

Mileage Allowance: 15,000 per year with a \$0.35 per mile overage at lease end

- This quotations is firm for 30 days
- **First Payment due upon delivery**
- Stock units are subject to prior sale
- Credit Cards cannot be accepted for full or partial payment

PLEASE NOTE: Midwest Transit Equipment, Inc. is engaged in the business of buying, selling and servicing buses, not leasing them. It has, however, established a relationship with a respected independent leasing company to offer customers who wish to lease buses a convenient and reasonably-priced means of doing so. Accordingly, if you elect to lease buses the leasing company will purchase the buses from Midwest Transit for lease to you, and Midwest Transit will provide you with all warranty and maintenance services.

Submitted By:

Matt Lawrence 06/21/2022
Regional Sales Manager
Midwest Transit Equipment, inc

Approved By: x _____



TO: Zack Fairfield – Brimfield Grade School
RE: Water Heater Replacement
DATE: July 14, 2022

PLUMBING PROPOSAL

INCLUSIONS:

- 1. REMOVE AND REPLACE 1 WATER HEATER
- 2. ALL NECESSARY PIPE & FITTINGS TO PERFORM WORK

EXCLUSIONS:

- 1. SALES TAX
- 2. OVERTIME OR SHIFT WORK
- 3. PIPE INSULATION

PROPOSED AMOUNT:\$21,100.00

REGARDS,

Shane Warner
Vice President

2022-2023 Non-certified salaries

Ed Fund			New
Assistants	21-22 rate	increase	Hourly rate
*Baldock, Luann			\$13.00
Binder, Tara	\$15.82	\$2.00	\$17.82
Carroll, Mandi	\$18.29	\$2.00	\$20.29
Dawson, Lisa	\$12.31	\$2.00	\$14.31
Forney, Lyndsey	\$12.00	\$2.00	\$14.00
Fox, Joanna	\$12.00	\$2.00	\$14.00
Gilles, Carol	\$17.59	\$2.00	\$19.59
Gilles, Ryan	\$12.00	\$2.00	\$14.00
Jackson, Danette	\$12.48	\$2.00	\$14.48
Johnson, Kim	\$17.32	\$2.00	\$19.32
Krietemeyer, Anissa	\$12.20	\$2.00	\$14.20
McFarden, Elizabeth	\$12.00	\$2.00	\$14.00
Rumbold, Heather	\$12.20	\$2.00	\$14.20
Runyon, Kim	\$15.44	\$2.00	\$17.44
Snyder, Cami	\$12.10	\$2.00	\$14.10
Snyder, Cami (SUPV)	\$12.10	\$2.00	\$14.10
Wagner, Kristin (LIB)	\$12.86	\$2.00	\$14.86

RN	21-22 rate	increase	Hourly rate
Sumner, Lonna	\$23.16	\$2.00	\$25.16

Ed Fund			New
Office Staff	21-22 rate	increase	Hourly rate
Cox, Michele	\$16.75	\$2.00	\$18.75
Dwyer, Bren	\$19.66	\$2.00	\$21.66
Edwards, Julie	\$17.00	\$2.00	\$19.00
Petty, Kyle	\$21.04	\$2.00	\$23.04

Ed Fund			New
Cafeteria	21-22 rate	increase	Hourly rate
Burgess, Amber	\$12.10	\$2.00	\$14.10
Dolan, Cassandra			\$13.00
Fabry, Camron	\$12.05	\$2.00	\$14.05
Linder, Kirsten	\$12.05	\$2.00	\$14.05
Satterfield, Nancy	\$16.34	\$2.00	\$18.34
Simmons, Brandy	\$12.00	\$2.00	\$14.00
*Updyke, Tammie			\$13.00
Webb, Ashlee	\$14.00	\$2.00	\$16.00
Winkleman, Petrina	\$20.72	\$2.00	\$22.72
Zombro, Kim	\$13.83	\$2.00	\$15.83

OBM Fund

Cust/Maintenance	21-22 rate	increase	New Hourly rate
Cornelison, Ashley			\$15.00
Fairfield, Zach	\$25.82	\$2.00	\$27.82
Gunter, Jacob	\$14.00	\$2.00	\$16.00
Ray, Lee	\$16.29	\$2.00	\$18.29
Treadway, Jim	\$16.29	\$2.00	\$18.29

Transpotation Fund

\$2000 Sign-On Bonus to Brimfield
 \$50 per trip
 \$20 per hour (Extracurricular)
 \$13 per hour (Wait time)

***Pending approval at July BOE meeting**

Document Status: Draft Update

BOARD OF EDUCATION

2:230 Public Participation at Board of Education Meetings and Petitions to the Board

~~For an overall minimum of 30 minutes. During each regular and special open meeting of the Board, PRESSPlus1 any person may comment to or ask questions of the Board (public participation), subject to the reasonable constraints established and recorded in this policy's guidelines below. Q1~~
The Board listens to comments or questions during public participation; responses to comments to or questions of the Board are most often managed through policy 3:30, Chain of Command. PRESSPlus2
~~During public participation, there will be a 20-minute minimum total length of time for any one subject. When public participation takes less time than these minimums, it shall end.~~

To preserve sufficient time for the Board to conduct its business, any person appearing before the Board is expected to follow these guidelines:

1. Address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board President. **This includes following the directives of the Board President.** PRESSPlus3 **to maintain order and decorum for all.**
2. **Use a sign-in sheet, if requested.** PRESSPlus4
3. Identify oneself and be brief. Ordinarily, the time for any one person to address the Board during public participation shall be limited to five minutes. In unusual circumstances, and when an individual has made a request to speak for a longer period of time, the **Board President may allow a person** ~~may be allowed~~ to speak for more than five minutes. **If multiple individuals wish to address the Board on the same subject, the group is encouraged to appoint a spokesperson.**
4. Observe, when necessary and appropriate, the **Board President's authority to:**
 - a. Shorten ~~ing of~~ the time for each person to address the Board during public participation to conserve time and give the maximum number of people an opportunity to speak; **and/or**
 - b. ~~Establish a time limit for each person to speak during public participation. The time limit shall be no longer than 20 minutes for any one subject.~~
 - c. Determine ~~the~~ procedural matters regarding public participation not otherwise covered in Board policy.
5. Conduct oneself with respect and civility toward others and otherwise abide by Board policy 8:30, *Visitors to and Conduct on School Property.*

Petitions or written correspondence to the Board shall be presented to the Board in the next regular Board packet.

LEGAL REF.:

105 ILCS 5/10-6 and 5/10-16.

5 ILCS 120/2.06, Open Meetings Act.

CROSS REF.: 2:220 (Board of Education Meeting Procedure), 8:10 (Connection with the Community), 8:30 (Visitors to and Conduct on School Property)

Questions and Answers:

***Required Question 1. **Consult with the board attorney for guidance before adopting a maximum time limit for public participation; public comment rules are frequently challenged.** The Ill. Public Access Counselor (PAC) has issued only unpublished, non-binding opinions approving of 30- and 60-minute overall time limits for public comment under OMA. The PAC has issued a binding opinion finding that a public body violated OMA when, pursuant to an unrecorded rule, it limited public comment on a controversial topic to 15 minutes. Public Access Opinion (PAO) 19-2. The PAC noted that while the lack of an adopted policy on the time period for public comment did not “necessarily mean that public comment must be allowed to continue indefinitely,” the public body presented “no evidence that limiting comments was necessary to maintain decorum or that extending the comment period would have unduly interfered with the orderly transaction of public business.”

If the Board would like to establish a maximum time limit for public participation, IASB will revise the first sentence of the paragraph as follows:

For a maximum of 60 minutes ~~During~~ each regular and special open meeting of the Board, any person may comment to or ask questions of the School Board (*public participation*), subject to the reasonable constraints established and recorded in this policy’s guidelines below. The time limit for public participation at a meeting may be extended upon the majority vote of the Board members at the regular or special meeting.

If a board wants to establish a time limit other than 60 minutes, substitute with the time limit desired. Note that any extension of a public comment period cannot be based on the viewpoint of a speaker(s).

Would the Board like to establish a maximum time limit for public participation?

- No (default)
- Yes, the Board would like to establish a maximum time limit of 60 minutes.
- Yes, the Board would like to establish a time limit other than 60 minutes. What time limit has the board established? (Enter the number of minutes.):

PRESSPlus Comments

PRESSPlus 1. Updated in response to subscriber feedback regarding time minimums and maximums for public participation during school board meetings and for continuous improvement. Customize this policy to ensure it is responsive to the community’s public participation needs.

While it does not apply directly to school boards, the Empowering Public Participation Act, 5 ILCS 850/, added by P.A. 102-348, prohibits law enforcement agencies or officers employed by them from intentionally conducting background checks of individuals based solely on the fact that they are speaking at an open meeting of a public body. Consult the board attorney for a discussion related to

the appropriateness of board members and school officials using search engines and/or other social media platforms to search for information about individuals speaking during public participation. **Issue 109, May 2022**

PRESSPlus 2. The law does not require board members to respond during public participation, and best practices for meetings instruct board members to refrain from engaging in commentary with members of the public during public participation. **Issue 109, May 2022**

PRESSPlus 3. Policy 2:110, *Qualifications, Term, and Duties of Board Officers*, governs the board president's duties, one of which is to preside at all meetings, including presiding over public participation and enforcing this policy. Enforcing this policy is key to the board conducting a successful meeting. The board president should speak with the board attorney to: (1) craft opening statements for the public participation portion of the meeting related to enforcement of this policy and consequences for violating it or any other related board policies, and (2) discuss whether the presence of security and/or law enforcement is advisable, especially when public participation is expected to be long or contentious. For a resource on best practices for managing challenging public comment periods, including a sample opening statement, see: www.iasb.com/policy-services-and-school-law/guidance-and-resources/managing-challenging-public-comment-periods/ and other learning opportunities through IASB's Online Learning Center, at: www.iasb.com/conference-training-and-events/training/online-learning/online-courses/. **Issue 109, May 2022**

PRESSPlus 4. Optional. A public commenter cannot be excluded for refusing to provide his or her home address. PAO 14-9. Generally, a board should consult with its attorney regarding the practice of excluding public commenters for reasons relating to the sign-in sheet. **Issue 109, May 2022**

Document Status: 5-Year-Review - Needs Review

GENERAL SCHOOL ADMINISTRATION

3:70 Succession of Authority

If the Superintendent, Building Principal, or other administrator is temporarily unavailable, the succession of authority and responsibility of the respective office shall follow a succession plan, developed by the Superintendent and submitted to the Board of Education.

CROSS REF.: 1:20 (District Organization, Operations, and Cooperative Agreements), 3:30 (Chain of Command)

~~ADOPTED JUNE 30, 2022~~

Brimfield CUSD #309 Organizational Chart

My Child's Educational Needs

1. Teacher
2. School Counselor
3. Building Principal/Assistant Principal
4. Superintendent
5. Board of Education

Technology

1. Technology Coordinator
2. Building Principal/Assistant Principal
3. Superintendent
4. Board of Education

Special Education/Disability Services

1. Teacher
2. Case Manager
3. Building Principal/Assistant Principal
4. Director of Student Services/SEAPCO
5. Superintendent
6. Board of Education

Cafeteria

1. Cafeteria Manager
2. Building Principal/Assistant Principal
3. Superintendent
4. Board of Education

Facilities

1. Building Principal
2. Maintenance Coordinator
3. Superintendent
4. Board of Education

Athletics

1. Coach
2. Athletic Director
3. Building Principal
4. Superintendent
5. Board of Education

Discipline

1. Teacher
2. Building Principal/Assistant Principal
3. Superintendent
4. Board of Education

Transportation

1. Bus Driver
2. Transportation Coordinator
2. Building Principal
3. Superintendent
4. Board of Education

Document Status: Draft Update

OPERATIONAL SERVICES

4:70 Resource Conservation

The Superintendent or designee shall manage a program of energy and resource conservation for the District that includes:

1. Periodic review of procurement procedures and specifications to ensure that purchased products and supplies are reusable, durable, or made from recycled materials, if economically and practically feasible.
2. Purchasing recycled paper and paper products in amounts that will, at a minimum, meet the specifications in the School Code, if economically and practically feasible.
3. Periodic review of procedures on the reduction of solid waste generated by academic, administrative, and other institutional functions. These procedures shall: (a) require recycling the District's waste stream, including landscape waste, computer paper, and white office paper, if economically and practically feasible; (b) include investigation of the feasibility of potential markets for other recyclable materials that are present in the District's waste stream; and (c) be designed to achieve, before July 1, 2020, at least a 50% reduction in the amount of solid waste that is generated by the District.
4. Adherence to energy conservation measures.

LEGAL REF.:

105 ILCS 5/10-20.19c and 5/19b. PRESSPlus1

CROSS REF.: 4:60 (Purchases and Contracts), 4:150 (Facility Management and Building Programs)

~~ADOPTED: June 17, 2020~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 109, May 2022**

Document Status: 5-Year-Review - Needs Review

General Personnel

5:110 Recognition for Service

The Board of Education will periodically recognize those District employees who contribute significantly to the educational programs and welfare of the students.

~~ADOPTED JUNE 13, 2024~~

Document Status: 5-Year-Review - Needs Review

General Personnel

5:140 Solicitations By or From Staff

District employees shall not solicit donations or sales, nor shall they be solicited for donations or sales, on school grounds without prior approval from the Superintendent.

CROSS REF.: 8:90 (Parent Organizations and Booster Clubs)

~~ADOPTED 11/16/2011~~

Document Status: 5-Year-Review - Needs Review

Professional Personnel

5:240 Suspension

Suspension Without Pay

The Board of Education may suspend without pay: (1) a professional employee pending a dismissal hearing, or (2) a teacher as a disciplinary measure for up to 30 employment days for misconduct that is detrimental to the School District. Administrative staff members may not be suspended without pay as a disciplinary measure.

Misconduct that is detrimental to the School District includes:

- Insubordination, including any failure to follow an oral or written directive from a supervisor;
- Violation of Board policy or Administrative Procedure;
- Conduct that disrupts or may disrupt the educational program or process;
- Conduct that violates any State or federal law that relates to the employee's duties; and
- Other sufficient causes.

The Superintendent or designee is authorized to issue a pre-suspension notification to a professional employee. This notification shall include the length and reason for the suspension as well as the deadline for the employee to exercise his or her right to appeal the suspension to the Board or Board-appointed hearing examiner before it is imposed. At the request of the professional employee made within five calendar days of receipt of a pre-suspension notification, the Board or Board-appointed hearing examiner will conduct a pre-suspension hearing. The Board or its designee shall notify the professional employee of the date and time of the hearing. At the pre-suspension hearing, the professional employee or his/her representative may present evidence. If the employee does not appeal the pre-suspension notification, the Superintendent or designee shall report the action to the Board at its next regularly scheduled meeting.

Suspension With Pay

The Board or Superintendent or designee may suspend a professional employee with pay: (1) during an investigation into allegations of disobedience or misconduct whenever the employee's continued presence in his or her position would not be in the School District's best interests, (2) as a disciplinary measure for misconduct that is detrimental to the School District as defined above, or (3) pending a Board hearing to suspend a teacher without pay.

The Superintendent shall meet with the employee to present the allegations and give the employee an opportunity to refute the charges. The employee will be told the dates and times the suspension will begin and end.

Employees Under Investigation by Illinois Dept. of Children and Family Services (DCFS)

Upon receipt of a DCFS recommendation that the District remove an employee from his or her position when he or she is the subject of a pending DCFS investigation that relates to his or her employment with the District, the Board or Superintendent or designee, in consultation with the Board

Attorney, will determine whether to:

1. Let the employee remain in his or her position pending the outcome of the investigation; or
2. Remove the employee as recommended by DCFS, proceeding with:
 - a. A suspension with pay; or
 - b. A suspension without pay.

Repayment of Compensation and Benefits

If a professional employee is suspended with pay, either voluntarily or involuntarily, pending the outcome of a criminal investigation or prosecution, and the employee is later dismissed as a result of his or her criminal conviction, the employee must repay to the District all compensation and the value of all benefits received by him or her during the suspension. The Superintendent will notify the employee of this requirement when the employee is suspended.

LEGAL REF.:

5 ILCS 430/5-60(b).

105 ILCS 5/24-12.

325 ILCS 5/7.4(c-10).

Cleveland Bd. of Educ. v. Loudermill, 470 U.S. 532 (1985).

Barszcz v. Community College District No. 504, 400 F.Supp. 675 (N.D. Ill., 1975).

Massie v. East St. Louis Sch. District No. 189, 203 Ill.App.3d 965 (5th Dist. 1990).

CROSS REF.: 5:290 (Educational Support Personnel - Employment Termination and Suspensions)

ADOPTED BY BOARD OF SUPERVISORS

Document Status: 5-Year-Review - Needs Review

General Personnel

5:70 Religious Holidays

Please refer to the applicable collective bargaining agreement(s).

For employees not covered by a current applicable bargaining agreement:

The Superintendent shall grant an employee's request for time off to observe a religious holiday if the employee gives at least five days' prior notice and the absence does not cause an undue hardship.

Employees may use earned vacation time or personal leave to make up the absence, provided such time is consistent with the District's operational needs. A per diem deduction may also be requested by the employee.

LEGAL REF.:

Religious Freedom Restoration Act, 775 ILCS 35/15.

Illinois Human Rights Act, 775 ILCS 5/2-101 and 5/2-102.

ADOPTED

Document Status: Draft Update

General Personnel

5:80 Court Duty

The District will pay full salary during the time an employee is absent due to court duty or pursuant to a subpoena serves as a witness or has a deposition taken in any school-related matter pending in court. PRESSPlus1

The District will deduct any fees that an employee receives for ~~such as~~ court duty, less mileage and meal expenses, from the employee's compensation, or make arrangements for the employee to endorse the fee check to the District.

An employee should give at least five days' prior notice of pending court duty to the District.

Witness Duty

The District will pay full salary during the time a licensed employee is absent due to a subpoena to serve as a witness in a trial or have a deposition taken in any school-related matter pending in court. Q1

Jury Duty

Please refer to the applicable collective bargaining agreement(s).

For employees not covered by a current applicable bargaining agreement:

The District will pay full salary during the time a licensed employee is absent due to jury duty. Q2

LEGAL REF.:

105 ILCS 5/10-20.7.

705 ILCS 305/4.1. Jury Act.

ABOLISHED June 17, 2020

Questions and Answers:

***Required Question 1. The School Code mandates this provision for certificated [licensed] employees serving witness duty. 105 ILCS 5/10-20.7. Despite the statute's limitation to licensed employees, many boards apply this language to educational support personnel.

Would the Board like to apply this language to both licensed and educational support personnel?

No (default)

5:80

Yes (IASB will strike "licensed" from the text and correct the grammar.)

***Required Question 2. The School Code mandates this provision for certificated [licensed] employees serving jury duty. 105 ILCS 5/10-20.7. In contrast, the Jury Act requires that employers give any employee time off from employment for jury duty, but it does not require that employers pay the employee while on jury duty. 705 ILCS 305/4.1. Despite the statute's limitation to licensed employees, many boards apply this language to educational support personnel.

Would the Board like to apply this language to both licensed and educational support personnel?

No (default)

Yes (IASB will strike licensed from the text and correct the grammar.)

PRESSPlus Comments

PRESSPlus 1. In response to a 5-year review, this text is relocated under new Witness Duty and Jury Duty subheadings, below. **Issue 109, May 2022**

Document Status: Draft Update

INSTRUCTION

6:60 Curriculum Content

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In kindergarten through grade 8, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics, (f) social studies, (g) art, (h) music, and (i) drug and substance abuse prevention including the dangers of opioid abuse.^{PRESSPlus1} A reading opportunity of 60 minutes per day will be promoted for all students in kindergarten through grade 3 whose reading levels are one grade level or more lower than their current grade level. Daily time of at least 30 minutes (with a minimum of at least 15 consecutive minutes if divided) will be provided for supervised, unstructured, child-directed play for all students in kindergarten through grade 5.^{PRESSPlus2} Before the completion of grade 5, students will be offered at least one unit of cursive instruction. ~~_____~~ In grades 6, 7, or 8, students must receive at least one semester of civics education in accordance with Illinois Learning Standards for social science.
2. In grades 9 through 12, subjects include: (a) language arts, (b) writing intensive courses, (c) science, (d) mathematics, (e) social studies including U.S. history, American government and one semester of civics, (f) foreign language, (g) music, (h) art, (i) driver and safety education, and (j) vocational education.

Students otherwise eligible to take a driver education course must receive a passing grade in at least eight courses during the previous two semesters before enrolling in the course. The Superintendent or designee may waive this requirement if he or she believes a waiver to be in the student's best interest. The course shall include: (a) instruction necessary for the safe operation of motor vehicles, including motorcycles, to the extent that they can be taught in the classroom, (b) classroom instruction on distracted driving as a major traffic safety issue, (c) instruction on required safety and driving precautions that must be observed at emergency situations, highway construction and maintenance zones, and railroad crossings and their approaches, and (d) instruction concerning law enforcement procedures for traffic stops, including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement. Automobile safety instruction covering traffic regulations and highway safety must include instruction on the consequences of alcohol consumption and the operation of a motor vehicle. The eligibility requirements contained in State law for the receipt of a certificate of completion from the Secretary of State shall be provided to students in writing at the time of their registration.

3. In grades 7 through 12, as well as in interscholastic athletic programs, steroid abuse prevention must be taught.
4. In kindergarten through grade 12, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence. In addition, anti-bias education and intergroup conflict resolution may be taught as an effective method for preventing violence and lessening tensions in schools; these prevention methods are most effective when they are respectful of individuals

and their divergent viewpoints and religious beliefs, which are protected by the First Amendment to the Constitution of the United States.^{Q1}

5. In grades kindergarten through 12, age-appropriate Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate policy 6:235, *Access to Electronic Networks* and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.
6. In all grades, students must receive developmentally appropriate opportunities to gain computer literacy skills that are embedded in the curriculum.^{PRESSPlus3}
7. In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage. Instruction in all grades will include examples of behaviors that violate policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*.
8. In all schools, citizenship values must be taught, including: (a) American patriotism, (b) democratic principles of representative government (the American Declaration of Independence, the Constitution of the United States of America and the Constitution of the State of Illinois) freedom, justice, and equality,^{PRESSPlus4} (c) proper use and display of the American flag, (d) the Pledge of Allegiance, and (e) the voting process.
9. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage with such frequency as determined by the Board, but at a minimum of three days per five-day week,^{PRESSPlus5} during the school day, except on block scheduled days, in a physical education course. For exemptions and substitutions, see policies 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students* and 7:260, *Exemption from Physical Education*.
10. In all schools, health education must be stressed, including:^{PRESSPlus6} (a) proper nutrition, (b) physical fitness, (c) components necessary to develop a sound mind in a healthy body, (d) dangers and avoidance of abduction, and (e) age-appropriate and evidence-informed^{PRESSPlus7} sexual abuse and assault awareness and prevention education in all grades.^{PRESSPlus8} The Superintendent shall implement a comprehensive health education program in accordance with State law.^{Q2}
11. In all schools, career/vocational education must be taught, including: (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels.
12. In grades 9 through 12, consumer education must be taught, including: (a) financial literacy, including consumer debt and installment purchasing (including credit scoring, managing credit debt, and completing a loan application); budgeting; savings and investing; banking (including balancing a checkbook, opening a deposit account, and the use of interest rates); understanding simple contracts; State and federal income taxes; personal insurance policies; the comparison of prices; higher education student loans; identity-theft security; and homeownership (including the basic process of obtaining a mortgage and the concepts of fixed and adjustable rate mortgages, subprime loans, and predatory lending); and (b) the roles of consumers interacting

with agriculture, business, labor unions and government in formulating and achieving the goals of the mixed free enterprise system.^{Q3}

13. Beginning in the fall of 2022, in grades 9 through 12, intensive instruction in computer literacy, which may be included as a part of English, social studies, or any other subject. ^{PRESSPlus9}
14. Beginning in the fall of 2022, in grades 9 through 12, a unit of instruction on media literacy that includes, but is not limited to, all of the following topics: (a) accessing information to evaluate multiple media platforms and better understand the general landscape and economics of the platforms, and issues regarding the trustworthiness of the source of information; (b) analyzing and evaluating media messages to deconstruct media representations according to the authors, target audience, techniques, agenda setting, stereotypes, and authenticity to distinguish fact from opinion; (c) creating media to convey a coherent message using multimodal practices to a specific target audience that includes, but is not limited to, writing blogs, composing songs, designing video games, producing podcasts, making videos, or coding a mobile or software application; (d) reflecting on media consumption to assess how media affects the consumption of information and how it triggers emotions and behavior; and (e) social responsibility and civics to suggest a plan of action in the class, school, or community for engaging others in a respectful, thoughtful, and inclusive dialogue over a specific issue using facts and reason. ^{PRESSPlus10}
15. Beginning in the fall of 2023, in grades 9 through 12, an opportunity for students to take at least one computer science course aligned to Illinois learning standards. Computer science means the study of computers and algorithms, including their principles, hardware and software designs, implementation, and impact on society. Computer science does not include the study of everyday uses of computers and computer applications; e.g., keyboarding or accessing the Internet. ^{PRESSPlus11}
16. In all schools, conservation of natural resources must be taught, including: (a) home ecology, (b) endangered species, (c) threats to the environment, and (d) the importance of the environment to life as we know it.
17. In all schools, United States (U.S.) history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, (e) the role and contributions of ethnic groups, including but not limited to, the African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovaks in the history of this country and State, (f) a study of the roles and contributions of lesbian, gay, bisexual, and transgender (LGBT) people in the history of the U.S. and Illinois, ~~and~~ (g) Illinois history, and (h) the contributions made to society by Americans of different faith practices, including, but not limited to, Muslim Americans, Jewish Americans, Christian Americans, Hindu Americans, Sikh Americans, Buddhist Americans, and any other collective community of faith that has shaped America. ^{PRESSPlus12}

In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.

18. In grade 7 and all high school courses concerning U.S. history or a combination of U.S. history and American government, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.
19. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945,

Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.

20. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the history, struggles, and contributions of women.
21. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on Black History, including the history of the pre-enslavement of Black people from 3,000 BCE to AD 1619, the African slave trade, slavery in America, the study of the reasons why Black people came to be enslaved, ~~and~~ the vestiges of slavery in this country, the study of the American civil rights renaissance, as well as the struggles and contributions of African-Americans. PRESSPlus13
22. In all schools offering a secondary agricultural education program, the curriculum includes courses as required by 105 ILCS 5/2-3.80.
23. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.
24. Beginning in the fall of 2022, in all schools, instruction as determined by the Superintendent or designee on the events of Asian American history, including the history of Asian Americans in Illinois and the Midwest, as well as the contributions of Asian Americans toward advancing civil rights from the 19th century onward, which must include the contributions made by individual Asian Americans in government and the arts, humanities, and sciences, as well as the contributions of Asian American communities to the economic, cultural, social, and political development of the United States. PRESSPlus14
25. In kindergarten through grade 8, education must be available to students concerning effective methods of preventing and avoiding traffic injuries related to walking and bicycling.

LEGAL REF.:

Pub. L. No. 108-447, Section 111 of Division J, Consolidated Appropriations Act of 2005.

Pub. L. No. 110-385, Title II, 122 stat. 4096 (2008), Protecting Children in the 21st Century Act.

47 C.F.R. §54.520.

5 ILCS 465/3 and 465/3a.

20 ILCS 2605/2605-480.

105 ILCS 5/2-3.80(e) and (f), 5/10-20.73 (final citation pending), 5/10-23.13, 5/27-3, 5/27-3.5, 5/27-5, 5/27-6, 5/27-6.5, 5/27-7, 5/27-12, 5/27-12.1, 5/27-13.1, 5/27-13.2, 5/27-20.08, 5/27-13.2, 5/27-20.3, 5/27-20.4, 5/27-20.5, 5/27-20.7, 5/27-20.8, 5/27-21, 5/27-22, 5/27-23.3, 5/27-23.4, 5/27-23.7, 5/27-23.8, 5/27-23.10, 5/27-23.11, 5/27-23.15, 5/27-24.1, and 5/27-24.2.

105 ILCS ~~435/~~ and 110/3, Comprehensive Health Education Program.

105 ILCS 435/, Vocational Education Act.

625 ILCS 5/6-408.5, Ill. Vehicle Code.

23 Ill.Admin.Code §§1.420, 1.425, 1.430, and 1.440.

CROSS REF.: 4:165 (Awareness and Prevention of Child Sex Abuse and Grooming Behaviors), 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation,

and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:260 (Exemption from Physical Education)

Questions and Answers:

***Required Question 1. 105 ILCS 5/27-23.6 entitled *Anti-bias education* allows districts to incorporate activities to address intergroup conflict, with the objectives of improving intergroup relations on and beyond the school campus, defusing intergroup tensions, and promoting peaceful resolution of conflict.

Boards that adopt a policy to incorporate activities to address anti-bias education and intergroup conflict pursuant to this law must make information available to the public that describes the manner in which the district has implemented the activities. Methods for making this information available include: the district's website, if any, and in the district's offices upon request. See 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, available at **PRESS** Online by logging in at www.iasb.com. Districts may also include the information in a student handbook and in district newsletters. The Ill. Principals Association (IPA) maintains a handbook service that coordinates with **PRESS** material, Online Model Student Handbook (MSH), at: www.ilprincipals.org/resources/model-student-handbook.

Does the District provide anti-bias education and intergroup conflict resolution?

Yes (default)

No (IASB will remove the sentence regarding anti-bias education and intergroup conflict resolution from policy 6:60. If the Board has adopted policy 6:180, IASB will also remove Anti-bias education and intergroup conflict resolution from its list of extended instructional programs.)

***Required Question 2. The repealed family life and sex education programs (105 ILCS 5/27-9.1 and 5/27-9.2, amended by P.A. 102-522) were replaced with the National Sex Education Standards (NSES) (105 ILCS 5/27-9.1a, added by P.A. 102-522) and a developmentally appropriate consent education curriculum (105 ILCS 5/27-9.1b, added by P.A. 102-522). But at the time of **PRESS** Issue 108's publication, the term *family life*, "including evidence-based and medically accurate information regarding sexual abstinence," remained in the Comprehensive Health Education Program (CHEP) (105 ILCS 110/3, amended by P.A. 102-464). The CHEP also includes many other health education topics that all elementary and secondary schools in Illinois must provide, including *teen dating violence* (105 ILCS 110/3.10, see 7:185, *Teen Dating Violence Prohibited*, for the required "teen dating violence policy") and cardiopulmonary resuscitation and automated external defibrillator use. For ease of administration, 6:60-AP1, *Comprehensive Health Education Program*, content includes reference to the new NSES curriculum that is outlined in more detail at 6:60-AP2, *Comprehensive Personal Health and Safety and Sexual Health Education Program (National Sex Education Standards (NSES))*. 105 ILCS 5/27-9.1a, added by P.A. 102-522. While the NSES law is effective immediately, ISBE has until 8-1-22 to develop its learning standards and resources, and at the time of **PRESS** Issue 108's publication, no guidance existed about whether districts that provide the now-repealed family life and sex education programs formerly in 105 ILCS 5/27-9.1 and 9.2, repealed by P.A. 102-522, may continue to do so for: (a) their 21-22 school years, and/or (b) continuing into the 22-23 school year and subsequent school years. Consult the board attorney if the district offered the now-repealed family life and sex education program to assess whether that program may continue during

the 21-22 school and/or school years beyond.

Two choices exist for school boards related to providing students with a sex education curriculum:

1. No sex education; or
2. NSES a/k/a Comprehensive Personal Health and Safety and Sexual Health Education Program (105 ILCS 5/27-9.1a, added by P.A. 102-522, and see 6:60-AP2, *Comprehensive Personal Health and Safety and Sexual Health Education Program (National Sex Education Standards (NSES))*).

While boards are not required to include sex education curriculum information in their policies, if they offer it, the new law requires them to identify the curriculum their district uses along with the name and contact information, including an email address, of a school staff member who can respond to inquiries about instruction and materials. 105 ILCS 5/27-9.1a(e), added by P.A. 102-522. Methods for making this information available include: the district's website, if any, and in the district's offices upon request. See 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, available at **PRESS** Online by logging in at www.iasb.com.

If NSES is offered, ensure that the superintendent implements both 6:60-AP1, *Comprehensive Health Education Program*, and 6:60-AP2, *Comprehensive Personal Health and Safety and Sexual Health Education Program (National Sex Education Standards (NSES))*.

If developmentally appropriate consent education curriculum pursuant to 105 ILCS 5/27-9.1b is offered, ensure that implementation of 6:60-AP3, *Developmentally Appropriate Consent Education*, aligns with this policy.

Enter the board's choice below regarding communication to their communities in this policy about the sex education curriculum offered by the district:

- The Board does not offer NSES or developmentally appropriate consent education. (No change to the policy.)
- The Board offers NSES and/or developmentally appropriate consent education, but the Board will not communicate the curriculum chosen in this policy. (No change to the policy.)
- The Board offers National Sex Education Standards (NSES) curriculum, and the Board would like to communicate that in this policy. (IASB will add the following sentence: The Superintendent shall implement a comprehensive health education program in accordance with State law, including a personal health and safety and sexual health education program (National Sex Education Standards) pursuant to 105 ILCS 5/27-9.1a.)
- The Board offers National Sex Education Standards (NSES) curriculum and developmentally appropriate consent education curriculum, and the Board would like to communicate both in this policy. (IASB will add the following sentences: The Superintendent shall implement a comprehensive health education program in accordance with State law, including a personal health and safety and sexual health education program (National Sex Education Standards) pursuant to 105 ILCS 5/27-9.1a. The Superintendent shall also implement a developmentally appropriate consent education curriculum pursuant to 105 ILCS 5/27-9.1b.)
- The Board either does not offer NSES, or offers NSES but does not want to communicate that in this policy, but the Board does offer developmentally appropriate consent education curriculum and wants to communicate it in this policy. (IASB will add the following sentence: The Superintendent shall implement a comprehensive health education program in accordance with State law, including a developmentally appropriate consent education curriculum pursuant to 105 ILCS 5/27-9.1b.)

the process of naturalization pursuant to 105 ILCS 5/27-23.15, added by P.A. 102-472?

No (default)

Yes (IASB will add the following new item to this list: In grades 9 through 12, a unit of instruction about the process of naturalization by which a foreign citizen or foreign national becomes a U.S. citizen that includes content from the components of the naturalization test administered by the U.S. Citizenship and Immigration Services.)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/27-13.2, amended by P.A. 102-195, which requires that in addition to instruction, study, and discussion of effective methods for the prevention and avoidance of drugs and substance abuse, the subject must also cover the dangers of opioid abuse. **Issue 108, November 2021**

PRESSPlus 2. Updated in response to 105 ILCS 5/27-6.3, added by P.A. 102-357. Schools must provide at least 30 minutes of play time for any school day five clock hours or longer in length. For any school days less than that, the total time allotted during the school day must be at least one-tenth of a day of attendance for the student. Time spent dressing or undressing for outdoor play may not count towards the daily time allotment. Play time must be computer-, tablet-, phone-, and video-free. Play time may be withheld as a disciplinary or punitive action only if a student's participation poses an immediate threat to the safety of the student or others. **Issue 108, November 2021**

PRESSPlus 3. Updated in response to 105 ILCS 5/10-20.73 (final citation pending), 5/10-20.74, and 5/27-22(e)(3.5), added by P.A. 101-654. 105 ILCS 5/10-20.74, added by P.A. 101-654, requires that districts submit an annual report to ISBE regarding educational technology capacities and policies. See the subhead **Educational Technology Committee** and footnote 20 in 2:150-AP, *Superintendent Committees*, available at **PRESS** Online by logging in at www.iasb.com. **Issue 108, November 2021**

PRESSPlus 4. Updated to align with Illinois statute. **Issue 108, November 2021**

PRESSPlus 5. Boards that want their daily physical education requirement to align with their goal in policy 6:50, *School Wellness*, may replace "minimum of three days per five-day week" with their local daily requirements. If the board adopts changes to this policy's physical education requirement, enter the change, and use the save status "Adopted with Additional District Edits." **Issue 108, November 2021**

PRESSPlus 6. Required by the Comprehensive Health Education Program law (105 ILCS 110/3). More detailed critical health problems and comprehensive health education program content is described in administrative procedure 6:60-AP1, *Comprehensive Health Education Program*, available at **PRESS** Online by logging in at www.iasb.com. **Issue 108, November 2021**

PRESSPlus 7. *Evidence-informed per Erin's Law* means modalities that were created utilizing components of evidence-based treatments or curriculums. 105 ILCS 5/10-23.13(a), added by P.A. 6:60

102-610. Contrast with National Sex Education Standards (NSES) at 105 ILCS 5/27-9.1a(a), added by P.A. 102-552, which defines an *evidence-informed program* as “a program that uses the best available research and practice knowledge to guide program design and implementation.” **Issue 108, November 2021**

PRESSPlus 8. 105 ILCS 110/3 and 105 ILCS 5/10-23.13, amended by P.A. 102-610 a/k/a *Erin’s Law* (child sexual abuse prevention). While 105 ILCS 5/10-23.13(b) states pre-K through 12th, this policy uses *all grades* for brevity and ease of administration. *Erin’s Law* requires a policy addressing child sexual abuse prevention and curriculum content on that subject (see policy 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*). A sentence in 6:60-AP1, *Comprehensive Health Education Program*, restates the basic recommendations from page 16 of the *Erin’s Law* Taskforce Final Report (Report) to Governor Quinn at: www.isbe.net/Documents/erins-law-final0512.pdf, which was the basis for HB 1975 text, which did not pass in the first half of the 102nd Ill. General Assembly but is used as the basis for sample content to implement P.A. 102-610 due to that Public Act’s vagueness. The professional educator training component of *Erin’s Law* is addressed in policies 5:90, *Abused and Neglected Child Reporting* and 5:100, *Staff Development Program*. The Report also encouraged parental involvement because parents play a key role in protecting children from child sexual abuse. **Issue 108, November 2021**

PRESSPlus 9. Updated in response to 105 ILCS 5/27-22(e)(3.5), added by P.A. 101-654. At the time of **PRESS Issue 108’s** publication, no definition or further information from ISBE existed about what *computer literacy* means. A common sense approach presumes the term includes those concepts carved out of computer science, such as everyday use of computers, keyboarding, accessing the Internet, etc. **Issue 108, November 2021**

PRESSPlus 10. Updated in response to 105 ILCS 5/27-20.08, added by P.A. 102-55. *Media literacy* means the ability to access, analyze, evaluate, create, and communicate using a variety of objective forms, including, but not limited to, print, visual, audio, interactive, and digital texts. **Issue 108, November 2021**

PRESSPlus 11. Updated in response to 105 ILCS 5/27-23.15(b), added by P.A. 101-654. Optional until fall 2023. **Issue 108, November 2021**

PRESSPlus 12. Updated in response to 105 ILCS 5/27-21, amended by P.A. 102-411. **Issue 108, November 2021**

PRESSPlus 13. Updated in response to 105 ILCS 5/27-20.4, amended by P.A. 101-654. **Issue 108, November 2021**

PRESSPlus 14. Updated in response to 105 ILCS 5/27-20.8, added by P.A. 102-44. The regional superintendent of schools [or Intermediate Service Center Executive Director, whichever is appropriate] will monitor districts’ compliance with this law during the annual compliance review visits. Districts may meet this law’s requirements through online programs or courses. **Issue 108, November 2021**

Document Status: 5-Year-Review - Needs Review

INSTRUCTION

6:70 Teaching About Religions

The School District's curriculum may include the study of religions as they relate to geography, history, culture, and the development of various ethnic groups. The study of religions shall give neither preferential nor derogatory treatment to any single religion, religious belief, or to religion in general. The study of religions shall be treated as an academic subject with no emphasis on the advancement or practice of religion.

LEGAL REF.:

School Dist. of Abington Twp v. Schempp, 374 U.S. 203 (1963).

Allegheny County v. ACLU Pittsburgh Chapter, 492 U.S. 573 (1989).

CROSS REF.: 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:60 (Curriculum Content), 6:255 (Assemblies and Ceremonies)



Document Status: Draft Update

INSTRUCTION

6:80 Teaching About Controversial Issues

The Superintendent shall ensure that all school-sponsored presentations and discussions of controversial or sensitive topics in the instructional program, including those made by guest speakers, are:

- Age-appropriate. Proper decorum, considering the students' ages, should be followed.
- Consistent with the curriculum and serve an educational purpose.
- Informative and present a balanced view.
- Respectful of the rights and opinions of everyone. Emotional criticisms and hurtful sarcasm should be avoided.
- Not tolerant of profanity or slander.

The District specifically reserves its right to stop any school-sponsored activity that it determines violates this policy, is harmful to the District or the students, or violates State or federal law.

LEGAL REF.: PRESSPlus1

Garcetti v. Ceballos, 547 U.S. 410 (2006).

Mayer v. Monroe Cnty. Cmty. Sch. Corp., 474 F.3d 477 (7th Cir. 2007).

CROSS REF.: 6:40 (Curriculum Development), 6:255 (Assemblies and Ceremonies)

ADOPTED June 17, 2020

PRESSPlus Comments

PRESSPlus 1. Legal References are added. **Issue 109, May 2022**

Document Status: 5-Year-Review - Needs Review

INSTRUCTION

6:140 Education of Homeless Children

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education as provided to other children and youths, including a public pre-school education. A *homeless child* is defined as provided in the McKinney-Vento Homeless Assistance Act and the ~~§~~ Education for Homeless Children Act. The Superintendent or designee shall act as or appoint a Liaison for Homeless Children to coordinate this policy's implementation.

A homeless child may attend the District school that the child attended when permanently housed or in which the child was last enrolled. A homeless child living in any District school's attendance area may attend that school.

The Superintendent or designee shall review and revise rules or procedures that may act as barriers to the enrollment of homeless children and youths. In reviewing and revising such procedures, consideration shall be given to issues concerning transportation, immunization, residency, birth certificates, school records and other documentation, and guardianship. Transportation shall be provided in accordance with the McKinney-Vento Homeless Assistance Act and State law. The Superintendent or designee shall give special attention to ensuring the enrollment and attendance of homeless children and youths who are not currently attending school. If a child is denied enrollment or transportation under this policy, the Liaison for Homeless Children shall immediately refer the child or his or her parent/guardian to the ombudsperson appointed by the Regional Superintendent and provide the child or his or her parent/guardian with a written explanation for the denial. Whenever a child and his or her parent/guardian who initially share the housing of another person due to loss of housing, economic hardship, or a similar hardship continue to share the housing, the Liaison for Homeless Children shall, after the passage of 18 months and annually thereafter, conduct a review as to whether such hardship continues to exist in accordance with State law.

LEGAL REF.:

~~McKinney-Vento Homeless Assistance Act~~ 42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act, PRESSPlus1

~~§ Education for Homeless Children Act~~ 105 ILCS 45/, Education for Homeless Children Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 4:110 (Transportation), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students)

~~ADOPTED - 10-17-19~~

PRESSPlus Comments

PRESSPlus 1. The Legal Reference style is updated. **Issue 109, May 2022**

Document Status: Draft Update

INSTRUCTION

6:290 Homework

Homework is part of the District's instructional program and has the overarching goal of increasing student achievement. Homework is assigned to further a student's educational development and is an application or adaptation of a classroom experience. The Superintendent shall provide guidance to ensure that homework:

1. Is used to reinforce and apply previously covered concepts, principles, and skills;
2. Is not assigned for disciplinary purposes;
3. Serves as a communication link between the school and parents/guardians;
4. Encourages independent thought, self-direction, and self-discipline; and
5. Is of appropriate frequency and length, and does not become excessive, according to the teacher's best professional judgment.

Missed Homework ^{PRESSPlus1}

Students absent for a valid cause may make up missed homework in a reasonable timeframe per policy 7:70, Attendance and Truancy.

CROSS REF.: 7:70 (Attendance and Truancy)

~~ADDITIONAL INFO 7/2021~~

PRESSPlus Comments

PRESSPlus 1. Optional. Updated in response to a 5-year review to align with sample policy 7:70, *Attendance and Truancy*. **Issue 109, May 2022**

Document Status: 5-Year-Review - Needs Review

INSTRUCTION

6:330 Achievement and Awards

Grade Point Average, Class Rank, and Class Honor Roll

The Superintendent shall maintain a uniform process for secondary schools to calculate, on at least a yearly basis, each student's grade point average and class rank, as well as an honor roll for each class.

Awards and Honors

The Superintendent shall maintain a uniform process for presenting awards and honors for outstanding scholarship, achievement, and/or distinguished service in school activities in such a way as to minimize bias and promote fairness. The Superintendent shall supervise the selection of the recipient(s).

In addition to other awards, the Superintendent shall maintain a uniform process for identifying high school seniors as valedictorians and salutatorians.

All donations for awards, honors, and scholarships must receive the Board of Education's prior approval.

ADOPTED - June 17, 2024

Document Status: Draft Update

STUDENTS

7:15 Student and Family Privacy Rights

Surveys

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives as identified in ~~Board Policy 6:10~~ policy 6:10, *Educational Philosophy and Objectives*, or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified ~~or identified~~ who created the survey.

Surveys Created by a Third Party

Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent(s)/guardian(s) may inspect the survey or evaluation, upon their request and within a reasonable time of their request.

This section applies to every survey: (1) that is created by a person or entity other than a District official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

Survey Requesting Personal Information

School officials and staff members shall not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the District) containing one or more of the following items:

1. Political affiliations or beliefs of the student or the student's parent/guardian.
2. Mental or psychological problems of the student or the student's family.
3. Behavior or attitudes about sex.
4. Illegal, anti-social, self-incriminating, or demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or the student's parent/guardian.
8. Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program.

The student's parent(s)/guardian(s) may:

1. Inspect the survey or evaluation upon, and within a reasonable time of, their request, and/or
2. Refuse to allow their child to participate in the activity described above. The school shall not penalize any student whose parent(s)/guardian(s) exercised this option.

Instructional Material

A student's parent(s)/guardian(s) may inspect, upon their request, any instructional material used as part of their child's educational curriculum within a reasonable time of their request.

The term "instructional material" means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

Physical Exams or Screenings

No school official or staff member shall subject a student to a non-emergency, invasive physical examination or screening as a condition of school attendance. The term *invasive physical examination* means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

The above paragraph does not apply to any physical examination or screening that:

1. Is permitted or required by an applicable State law, including physical examinations or screenings that are permitted without parental notification.
2. Is administered to a student in accordance with the Individuals with Disabilities Education Act (20 U.S.C. §1400 et seq.).
3. Is administered pursuant to the District's extracurricular drug and alcohol testing program (see policy 7:240, Conduct Code for Participants in Extracurricular Activities).
4. Is otherwise authorized by Board policy.

Prohibition on Selling or Marketing Students' Personal Information - ~~is Prohibited~~ PRESSPlus1

No school official or staff member shall market or sell personal information concerning students (or otherwise provide that information to others for that purpose). The term *personal information* means individually identifiable information including: (1) a student or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) a telephone number, (4) a Social Security identification number or (5) driver's license number or State identification card.

Unless otherwise prohibited by law, the above paragraph does not apply: (1) if the student's parent(s)/guardian(s) have consented; or (2) to the collection, disclosure or, use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following:

1. College or other postsecondary education recruitment, or military recruitment.
2. Book clubs, magazines, and programs providing access to low-cost literary products.
3. Curriculum and instructional materials used by elementary schools and secondary schools.
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments.
5. The sale by students of products or services to raise funds for school-related or education-related activities.
6. Student recognition programs.

Under no circumstances may a school official or staff member provide a student's *personal information* to a business organization or financial institution that issues credit or debit cards.

Notification of Rights and Procedures

The Superintendent or designee shall notify students' parents/guardians of:

1. This policy as well as its availability upon request from the general administration office.
2. How to opt their child out of participation in activities as provided in this policy.
3. The approximate dates during the school year when a survey requesting personal information, as described above, is scheduled or expected to be scheduled.
4. How to request access to any survey or other material described in this policy.

This notification shall be given to parents/guardians at least annually, at the beginning of the school year, and within a reasonable period after any substantive change in this policy.

Transfer of Rights

The rights provided to parents/guardians in this policy transfer to the student when the student turns 18 years old, or is an emancipated minor.

LEGAL REF.:

20 U.S.C. §1232h, Protection of Pupil Rights Act.

105 ILCS 5/10-20.38.

325 ILCS 17/, Children's Privacy Protection and Parental Empowerment Act.

105 ILCS 5/10-20.38.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 6:210 (Instructional Materials), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:130 (Student Rights and Responsibilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:300 (Extracurricular Athletics)

ADOPTED BY BOARD 7/20/21

PRESSPlus Comments

PRESSPlus 1. Compare *personal information* under the Protection of Pupil Rights Act (PPRA) and the Children's Privacy Protection and Parental Empowerment Act (CPPPEA) with *covered information* under the Student Online Personal Protection Act (SOPPA) (105 ILCS 85/), which districts are always prohibited from selling, renting, leasing, or trading. 105 ILCS 85/26. *Covered information* is broadly defined as personally identifiable information of students (or linked to students) that is shared with an *operator* of a website, online service, or application that is used primarily for K-12 purposes and is designed and marketed for K-12 purposes. Therefore, in cases where the *covered information* is collected, disclosed, or used that also meets the definition of *personal information* under this policy, the PPRA and CPPPEA exceptions to the prohibition on selling students' personal information may not be available. Consult the board attorney for further guidance in these situations, and see sample policy 7:345, *Use of Educational Technologies; Student Data*

Privacy and Security, for more information about SOPPA requirements. **Issue 109, May 2022**

Document Status: Draft Update

STUDENTS

7:270 Administering Medicines to Students

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed *School Medication Authorization Form (SMA Form)* is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parents/guardians of students.

Self-Administration of Medication

A student may possess and self-administer an epinephrine injector, e.g., EpiPen®, and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed an *SMA Form*. The Superintendent or designee will ensure an Emergency Action Plan is developed for each self-administering student.

A student may self-administer medication required under a *qualifying plan*, provided the student's parent/guardian has completed and signed an *SMA Form*. A qualifying plan means: (1) an asthma action plan, (2) an Individual Health Care Action Plan, (3) an Ill. Food Allergy Emergency Action Plan and Treatment Authorization Form, (4) a plan pursuant to Section 504 of the federal Rehabilitation Act of 1973, or (5) a plan pursuant to the federal Individuals with Disabilities Education Act.

The District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan. A student's parent/guardian must indemnify and hold harmless the District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, asthma medication, and/or a medication required under a qualifying plan.

School District Supply of Undesignated Asthma Medication

The Superintendent or designee shall implement 105 ILCS 5/22-30(f) and maintain a supply of undesignated asthma medication in the name of the District and provide or administer them as

necessary according to State law. *Undesignated asthma medication* means an asthma medication prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated asthma medication to a person when they, in good faith, believe a person is having *respiratory distress*. Respiratory distress may be characterized as *mild-to-moderate* or *severe*. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

School District Supply of Undesignated Epinephrine Injectors

The Superintendent or designee shall implement 105 ILCS 5/22-30(f) and maintain a supply of undesignated epinephrine injectors in the name of the District and provide or administer them as necessary according to State law. *Undesignated epinephrine injector* means an epinephrine injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated epinephrine injector to a person when they, in good faith, believe a person is having an anaphylactic reaction. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

School District Supply of Undesignated Glucagon

The Superintendent or designee shall implement 105 ILCS 145/27 and maintain a supply of undesignated glucagon in the name of the District in accordance with manufacturer's instructions.

When a student's prescribed glucagon is not available or has expired, a school nurse or delegated care aide may administer undesignated glucagon only if he or she is authorized to do so by a student's diabetes care plan.

Administration of Medical Cannabis

The Compassionate Use of Medical Cannabis Program Act allows a *medical cannabis infused product* to be administered to a student by one or more of the following individuals:

1. A parent/guardian of a student who is a minor who registers with the Ill. Dept. of Public Health (IDPH) as a *designated caregiver* to administer medical cannabis to their child. A designated caregiver may also be another individual other than the student's parent/guardian. Any designated caregiver must be at least 21 years old and is allowed to administer a *medical cannabis infused product* to a child who is a student on the premises of his or her school or on his or her school bus if:
 - a. Both the student and the designated caregiver possess valid registry identification cards issued by IDPH;
 - b. Copies of the registry identification cards are provided to the District;
 - c. That student's parent/guardian completed, signed, and submitted a *School Medication Authorization Form - Medical Cannabis*; and
 - d. After administering the product to the student, the designated caregiver immediately removes it from school premises or the school bus.
2. A properly trained school nurse or administrator, who shall be allowed to administer the *medical cannabis infused product* to the student on the premises of the child's school, at a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care on school-operated property or while being transported on a

school bus.

3. The student him or herself when the self-administration takes place under the direct supervision of a school nurse or administrator.

Medical cannabis infused product (product) includes oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis is prohibited.

The product may not be administered in a manner that, in the opinion of the District or school, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver, or by a school nurse or administrator, or who self-administers a product under the direct supervision of a school nurse or administrator pursuant to this policy is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

Void Policy

The **School District Supply of Undesignated Asthma Medication** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated asthma medication from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school asthma medication.

The **School District Supply of Undesignated Epinephrine Injectors** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine injectors.

The **School District Supply of Undesignated Glucagon** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for glucagon from a qualifying prescriber, or (2) fill the District's prescription for undesignated school glucagon.

The **Administration of Medical Cannabis** section of the policy is void and the District reserves the right not to implement it if the District or school is in danger of losing federal funding.

Administration of Undesignated Medication

Upon any administration of an undesignated medication permitted by State law, the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.

Undesignated Medication Disclaimers

Upon implementation of this policy, the protections from liability and hold harmless provisions applicable under State law apply.

No one, including without limitation, parents/guardians of students, should rely on the District for the availability of undesignated medication. This policy does not guarantee the availability of undesignated medications. Students and their parents/guardians should consult their own physician regarding these medication(s).

LEGAL REF.:

105 ILCS 5/10-20.14b, 5/10-22.21b, 5/22-30, and 5/22-33.

105 ILCS 145/, Care of Students with Diabetes Act.

410 ILCS 130/, Compassionate Use of Medical Cannabis Program Act ~~and the procedure for its adoption on July 1, 2023.~~

720 ILCS 550/, Cannabis Control Act.

23 Ill.Admin.Code §1.540.

CROSS REF.: 7:285 (~~Food Allergy~~ Anaphylaxis Prevention, Response, and Management Program)^{PRESSPlus1}

~~AP, Anaphylaxis Prevention, Response, and Management Program~~

PRESSPlus Comments

PRESSPlus 1. Boards must adopt a policy that addresses the prevention of anaphylaxis and a district's response to medical emergencies resulting from anaphylaxis. See policy 7:285, *Anaphylaxis Prevention, Response, and Management Program*. Due to the structure of the School Code and the IASB Policy Reference Manual, policy 7:285, *Anaphylaxis Prevention, Response, and Management Program*, does not address the administration of epinephrine and instead refers to this policy 7:270, *Administering Medicine to Students*. The accompanying administrative procedure for policy 7:285, 7:285-AP, *Anaphylaxis Prevention, Response, and Management Program*, is available at **PRESS Online** by logging in at www.iasb.com. **Issue 109, May 2022**

Document Status: Draft Update - Rewritten

STUDENTS

7:285 Anaphylaxis Prevention, Response, and Management Program

Title has been updated. Original Title: Food Allergy Management Program

School attendance may increase a student's risk of exposure to allergens that could trigger anaphylaxis.^{PRESSPlus1} Students at risk for anaphylaxis benefit from a Board of Education policy that coordinates a planned response in the event of an anaphylactic emergency.^{PRESSPlus2} Anaphylaxis is a severe systemic allergic reaction from exposure to allergens that is rapid in onset and can cause death. Common allergens include animal dander, fish, latex, milk, shellfish, tree nuts, eggs, insect venom, medications, peanuts, soy, and wheat. A severe allergic reaction usually occurs quickly; death has been reported to occur within minutes. An anaphylactic reaction can also occur up to one to two hours after exposure to the allergen.

While it is not possible for the District to completely eliminate the risks of an anaphylactic emergency when a student is at school, an Anaphylaxis Prevention, Response, and Management Program using a cooperative effort among students' families, staff members, students, health care providers, emergency medical services, and the community helps the District reduce these risks and provide accommodations and proper treatment for anaphylactic reactions.^{PRESSPlus3}

The Superintendent or designee shall develop and implement an Anaphylaxis Prevention, Response, and Management Program for the prevention and treatment of anaphylaxis that:

1. Fully implements the Ill. State Board of Education (ISBE)'s model policy required by the School Code that: (a) relates to the care and response to a person having an anaphylaxis reaction, (b) addresses the use of epinephrine in a school setting, (c) provides a full food allergy and prevention of allergen exposure plan, and (d) aligns with 105 ILCS 5/22-30 and 23 Ill.Admin.Code §1.540.^{PRESSPlus4}
2. Ensures staff members receive appropriate training, including: (a) an in-service training program for staff who work with students that is conducted by a person with expertise in anaphylactic reactions and management, and (b) training required by law for those staff members acting as *trained personnel*, as provided in 105 ILCS 5/22-30 and 23 Ill.Admin.Code §1.540.^{PRESSPlus5}
3. Implements and maintains a supply of undesignated epinephrine in the name of the District, in accordance with policy 7:270, *Administering Medicines to Students*.^{Q1}
4. Follows and references the applicable best practices specific to the District's needs in the Centers for Disease Control and Prevention's *Voluntary Guidelines for Managing Food Allergies in Schools and Early Care and Education Programs* and the *National Association of School Nurses Allergies and Anaphylaxis Resources/Checklists*.^{PRESSPlus6}
5. Provides annual notice to the parents/guardians of all students to make them aware of this policy.^{PRESSPlus7}
6. Complies with State and federal law and is in alignment with Board policies.

Monitoring^{PRESSPlus8}

Pursuant to State law and policy 2:240, *Board Policy Development*, the Board monitors this policy at least once every three years by conducting a review and reevaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its reevaluation and assessment of this policy's outcomes and effectiveness. Any updates will reflect any necessary and appropriate revisions.

LEGAL REF.:

105 ILCS 5/2-3.182, 5/10-22.39(e), and 5/22-30.

23 Ill.Admin.Code §1.540.

Anaphylaxis Response Policy for Illinois Schools, published by ISBE.

CROSS REF.: 4:110 (Transportation), 4:120 (Food Services), 4:170 (Safety), 5:100 (Staff Development Program), 6:120 (Education of Children with Disabilities), 6:240 (Field Trips), 7:180 (Prevention of and Response to Bullying, Intimidation and Harassment), 7:250 (Student Support Services), 7:270 (Administering Medicines to Students), 8:100 (Relations with Other Organizations and Agencies)

Questions and Answers:

***Required Question 1. Has the Board adopted the School District Supply of Undesignated Epinephrine Injectors subhead in policy 7:270, *Administering Medicine to Students*?

Note: Be sure that the Board's adoption of the subhead regarding Undesignated Epinephrine Injectors in policy 7:270 is in alignment with the District's implementation of 105 ILCS 5/22-30, amended by P.A. 102-413. If the district maintains a supply of undesignated epinephrine injectors, but has not adopted the subhead in policy 7:270, see the **PRESS** sample, available at **PRESS** Online by logging in at www.iasb.com, at f/n 12.

- Yes (default)
- No (IASB will delete #3 in alignment with policy 7:270.)

PRESSPlus Comments

PRESSPlus 1. This policy is updated in response to 105 ILCS 5/2-3.182, added by P.A. 102-413, requiring districts to adopt or update by 8-17-22 an anaphylaxis policy addressing prevention of and response to anaphylaxis in accordance with the model policy developed by the Ill. State Board of Education (ISBE), *Anaphylaxis Response Policy for Illinois Schools, (ISBE Model)*, available at: www.isbe.net/Documents/Anaphylactic-policy.pdf.

It is presented as rewritten for PRESS Plus subscribers, however, a redlined version showing the changes made is available at **PRESS** Online by logging in at www.iasb.com.

The law requires the *ISBE Model*, and in turn a board's policy based on the *ISBE Model*, to include: (a) a procedure and treatment plan, including emergency protocols and responsibilities for school nurses and other appropriate school personnel, for responding to anaphylaxis, (b) requirements for a training course for appropriate school personnel on prevention and responding to anaphylaxis, (c) a

procedure and appropriate guidelines for the development of an individualized emergency health care plan for children with a food or other allergy that could result in anaphylaxis, (d) a communication plan for intake and dissemination of information provided by Illinois regarding children with a food or other allergy that could result in anaphylaxis, including a discussion of methods, treatments, and therapies to reduce the risk of allergic reactions, including anaphylaxis, (e) strategies for reducing the risk of exposure to anaphylactic causative agents, including food and other allergens, and (f) a communication plan for discussion with children who have developed adequate verbal communication and comprehension skills and with the parents or guardians of all children about foods that are safe and unsafe and about strategies to avoid exposure to unsafe food. 105 ILCS 5/2-3.182(b).

The *ISBE Model* is primarily focused on item (a). Little to no guidance for schools regarding items (b)-(f) exists in it other than to generally cite to voluminous resources made available by the Centers for Disease Control and Prevention (CDC) and National Association of School Nurses (NASN). This policy and its implementing procedures (available at **PRESS** Online by logging in at www.iasb.com) are designed to supplement the *ISBE Model* and further lead school officials to resources regarding items (b)-(f). 105 ILCS 5/2-3.182(b)(1-6).

Issue 109, May 2022

PRESSPlus 2. The *ISBE Model* does not provide a specific definition for *anaphylactic emergency*, but it appears to use that term and *anaphylaxis* interchangeably. **Issue 109, May 2022**

PRESSPlus 3. The *ISBE Model* provides that students at risk for anaphylaxis benefit from a policy that coordinates a planned response in the event of an anaphylactic emergency, and it emphasizes that an emergency plan should include all stakeholders. The clause “using a cooperative effort among students’ families, staff members, students, health care providers and emergency medical services, and the community” is optional and can be removed. The purpose of the clause is to share responsibility for management among all stakeholders. **Issue 109, May 2022**

PRESSPlus 4. Number one outlines the goals that the legislature directed ISBE to include in the topics covered by the *ISBE Model*. 105 ILCS 5/2-3.149(a)-(c). The *ISBE Model* is based on the *Virginia Dept. of Education Anaphylaxis Policy*, available at: www.doe.virginia.gov/support/health_medical/anaphylaxis_epinephrine/, and it incorporates NASN recommendations for a comprehensive anaphylaxis school policy. See the *NASN Sample Anaphylaxis Policy*, at: www.nasn.org/nasn-resources/resources-by-topic/allergies-anaphylaxis. Boards may add further expectations and include additional goals that reflect those expectations here. Ensure that any additional expectations or goals align with policy 7:270, *Administering Medicines to Students*. **Issue 109, May 2022**

PRESSPlus 5. Number two includes the biennial in-service training program required by 105 ILCS 5/10-22.39(e) and training required by 105 ILCS 5/22-30(g) for those staff members who will be *trained personnel*, authorized by 105 ILCS 5/22-30(b-10), to provide or administer undesignated epinephrine in specific situations. The law authorizes *school nurses* and *trained personnel* to administer undesignated epinephrine. See policy 5:100, *Staff Development Program* (or, if the board has not adopted the list of all training in the policy, see f/n 5 of the sample policy at **PRESS** Online, available by logging in at www.iasb.com), and 7:270-AP2, *Checklist for District Supply of Undesignated Asthma Medication, Epinephrine Injectors, Opioid Antagonists, and/or Glucagon* (available at **PRESS** Online by logging in at www.iasb.com).

105 ILCS 5/22-30(b-5) does not specifically state that staff members authorized to administer (student-specific) epinephrine under a student's specific individual plan must also complete the more rigorous training required for *trained personnel*. However, the *ISBE Model* is clear that “[o]nly trained personnel should administer epinephrine to a student believed to be having an anaphylactic reaction,” and it requires each building-level administrator to identify at least two employees, in addition to the school nurse (if any), to be *trained personnel*. The more in-depth training for staff members who may administer epinephrine (whether student-specific or undesignated) is also a best practice emphasized in the *CDC Guidelines*, which is referenced in the *ISBE Model*. **Issue 109, May 2022**

PRESSPlus 6. Number four refers to the CDC's *Voluntary Guidelines for Managing Food Allergies in Schools and Early Care and Education Programs*, at: www.cdc.gov/healthyschools/foodallergies/pdf/20_316712-A_FA_guide_508tag.pdf (*CDC Guidelines*), which is cited in the *ISBE Model* as a resource for a “full food allergy and prevention of allergen exposure plan.” Adopting the entire, voluminous *CDC Guidelines* document as policy is not practical. The *CDC Guidelines* also state that not every recommendation will be appropriate or feasible for every district's needs. The *National Association of School Nurses Allergies and Anaphylaxis Resources/Checklists*, at: <http://www.nasn.org/nasn-resources/resources-by-topic/allergies-anaphylaxis>, are also linked as a resource in the *ISBE Model*. The *ISBE Model* acknowledges that not all schools have access to school nurses or other health staff on a regular basis, and it encourages districts to take this into consideration when developing building-level plans. **Issue 109, May 2022**

PRESSPlus 7. Number five is required by 105 ILCS 5/2-3.182(c), added by P.A. 102-413. The notification must include contact information for parents/guardians to engage further with the district to learn more about individualized aspects of the policy. For ease of administration, districts may want to include this notification in student handbook(s). The Ill. Principal's Association (IPA) maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook* (MSH), at: www.ilprincipals.org/resources/model-student-handbook. **Issue 109, May 2022**

PRESSPlus 8. 105 ILCS 5/2-3.182(e) provides that ISBE shall review and update its model policy at least once every three years. Although this section does not expressly state that boards must also conduct a review within this time frame, that is the logical conclusion based on a board's duty in 105 ILCS 5/10-16.7 to direct the superintendent through policy. **Issue 109, May 2022**

Invoice Listing

BRIMFIELD CUSD 309

<u>Full Name</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Net Amount</u>
BRIMFIELD HARDWARE	REPLACE SHOP VAC USED FOR FCU	06/22/2022	159.95
	<i>REPLACE SHOP VAC USED FOR FCU</i>		159.95
	<i>20 E 2542 4900 01 000 000000</i>		
BRIMFIELD HARDWARE	BGS WD-40 - PO 6-23-007	06/27/2022	6.49
	<i>BGS WD-40 - PO 6-23-007</i>		6.49
	<i>20 E 2542 4103 01 000 000000</i>		
BRIMFIELD HARDWARE	BGS REPAIRS SUPPLIES PO 6-23-017	07/08/2022	36.77
	<i>BGS REPAIRS SUPPLIES PO 6-23-017</i>		25.98
	<i>BGS REPAIRS SUPPLIES PO 6-23-017</i>		10.79
	<i>20 E 2542 4102 01 000 000000</i>		
	<i>20 E 2542 4104 01 000 000000</i>		
BRIMFIELD HARDWARE	BGS KITCHEN HARDWARE PO 6-23-	07/07/2022	48.45
	<i>BGS KITCHEN HARDWARE PO 6-23-</i>		48.45
	<i>20 E 2542 4109 01 000 000000</i>		
BRIMFIELD HARDWARE	BGS INSTALLATION OF NEW RANGE	07/07/2022	17.97
	<i>BGS INSTALLATION OF NEW RANGE</i>		17.97
	<i>20 E 2542 4109 01 000 000000</i>		
BRIMFIELD HARDWARE	BGS REPAIRS PO 6-23-014	07/05/2022	57.97
	<i>BGS REPAIRS PO 6-23-014</i>		57.97
	<i>20 E 2542 4109 01 000 000000</i>		
	<i>20 E 2542 4102 01 000 000000</i>		
BRIMFIELD HARDWARE	MISC HARDWARE PO 6-23-013	07/01/2022	4.72
	<i>MISC HARDWARE PO 6-23-013</i>		4.72
	<i>20 E 2542 4109 01 000 000000</i>		
BRIMFIELD HARDWARE			332.32
CONSTELLATION	GAS/FUEL MONTHLY BILLING	07/01/2022	746.75
	<i>GS GAS/FUEL MONTHLY BILLING</i>		251.17
	<i>HS GAS/FUEL MONTHLY BILLING</i>		495.58
	<i>20 E 2542 4651 01 000 000000</i>		
	<i>20 E 2542 4652 01 000 000000</i>		
CONSTELLATION			746.75

Invoice Listing

BRIMFIELD CUSD 309

Full Name	Description	Invoice Date	Net Amount
CRAMER, MICHELLE OR	MOWING AND TRIMMING MONTHLY	07/11/2022	2,648.50
	<i>MOWING AND TRIMMING MONTHLY</i>		<i>2,648.50</i>
	<i>20 E 2542 3293 01 000 000000</i>		
CRAMER, MICHELLE OR			2,648.50
DIGITAL COPY	COPY MACHINE MONTHLY BILLING	07/01/2022	1,899.09
	<i>BGS COPY MACHINE MONTHLY</i>		<i>1,190.67</i>
	<i>HS COPY MACHINE MONTHLY</i>		<i>595.33</i>
	<i>GS COPY MACHINE MONTHLY</i>		<i>73.12</i>
	<i>HS COPY MACHINE MONTHLY</i>		<i>39.97</i>
	<i>10 E 1101 3250 25 000 000000</i>		
	<i>10 E 1103 3250 25 000 000000</i>		
	<i>10 E 1101 3250 01 000 000000</i>		
	<i>10 E 1103 3250 01 000 000000</i>		
DIGITAL COPY SYSTEMS,			1,899.09
FRONTIER	BGS PHONE SERVICE MONTHLY	06/28/2022	228.71
	<i>BGS PHONE SERVICE MONTHLY</i>		<i>228.71</i>
	<i>20 E 2542 3401 01 000 000000</i>		
FRONTIER	UNIT OFFICE PHONE SERVICE	06/28/2022	161.59
	<i>UNIT OFFICE PHONE SERVICE</i>		<i>161.59</i>
	<i>20 E 2542 3403 01 000 000000</i>		
FRONTIER	BHS PHONE SERVICE MONTHLY	06/25/2022	318.36
	<i>BHS PHONE SERVICE MONTHLY</i>		<i>318.36</i>
	<i>20 E 2542 3402 01 000 000000</i>		
FRONTIER	BGS FAX LINE MONTHLY SERVICES	06/28/2022	42.49
	<i>BGS FAX LINE MONTHLY SERVICES</i>		<i>42.49</i>
	<i>20 E 2542 3405 01 000 000000</i>		
FRONTIER			751.15
HEART TECHNOLOGIES,	TECHNOLOGY SERVICE MONTHLY	07/06/2022	1,410.00
	<i>TECHNOLOGY SERVICE MONTHLY</i>		<i>1,410.00</i>
	<i>10 E 1101 4900 25 000 000000</i>		
	<i>10 E 1103 4900 25 000 000000</i>		

Invoice Listing

BRIMFIELD CUSD 309

<u>Full Name</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Net Amount</u>
HEART TECHNOLOGIES,	TECHNOLOGY AGREEMENT	06/20/2022	2,800.00
	<i>TECHNOLOGY AGREEMENT</i>		<i>2,800.00</i>
	<i>10 E 2220 3900 01 000 000000</i>		
HEART TECHNOLOGIES,			4,210.00
INTEGRATED SYSTEMS	SKYWARD HOSTING SERVICES 2022-	06/01/2022	5,184.00
	<i>SKYWARD HOSTING SERVICES 2022-</i>		<i>5,184.00</i>
	<i>10 E 2525 3110 01 000 000000</i>		
	<i>10 E 2410 3110 01 000 000000</i>		
INTEGRATED SYSTEMS			5,184.00
MIDCENTURY	INTERNET MONTHLY BILLING PO 0-	07/01/2022	617.25
	<i>INTERNET MONTHLY BILLING PO 0-</i>		<i>617.25</i>
	<i>20 E 2542 3404 01 000 000000</i>		
MIDCENTURY			617.25
NEXTERA ENERGY	GARAGE ELECTRICITY MONTHLY	06/23/2022	35.31
	<i>GARAGE ELECTRICITY MONTHLY</i>		<i>35.31</i>
	<i>20 E 2542 4662 01 000 000000</i>		
NEXTERA ENERGY	BHS ELECTRICITY MONTHLY BILLING	06/23/2022	5,810.75
	<i>BHS ELECTRICITY MONTHLY BILLING</i>		<i>5,810.75</i>
	<i>20 E 2542 4662 01 000 000000</i>		
NEXTERA ENERGY	DISTRICT OFFICE ELECTRICITY	06/20/2022	14.29
	<i>DISTRICT OFFICE ELECTRICITY</i>		<i>14.29</i>
	<i>20 E 2542 4662 01 000 000000</i>		
NEXTERA ENERGY	BASEBALL FIELD ELECTRICITY	06/23/2022	28.12
	<i>BASEBALL FIELD ELECTRICITY</i>		<i>28.12</i>
	<i>20 E 2542 4664 01 000 000000</i>		
NEXTERA ENERGY	BGS ELECTRICITY MONTHLY BILLING	06/23/2022	30.19
	<i>BGS ELECTRICITY MONTHLY BILLING</i>		<i>30.19</i>
	<i>20 E 2542 4661 01 000 000000</i>		
NEXTERA ENERGY	TRACK CONCESSION ELECTRICITY	06/23/2022	121.29
	<i>TRACK CONCESSION ELECTRICITY</i>		<i>121.29</i>
	<i>20 E 2542 4663 01 000 000000</i>		

Invoice Listing

BRIMFIELD CUSD 309

Full Name	Description	Invoice Date	Net Amount
NEXTERA ENERGY	BGS ELECTICITY MONTHLY BILLING	06/23/2022	3,215.23
	<i>BGS ELECTICITY MONTHLY BILLING</i>		<i>3,215.23</i>
	<i>20 E 2542 4661 01 000 000000</i>		
NEXTERA ENERGY			9,255.18
RENAISSANCE	STAR, FRECKLE, AR PROGRAMS	07/01/2022	22,846.20
	<i>STAR, FRECKLE, AR PROGRAMS</i>		<i>22,846.20</i>
	<i>10 E 1101 4900 01 000 000000</i>		
RENAISSANCE LEARNING,			22,846.20
SCHOOL IN SITES	WEB HOSTING ANNUAL FEE PO 0-23-	07/01/2022	2,400.00
	<i>WEB HOSTING ANNUAL FEE PO 0-23-</i>		<i>2,400.00</i>
	<i>10 E 2310 3101 01 000 000000</i>		
SCHOOL IN SITES			2,400.00
SKYWARD	ANNUAL LICENSING PO 0-23-082	07/01/2022	13,458.88
	<i>ANNUAL SOFTWARE LICENSING PO</i>		<i>5,004.10</i>
	<i>ANNUAL LICENSING PO 0-23-082 -</i>		<i>5,581.26</i>
	<i>ANNUAL LICENSING PO 0-23-082 -</i>		<i>1,277.12</i>
	<i>ANNUAL LICENSING PO 0-23-082 -</i>		<i>957.84</i>
	<i>ANNUAL LICENSING PO 0-23-082 -</i>		<i>638.56</i>
	<i>10 E 2525 3110 01 000 000000</i>		
	<i>10 E 2410 3110 01 000 000000</i>		
	<i>10 E 2562 3110 01 000 000000</i>		
	<i>10 E 2525 3110 01 000 000000</i>		
	<i>10 E 2410 3110 01 000 000000</i>		
SKYWARD ACCOUNTING			13,458.88
SKYWARD USER'S	ANNAUL MEMBERSHIP FEE PO 0-23-	04/28/2022	300.00
	<i>ANNAUL MEMBERSHIP FEE PO 0-23-</i>		<i>300.00</i>
	<i>10 E 2525 6400 01 000 000000</i>		
SKYWARD USER'S			300.00
THE HOME DEPOT PRO	GS CLEANING SUPPLIES/MATERIALS	06/07/2022	11.66
	<i>GS CLEANING SUPPLIES/MATERIALS</i>		<i>11.66</i>
	<i>20 E 2542 4106 01 000 000000</i>		

Invoice Listing

BRIMFIELD CUSD 309

<u>Full Name</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Net Amount</u>
THE HOME DEPOT PRO	GS CLEANING SUPPLIES/MATERIALS	06/09/2022	683.50
	<i>GS CLEANING SUPPLIES/MATERIALS</i>		683.50
	<i>20 E 2542 4106 01 000 000000</i>		
THE HOME DEPOT PRO	GS CLEANING SUPPLIES/MATERIALS	06/17/2022	306.60
	<i>GS CLEANING SUPPLIES/MATERIALS</i>		306.60
	<i>20 E 2542 4106 01 000 000000</i>		
THE HOME DEPOT PRO	GS CLEANING SUPPLIES/MATERIALS	06/17/2022	50.11
	<i>GS CLEANING SUPPLIES/MATERIALS</i>		50.11
	<i>20 E 2542 4106 01 000 000000</i>		
THE HOME DEPOT PRO	GS CLEANING SUPPLIES/MATERIALS	06/29/2022	229.62
	<i>GS CLEANING SUPPLIES/MATERIALS</i>		229.62
	<i>20 E 2542 4106 01 000 000000</i>		
THE HOME DEPOT PRO	GS CLEANING SUPPLIES/MATERIALS	06/24/2022	229.62
	<i>GS CLEANING SUPPLIES/MATERIALS</i>		229.62
	<i>20 E 2542 4106 01 000 000000</i>		
THE HOME DEPOT PRO			1,511.11
VILLAGE OF BRIMFIELD	BALL DIAMOND WATER/SEWER	07/01/2022	169.08
	<i>BALL DIAMOND WATER/SEWER</i>		169.08
	<i>20 E 2542 3703 01 000 000000</i>		
VILLAGE OF BRIMFIELD	BHS WATER/SEWER MONTHLY	07/01/2022	99.42
	<i>BHS WATER/SEWER MONTHLY</i>		99.42
	<i>20 E 2542 3702 01 000 000000</i>		
VILLAGE OF BRIMFIELD	BGS WATER/SEWER MONTHLY	07/01/2022	99.44
	<i>BGS WATER/SEWER MONTHLY</i>		99.44
	<i>20 E 2542 3701 01 000 000000</i>		
VILLAGE OF BRIMFIELD	TRACK BUILDING WATER/SEWER	07/01/2022	51.80
	<i>TRACK BUILDING WATER/SEWER</i>		51.80
	<i>20 E 2542 3704 01 000 000000</i>		
VILLAGE OF BRIMFIELD			419.74

Invoice Listing

BRIMFIELD CUSD 309

<u>Full Name</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Net Amount</u>
Total Number of Batch Invoices:		39	\$66,580.17
Total Number of Open Invoices:		0	\$0.00
Total Number of History Invoices:		0	\$0.00
Total Number of Update in Progress Batch Invoices:		0	\$0.00
Total Number of Update in Progress Batch Reversal Invoices:		0	\$0.00
Total Number of Reversal History Invoices:		0	\$0.00
Total Number of Deleted History Invoices:		0	\$0.00
Total Number of Batch Reversal Invoices:		0	\$0.00
Total Invoices:		39	66,580.17

POSITION STATEMENT

JULY 2022	ED	OBM	B&I	TSP	IMRF	SOC SEC	CAP PROJ	W/C	TORT	F/P	TOTALS
HARRIS BANK											
PREV BALANCE	1,932,831.59	301,153.33	622,067.31	206,737.39	30,882.96	21,132.87	508,335.68	183,176.76	67,243.95	240,942.56	4,114,504.40
LEVY - SP. ED	136,149.60										
LEVY - LEASE	27,230.45										
LEVY	1,361,501.42	272,299.17	547,178.01	108,919.12	36,792.56	38,961.30	0.00	27,230.45	137,648.95	27,230.45	2,721,141.48
REVENUES	749,733.26	9,179.57	250,049.49	164.90	35,939.47	20,025.01	22,538.85	280,912.64	246,299.92	192.49	1,615,035.60
CDs MATURED											
TOTAL REVENUE	2,274,614.73	281,478.74	797,227.50	109,084.02	72,732.03	58,986.31	22,538.85	308,143.09	383,948.87	27,422.94	4,336,177.08
EXPENSES	921,434.30	310,750.00	0.00	59,382.55	42,287.92	30,773.44	259,961.08	282,200.00	247,524.81	350.00	2,154,664.10
CD'S PURCHASED											
TOTAL EXPENSES	921,434.30	310,750.00	0.00	59,382.55	42,287.92	30,773.44	259,961.08	282,200.00	247,524.81	350.00	2,154,664.10
HARRIS BANK BAL	3,286,012.02	271,882.07	1,419,294.81	256,438.86	61,327.07	49,345.74	270,913.45	209,119.85	203,668.01	268,015.50	6,296,017.38
INVESTED	550,400.00	45,000.00	249,500.00	246,100.00	35,900.00	20,000.00	0.00	335,700.00	246,000.00	0.00	1,728,600.00
IMPREST FUNDS	5,500.00										
F&M BK BAL	1,832.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,832.31
F&M BK BAL-CAFÉ	857.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	857.67
FUND BALANCE	3,844,602.00	316,882.07	1,668,794.81	502,538.86	97,227.07	69,345.74	270,913.45	544,819.85	449,668.01	268,015.50	8,032,807.36

TREASURER'S REPORT

TREASURER'S REPORT			
JULY 2022	HARRIS BANK	F&M BANK	F&M BANK-CAFÉ
BEGINNING BALANCE	4,126,379.79	171,283.80	93,878.98
O/S EXPENSES - MAR	-11,875.39	-20.00	-506.90
BEG. ACCT. BALANCE	4,114,504.40	171,263.80	93,372.08
REVENUES	4,149,035.58	565.00	13.55
ADJUSTMENTS	183,856.65		
INTEREST	3,284.85	3.51	1.54
TOTAL REVENUE	4,336,177.08	568.51	15.09
EXPENSES	1,826,205.34	170,000.00	92,844.35
O/S EXPENSES - MAR	-11,875.39	-20.00	-506.90
O/S EXPENSES - APR	156,477.50	20.00	192.05
ADJUSTMENTS	183,856.65		
TOTAL EXPENSES	2,154,664.10	170,000.00	92,529.50
END ACCT. BAL.	6,452,494.88	1,852.31	1,049.72
O/S EXPENSES - APR	-156,477.50	-20.00	-192.05
CASH BALANCE	6,296,017.38	1,832.31	857.67

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07/12/22

Brimfield Activity Accounts
Reconciliation Summary
checking, Period Ending 06/30/2022

	Jun 30, 22
Beginning Balance	82,236.58
Cleared Transactions	
Checks and Payments - 21 items	-8,210.41
Deposits and Credits - 10 items	16,295.60
Total Cleared Transactions	8,085.19
Cleared Balance	<u>90,321.77</u>
Uncleared Transactions	
Checks and Payments - 12 items	-4,529.16
Total Uncleared Transactions	-4,529.16
Register Balance as of 06/30/2022	<u>85,792.61</u>
Ending Balance	85,792.61

**Brimfield Activity Accounts
Reconciliation Detail
checking, Period Ending 06/30/2022**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						82,236.58
Cleared Transactions						
Checks and Payments - 21 items						
Check	03/07/2022	14953	Emily Lowman	X	-101.13	-101.13
Check	04/12/2022	14985	Emily Lowman	X	-25.00	-126.13
Check	05/10/2022	15020	Chandra Fiore	X	-100.00	-226.13
Check	05/18/2022	15025	Cracked Pepper Ca...	X	-750.00	-976.13
Check	05/18/2022	15026	Craig Look	X	-474.30	-1,450.43
Check	05/18/2022	15028	Princeville FFA	X	-45.00	-1,495.43
Check	05/24/2022	15032	Eureka College Wo...	X	-180.00	-1,675.43
Check	05/26/2022	15035	Craig Look	X	-2,600.00	-4,275.43
Check	05/26/2022	15036	Brimfield CUSD #309	X	-1,225.00	-5,500.43
Check	05/26/2022	15037	Illinois FFA Alumni	X	-480.00	-5,980.43
Check	05/26/2022	15038	Menards	X	-54.98	-6,035.41
Check	06/01/2022	15040	F & M Bank	X	-597.00	-6,632.41
Check	06/01/2022	15039	SG Screen Graphic...	X	-568.00	-7,200.41
Check	06/10/2022	15042	Josh McKown	X	-175.00	-7,375.41
Check	06/10/2022	15043	Kevin Faulkner	X	-175.00	-7,550.41
Check	06/10/2022	15044	Elly Doe	X	-100.00	-7,650.41
Check	06/10/2022	15046	Taylor Wiewel	X	-70.00	-7,720.41
Check	06/10/2022	15047	Kylee Vaughn	X	-70.00	-7,790.41
Check	06/10/2022	15048	Akron Services, Inc	X	-50.00	-7,840.41
Check	06/21/2022	15053	Jake Lowery	X	-250.00	-8,090.41
Check	06/21/2022	15051	Illinois Association ...	X	-120.00	-8,210.41
Total Checks and Payments					-8,210.41	-8,210.41
Deposits and Credits - 10 items						
Deposit	06/10/2022			X	40.00	40.00
Deposit	06/10/2022			X	464.27	504.27
Deposit	06/10/2022			X	7,600.00	8,104.27
Deposit	06/21/2022			X	80.00	8,184.27
Deposit	06/21/2022			X	400.00	8,584.27
Deposit	06/21/2022			X	1,240.00	9,824.27
Deposit	06/21/2022			X	5,941.67	15,765.94
Deposit	06/24/2022			X	2.55	15,768.49
Deposit	06/29/2022			X	525.00	16,293.49
Deposit	06/30/2022			X	2.11	16,295.60
Total Deposits and Credits					16,295.60	16,295.60
Total Cleared Transactions					8,085.19	8,085.19
Cleared Balance					8,085.19	90,321.77
Uncleared Transactions						
Checks and Payments - 12 items						
General Journal	07/01/2016	09			-8.38	-8.38
Check	03/11/2020	14618	Marissa Bonomo		-50.00	-58.38
Check	03/11/2020	14623	Debbie Lowman		-50.00	-108.38
Check	02/26/2021	14752	Tony Cosimini		-15.00	-123.38
Check	04/11/2022	14977	Section 5 FFA		-50.00	-173.38
Check	06/10/2022	15041	West Creek Creatio...		-470.00	-643.38
Check	06/10/2022	15045	Olivia Kappes		-100.00	-743.38
Check	06/21/2022	15050	Scott Zehr		-837.87	-1,581.25
Check	06/21/2022	15049	ICC WOMENS BAS...		-350.00	-1,931.25
Check	06/21/2022	15052	Trent Trotter		-250.00	-2,181.25
Check	06/29/2022	15055	Xperience Chicago ...		-1,575.00	-3,756.25
Check	06/29/2022	15054	Photoball		-772.91	-4,529.16
Total Checks and Payments					-4,529.16	-4,529.16
Total Uncleared Transactions					-4,529.16	-4,529.16
Register Balance as of 06/30/2022					3,556.03	85,792.61
Ending Balance					<u>3,556.03</u>	<u>85,792.61</u>

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05/26/22

Accrual Basis

Brimfield Grade School Balance Sheet Detail

As of May 31, 2022 / ~~June 30, 2022~~

Type	Date	Num	Name	Amount	Balance
ASSETS					-592,262.70
Current Assets					-592,262.70
Checking/Savings					-592,262.70
Activity Fund					22,422.83
AD Incidental					339.07
Deposit	09/23/2021			310.00	649.07
Check	09/23/2021	3062	Chaddix Junior High	-201.00	448.07
Deposit	10/25/2021			492.00	940.07
Check	10/25/2021	3069	West Creek Creatio...	-488.00	452.07
Deposit	11/29/2021			700.00	1,152.07
Deposit	01/12/2022			70.00	1,222.07
Deposit	02/16/2022			520.00	1,742.07
Check	02/16/2022	3096	West Creek Creatio...	-506.00	1,236.07
Deposit	03/28/2022			520.60	1,756.67
Check	03/28/2022	3108	A & M Products	-25.00	1,731.67
Check	04/04/2022	3110	National Pen Co. LLC	-179.42	1,552.25
Check	04/21/2022	3111	Brimfield Hardware	-36.89	1,515.36
Check	05/04/2022	3112	MC Sport and More 2	-303.00	1,212.36
Check	05/04/2022	3113	Jason Sunderland	-205.84	1,006.52
Check	05/13/2022	3120	F & M Bank	-48.14	958.38
Total AD Incidental				619.31	958.38
Athletic Department Concessions					358.52
Deposit	09/01/2021			800.00	1,158.52
Check	09/01/2021	3053	Michele Cox	-147.44	1,011.08
Check	09/02/2021	3054	Sam's Club	-396.84	614.24
Check	09/09/2021	3057	Pepsi Cola	-179.04	435.20
Check	09/22/2021	3059	Pepsi Cola	-95.73	339.47
Check	09/22/2021	3060	Pepsi Cola	-223.37	116.10
Deposit	09/22/2021			1,100.00	1,216.10
Check	09/22/2021	3061	F & M Bank	-101.05	1,115.05
Check	09/30/2021	3063	Sam's Club	-500.42	614.63
Check	10/20/2021	3067	F & M Bank	-32.04	582.59
Deposit	10/25/2021			700.00	1,282.59
Check	10/25/2021	3068	F & M Bank	-287.45	995.14
Check	11/02/2021	3070	Sams Club	-107.94	887.20
Check	11/09/2021	3071	F & M Bank	-291.79	595.41
Deposit	11/16/2021			1,000.00	1,595.41
Check	11/16/2021	3074	Kool Snacks Super ...	-300.96	1,294.45
Check	11/16/2021	3075	Pepsi Cola	-287.19	1,007.26
Check	11/29/2021	3076	West Creek Creatio...	0.00	1,007.26
General Journal	11/29/2021	47	West Creek Creatio...	-718.00	289.26
General Journal	11/29/2021	47R	West Creek Creatio...	718.00	1,007.26
Check	11/29/2021	3077	West Creek Creatio...	-718.00	289.26
Check	12/07/2021	3078	Pepsi Cola	-287.19	2.07
Deposit	01/04/2022			1,500.00	1,502.07
Check	01/04/2022	3081	F & M Bank	-477.65	1,024.42
Check	01/04/2022	3082	Pepsi Cola	-255.28	769.14
Check	01/04/2022	3083	Pepsi Cola	-255.28	513.86
Check	01/04/2022	3085	Kool Snacks Super ...	-300.96	212.90
Deposit	01/21/2022			2,000.00	2,212.90
Check	01/21/2022	3087	Kool Snacks Super ...	-527.22	1,685.68
Check	01/21/2022	3088	Pepsi Cola	-223.37	1,462.31
Check	01/21/2022	3089	F & M Bank	-527.54	934.77
Deposit	02/07/2022			3,050.00	3,984.77
Check	02/07/2022	3092	Kool Snacks Super ...	-351.12	3,633.65
Check	02/07/2022	3093	Pepsi Cola	-351.01	3,282.64
Check	02/15/2022	3094	F & M Bank	-1,025.21	2,257.43
Check	02/28/2022	3098	Pepsi Cola	-287.19	1,970.24
Check	03/08/2022	3103	Kool Snacks Super ...	-601.92	1,368.32
Check	03/08/2022	3104	Pepsi Cola	-287.19	1,081.13
Check	03/16/2022	3106	F & M Bank	-263.60	817.53
Deposit	05/04/2022			2,654.00	3,471.53
Deposit	05/04/2022			266.29	3,737.82
Check	05/18/2022	3124	F & M Bank	-193.27	3,544.55
Check	05/23/2022	3126	Jason Sunderland	-398.92	3,145.63

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Accrual Basis

Brimfield Grade School Balance Sheet Detail

As of May 31, 2022 / June 30, 2022

Type	Date	Num	Name	Amount	Balance
Check	05/25/2022	3129	Sam's Club	-35.84	3,109.79
Check	05/25/2022	3130	F & M Bank	-101.76	3,008.03
Total Athletic Department Concessions				2,649.51	3,008.03
Biddy Soccer					73.17
Total Biddy Soccer					73.17
Cheerleading					884.26
Check	01/21/2022	3086	MK Snapshots	-20.00	864.26
Total Cheerleading				-20.00	864.26
Cross Country					1.99
Deposit	09/23/2021			996.00	997.99
Check	10/05/2021	3065	Camille's of Canton	-832.95	165.04
Check	11/09/2021	3072	Breedlove's Sportin...	-100.00	65.04
Deposit	04/05/2022			2,299.00	2,364.04
Deposit	05/10/2022			50.00	2,414.04
Check	05/10/2022	3117	Breedlove's Sportin...	-2,072.55	341.49
Deposit	05/25/2022			90.00	431.49
Check	05/25/2022	3128	Kerry Meyers	-214.48	217.01
Total Cross Country				215.02	217.01
Field Trips					0.00
Deposit	05/04/2022			294.00	294.00
Check	05/10/2022	3116	Children's Discover...	-294.00	0.00
Deposit	05/12/2022			295.00	295.00
Check	05/12/2022	3118	Wildlife Praire Park	-294.00	1.00
Deposit	05/16/2022			217.00	218.00
Check	05/16/2022	3122	Peoria Zoo	-217.00	1.00
Total Field Trips				1.00	1.00
Girls Jr. High Basketball					460.98
Total Girls Jr. High Basketball					460.98
Library Fund					1,819.79
Deposit	10/18/2021			4,458.88	6,278.67
Check	10/20/2021	3066	Follett School Soluti...	-4,451.66	1,827.01
Check	03/28/2022	3109	Josh Funk	-350.00	1,477.01
Deposit	05/16/2022			4,333.99	5,811.00
Check	05/18/2022	3123	Literati Book Fair	-4,153.06	1,657.94
Deposit	05/25/2022			16.99	1,674.93
Total Library Fund				-144.86	1,674.93
Motivational Fund					3,113.41
Deposit	07/31/2021			0.77	3,114.18
Deposit	08/31/2021			0.65	3,114.83
Deposit	09/01/2021			103.48	3,218.31
Deposit	09/30/2021			0.59	3,218.90
Check	10/05/2021	3064	Sam's Club	-10.12	3,208.78
Deposit	10/20/2021			146.50	3,355.28
Deposit	10/25/2021			103.91	3,459.19
Deposit	10/29/2021			0.64	3,459.83
General Journal	11/01/2021	44R	Jamie Doering	12.00	3,471.83
General Journal	11/01/2021	45R	Samantha Tyler	12.00	3,483.83
General Journal	11/01/2021	46R	Katie Schmitt	6.00	3,489.83
Deposit	12/01/2021			0.51	3,490.34
Check	12/15/2021	3080	Julie Albritton	-83.98	3,406.36
Deposit	12/31/2021			0.49	3,406.85
Deposit	12/31/2021			1,000.00	4,406.85
Check	01/04/2022	3084	Julie Albritton	-110.16	4,296.69
Deposit	01/31/2022			0.52	4,297.21
Check	02/15/2022	3095	Julie Albritton	-19.08	4,278.13
Deposit	02/16/2022			105.95	4,384.08
Deposit	02/28/2022			0.50	4,384.58
Check	03/04/2022	3099	Kevin Faulkner	-40.00	4,344.58
Check	03/04/2022	3100	Amy McKinty	-20.00	4,324.58
Check	03/04/2022	3101	Jaden Shoff	-20.00	4,304.58
Check	03/08/2022	3102	Sams Club	-70.16	4,234.42

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 Accrual Basis

Brimfield Grade School Balance Sheet Detail As of May 31, 2022 / June 30, 2022

Type	Date	Num	Name	Amount	Balance
Check	03/16/2022	3107	F & M Bank	-233.63	4,000.79
Deposit	03/31/2022			300.00	4,300.79
Deposit	04/04/2022			0.55	4,301.34
Deposit	05/04/2022			0.53	4,301.87
Check	05/04/2022	3114	Lloyd's Massage Th...	-560.00	3,741.87
Check	05/05/2022	3115	Olive Garden	0.00	3,741.87
General Journal	05/05/2022	48	Olive Garden	-321.37	3,420.50
General Journal	05/09/2022	48R	Olive Garden	321.37	3,741.87
Check	05/12/2022	3119	F & M Bank	-341.37	3,400.50
Deposit	05/23/2022			348.00	3,748.50
Check	05/23/2022	3125	West Creek Creatio...	-348.00	3,400.50
Total Motivational Fund				287.09	3,400.50
One Classroom at a Time - Savag					645.63
Total One Classroom at a Time - Savag					645.63
One Classroom at a Time - Sneer					89.83
Total One Classroom at a Time - Sneer					89.83
Physical Education					0.48
Deposit	03/10/2022			1,322.00	1,322.48
Check	03/10/2022	3105	Skatetime School P...	-1,170.00	152.48
Total Physical Education				152.00	152.48
Relief Fund					1,313.27
Deposit	12/01/2021			500.00	1,813.27
Deposit	12/09/2021			1,700.00	3,513.27
Check	12/13/2021	3079	Lonna Sumner	-1,300.00	2,213.27
Check	01/26/2022	3090	Erin Bartlett	-40.40	2,172.87
Check	01/26/2022	3091	Julie Albritton	-55.31	2,117.56
Total Relief Fund				804.29	2,117.56
Scholastic Bowl					16.05
Total Scholastic Bowl					16.05
School Nurse					151.48
Total School Nurse					151.48
Science-Jr. High					300.00
Check	09/02/2021	3056	Kevin Faulkner	-179.99	120.01
Total Science-Jr. High				-179.99	120.01
Science Camp-Elementary					3,372.53
Total Science Camp-Elementary					3,372.53
Sensory Room					328.17
Deposit	09/09/2021			40.00	368.17
Check	09/09/2021	3058	Sarah Moon	-179.60	188.57
Total Sensory Room				-139.60	188.57
Softball					300.09
Total Softball					300.09
Speech					44.40
Total Speech					44.40
Student Council					241.50
Deposit	05/10/2022			980.00	1,221.50
Check	05/13/2022	3121	F & M Bank	-559.00	662.50
Total Student Council				421.00	662.50
Volleyball					93.97
Deposit	05/25/2022			2,090.00	2,183.97
Check	05/25/2022	3127	West Creek Creatio...	-750.00	1,433.97
Total Volleyball				1,340.00	1,433.97

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 Accrual Basis

Brimfield Grade School Balance Sheet Detail As of May 31, 2022 / ~~June 30, 2022~~

Type	Date	Num	Name	Amount	Balance
Yearbook					8,417.19
Check	09/02/2021	3055	Kevin Faulkner	-56.45	8,360.74
Deposit	09/22/2021			345.00	8,705.74
Check	11/10/2021	3073	Balfour Yearbooks	-6,061.39	2,644.35
Check	02/25/2022	3097	Kevin Faulkner	-321.99	2,322.36
Total Yearbook				-6,094.83	2,322.36
Activity Fund - Other					57.05
Total Activity Fund - Other					57.05
Total Activity Fund				-90.06	22,332.77
Deposit					-614,685.53
Deposit	07/31/2021		Deposit	-0.77	-614,686.30
Deposit	08/31/2021		Deposit	-0.65	-614,686.95
Deposit	09/01/2021		Deposit	-103.48	-614,790.43
Deposit	09/01/2021		Deposit	-800.00	-615,590.43
Deposit	09/09/2021		Deposit	-40.00	-615,630.43
Deposit	09/22/2021		Deposit	-1,100.00	-616,730.43
Deposit	09/22/2021		Deposit	-345.00	-617,075.43
Deposit	09/23/2021		Deposit	-996.00	-618,071.43
Deposit	09/23/2021		Deposit	-310.00	-618,381.43
Deposit	09/30/2021		Deposit	-0.59	-618,382.02
Deposit	10/18/2021		Deposit	-4,458.88	-622,840.90
Deposit	10/20/2021		Deposit	-146.50	-622,987.40
Deposit	10/25/2021		Deposit	-700.00	-623,687.40
Deposit	10/25/2021		Deposit	-492.00	-624,179.40
Deposit	10/25/2021		Deposit	-103.91	-624,283.31
Deposit	10/29/2021		Deposit	-0.64	-624,283.95
Deposit	11/16/2021		Deposit	-1,000.00	-625,283.95
Deposit	11/29/2021		Deposit	-700.00	-625,983.95
Deposit	12/01/2021		Deposit	-500.00	-626,483.95
Deposit	12/01/2021		Deposit	-0.51	-626,484.46
Deposit	12/09/2021		Deposit	-1,700.00	-628,184.46
Deposit	12/31/2021		Deposit	-0.49	-628,184.95
Deposit	12/31/2021		Deposit	-1,000.00	-629,184.95
Deposit	01/04/2022		Deposit	-1,500.00	-630,684.95
Deposit	01/12/2022		Deposit	-70.00	-630,754.95
Deposit	01/21/2022		Deposit	-2,000.00	-632,754.95
Deposit	01/31/2022		Deposit	-0.52	-632,755.47
Deposit	02/07/2022		Deposit	-3,050.00	-635,805.47
Deposit	02/16/2022		Deposit	-520.00	-636,325.47
Deposit	02/16/2022		Deposit	-105.95	-636,431.42
Deposit	02/28/2022		Deposit	-0.50	-636,431.92
Deposit	03/10/2022		Deposit	-1,322.00	-637,753.92
Deposit	03/28/2022		Deposit	-520.60	-638,274.52
Deposit	03/31/2022		Deposit	-300.00	-638,574.52
Deposit	04/04/2022		Deposit	-0.55	-638,575.07
Deposit	04/05/2022		Deposit	-2,299.00	-640,874.07
Deposit	05/04/2022		Deposit	-2,654.00	-643,528.07
Deposit	05/04/2022		Deposit	-266.29	-643,794.36
Deposit	05/04/2022		Deposit	-294.00	-644,088.36
Deposit	05/04/2022		Deposit	-0.53	-644,088.89
Deposit	05/10/2022		Deposit	-50.00	-644,138.89
Deposit	05/10/2022		Deposit	-980.00	-645,118.89
Deposit	05/12/2022		Deposit	-295.00	-645,413.89
Deposit	05/16/2022		Deposit	-217.00	-645,630.89
Deposit	05/16/2022		Deposit	-4,333.99	-649,964.88
Deposit	05/23/2022		Deposit	-348.00	-650,312.88
Deposit	05/25/2022		Deposit	-16.99	-650,329.87

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Accrual Basis

Brimfield Grade School Balance Sheet Detail

As of May 31, 2022 / June 30, 2022

Type	Date	Num	Name	Amount	Balance
Deposit	05/25/2022		Deposit	-2,090.00	-652,419.87
Deposit	05/25/2022		Deposit	-90.00	-652,509.87
Total Deposit				-37,824.34	-652,509.87
Total Checking/Savings				-37,914.40	-630,177.10
Total Current Assets				-37,914.40	-630,177.10
TOTAL ASSETS				-37,914.40	-630,177.10
LIABILITIES & EQUITY					-592,262.70
Equity					-592,262.70
Opening Bal Equity					7,947.14
Total Opening Bal Equity					7,947.14
Retained Earnings					-600,209.84
Closing Entry	12/31/2021			-17,871.59	-618,081.43
Total Retained Earnings				-17,871.59	-618,081.43
Net Income					0.00
Total Net Income				-20,042.81	-20,042.81
Total Equity				-37,914.40	-630,177.10
TOTAL LIABILITIES & EQUITY				-37,914.40	-630,177.10

Brimfield Activity Accounts
Reconciliation Detail
 checking, Period Ending 05/31/2022 / June 30, 2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						94,221.39
Cleared Transactions						
Checks and Payments - 38 items						
Check	03/07/2022	14956	Camron Stanley	X	-50.00	-50.00
Check	03/28/2022	14964	Krispy Kreme	X	-242.00	-292.00
Check	04/11/2022	14983	Princeville FFA	X	-293.50	-585.50
Check	04/25/2022	14994	Troy Keefer	X	-400.00	-985.50
Check	04/26/2022	14996	Pepsi Beverages C...	X	-873.43	-1,858.93
Check	04/26/2022	14997	Pepsi Beverages C...	X	-366.99	-2,225.92
Check	04/26/2022	15002	Jaela Richmond	X	-60.00	-2,285.92
Check	04/28/2022	15000	Cracked Pepper Ca...	X	-4,059.74	-6,345.66
Check	04/28/2022	14999	F & M Bank	X	-311.72	-6,657.38
Check	04/28/2022	14998	Peoria Expo	X	-150.00	-6,807.38
Check	04/29/2022	15001	Treasured Memorie...	X	-400.00	-7,207.38
Check	05/02/2022	15004	Samaritan's Purse	X	-400.00	-7,607.38
Check	05/02/2022	15003	Billy Robison	X	-28.74	-7,636.12
Check	05/05/2022	15006	Billy Robison	X	-500.00	-8,136.12
Check	05/05/2022	15005	Kevin Kreiter	X	-254.90	-8,391.02
Check	05/05/2022	15007	Kristin Spears	X	-201.62	-8,592.64
Check	05/06/2022	15009	Galesburg High Sch...	X	-640.00	-9,232.64
General Journal	05/06/2022	22 - 1...	Galena High School	X	-640.00	-9,872.64
Check	05/10/2022	15010	DMI FUNDRAISING	X	-2,667.60	-12,540.24
Check	05/10/2022	15014	National FFA Organ...	X	-1,178.75	-13,718.99
Check	05/10/2022	15011	INK STAINZ SC EE...	X	-475.00	-14,193.99
Check	05/10/2022	15012	F & M Bank	X	-364.82	-14,558.81
Check	05/10/2022	15013	Akron Services	X	-153.00	-14,711.81
Check	05/10/2022	15015	SCOTT GORE	X	-100.00	-14,811.81
Check	05/10/2022	15017	Levi Moon	X	-100.00	-14,911.81
Check	05/10/2022	15018	Dylan Sparks	X	-100.00	-15,011.81
Check	05/10/2022	15019	THOMAS HARMON	X	-100.00	-15,111.81
Check	05/10/2022	15021	AJ VAZQUEZ	X	-100.00	-15,211.81
Check	05/10/2022	15022	Tifanie Zehr	X	-100.00	-15,311.81
Check	05/10/2022	15016	BOB ZINSER	X	-75.00	-15,386.81
Check	05/11/2022	15023	DOUG PFALTZGR...	X	-10,000.00	-25,386.81
Check	05/12/2022	15024	ELYNN PETERSON	X	-100.00	-25,486.81
Check	05/18/2022	15029	Rookies	X	-950.00	-26,436.81
Check	05/18/2022	15030	Home Depot	X	-706.51	-27,143.32
Check	05/18/2022	15031	Kristin Spears	X	-199.08	-27,342.40
Check	05/18/2022	15027	F & M Bank	X	-118.22	-27,460.62
Check	05/26/2022	15034	Brimfield High School	X	-2,600.00	-30,060.62
Check	05/26/2022	15033	Brimfield High School	X	-1,500.00	-31,560.62
Total Checks and Payments					-31,560.62	-31,560.62
Deposits and Credits - 21 items						
Deposit	05/05/2022			X	55.00	55.00
Deposit	05/05/2022			X	80.00	135.00
Deposit	05/05/2022			X	400.00	535.00
Check	05/06/2022	15008	Galena High School	X	0.00	535.00
General Journal	05/06/2022	22 - 1...	Galena High School	X	640.00	1,175.00
Deposit	05/10/2022			X	30.00	1,205.00
Deposit	05/10/2022			X	4,477.00	5,682.00
Deposit	05/16/2022			X	20.00	5,702.00
Deposit	05/16/2022			X	50.00	5,752.00
Deposit	05/24/2022			X	20.00	5,772.00
Deposit	05/24/2022			X	44.00	5,816.00
Deposit	05/24/2022			X	1,435.00	7,251.00
Deposit	05/24/2022			X	3,657.18	10,908.18
Deposit	05/26/2022			X	2.46	10,910.64
Deposit	05/27/2022			X	280.00	11,190.64
Deposit	05/27/2022			X	615.00	11,805.64
Deposit	05/27/2022			X	1,500.00	13,305.64
Deposit	05/27/2022			X	1,600.00	14,905.64
Deposit	05/27/2022			X	2,068.00	16,973.64

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Brimfield Activity Accounts
Reconciliation Detail
 checking, Period Ending 05/31/2022 / June 30, 2022

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	05/27/2022			X	2,600.00	19,573.64
Deposit	05/31/2022			X	2.17	19,575.81
Total Deposits and Credits					19,575.81	19,575.81
Total Cleared Transactions					-11,984.81	-11,984.81
Cleared Balance					-11,984.81	82,236.58
Uncleared Transactions						
Checks and Payments - 16 items						
General Journal	07/01/2016	09			-8.38	-8.38
Check	03/11/2020	14618	Marissa Bonomo		-50.00	-58.38
Check	03/11/2020	14623	Debbie Lowman		-50.00	-108.38
Check	02/26/2021	14752	Tony Cosimini		-15.00	-123.38
Check	03/07/2022	14953	Emily Lowman		-101.13	-224.51
Check	04/11/2022	14977	Section 5 FFA		-50.00	-274.51
Check	04/12/2022	14985	Emily Lowman		-25.00	-299.51
Check	05/10/2022	15020	Chandra Fiore		-100.00	-399.51
Check	05/18/2022	15025	Cracked Pepper Ca...		-750.00	-1,149.51
Check	05/18/2022	15026	Craig Look		-474.30	-1,623.81
Check	05/18/2022	15028	Princeville FFA		-45.00	-1,668.81
Check	05/24/2022	15032	Eureka College Wo...		-180.00	-1,848.81
Check	05/26/2022	15035	Craig Look		-2,600.00	-4,448.81
Check	05/26/2022	15036	Brimfield CUSD #309		-1,225.00	-5,673.81
Check	05/26/2022	15037	Illinois FFA Alumni		-480.00	-6,153.81
Check	05/26/2022	15038	Menards		-54.98	-6,208.79
Total Checks and Payments					-6,208.79	-6,208.79
Total Uncleared Transactions					-6,208.79	-6,208.79
Register Balance as of 05/31/2022					-18,193.60	76,027.79
New Transactions						
Checks and Payments - 2 items						
Check	06/01/2022	15040	F & M Bank		-597.00	-597.00
Check	06/01/2022	15039	SG Screen Graphic...		-568.00	-1,165.00
Total Checks and Payments					-1,165.00	-1,165.00
Total New Transactions					-1,165.00	-1,165.00
Ending Balance					-19,358.60	74,862.79

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Brimfield Activity Accounts
Reconciliation Summary
checking, Period Ending 05/31/2022 / June 30, 2022

	May 31, 22
Beginning Balance	94,221.39
Cleared Transactions	
Checks and Payments - 38 items	-31,560.62
Deposits and Credits - 21 items	19,575.81
Total Cleared Transactions	-11,984.81
Cleared Balance	82,236.58
Uncleared Transactions	
Checks and Payments - 16 items	-6,208.79
Total Uncleared Transactions	-6,208.79
Register Balance as of 05/31/2022	76,027.79
New Transactions	
Checks and Payments - 2 items	-1,165.00
Total New Transactions	-1,165.00
Ending Balance	74,862.79